

MINUTES	MEETING	TIME
<b>STRATEGIC PLANNING AND POLICY COMMITTEE</b>	<b>THURSDAY 17 MARCH 2016</b>	<b>9.22AM</b>

Minutes of a meeting of the Strategic Planning and Policy Committee held on Thursday 17 March 2016, commencing at 9.22am in the Manawatu District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Cr Tony Jensen	(Chairperson)
	Mayor Margaret Kouvelis	
	Cr Steve Bielski	
	Cr Barbara Cameron	
	Cr Shane Casey	
	Cr Wayne Ellery	
	Cr Jo Heslop	
	Cr Albert James	
	Cr Andrew Quarrie	
	Cr Alison Short	
	Cr Howard Voss	
IN ATTENDANCE:	Lorraine Vincent	(Chief Executive)
	Brent Limmer	(General Manager - Community and Strategy)
	Shayne Harris	(General Manager – Business)
	Hamish Waugh	(General Manager – Infrastructure)
	Michael Hawker	(Project Delivery Manager)
	Doug Tate	(Community Facilities Manager)
	Michael Taylor	(Project Engineer)
	Paul Stein	(Communications Adviser)
	Sandra Crosbie	(Communications Officer)
	Wendy Thompson	(Principal Planner)
	Vicki Wills	(Corporate Projects Officer)
	Colleen Morris	(Principal Financial Adviser)
	Tracey Hunt	(Strategy Manager)
	Laurie Franks	(Environmental Health Officer)
	Allie Dunn	(Business Support Team Leader)

#### SPP 16/118 MEETING OPENING

Councillor Jensen declared the meeting open.

#### SPP 16/119 APOLOGIES

There were no apologies.

#### SPP 16/120 REQUESTS FOR LEAVE OF ABSENCE

There were no requests for leave of absence.

#### SPP 16/121 CONFIRMATION OF MINUTES

##### **RESOLVED**

**That the minutes of the Strategic Planning and Policy Committee meeting held 18 February 2016 be adopted as a true and correct record.**

MINUTES	MEETING	TIME
STRATEGIC PLANNING AND POLICY COMMITTEE	THURSDAY 17 MARCH 2016	9.22AM

**Moved by: Councillor Howard Voss**

**Seconded by: Councillor Wayne Ellery**

**CARRIED**

**SPP 16/122 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**SPP 16/123 NOTIFICATION OF LATE ITEMS:**

There were no late items notified for consideration.

**SPP 16/124 PRESENTATION - FEILDING CIVIC CENTRE TRUST**

David Stroud and Helen Worboys, of the Feilding Civic Centre Trust, were in attendance. David spoke about upcoming appointment of trustees, noting that all of the current trustees were interested in standing again. He spoke about their concern about continuity of trustees for the projects they are currently involved in. David and Helen then spoke about the six monthly report to 31 December 2015.

**SPP 16/125 FEILDING CIVIC CENTRE TRUST SIX MONTH REPORT**

Report of the General Manager – Community and Strategy dated 2 March 2016 presenting for consideration Feilding Civic Centre Trust's 6-month report for the period ending 31 December 2015.

**RESOLVED**

**That the Strategic Planning and Policy Committee receives Feilding Civic Centre Trust's 6-month report for the period ending 31 December 2015.**

**Moved by: Her Worship the Mayor Margaret Kouvelis**

**Seconded by: Councillor Shane Casey**

**CARRIED**

**SPP 16/126 PRESENTATION - FEILDING PROMOTION INC**

Jason Smith, Kirsten Harper and Helen Worboys of Feilding Promotion Inc were in attendance. They spoke about the highlights from the six months to 31 December 2015, and the work they are undertaking on the structure of Feilding Promotion. They suggested setting up a working group between Feilding Promotion and Council. They asked that Council look at the funding for Feilding Promotion going forward.

*The meeting adjourned for a tea break at 9.56am and reconvened at 10.22am*

MINUTES	MEETING	TIME
STRATEGIC PLANNING AND POLICY COMMITTEE	THURSDAY 17 MARCH 2016	9.22AM

**SPP 16/127 PRESENTATION - SPORT MANAWATU**

Sean Whenuaroa, Regional Talent Development Advisor, Jessica Gates, Manawatu Recreation Advisor and Brad Cassidy, Active Communities Manager were in attendance. Sean Whenuaroa gave a presentation to the committee on highlights from Sport Manawatu's report on the six months to 31 December 2015. He thanked the Council for their support.

**SPP 16/128 SPORT MANAWATU SIX MONTH REPORT**

Report of the General Manager – Community and Strategy dated 2 March 2016 presenting for consideration Sport Manawatu's 6-month report for the period ending 31 December 2015.

**RESOLVED**

**That the Strategic Planning and Policy Committee receives Sport Manawatu's 6-month report for the period ending 31 December 2015.**

**Moved by: Her Worship the Mayor Margaret Kouvelis**

**Seconded by: Councillor Barbara Cameron**

**CARRIED**

**SPP 16/129 FEILDING PROMOTION INC ANNUAL ACCOUNTS TO 30 JUNE 2015 AND SIX MONTH REPORT**

Report of the General Manager – Community and Strategy dated 2 March 2016 presenting for consideration Feilding Promotion's Annual Accounts for the year ending 30 June 2015 and the 6-month report for the period ending 31 December 2015.

**RESOLVED**

**That the Strategic Planning and Policy Committee:**

- 1. Receives Feilding Promotion's Annual Accounts for the year ending 30 June 2015.**
- 2. Receives Feilding Promotion's 6-month Report for the period ending 31 December 2015.**

**Moved by: Councillor Albert James**

**Seconded by: Councillor Howard Voss**

**CARRIED**

**SPP 16/130 PRESENTATION - MANAWATU COMMUNITY TRUST**

John Culling, Chairperson, along with Trustees Rod Titcombe, Albert Dodunski and Colin McJannett, presented their report for the six months to 31 December 2015.

MINUTES	MEETING	TIME
STRATEGIC PLANNING AND POLICY COMMITTEE	THURSDAY 17 MARCH 2016	9.22AM

They outlined how a change in policy midway through the year had affected the occupancy levels of the units, as they now take time after a unit becomes vacant to undertake maintenance of the unit before a new tenant takes over. They noted that the next six month report would report on the operation of the new Health Centre.

**SPP 16/131 MANAWATU COMMUNITY TRUST SIX MONTH REPORT**

Report of the General Manager – Community and Strategy dated 2 March 2016 presenting for consideration the Manawatu Community Trust's 6-month report for the period ending 31 December 2015.

**RESOLVED**

**That the Strategic Planning and Policy Committee receives the Manawatu Community Trust's 6-month report for the period ending 31 December 2015.**

**Moved by: Councillor Alison Short**

**Seconded by: Councillor Jo Heslop**

**CARRIED**

*Her Worship the Mayor left the meeting at 11.00am and returned to the meeting at 11.02am.*

**SPP 16/132 MANAWATU COMMUNITY TRUST'S DRAFT 2016-17 STATEMENT OF INTENT**

Report of the General Manager – Community and Strategy dated 3 March 2016 presenting the Manawatu Community Trust's draft 2016/2017 Statement of Intent to Council's Strategic Planning and Policy Committee for review and comment.

**RESOLVED**

**That the Strategic Planning and Policy Committee receive the Manawatu Community Trust's draft 2016/2017 Statement of Intent for the year 1 July 2016 to 30 June 2017.**

**Moved by: Councillor Barbara Cameron**

**Seconded by: Councillor Shane Casey**

**CARRIED**

**SPP 16/133 PRESENTATION - AWAHURI FOREST KITCHENER PARK TRUST**

Chris Symonds and Jill Darragh, Trustees of the Awahuri Forest / Kitchener Park Trust were in attendance. They tendered apologies from their Chairperson, Geoff Lovegrove, and Trustees Dennis Emery and Wendy Knight who were unable to attend. Chris and Jill spoke to the Trust's report, noting the need for the Boardwalk to be completed, and advising that access to the park at Rata Street was an issue.

MINUTES	MEETING	TIME
STRATEGIC PLANNING AND POLICY COMMITTEE	THURSDAY 17 MARCH 2016	9.22AM

#### SPP 16/134 AWAHURI FOREST KITCHENER PARK TRUST SIX MONTH REPORT

Report of the General Manager – Community and Strategy dated 3 March 2016 presenting for consideration Awahuri Forest Kitchener Park Trust's 6-month report for the period ending 31 December 2015.

#### **RESOLVED**

**That the Strategic Planning and Policy Committee receives Awahuri Forest Kitchener Park Trust's 6-month report for the period ending 31 December 2015.**

**Moved by: Councillor Barbara Cameron**

**Seconded by: Councillor Albert James**

#### **CARRIED**

*The meeting adjourned at 11.21am and reconvened at 12.32pm.*

*Her Worship the Mayor was not present at this part of the meeting.*

#### SPP 16/135 LOCAL ECONOMIC DEVELOPMENT SERVICES REPORT

Report of the General Manager – Community and Strategy dated 8 March 2016 presenting options about future funding and delivery of local economic development services.

#### **RECOMMENDED**

- 1. That Council agrees to contribute \$80,000 per annum of existing funding currently used to purchase Information Services to the Central Economic Development Agency for the provision of Information Services in the Manawatu District.**
- 2. That Council agrees to contribute \$23,000 per annum of existing funding currently used towards renting a building to the Central Economic Development Agency as a contribution towards accommodation costs.**
- 3. That Council agrees to administer the current Central Business District Security service at a cost of approximately \$79,000 per annum.**
- 4. That Council agrees to transfer \$100,000 per annum of existing funding used to purchase events and other local economic development services to the Community Development Fund for events and local economic development services that meet the criteria of Community Development Funding Policy.**
- 5. That Council agrees to transfer \$77,000 per annum of existing funding into the internal Economic Development Opportunity and Collaboration budget to be used on any opportunities, shared projects, local services and or further support for the Central Economic Development Agency.**

MINUTES	MEETING	TIME
STRATEGIC PLANNING AND POLICY COMMITTEE	THURSDAY 17 MARCH 2016	9.22AM

**Moved by: Councillor Barbara Cameron**

**Seconded by: Councillor Howard Voss**

**CARRIED**

#### **SPP 16/136 DISTRICT PLAN REVIEW – PROPOSED PLAN CHANGE 60 DESIGNATIONS**

Report of the General Manager – Community and Strategy dated 29 February 2016 seeking approval to publicly notify Proposed Plan Change 60 in accordance with Clause 5, of Schedule 1 of the Resource Management Act 1991.

**RESOLVED**

**That the Strategic Planning and Policy Committee approve Proposed Plan Change 60 for public notification under Clause 5 Schedule 1 of the Resource Management Act 1991.**

**That the General Manager – Community and Strategy be authorised to make minor amendments to Proposed Plan Change 60 prior to public notification.**

**Moved by: Councillor Howard Voss**

**Seconded by: Councillor Shane Casey**

**CARRIED**

#### **SPP 16/137 CHURCHER STREET PORT STREET EAST TRUNK SEWER CONTRACT**

Report of the General Manager – Infrastructure dated 9 March 2016 recommending the award of the Churcher Street Port Street East Trunk Sewer Precinct 4 – Trunk Sewer Stage 1 (C4/1561) contract to Blackley Construction Ltd. for the sum of \$639,083.27 (excl. GST), inclusive of a Contingency Sum of \$90,000.00.

**RESOLVED**

**That the Churcher Street Port Street East Trunk Sewer Precinct 4 – Trunk Sewer Stage 1 (C4/1561) be awarded to Blackley Construction Ltd. for the sum of \$639,083.27 (excl. GST), inclusive of a Contingency Sum of \$90,000.00.**

**Moved by: Councillor Wayne Ellery**

**Seconded by: Councillor Albert James**

**CARRIED**

#### **SPP 16/138 AUDIT AND RISK**

There were no items to report.

#### **SPP 16/139 CONSIDERATION OF LATE ITEMS**

There were no late items for consideration.

MINUTES	MEETING	TIME
STRATEGIC PLANNING AND POLICY COMMITTEE	THURSDAY 17 MARCH 2016	9.22AM

# SPP 16/140 MEETING CLOSURE

The meeting closed at 1.03pm.

Approved and adopted as a true and correct record:

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**CHAIRPERSON**

\_\_\_\_\_

**DATE**