CHIEF EXECUTIVE’S EMPLOYMENT SUBCOMMITTEE

AGENDA

Meeting to be held

WEDNESDAY 3 FEBRUARY 2016

8.30am

In the Manawatu District Council Chambers, 135 Manchester Street, Feilding

Lorraine Vincent
Chief Executive
MEMBERSHIP

Chairperson

Her Worship the Mayor, Mrs Margaret Kouvelis

Deputy Chairperson

Councillor Tony Jensen

Members

Councillor Steve Bielski
Councillor Barbara Cameron
Councillor Shane Casey
Councillor Wayne Ellery
Councillor Jo Heslop
Councillor Albert James
Councillor Andrew Quarrie
Councillor Alison Short
Councillor Howard Voss
ORDER OF BUSINESS

1. MEETING OPENING

2. APOLOGIES

3. REQUESTS FOR LEAVE OF ABSENCE

4. CONFIRMATION OF MINUTES
   
   Draft resolution
   
   That the minutes of the meeting of the Chief Executive’s Employment Subcommittee held 28 October 2015 be adopted as a true and correct record.

5. NOTIFICATION OF LATE ITEMS
   
   To consider and, if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Order Paper of this meeting and/or the meeting to be held with the public excluded.

   Such resolution is required to be made pursuant to section 46(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:
   
   (i) The reason why the item was not on the Order Paper, and
   
   (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

6. DECLARATIONS OF CONFLICTS OF INTEREST
   
   Notification from elected members of:
   
   6.1 Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
   
   6.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members’ Interests) Act 1968

7. CONSIDERATION OF LATE ITEMS

8. PUBLIC EXCLUDED BUSINESS

   COUNCIL TO RESOLVE:
   
   That the public be excluded from the following parts of the proceedings of this meeting, namely:
   
   a) Confirmation of Minutes
   
   b) Process for Recruitment of Chief Executive
That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<table>
<thead>
<tr>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Grounds under Section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Confirmation of Minutes re Chief Executive’s Performance Plan 2015-16, Chief Executive’s Review of Performance 2014-15 and Chief Executive’s Remuneration Review</td>
<td>Section 7(2)(a) - protect the privacy of natural persons, including that of deceased natural persons</td>
<td>Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.</td>
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<td>b) Process for Recruitment of Chief Executive</td>
<td>As above</td>
<td>As above</td>
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

9. **MEETING CLOSURE**
Minutes of a meeting of the Chief Executive's Employment Subcommittee held on Wednesday 28 October 2015, commencing at 8.30am in the Manawatu District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Mayor Margaret Kouvelis (Chairperson)
Cr Steve Bielski
Cr Barbara Cameron
Cr Shane Casey
Cr Wayne Ellery
Cr Jo Heslop
Cr Albert James
Cr Tony Jensen
Cr Andrew Quarrie
Cr Alison Short
Cr Howard Voss

IN ATTENDANCE: Dennis O'Callaghan (Just Rewards)
Allie Dunn Business Support Team Leader

CEE 15/009 APOLOGIES

Councillor Cameron noted her apology for the period from 10.15am to 11.30am.

CEE 15/010 REQUESTS FOR LEAVE OF ABSENCE

There were no requests for leave of absence.

CEE 15/011 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the meeting of the Chief Executive's Employment Subcommittee held 6 August 2015 be adopted as a true and correct record.

Moved by: Councillor Tony Jensen
Seconded by: Councillor Wayne Ellery

CARRIED

CEE 15/012 NOTIFICATION OF LATE ITEMS

There were no late items notified.

CEE 15/013 DECLARATIONS OF CONFLICTS OF INTEREST

There were no declarations of conflicts of interest.
RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

a) Confirmation of Minutes
b) Chief Executive’s Performance Plan 2015-16
c) Chief Executive’s Review of Performance 2014-15
d) Chief Executive’s Remuneration Review

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<td>b) Chief Executive’s Performance Plan 2015-16</td>
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Also, that Dennis O'Callaghan of Just Rewards be permitted to remain at this meeting, after the public has been excluded, to provide advice and facilitate the development of a performance agreement, review of performance and remuneration setting.

Moved by: Councillor Tony Jensen
Seconded by: Councillor Shane Casey
CARRIED

The meeting went into public excluded session at 8.32am

For items CEE 15/015, CEE 15/016, CEE 15/017 and CEE 15/018 refer to public excluded minutes.

Approved and adopted as a true and correct record:

________________________________________  __________________________
CHAIRPERSON                        DATE