COUNCIL

AGENDA

Meeting to be held

THURSDAY 17 AUGUST 2017
8.30AM

In the Manawatu District Council Chambers,
135 Manchester Street, Feilding

Dr Richard Templer
Chief Executive
MEMBERSHIP

Chairperson
Her Worship the Mayor, Helen Worboys

Deputy Chairperson
Deputy Mayor, Michael Ford

Members
Councillor Steve Bielski
Councillor Stuart Campbell
Councillor Barbara Cameron
Councillor Shane Casey
Councillor Hilary Humphrey
Councillor Phil Marsh
Councillor Andrew Quarrie
Councillor Alison Short
Councillor Howard Voss
ORDER OF BUSINESS

1. MEETING OPENING
Anne Bennett will open the meeting in prayer

2. APOLOGIES

3. REQUESTS FOR LEAVE OF ABSENCE
Councillor Michael Ford – 1 September to 9 October 2017

4. CONFIRMATION OF MINUTES

   Draft resolution

   That the minutes of the Council meeting held 20 July 2017 be adopted as a true and correct record.

5. DECLARATIONS OF INTEREST
Notification from elected members of:
   5.1 Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and
   5.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members’ Interests) Act 1968

6. PUBLIC FORUM
6.1 MYA RASMUSSEN
Recipient of a Representative Grant to compete at the 2017 Youth Commonwealth Games held in the Bahamas on 19 to 23 July 2017 as a member of the New Zealand Swim Team.

7. PRESENTATIONS

8. NOTIFICATION OF LATE ITEMS
Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:
   8.1 The Council by resolution so decides; and
   8.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.
9. MINUTES OTHER COMMITTEES

9.1 STRATEGIC PLANNING AND POLICY COMMITTEE – SYSTEM OF VOTING  
Report of the General Manager – Corporate and Regulatory dated 4 August 2017

10. OFFICER REPORTS

10.1 PLAN CHANGE 52 – INDUSTRIAL ZONE REVIEW  

10.2 COMMUNITY COMMITTEE ESTABLISHMENT  

10.3 MANAWATU-WANGANUI REGIONAL DISASTER RELIEF FUND TRUST – GOVERNANCE AND ADMINISTRATION  

10.4 APPOINTMENT OF DEPUTY CHAIRPERSON – HEARINGS COMMITTEE  

10.5 APPLICATION OF THE COMMON SEAL  

10.6 COMMUNITY COMMITTEE MINUTES  

11. CONSIDERATION OF LATE ITEMS

12. PUBLIC EXCLUDED BUSINESS

COUNCIL TO RESOLVE:
That the public be excluded from the following parts of the proceedings of this meeting, namely:

a) Confirmation of minutes
That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<table>
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<tr>
<th>General subject of each matter to be considered</th>
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<th>Grounds under Section 48(1) for the passing of this resolution</th>
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<td>a) Confirmation of minutes re Appointment of Trustees – Awahuri Forest-Kitchener Park Trust and Update on Plan Change 55 Districtwide Rules – Notices of Appeal</td>
<td>Section 7(2)(g) Maintain legal professional privilege; and Section 7(2)(i) - Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) and Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons</td>
<td>Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.</td>
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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

13. MEETING CLOSURE
Minutes of a meeting of the Council held on Thursday 20 July 2017, commencing at 8.30am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Mayor Helen Worboys (Chairperson)
Cr Steve Bielski
Cr Barbara Cameron
Cr Stuart Campbell
Cr Shane Casey
Cr Michael Ford
Cr Hilary Humphrey
Cr Phil Marsh
Cr Andrew Quarrie
Cr Alison Short
Cr Howard Voss

IN ATTENDANCE: Richard Templer (Chief Executive)
Karel Boakes (Acting General Manager – Corporate and Regulatory)
Brent Limmer (General Manager - Community and Strategy)
Frances Smorti (General Manager – People and Culture)
Hamish Waugh (General Manager – Infrastructure)
Glenn Young (Utility Projects Manager)
Doug Tate (Community Facilities Manager)
Paul Stein (Communications Manager)
Danielle Balmer (Communications Officer)
Stacey Bell (Economic Development Adviser)
Kirsten Pike (Parks and Property Officer - Legal and Planning)
Colleen Morris (Chief Financial Officer)
Rachel Carr (Parks and Property Officer)
Chris Pepper (Special Projects Manager)
John Jones (Roading Assets Manager)
Jim Mestyanek (Senior Project Engineer)
Brent Holmes (Roading Operations Team Leader)
Vero Lim (Project Engineer)
Nichole Ganley (Governance Support Officer)
Allie Dunn (Governance Team Leader)

MDC 17/209 MEETING OPENING

Graeme Turnbull of St Pauls Presbyterian Church Feilding opened the meeting in prayer.

MDC 17/210 APOLOGIES

There were no requests for apologies

MDC 17/211 REQUESTS FOR LEAVE OF ABSENCE

RESOLVED

That leave of absence be granted to:

Her Worship the Mayor from 27 July to 4 August 2017
Councillor Phil Marsh from 24 September to 14 October

Councillor Stuart Campbell from 4 October to 21 October

Moved by: Councillor Howard Voss
Seconded by: Councillor Michael Ford

CARRIED

MDC 17/212 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Council meeting held 22 June 2017 be adopted as a true and correct record.

Moved by: Councillor Michael Ford
Seconded by: Councillor Phil Marsh

CARRIED

MDC 17/213 DECLARATIONS OF INTEREST

Barbara Cameron – member of MidCentral District Health Board

MDC 17/214 PUBLIC FORUM – TESSA WEBB

Tessa Webb spoke about representing New Zealand at the Oceania Athletics Area Championships being held in Suva, Fiji from 28 June to 1 July 2017 as a member of the New Zealand Athletics Team. She thanked Council for their financial support towards her attendance at the championships.

MDC 17/215 PUBLIC FORUM – JESSICA PEASE

Jessica Pease spoke about representing New Zealand at the International School Girls Netball Challenge held in Suva, Fiji from 16 to 20 May 2017 as a member of the Aotearoa Maori Netball International Secondary School Team. She thanked Council for their financial support towards her attendance at the event.

MDC 17/216 PRESENTATIONS – DOUG CARTRIDGE

Doug Cartridge, President of the Feilding Tennis Club, spoke in support of their submission against the proposed sale of the tennis courts at 145 South Street, Feilding. He spoke about the courts being a good community asset and noted that the club had worked with the Council for many years to provide those courts to members of the public. He spoke about the use their club makes of those courts when they have tournaments and for when they have large numbers of juniors playing.

MDC 17/217 PUBLIC FORUM – BRIAN HOPE RE PROPOSAL TO RENAME MEMORY LANE

Brian Hope spoke on behalf of Murray Williamson, the developer of the subdivision off Colyton Road where the private road “Memory Lane” was situated. Mr Hope gave the background to the subdivision, noting the road in question was owned outright by Mr
Williamson. He advised the name of the road was chosen to reflect the tranquillity of the area and the family’s memories of living there. Since the approval of the name of “Memory Lane” he noted that the sign had been subject to ongoing vandalism. He asked that as Mr Williamson owns the private road, and it was his prerogative to name the road, that the name of the road not be changed.

MDC 17/218 NOTIFICATION OF LATE ITEMS

There were no items of late business notified.

MDC 17/219 MINUTES OTHER COMMITTEES

There were no minutes from other committees for consideration.

MDC 17/220 PROPOSED SALE OF 145 SOUTH STREET FEILDING

Report of the General Manager – Community and Strategy dated 3 July 2017 presenting for consideration whether or not to dispose of Council’s real property at 145 South Street Feilding.

RESOLVED

That the Council confirms its willingness to sell its property at 145 South Street, Feilding, and directs Council officers to negotiate the details of a contract for sale and purchase with the Developer and to present this contract to Council at a future Council meeting for consideration and a decision.

Moved by: Councillor Michael Ford
Seconded by: Councillor Howard Voss

CARRIED

Councillors Steve Bielski, Andrew Quarrie and Alison Short recorded their votes against the motion.

MDC 17/221 COMMUNITY COMMITTEES ESTABLISHMENT AND CONFIRMATION

Report of the General Manager – Community and Strategy dated 6 July 2017 presenting for consideration the inclusion of Bainesse/Rangiotu as a community of interest within Council’s Community Committees Policy and to appoint a Liaison Councillor for Bainesse/Rangiotu Community Committee. Also to approve the Colyton Community Committee’s membership to extend beyond the maximum number allowed for in the current Community Committees Policy and to confirm the appointment of Councillor Phil Marsh as Colyton Community Committee’s Liaison Councillor.

Councillor Michael Ford left the meeting at 9.50am and returned at 9.52am.

RESOLVED

That the Council:

1. Confirms the inclusion of Bainesse/Rangiotu in the list of communities of interest within the Community Committees Policy.
2. Appoints a Liaison Councillor for the Bainesse/Rangiotu Community Committee.

3. Approves the Colyton Community Committee’s membership extending beyond the maximum number allowable in the Community Committees Policy.

4. Confirms the appointment of Councillor Phil Marsh as Liaison Councillor for the Colyton Community Committee.

Moved by: Councillor Hilary Humphrey
Seconded by: Councillor Shane Casey

CARRIED

MDC 17/222 ENGINEERING STANDARDS FOR SUBDIVISION AND LAND DEVELOPMENT


RESOLVED

That the Council adopts the Manawatu District Council Engineering Standards for Land Development as set out in Appendix 1 of the report of the General Manager Infrastructure dated 22 June 2017.

That the Council authorises Council officers to make further minor changes to the Manawatu District Council Engineering Standards for Land Development without further recourse to the Council, where this is necessary to:

i. Fix identified minor errors and/or omissions.

ii. To re-format to ensure maximum usability (hard copy & online)

iii. Ensure continuity with other proposed provisions.

Moved by: Councillor Alison Short
Seconded by: Councillor Howard Voss

CARRIED

MDC 17/223 MANGAWEKA BRIDGE – INDICATIVE BUSINESS CASE FINAL REPORT


RESOLVED

1. That the Council receives the report.
2. That the Council approves progression onto the Detailed Business Case of the single preferred option, which includes construction of a new bridge alongside the existing bridge.

Moved by: Councillor Phil Marsh
Seconded by: Councillor Howard Voss
CARRIED

MDC 17/224 WASTEWATER TREATMENT PLANT DIGESTER FOUNDATION VARIATION


RESOLVED

That the Council approves the increase in the contingency amount for contract C4/16058 by $150,000.00 (exclusive of GST), following the geotechnical investigations recommendations for the installation of a new digester tank at the Feilding Wastewater Treatment Plant.

Moved by: Councillor Howard Voss
Seconded by: Councillor Barbara Cameron
CARRIED

MDC 17/225 ANNUAL REPORT ON DOG CONTROL 2016-17


RESOLVED

That Council adopts the Annual Report on Dog Control for the period 1 July 2016 to 30 June 2017 pursuant to section 10A of the Dog Control Act 1996.

Moved by: Councillor Shane Casey
Seconded by: Councillor Michael Ford
CARRIED

MDC 17/226 PETITION – RENAMING OF ROAD

Report of the General Manager – Corporate and Regulatory dated 11 July 2017 presenting for consideration a petition to rename “Memory Lane” to “Reighton Lane”.

CARRIED
RESOLVED

That the Council accepts the petition from residents of Memory Lane, Ashhurst and agrees to rename Memory Lane to Reighton Lane, subject to the petitioners meeting all costs associated with renaming of the road.

Moved by: Councillor Stuart Campbell
Seconded by: Councillor Hilary Humphrey

CARRIED

MDC 17/227 CONSIDERATION OF LATE ITEMS

There were no late items for consideration.

MDC 17/228 PUBLIC EXCLUDED BUSINESS

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

a) Confirmation of minutes
b) Appointment of Trustees – Awahuri Forest-Kitchener Park Trust
c) Update on Plan Change 55 District Wide Rules – Notices of Appeal

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<td>a) Confirmation of minutes re Building Services Contract</td>
<td>Section 7(2)(i) – enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</td>
<td>Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.</td>
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<td>b) Appointment of Trustees – Awahuri Forest-Kitchener Park Trust</td>
<td>Section 7(2)(a) - to protect the privacy of natural persons, including that of deceased natural persons</td>
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<td>c) Update on Plan Change 55 District Wide Rules – Notices of Appeal</td>
<td>Section 7(2)(g) Maintain legal professional privilege; and Section</td>
<td>As above</td>
</tr>
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</table>
General subject of each matter to be considered

Reason for passing this resolution in relation to each matter

Grounds under Section 48(1) for the passing of this resolution

7(2)(i) – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Also that Andrea Harris, of Opus International Consultants Limited be permitted to remain at this meeting, after the public has been excluded, because of their knowledge as the S42A Reporting Officer on Plan Change 55. This knowledge, which will be of assistance in relation to the matter to be discussed, is relevant to that matter because she has been engaged to assist Council with the three Appeals on the Council’s decision on PC55.

Moved by: Councillor Howard Voss
Seconded by: Councillor Shane Casey

CARRIED

The meeting went into public excluded session at 10.56am and resumed open session at 11.40am. For items MDC 17/229 to MDC 17/233 refer to public excluded minutes.

MDC 17/234 MEETING CLOSURE

Her Worship the Mayor declared the meeting closed at 11.41am.

Approved and adopted as a true and correct record:
Recommendations from Strategic Planning and Policy Committee – System of Voting

Purpose

To present recommendations of the Strategic Planning and Policy Committee meeting held 3 August 2017 regarding the system of voting for elections from October 2019 onwards.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendation

That the Council reaffirms the use of the First Past the Post system of voting for the Manawatu District Council elections from 2019 onwards.

Report prepared by:
Allie Dunn
Governance Team Leader

Approved for submission by:
Shayne Harris
General Manager – Corporate and Regulatory
Plan Change 52 - Industrial Zone

Purpose
The purpose of this report is to seek Council approval to make operative Plan Change 52 - Industrial Zone (PC52). The Council’s Delegations Manual gives Council the final consideration and approval of a Plan Change, where all submissions and appeals have been disposed of, in accordance with Clause 17(2) of the Resource Management Act 1991 (RMA). The Schedule 1 process for PC52 has been fully completed - with no appeals - and consequently, it is proposed that PC52 be declared operative in accordance with Clause 20 of Schedule 1 to the RMA.

Significance of Decision
The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations
That Council approves Plan Change 52 – Industrial Zone to the Manawatu District Plan, pursuant to Clause 17(2) of Schedule 1 to the Resource Management Act 1991, in accordance with the decision of the Hearing Committee dated 12 February 2017.

That Council declares Plan Change 52 – Industrial Zone as operative, in accordance with Clause 20 of Schedule 1 to the Resource Management Act 1991.

Report prepared by:
Cynthia Ward
Senior Policy Planner

Approved for submission by:
Brent Limmer
General Manager - Community and Strategy
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

*Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand*

| Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga. | The Manawatu will attract and retain residents. | Manawatu district develops a broad economic base from its solid foundation in the primary sector. | Manawatu and its people are connected via quality infrastructure and technology. | Manawatu’s built environment is safe, reliable and attractive. | Manawatu District Council is an agile and efficient organisation. | ✓ | ✓ | ✓ | ✓ | ✓ |

2 Background

2.1 PC52 - Industrial Zone, introduces a new Industrial Chapter into the Manawatu District Plan. This chapter bring together all the information relating to land which has been set aside for industrial activities in the Manawatu District.

2.2 PC52 was notified on 17 July 2016. The closing date for submissions was 10 August 2016. The Council received 14 submissions. These submissions generally supported the intent of PC52 and some sought minor modifications or corrections. On 15 September 2016 the Council notified the summary of submissions and the decisions requested, with the closing date for further submissions being 28 September 2016. 5 further submissions were received on PC52. A hearing on PC 52 was held on 5 December 2016.

2.3 The Hearing Committee’s Decision was notified on 1 May 2017.

2.4 There were no Notices of Appeal filed with the Environment Court, in relation to PC52.

2.5 The next step in the plan making process is for Council to declare PC52 operative and for Council to publicly notify the operative date of PC52. The approved Plan Change will then be incorporated into the Manawatu District Plan and the Planning Maps updated accordingly.

3 Discussion and Options considered

3.1 The statutory process for undertaking a plan change to the Manawatu District Plan is prescribed in Schedule 1 to the RMA. This process has been followed for PC52. As no appeals were received on PC52 the remaining procedural step is to publicly notify that PC52 is operative, without further formality.

3.2 There are no alternative options. The Council is required to fulfil functions and responsibilities under the RMA.

4 Operational Implications

4.1 Following approval to make PC52 operative, Council officers will proceed to issue a Public Notice declaring that the PC52 is operative and the operative date, in accordance with Clause
20 of Schedule 1 to the RMA. The Public Notice will be published in the Feilding Herald. A copy of the operative Plan Change will be provided to the Feilding Public Library.

5 Financial implications

5.1 The resource requirements are in accordance with existing budget allocation for the District Plan Review.

6 Statutory Requirements

6.1 The Council is required to fulfil functions and responsibilities under the RMA. The statutory process for reviewing a plan and undertaking a plan change is prescribed in Schedule 1 to the RMA and has been followed for PC52.

6.2 This report fulfils a statutory requirement and is completed in accordance with Clauses 17(2) and 20 of Schedule 1 to the RMA.

7 Delegations

7.1 The Council has delegated authority to give final consideration and approval of PC52 in accordance with Clause 17(2) of Schedule 1 to the RMA. Clause 17(2) states that a local authority may approve a Plan Change if all submissions and appeals relating to that part have been disposed of. There were no appeals received on PC52.

8 Consultation

8.1 Consultation has been undertaken in accordance with Schedule 1 to the RMA and purpose and principles of Council’s Community Engagement Guide.

9 Cultural Considerations

9.1 There are no cultural considerations to be taken into account for this report. It is noted that the Schedule 1 process in the RMA, takes these matters into account.

10 Conclusion

10.1 The Council’s Delegation Manual gives delegation to Council to give final consideration to and approval of a plan change in accordance with Clause 17(2) of Schedule 1 to the RMA. Clause 17(2) of Schedule 1 to the RMA states that a local authority may approve a Plan Change where all submissions and appeals have been disposed of. It is recommended that Council proceed to approve PC52 and to make PC52 operative, pursuant to Clause 20 of Schedule 1 to the RMA.

11 Attachments

- Plan Change S2 – Industrial Zone
MANAWATU DISTRICT COUNCIL

PLAN CHANGE 52 – Industrial Zone

Chapter 16

The Manawatu District Plan is deemed to be amended in accordance with these decisions on 1 May 2017
1. **CHAPTER 2 - Definitions**

1. Delete the existing definitions for **Portable Sawmill** and **Sawmill**.
2. Approved definitions (new and amended) in alphabetical order:

**AGRICULTURAL VEHICLES SALES AND SERVICE** means an activity involving the sales and/or service of farm vehicles or other heavy vehicles.

**INDUSTRY** means the use of land or buildings for the purpose of manufacturing, fabricating, processing, repair, packaging, storage, collection, distribution including the wholesale or retail sale of goods manufactured or processed onsite and includes, without limitation:

a. Animal and animal-product processing
b. Abrasive blasting
c. Cool stores and pack houses
d. Engineering works
e. Fibre-glassing
f. Firewood processing and storage
g. Grain drying and processing
h. Landscaping storage and supplies
i. Panel beating and spray painting
j. Timber processing and treatment
k. Transport depots
l. Vehicle wrecking and scrap yards
m. Waste material collection, processing and disposal including refuse transfer stations and recycling depot/resource recovery centre activities (excluding the day-to-day removal of refuse, by Council or an authorised contracting agency).

**LANDSCAPE STRIP** means, in relation to the Industrial Zone, a strip of land to be planted in accordance with Appendix 16.1, to improve visual amenity of the surrounding area rather than to screen activities on the subject site from view beyond the site.

**LATERAL SPREAD OVERLAY** means an area identified on the District Planning Maps, for which planning controls are applied to ensure foundations for new development can tolerate deflections imposed by liquefaction-induced ground subsidence. Sites within the Overlay were identified in the Feilding Liquefaction Study, 2013, as being moderately susceptible to liquefaction. The risks of liquefaction identified in that report do not preclude development.

**LUNCHBARS AND DAIRIES** for the purposes of the Industrial Zone, means any food outlet which is intended to provide for the day to day needs of workers in the surrounding Industrial Zone. Such facilities may be retail activities, secondary to the
principal use of the site for industrial activities, or exist in their own right but must not exceed 100m² *gross floor area*.

**PB40** refers to the typical horticultural sector method for describing plant size at time of planting. PB stands for Pint Bags. These are typically high quality UV stabilised black plastic Planter Bags otherwise known as PB Bags.

1 pint = 600ml. As a rough guide, multiply the PB number by 0.6 to get the volume in litres of the bag. A planter bag required to be PB40 should measure approximately 230 x 230 x 460 x 125mu and comprise a volume of approximately 18-25 litres.

**REVERSE SENSITIVITY** means the potential for the operation of an existing lawfully established activity to be constrained or curtailed by the more recent establishment of other activities, which are sensitive to the adverse environmental effects being generated by the pre-existing activity.

**SCREEN PLANTING AREA** means in relation to the Industrial Zone, an area required to be planted in accordance with Appendix 16.1, to screen activities on the subject site as far as practicable, from view from the adjacent road or non-industrial zoned land.

**WORK SKILLS TRAINING CENTRE** means an educational facility which teaches any NZQA accredited course to develop or enhance basic or technical skills including apprenticeships associated with trade, industrial or commercial activities.

2. **Chapter 4 – MANAGING LAND USE EFFECTS**

   Delete the existing Section 4.7 INDUSTRIAL ZONES including objectives and policies and associated matters under the headings Explanation, District Plan Methods and Other Methods.

3. **Rule B5 (renamed Chapter 16) - Industrial Zone**

   1. Delete Rule B5 – Industrial Zone.
   2. Insert new chapter to be named Chapter 16 Industrial Zone, as indicated below:

   **16 INDUSTRIAL ZONE**

   **16.1 Introduction**

   Manawatu District is well placed to service both wet and dry industrial activities with no significant land or infrastructure impediments to processing activities. The Council has been active in this regard to facilitate future industrial development and to encourage existing industrial activity to prosper and expand within the District.

   The Feilding Urban Growth Framework Plan 2013 (the Framework Plan), estimates that 170 hectares of land is presently zoned Industrial. The Framework Plan anticipates future demand for 15.6ha of industrial land by 2041. The majority of future demand for industrial land (11ha) is likely to be required between 2011 –
2021, being 70% of the total projected demand to 2041. Industrial growth is an area of key strategic importance to the Manawatu District.

The majority of industrial activity is located, within the Feilding township at the Riverside, Oroua River and Kawakawa Industrial areas. Small pockets of industrial land are retained along local transport routes such as Makino and Lethbridge Roads, and at Rongotea.

Although undeveloped land is zoned for industrial use, this tends to be held in large parcels and in limited ownerships. These factors tend to be viewed positively by prospective large industries and can be a negative factor for smaller enterprises. Employment in the industrial sectors, centred primarily in the Feilding industrial area, is forecast to increase steadily by around 20% to 5,100 people by 2041.

Given the nature of effects that can arise from industrial activities, it is important to provide and promote suitable locations with sufficient market choice to accommodate the demands of the various small to large, wet and dry industries that may contemplate development in Manawatu. It is equally important that suitable land is zoned for industrial activities and appropriate restrictions apply to non-industrial activities to avoid or minimise the potential for risk, reverse sensitivity and other potential issues and to protect industrial land for industrial type activities.

To meet future demand, Council is expanding the existing Industrial Zone at Kawakawa/Turners Road. The Growth Precinct 5 Structure Plan, for the Kawakawa Industrial Park Growth Area (Appendix 16.1) demonstrates Councils commitment to facilitate well-designed, integrated and sustainable industrial development and expansion in the Feilding industrial area.

The Industrial Zone provisions, focus on providing an efficient and effective zone for industrial activities, while improving and managing the visual amenity of the Industrial Zone, particularly where such land is potentially visible from public places or adjacent zones. The Plan will maintain amenity values for sites within and beyond the Zone and maintain or enhance amenity values for Industrial zoned sites adjacent to arterial routes or key entry points to townships. In the Kawakawa Industrial Park Growth Area this will be achieved with structure planning to provide landscaping, building design and site layout guidance.

Reverse sensitivity is the potential for a lawfully established activity to be constrained or curtailed by the more recent establishment of activities sensitive to the environmental effects generated by the original activity. The Industrial Zone provisions are framed to minimise the opportunity for reverse sensitivity issues to negatively impact on lawfully established industrial activities, whilst encouraging best practice operations and appropriate amenity values within the Zone.

1 Feilding Urban Growth Framework Plan, 2013, prepared by Boffa Miskell
Manawatu-Wanganui Regional Council completed a Lifelines Project, which identified that at a very broad level the Kawakawa Industrial Park Growth Area has a moderate susceptibility to liquefaction. The Manawatu District Council commissioned a high-level liquefaction risk assessment in December 2013. This study included site investigations to assess the geotechnical issues related to the hazard posed by liquefaction. The Feilding Liquefaction Study found that the liquefaction hazard is generally low in the development areas, with localised pockets of silt which have the potential to liquefy. However, this risk was not sufficient to preclude development. Rather planning controls were recommended to ensure foundations for new development could tolerate deflections imposed by liquefaction-induced ground subsidence. Areas subject to such controls are identified within the Lateral Spread Overlay on the planning maps.

This chapter is intended to be read in conjunction with Chapter 3 - District Wide Rules and Chapter 4 - Historic Heritage. If the rules contained in this chapter are more restrictive than those in Chapter 3 or 4, then they shall apply.

16.2 Resource Management Issues

The following resource management issues have been identified in the Industrial Zone:

1. The need to provide land in suitable locations and of appropriate size to sustain and expand industrial activities within the Manawatu District.

2. The need to manage the potential effects that the existence, establishment and expansion of non-industrial activities located in or adjacent to the Industrial Zone can have on the ability of industrial activities to establish, operate or expand.

3. The desire to achieve an appropriate level of amenity within the Industrial Zone; including enhancing amenity values on sites adjacent to key entry points to townships and arterial routes; and to maintain or enhance amenity values where practical, particularly visual amenity, of adjacent more sensitive zones.

4. The need to manage the potential effects of industrial development on the environment, including increases in stormwater run-off resulting from increased impermeable surfaces.

16.3 Objectives and policies

**Objective 1**

To promote the establishment, expansion and operation of a range of industrial activities within the Industrial Zone.

**Policies**

1.1 To enable a wide range of activities to locate and operate within the Industrial Zone.
1.2 To protect the effectiveness and efficiency of the Industrial Zone for existing and potential future industrial activities by avoiding the establishment of activities within the Zone, that have the potential to constrain the establishment, ongoing operation or expansion of industrial activities.

1.3 To control the design of building foundations, new infrastructure and associated works on sites identified as susceptible to lateral spreading hazards on the planning maps.

**Objective 2**
To manage adverse effects of industrial activities on the environment, to promote appropriate amenity values associated with the Industrial Zone including:

- maintaining, and where practical, enhancing amenity values within the Industrial Zone and for adjacent sites beyond the Industrial Zone; and
- enhancing amenity values on sites fronting arterial routes or key entry points to townships.

**Policies**
2.1 To require subdivision, use and development be consistent with any structure plan, to ensure a sustainable pattern of development including by:

i. demonstrating safe integration with existing street layouts and infrastructure;

ii. ensuring that alternative local road layouts in Appendix 16.2 for the Kawakawa Industrial Park Growth Area, achieve the following:

a. provide at least one local road, parallel to the southern half of Turners Road and one local road to give access to the middle of the northern part of the Zone; and

b. confirm that provision of key infrastructure to serve the Zone will not be compromised including consideration of potential adverse effects on development of other sites within the Zone; and

c. retain similar provision of access to all sites within the Zone as proposed in Appendix 16.2 Structure Plan; and

d. preserve options to develop the reserve area between the Zone and the Oroua River to provide for future stop banking, riparian planning and creation of a walking / cycling track.

2.2 To ensure that subdivision, use and development of land in the Industrial Zone is managed to avoid, remedy or mitigate adverse effects on significant historic heritage.

2.3 To ensure that activities located within the Industrial Zone, minimise, as far as practicable, adverse effects beyond the site boundary within the Industrial Zone, including any effects associated with noise, glare or night lighting, and ensure that any effects on adjacent non-industrial zones are consistent with the expected amenity values in that zone.
2.4 To require new industrial activities to locate within the Industrial Zone where the associated effects on the environment, particularly related to infrastructure, traffic, noise and amenity values are anticipated, provided for and, as far as practicable confined to the Zone.

2.5 To require subdivision, use and development in the Industrial Zone to be designed to:
   i. maintain or create an appropriate level of visual amenity and streetscape values within the Zone; and
   ii. maintain or enhance visual amenity values, where practicable when viewed from other zones; and
   iii. enhance amenity values on sites fronting arterial routes or key entry points to townships.

16.4 Rules

16.4.1 Permitted Activities - Industrial Zone

The following are permitted activities in the Industrial Zone (excluding sites within the Lateral Spread Overlay except as specified in l. below) provided that they comply with the standards in Rule 16.4.2 below:

a. Industry
b. Light Industry
c. Additions or alterations to, any existing building.
d. Agricultural vehicle sales and service
e. Ancillary activities
f. Standalone car parking activities and buildings
g. Construction of any building associated with a permitted activity.
h. Lunch Bars and dairies
i. Seismic strengthening
j. Service stations
k. Work skills training centres
l. Outdoor storage areas, public open space, carparking and farming (excluding buildings) are the only activities permitted within the Lateral Spread Overlay.
m. Earthworks
n. Signs

16.4.2 Industrial Zone – Standards for permitted activities

For the Industrial Zone, the permitted activities specified above must comply with the following standards:
a. **Building Setback Yards and Height**

i. All **buildings** excluding signs and service station canopies must be set back at least 6 metres from any boundary with a **road** or rail corridor.

ii. **Buildings** (excluding on boundaries where (i) above applies) must be at least:

   - 10 metres from any boundary adjoining land zoned Residential or Village; and
   - 5 metres from any boundary adjoining land zoned Rural, Recreation or Flood Channel 2.

iii. Maximum height of any building is 12 metres.

iv. Any outdoor storage of goods must be setback at least:

   - 5 metres from any boundary adjoining land zoned Residential or Village; and
   - 2 metres from any boundary adjoining an arterial road or land zoned Rural, Recreation or Flood Channel 2.

Note: Side and rear boundaries much also comply with requirements of the Building Act.

b. **Landscape, Screen Planting and Streetscape Design**

i. New **Road**

Along any new **road** constructed after date PC52 rules take effect, a tree must be planted every 26m within road reserve with a minimum size at planting of **PB40**. It must be capable of growing to a 4 metre **height** with a trunk that can be limbed up to 2m, in accordance with Diagram 1.
ii. Formed Carparking Areas

a. Within any formed car parking area, 1 specimen tree must be planted for every 10 car park spaces. Trees shall be evenly distributed amongst the parking area and planted in a 2m x 2m landscaping box or similar feature and must include a landscape strip with planting established, in general accordance with Diagram 2.

![Diagram 2: Car Park Landscape Planting](image)

b. Where 20 or more car parking spaces are provided, all parks must be bound by a 1.5m wide landscape strip that must be planted and maintained with low growing shrubs and groundcover not exceeding 0.75m in height. Every 26m along the landscape strip a tree must be planted with a minimum size at planting of PB40. Trees must be capable of growing to a 4 metre height with a trunk that can be limbed up to 2m.

c. Where less than 10 car park spaces are required, a 2m x 2m landscaping box shall be provided at either edge of the parking area and a landscape strip must be provided along any road frontage, in general accordance with Diagram 2.

Note: The preferred planting species for this Zone are listed in Appendix 16.1.

iii. Screening and Amenity Planting of Interface Areas

a. Residential/Village and Rural zones
On site boundaries which adjoin a Residential or Village Zone a 5m wide screen planting area must be established, planted and maintained with a variety of shrubs and trees (as specified (i) and (ii) of this standard):

On site boundaries which adjoin a Rural or Flood Channel 2 Zone a 2m wide screen planting area must be established, planted and maintained with a variety of shrubs and trees:

i. Shrubs must be capable of growing to a minimum height at maturity of 4 metres; and

ii. Trees must be capable of growing to a minimum height at maturity of 9 metres

Note: The preferred planting species for this Zone are listed in Appendix 16.1.

b. Major or Minor Arterial Roads (excluding carpark frontage areas where 16.4.2.b.ii (Formed Carparking Areas) applies)

- On sites which adjoin any major or minor arterial roads (excluding Waugh's Road) (Refer Appendix 3B.1) or which lie directly across the road from a Residential or Village Zone, a 2m landscaping strip along the front boundary, but excluding at vehicle crossings, must be provided.

- On sites adjoining Waugh's Road/SH 54 a 5m wide landscaping strip must be provided.

- Where landscape strips are to be provided they must be planted and maintained with a variety of low shrubs and trees that will grow to a height of at least between 0.5 - 1.0 metres.

- Planting adjacent to any arterial road must be frangible (breakable or fragile).

iv. Any fencing where located adjacent to a road or non-industrial zoned land must be erected internally to the site with landscape planting fronting the road or non-industrial zoned land.

v. Any planting required by this Rule, must be maintained and if plants perish they must be replaced immediately by the landowner.

vi. The landscaping along any yard referred to in iii) of this standard, must not be obscured by fencing.

c. Outdoor Storage Areas

Any outdoor storage areas must as far as practicable be screened and not visible when viewed from any adjacent non-industrial zoned land or arterial road.
d. **Glare**
Compliance with Rule 3B.4.3.

e. **Noise**
Compliance with Rule 3C.4.1

f. **Vibration**
All activities must be managed so that vibration is not discernible beyond the site boundary.

g. **Electrical Interference**
All activities must be managed so that no interference with television or radio reception is caused within the Residential or Rural Zone.

i. **Stormwater Neutrality**

Every site must include a stormwater system designed to achieve **stormwater neutrality**, appropriate for the activities, use and development of the site, including connection to a Council network, at the following scales:

i) Over the area of land that is the subject of the proposed activity; and

ii) Over the Kawakawa Industrial Park Growth Area in which the proposed activity is located.

**Note:** Where stormwater detention areas cannot be accommodated within the Industrial Zone, an equivalent quantity of stormwater runoff mitigation should be provided in a suitable location outside the zone.

h. **Water Supply and Wastewater Disposal**

Any use or development of a **site** must be connected to reticulated water and wastewater services and must not cause existing services to be overloaded.

**Note:** Refer to the New Zealand Fire Service Fire Fighting Water Supplies Code of Practice SNZ PAS 4509:2008 to establish the quantity of water required for firefighting purposes.

i. **Parking**
Compliance with Rule 3B4.4

j. **Visibility at Railway Crossings**
Compliance with Rule 3B 4.2 and Appendix 3B.6

k. **Access**
Compliance with Rule 3B 4.2

l. **Separation Distance**
Any activities involving the slaughtering of animals must be on sites, which are at least 100 metres from any Residential, Village or Business Zone.
m. Visual Amenities
No activity shall involve keeping more than one derelict vehicle within view of Residential Zone or Village Zone or a public place.

n. Signs in the Industrial Zone
Compliance with Rule 3E.4.2

q. Earthworks
Compliance with Rule 3D.4.2

Guidance Note: Odour is regulated by the Manawatu-Wanganui Regional Council.

16.4.3 Restricted Discretionary Activities - Industrial Zone

The following are restricted discretionary activities in the Industrial Zone:

a. Any activity, specified in 16.4.1 above, that does not comply with one or more of the standards outlined in Rules 16.4.2.

For (a) above, the Council has restricted its discretion to considering the following matters insofar as they are relevant to the standard that will be infringed:

- building setback yards
- landscape, screen planting and streetscape design
- outdoor storage areas
- glare, noise, vibration, electrical interference and vehicle movements
- stormwater neutrality, water supply and wastewater disposal
- parking, visibility at railway crossings, access and separation distances
- historic heritage and amenity values
- signs

In determining whether to grant a resource consent and what conditions to impose, the Council will, in addition to the objectives and policies of the Industrial Zone, assess any application in terms of the following assessment criteria:

1. Whether the application will result in any adverse effects on historic heritage values.
2. Whether the application will maintain, or where practical enhance, the amenity values of the Industrial Zone or properties beyond the Industrial Zone.
3. Whether the application will enhance amenity values on sites fronting arterial routes or key entry points to townships.
4. Whether the application remains consistent with the objective of the standard(s) it infringes.
5. The extent to which there will be adverse effects on the environment where an application does not meet a performance standard.
16.4.4 Discretionary Activities - Industrial Zone

The following are discretionary activities in the Industrial Zone:

a. Commercial services
b. Motor vehicle sales and servicing
c. Additions or alterations to existing buildings associated with any lawfully established activity operating on and prior to date (specific day this PC52 rule takes effect) and which is not listed as a permitted activity in Rule 16.4.1.

16.4.5 Non-Complying Activities - Industrial Zone (This rule replaces existing Rule A2 (2.1) for the Industrial Zone)

The following are non-complying activities in the Industrial Zone:

a. Any noise sensitive activity.
b. Any activity on land within the Lateral Spread Overlay, which is not provided for as a permitted activity.
c. Any activity in the Industrial Zone that is not specifically provided for as a permitted, restricted discretionary or discretionary activity.
### APPENDIX 16.1 – PREFERRED PLANTING SPECIES

#### LANDSCAPE STRIP

<table>
<thead>
<tr>
<th>Species</th>
<th>Description</th>
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<tbody>
<tr>
<td>Tanika™ Lomandra</td>
<td>Mat Rush Lomandra tanika</td>
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<td>Rosa floribunda</td>
<td>Flower Carpet Rose</td>
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<tr>
<td>Coprosma x kirkii 'kirkii'</td>
<td>Coprosma groundcover</td>
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<tr>
<td>Libertia spp</td>
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<td>Phormium cookianum 'Emerald Green'</td>
<td>Dwarf Flax</td>
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## APPENDIX 16.1 – PREFERRED PLANTING SPECIES
### LANDSCAPE STRIP

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<thead>
<tr>
<th>Species</th>
<th>Common Name</th>
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<tbody>
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<td>Muehlenbeckia axonii</td>
<td>Shrubby Tororaro</td>
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<td>Rhyngospermum jasminoides</td>
<td>False Jasmine</td>
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<td>Camellia sinensis spp</td>
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<tr>
<td>Daphne odorata, burkwoodii</td>
<td>Daphne</td>
</tr>
<tr>
<td>Choisya ternata</td>
<td>Mexican Orange Blossom</td>
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### APPENDIX 16.1 – PREFERRED PLANTING SPECIES

#### SCREEN PLANTING

<table>
<thead>
<tr>
<th>Pittosporum tenuifolium</th>
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<tbody>
<tr>
<td>Pittosporum eugenioides</td>
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<td>Griselinia littoralis</td>
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<td>Myrsine australis</td>
<td>Mopou</td>
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</table>
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### SCREEN PLANTING

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<th>Common Name</th>
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<td>Magnolia grandiflora <em>Blanchard</em></td>
<td>Evergreen magnolia</td>
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<tr>
<td>Podocarpus totara</td>
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<tr>
<td>Cordyline australis</td>
<td>Cabbage Tree</td>
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<tr>
<td>Pseudopanax crassifolius</td>
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# APPENDIX 16.1 – PREFERRED PLANTING SPECIES
## SPECIMEN TREES

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<tr>
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<td>Cornus capitata</td>
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<td>Ulmus parvifolia</td>
<td>Chinese Elm</td>
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<td>Ginkgo biloba</td>
<td>Ginkgo</td>
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#### SPECIMEN TREES

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<tr>
<th>Fraxinus excelsior</th>
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<thead>
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<th>Cornus florida</th>
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<td><img src="image3.jpg" alt="Golden Elm" /></td>
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</table>
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<tbody>
<tr>
<td><em>Podocarpus totara</em></td>
<td>Totara</td>
</tr>
<tr>
<td><em>Melia azedarach</em></td>
<td>Indian Bead tree</td>
</tr>
<tr>
<td><em>Cordyline australis</em></td>
<td>Cabbage Tree</td>
</tr>
<tr>
<td><em>Pseudopanax crassifolius</em></td>
<td>Lance wood</td>
</tr>
</tbody>
</table>
APPENDIX 16.2 – KAWAKAWA INDUSTRIAL PARK GROWTH AREA

Plan Change 52
Kawakawa Industrial Park Growth Area

Reference
- Existing Industrial Zone
- Rural land proposed to be zoned industrial
- Structure Plan Area
- Linear Spread Overlay
- Open Space
- 0.5% AEP (1 in 200 Year) inundated floodable land
- Erosion Control

Information not part of plan change

Scale: 1:2,500 (40 mm)

Plan Change 52 - Approved Text
3. Rule C – Subdivision

1. Amend rules to refer to proposed new appendices; and
2. Insert a new rule for stormwater neutrality only.

RULE C – SUBDIVISION

RULE C1 – STATUS OF SUBDIVISIONS

(Refer Part 5, Page 45)

NB – Words outlined in bold type below have a specific definition contained in Rule E (Pages 165-173).

1.1 CONTROLLED ACTIVITIES

1.1.1 Specification of Activities

The following subdivisions shall be controlled activities:

A) 

B) Any subdivision for utilities such as substations, transformers or pumping stations, provided that the balance of the site continues to comply with the provisions of this Plan, and that access to the utility is independent of the residual site.

C) Any Residential zone, Village zone, Business zone, Industrial zone or Recreation zone subdivision which meets the relevant standards set out in Rules C2 2.1 to 2.3 and Rule 2.5

D) 

E) Any Industrial zone subdivision which meets the relevant standards set out in Rules C2.2.1 to 2.3 and the Growth Precinct 5 Structure Plan.

1.1.2 Extent of Control

The matters in respect of which Council has reserved its control over controlled activity subdivisions are set out in Rule A1 1.3.2 (Page 92).

1.2 RESTRICTED DISCRETIONARY ACTIVITIES

A) The following subdivisions shall be restricted discretionary activities:

.....v) Any subdivision within a Growth Precinct (Appendix 9 A-C or Appendix 16.2)) that does not comply with the stormwater neutrality standard in rules C2 2.1.1 E or 2.3.3

vi) Any subdivision within a Growth Precinct (Appendix 9A-C or Appendix 16.2) that does not comply with the wastewater disposal standard in Rules C2 2.1.1 G or 2.5 D.

1.3 DISCRETIONARY ACTIVITIES

1.3.1 Specification of Activities

A) The following subdivisions shall be discretionary activities:

.....vii) Any subdivision within a Growth Precinct that is not in accordance with the requirements specified in a relevant Structure Plan (Appendix 9A-C and Appendix 16.2).

1.3.2 Criteria for Assessment

A) The criteria set out in Rule A1 1.3.4 A), particularly xiv), xxiv) or xxvi), will be taken into account in assessing the above discretionary activities.
RULE C2 – ZONE STANDARDS – SUBDIVISION

NB – Words outlined in bold type below have a specific definition contained in Rule E

2.3 STANDARDS – BUSINESS, INDUSTRIAL, RECREATION, MANFEILD PARK AND SPECIAL DEVELOPMENT ZONES

(Refer Parts 5.3.3 to 5.3.11)

2.3.1 Suitability Of Lots

The applicant must demonstrate that all new allotments can be used for a permitted activity in a manner that conforms to this Plan. Development plans for the land being subdivided may be required, to prove compliance with the Plan’s standards.

2.3.2 Access To Rear Sites

Any entrance strips to rear sites shall be wide enough for heavy vehicle access.

2.3.3 Stormwater Neutrality (Industrial Zone only)

Every subdivision must include a stormwater system designed to achieve stormwater neutrality, appropriate for the activities, use and development of the site, including any connection to Council network infrastructure, at the following scales:

i) Over the area of land that is the subject of the subdivision proposal; and

ii) Over the Growth Precinct in which the subdivision proposal is located.

2.5 FURTHER STANDARDS APPLYING IN ALL ZONES

D) Services In Residential, Village, Business, Industrial, Manfeild Park and Special Development Zones

i) Sites in these zones shall be connected to reticulated services, and shall not cause existing services to be overloaded.

ii) All cables, including for power, telephone, and street lighting, shall be placed underground, except where existing services are above ground or where in Council’s opinion, underground services are economically unjustifiable due to problems associated with such issues as topography, geology, land stability or operational requirements.

iii) Where rear sites are being created, or a multi-unit development is being subdivided, easements shall be created over all underground services.

E) Separation From Boundaries

All proposed boundaries shall be sited at a sufficient distance from buildings to comply with the yard and height requirements of this Plan, and to meet the fire rating requirements of the Building Act 1991.

1.3 ASSESSMENT OF APPLICATIONS

1.3.1 Reservation of Control - Controlled Activity Land Use Applications....

1.3.2 Reservation of Control – Controlled Activity Subdivision Applications

A) The matters in respect of which Council has reserved its control are:

i) Provision of water supply and disposal of water, wastewater and stormwater, where the design and capacity of any reticulated system reflects the new and anticipated future demand and requirements.
ii) The number, location and formation of vehicle crossings.

iii) Provision of a connected street network, with appropriate use of street hierarchy and design type, including the width, length, drainage and formation of access.


v) The size, shape and arrangement of allotments, in relation to road frontages, and location of proposed boundaries.

vi) The creation of appropriate easements.

vii) Payment of financial contributions including reserves contribution.

i) Providing, forming, naming and signposting new roads.

ii) Preservation of existing vegetation.

iii) Provision of open space including the retirement of steep land, gully systems, connections/links with other areas, esplanade reserves and strips, and local reserves.

iv) Suitability of proposed allotments for subsequent buildings and future use, including the separation of proposed building sites from high voltage electricity transmission lines.

v) Impact of subdivision upon future management of natural areas and heritage places.

vi) Requiring a consent notice to be placed on the titles of newly-subdivided allotments which have no further subdivision potential under this Plan, to alert potential purchasers to that fact.

vii) Accordance with any relevant Structure Plan and adherence to the principles set out in the Subdivision Design Guide.

viii) Provision of a network of cycleways and walkways to the extent that these service the subdivision and connect with the surrounding environment.

ix) Provision of buffers or other measure to delineate the boundary between urban and rural environments and provide separation between potentially incompatible activities.

x) The extent to which connections to electricity, gas and telecommunication networks are available to service the needs of the development and/or subdivision.

xi) Avoidance or mitigation of flood hazards, including the assessment of the level of flood hazard risk from the waterbody and what mitigation measures are required, such as setback distances, minimum floor levels or specified building platforms.

1.3.3 Reservation of Control - Restricted Discretionary Activities

A) In assessing applications for restricted discretionary activities Council has reserved its control over matters related to the effect of allowing non-compliance with the particular performance standard (or standards) which the proposal has failed to meet. Conditions may be imposed to avoid, remedy or mitigate the effects of non-compliance.

B) In assessing applications which have become restricted discretionary activities due to non-compliance with the Plan’s performance standards, but which otherwise would have been controlled activities, Council has also reserved its control over the matters in Rules A1 1.3.1 or 1.3.2 3 which relate to that type of controlled activity.

C).....

D) In assessing applications for vehicle crossings onto arterial routes which do not meet the Plan’s standards, Council will take into account:

i) Any adverse effect on the arterial route of the vehicle movements at any access or intersection.
ii) The availability of reasonably practical legal access to a road other than the State highway.

iii) Whether there is sufficient and appropriate off-road parking to meet the needs of the activity and avoid or minimise adverse effects on the safe and efficient operation of the arterial route.

iv) The extent of non-compliance with the Plan standard concerned.

E)....L)......

M) In assessing applications for subdivisions within any of the Growth Precincts that do not comply with the stormwater neutrality standard (Rule C2 2.1.1 E or C2 2.3.3), Council has restricted its discretion to:

i) The extent of post development run-off generated by the development;

ii) The measures used to avoid, remedy and mitigate stormwater runoff from entering the overall Feilding stormwater network;

iii) The availability of stormwater detention areas or conveyance opportunities on surrounding land.

N)........

1.3.4 Assessment of Discretionary Activity Applications

A) In assessing discretionary activities Council will have regard to matters including the following:

i) Subject to Part II of the Act, the matters specified in Section 104 of the Act.

ii) Compliance or otherwise with standards applying to similar permitted or controlled activities.

iii) The environmental results sought by this Plan for the zones concerned.

iv) Any potential detraction from the amenities of the area through odour, smoke, noise, or other noxiousness whether from the operation itself or any ancillary aspect.

v) The degree to which proposed buildings would detract from the visual amenities of the area.

vi) Parking needs will be assessed against staff numbers, likely numbers of patrons and their mode of travel. Regard will be had to how often it is used, the availability of on-street parking, and the impact of using on-street parking upon other users of the road.

vii) Vehicle crossings shall be assessed in terms of the sight distance and driveway spacing guidelines contained in Appendix 2C, and the seal widening and formation standards contained in Appendix 2E.

viii) Whether there is sufficient and adequate provision for the collection or disposal of solid waste, including tailings.

ix) The degree to which any waste treatment ponds are adequately separated from other activities, taking into account topography, type of waste to be treated, wind direction, tree
planting and existing vegetation and the location and number of existing and future dwellings likely to be affected by such ponds.

x) Compliance or otherwise with any relevant NZ Standards, regulations or Industry Guidelines.

xi) Any danger to people from hazardous goods and natural hazards, including any risk assessments, contingency plans and proposals to mitigate such hazards.

xii) The potential possibility of any animals escaping on to adjoining properties, roads, or public places.

xiii) Whether any exterior lighting is to be used or installed which would tend to annoy people nearby.

xiv) The effect of the proposal on the heritage values and preservation of any place or object listed in Appendices 1A to 1F or upon the heritage significance of any natural area in terms of the criteria in Appendix 1I.

xv) ........

xvi) Any detrimental effect of the proposal upon the operation or future development of any other existing permitted use in the vicinity. This includes whether the proposal requires a level of amenity which is incompatible with the operation and management of any such permitted use.

xvii) Any potential adverse effects of the proposal upon the life supporting capacity of soils, or upon options for their future use, due for example to compaction, fragmentation of ownership, soil removal, coverage or risk of contamination.

xviii) ........

xix) The degree of separation proposed between any building or pen housing animals and any building, boundary or road. Council may increase or relax the separation distance where on the grounds of public health, amenity, intensity of use, odour, visibility, noxiousness or other reasons it is appropriate to do so. The separation distances proposed by the Pork Industry Board’s Code of Practice shall be used as a guideline for assessing the adequacy of separation around any proposed pig farming operation.

xx) In relation to service stations:

   a) The extent to which the proposal will be screened from adjacent residential uses by landscaping or fencing.

   b) The effect of any access points on traffic safety and efficiency.

   c) The extent to which lighting will be managed to avoid nuisance on residential properties.

   d) Whether vehicle parking and manoeuvring can be accommodated on site.

   e) The extent to which signs comply with general controls in the zone concerned.

   f) The adequacy of proposals to collect and deal with potentially contaminated stormwater.
g) The extent to which the proposal is likely to have an effect on the amenities sought by the objective for the zone concerned. ........

xxv) In relation to utilities:

a) Whether the proposed utility can be sited next to or share an existing utility site in order to minimise its effects.

b) Whether the proposed location, site or route is better than the alternative locations, site or routes.

c) Whether the proposed facility will affect the performance of other utilities nearby.

d) The potential effect of the facility on the health and safety of nearby residents.

e) The benefits of the facility to the community........

xxviii) In relation to relocated buildings:

a) The design and appearance of the building, and its compatibility with other buildings nearby and the neighbourhood generally.

b) The need for structural repairs to the building, including borer treatment.

c) The bulk and location of the building in relation to the usual requirements for the zone.

d) Work associated with the reinstatement of the building. Unless Council dispenses otherwise, such work shall be completed within six months from the date of the issue of a building consent. Council will require a cash bond, which is sufficient to cover the cost of the works involved in bringing the exterior appearance of the building up to standard, to ensure that this work is done.

e) The precise location of relocated heritage buildings within their new site and the retention of any architectural features or other important part of the building's fittings.
Community Committee Establishment

Purpose

To approve the Bainesse/Rangiotu Community Committee’s membership to extend beyond the maximum number allowed for in the current Community Committees Policy and to confirm the appointment of Councillor Barbara Cameron as Bainesse/Rangiotu Community Committee’s Liaison Councillor.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That Council:

1. Approves the Bainesse/Rangiotu Community Committee’s membership extending beyond the maximum number allowable in the Community Committees Policy.

2. Confirms the appointment of Councillor Barbara Cameron as Liaison Councillor for the Bainesse/Colyton Community Committee.

Report prepared by:
Janine Hawthorn
Community Development Adviser

Approved for submission by:
Brent Limmer
General Manager - Community and Strategy
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

*Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand*

| Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga. | The Manawatu will attract and retain residents. | Manawatu district develops a broad economic base from its solid foundation in the primary sector. | Manawatu and its people are connected via quality infrastructure and technology. | Manawatu’s built environment is safe, reliable and attractive. | Manawatu District Council is an agile and efficient organisation. |
|---|---|---|---|---|
| ✔ | ✔ | | | |

2 Background

2.1 Council had recently received an approach from members of the community of Bainesse/Rangiotu seeking Council’s support in establishing a Community Committee.

2.2 Council had considered this request at its meeting on 20 July 2017 agreeing to include Bainesse/Rangiotu as a community of interest in the Community Committee Policy.

2.3 A public meeting was held on 2 August 2017 with approximately 35 residents attending.

2.4 12 residents have indicated their wish to form a Community Committee.

2.5 The date for the Inaugural Bainesse/Rangiotu Community Committee meeting is yet to be determined.

3 Discussion and Options considered

3.1 Council’s Community Committee Policy allows for a minimum of seven and a maximum of ten to form a Committee. Council will therefore need to formally acknowledge its approval for the Bainesse/Rangiotu Community Committee’s membership to extend beyond the maximum number allowed for in the policy.

3.2 Councillor Barbara Cameron has previously expressed an interest in being appointed as the Bainesse/Rangiotu Community Committee’s Liaison Councillor should a committee be established.

3.3 As the Community Committee has now been established, Council now needs to formalise her appointment.

4 Operational Implications

4.1 There are no capital/operating expenditure implications or maintenance costs associated with this paper.
5 **Financial implications**

5.1 The Bainesse/Rangiotu Community Committees will be eligible for annual project funding through the Community Committee Project Fund in accordance with the Community Committees Policy.

6 **Statutory Requirements**

6.1 There are no statutory requirements associated with this paper.

7 **Delegations**

7.1 Council has the authority to establish Community Committees and to appoint Liaison Councillors to those Committees.

8 **Consultation**

8.1 There are no consultation requirements associated with this paper.

9 **Cultural Considerations**

9.1 There are no cultural considerations associated with this paper.

10 **Conclusion**

10.1 Council is being asked to confirm Councillor Barbara Cameron’s appointment as the Bainesse/Rangiotu Community Committee’s Liaison Councillor as well as give its approval for membership of the Bainesse/Rangiotu Community Committee to extend beyond the maximum number allowed for in the Community Committees Policy.
Manawatu-Wanganui Regional Disaster Relief Trust - Governance and Administration

Purpose

To discuss proposed changes to the Manawatu-Wanganui Regional Disaster Relief Fund Trust and to confirm Manawatu District Council’s representative under those proposed changes.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That the Council:

1. Receives the information contained in the report of the General Manager – Corporate and Regulatory dated 2 August 2017.

2. Confirms Her Worship the Mayor Helen Worboys as the Manawatu District Council’s representative on the Manawatu-Wanganui Regional Disaster Relief Fund Trust Board effective 1 September 2017.

3. Supports Councillor Bruce Gordon’s appointment as Chair of the Manawatu-Wanganui Regional Disaster Relief Fund Trust Board.

4. Acknowledges that the Manawatu-Wanganui Regional Disaster Relief Fund Trust will now be administered by Horizons Regional Council.

Report prepared by:
Allie Dunn
Governance Team Leader

Approved for submission by:
Shayne Harris
General Manager - Corporate and Regulatory
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand

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2 Background

2.1 The Manawatu-Wanganui Regional Disaster Relief Fund Trust was first set up in March 2004 as a response to the February 2004 flood event. The purpose of the Manawatu-Wanganui Regional Disaster Relief Fund Trust is as follows:

- To provide financial and any other relief or assistance to meet the welfare and other needs of people who have suffered any damage or loss following a significant natural or man-made disaster in the Manawatu-Wanganui Region or elsewhere in New Zealand.
- To seek public donations and raise funds.

3 Discussion and Options considered

3.1 At a recent meeting of the Regional Chiefs, the purpose and future management of the Manawatu-Wanganui Regional Disaster Relief Fund Trust was discussed. It was acknowledged that Horizons Regional Council is involved in every disaster in the region and that Horizons Regional Council is therefore well placed to engage the Manawatu-Wanganui Regional Disaster Relief Fund Trust when the need arises.

3.2 It was also acknowledged that the Manawatu-Wanganui Regional Disaster Relief Fund Trust has the ability to perform a critical function attracting donations and assistance in the event of a disaster and it would be beneficial to have the Mayors / Chair represented on the Manawatu-Wanganui Regional Disaster Relief Fund Trust in the event of a major disaster.

3.3 As a result of this discussion it was formally resolved that the Mayors / Regional Council Chair, or their elected representatives, be appointed as Trustees to the Manawatu-Wanganui Regional Disaster Relief Fund Trust Board.

3.4 It should be noted that the Regional Chiefs resolved to appoint Mayors / Chair or their delegates. However the constitution requires the respective Councils to appoint their Mayor / Chair or delegates. While the outcome sought remains the same, the process to achieve this will differ from that stated by the Regional Chiefs.

3.5 It was also agreed that Horizons Regional Council would administer the Manawatu-Wanganui Regional Disaster Relief Fund Trust going forward.
3.6 The Manawatu-Wanganui Regional Disaster Relief Fund Trust Deed states that Trustees are appointed by the member Councils. Therefore the decision to confirm the Mayors / Chair as Trustees needs to be approved by each respective Council.

4 Operational Implications
4.1 There are no capital / operating expenditure implications or maintenance costs associated with this paper.

5 Financial Implications
5.1 There are no financial implications associated with this paper.

6 Statutory Requirements
6.1 As the Trust was formed by representation from a number of territorial local authorities in the region, including Manawatu, it is deemed to be a council-controlled organisation in terms of the Local Government Act 2002.

6.2 In order to avoid a number of statutory obligations arising from this status that do not add any value to the Trust and would have onerous financial implications, all Councils agreed to an exemption status that is provided for under the Act. This exemption status is reviewed every three years, with this Council last renewing the exemption status on 20 August 2015.

7 Delegations
7.1 The Council has the authority to decide this matter.

8 Consultation
8.1 There are no community consultation requirements associated with this matter.

9 Cultural Considerations
9.1 There are no cultural considerations associated with this matter.

10 Conclusion
10.1 Changes have been proposed for the Manawatu-Wanganui Regional Disaster Relief Fund Trust. The Trust is proposed to be administered by Horizons Regional Council, and that Mayors or their elected representatives be appointed as Trustees.

10.2 To achieve the proposed changes within the existing Trust rules 7.1-7.4 the appointment of the Mayor needs to be undertaken by resolution of Council.

11 Attachments
- Manawatu-Wanganui Regional Disaster Relief Fund Trust Deed dated 16 March 2004
MANAWATU-WANGANUI REGIONAL
DISASTER RELIEF FUND TRUST

TRUST DEED

DATED 16 MARCH 2004
"A"

THIS DEED made the 7th day of March 2004.

PARTIES Those persons described in the Schedule of Trustees forming part of this document who are for the purposes of this document the Trustees ("the Trustees").

RECITALS

A Certain local authorities within the Manawatu-Wanganui Region namely Horizons Regional Council, Horowhenua District Council, Manawatu District Council, Palmerston North City Council, Rangitikei District Council, Ruapehu District Council, Tararua District Council and Wanganui District Council ("the Local Authorities") wish to establish a fund ("the Fund") for the primary purpose of meeting the welfare needs of people following a significant natural or man-made disaster in the Manawatu-Wanganui region or elsewhere in New Zealand.

B Those Local Authorities and the Trustees wish to establish a Charitable Trust ("the Trust") to hold, promote and manage the Fund for the above primary purpose, the Fund comprising such money, property and investments which may have been acquired by the Local Authorities at the date this Deed is signed, together with any further money, property and investments which may from time to time be acquired by the Trustees for the purposes of the Trust.

C The parties have agreed to enter into this Deed to specify the purposes of the Trust and to provide for the management of the Fund.
THIS DEED NOW RECORDS AS FOLLOWS

1. Name

The name of the Trust shall be **THE MANAWATU-WANGANUI REGIONAL DISASTER RELIEF FUND TRUST**.

2. Registered Office

The registered office of the Trust shall be at the offices of the Horizons Regional Council, 11-15 Victoria Avenue, Palmerston North, or at such other place that the Board of Trustees may decide.

3. Purposes

The purposes of the Trust are as follows:

(a) To provide financial and any other relief or assistance to meet the welfare and other needs of people who have suffered any damage or loss following a significant natural or man-made disaster in the Manawatu-Wanganui Region or elsewhere in New Zealand.

(b) To seek public donations and to raise funds.

4. Limitations

In carrying out the above purposes, the following limitations shall apply:

(a) All financial and other relief or assistance shall be paid, given or granted to organisations for the purposes set out in Rule 3 only, and not to individuals. Those organisations include the Local Authorities and any other local
authority or organisation which may be approved for this purpose by the Trustees.

(b) All donations and other funds received in relation to a particular significant natural or man-made disaster will be applied to provide financial and any other relief or assistance in relation to that disaster to the extent that this is reasonably possible or practicable, however the Trustees shall be entitled to retain what the Trustees consider as an adequate administration fund for the Trust and in all circumstances shall ensure that the Fund is not reduced below a level of $100.00.

5. **Structure of the Trust**

The Trust shall be administered by the Board of Trustees ("the Board").

6. **Members of the Board**

6.1 **Number of Trustees**

The Board shall consist of not less than five (5) and not more than eight (8) Trustees.

6.2 **Membership of the Board**

The Board, at the date of this Deed, comprises the Trustees described in the Schedule of Trustees. Each Trustee has been appointed by the local authority beside that respective Trustee's name in the Schedule of Trustees.

6.3 **Term of Office**

Each Trustee shall remain in office until such time as he or she resigns or otherwise ceases to hold office as provided in Rule 7.
7. Vacancies

7.1 Filling of Vacancies
Any vacancy of a Trustee shall at the option of the local authority who appointed the
Trustee who has vacated office appoint another person to fill that vacancy. The
Mayor or Chairperson of a local authority making an appointment may make the
appointment on behalf of their respective local authority.

7.2 Resignation of Trustees
Any Trustee may resign from the Board by giving written notice to the Board and
the resignation shall take effect as from the date stipulated in that notice, otherwise
to take effect as from the date of that notice being served on the Board at its
registered office, which ever date is the later.

7.3 Absence without leave
Any Trustee who fails to attend three consecutive meetings of the Board without the
leave of the other Trustees shall be deemed to have vacated his or her position on
the Board.

7.4 Removal of Trustees from office
Any Trustee may be removed from the Board if the local authority which appointed
that Trustee so decides.

8. Proceedings of the Board

8.1 Ordinary Meetings
The Board shall hold ordinary meetings at such times and places as it determines.
At least seven days notice of any ordinary meeting shall be given to the Trustees,
and the notice shall indicate the general nature of the business to be considered at
that meeting.
8.2 Special Meetings
A special meeting may also be called by the Secretary upon requisition of the Chairperson or not less than three Trustees, on 24 hours notice of such meeting shall be given to the Trustees, and the notice shall indicate the general nature of business to be considered at that meeting.

8.3 Annual General Meeting
The Board shall hold an Annual General Meeting which meeting may be combined with an Ordinary Meeting at which shall be approved:
(a) the audited annual accounts of the Trust.
(b) a report from the Chairperson or nominee of that Chairperson dealing with the affairs of the Board for the previous year.
(c) the appointment of a Chairperson, Secretary and the Treasurer for the forthcoming year, in accordance with Rules 8.5 and 8.7.

The Annual General Meeting shall be held prior to 30th September in each year. At least seven days notice of an Annual General Meeting shall be given to the Trustees.

8.4 Notice of Meetings
Each notice shall specify the place, the day and the hour of the meeting. Notice shall be deemed to have been given to any Trustee if it has been posted or faxed to the last known address of the Trustee and shall then be deemed to have been received the day after the notice is posted or faxed. The accidental omission to give notice to any Trustee or the non-receipt by any Trustee of a notice shall not invalidate the meeting to be held.

8.5 Officers
The Board shall appoint a Secretary and a Treasurer, to be appointed at the Annual General Meeting in accordance with Rule 8.3. These offices may be combined. The Secretary and Treasurer need not be trustees.
8.6 Quorum
At any meeting of the Board there shall be a quorum if there is a majority of the Trustees present (excluding any vacancies) and no business shall be transacted unless a quorum is present. If a meeting is short of a quorum at its commencement, or falls short of a quorum, and if no quorum is present within 15 minutes, the meeting shall lapse.

8.7 Chairperson
At the Annual General Meeting the Board shall in accordance with Rule 8.3 appoint one of the Trustees as Chairperson. The Chairperson shall preside at all meetings of the Board at which he or she is present. In the absence of the Chairperson from any meeting the members present shall appoint one of their number to preside at that meeting.

8.8 Voting
All questions before the Board shall be decided by consensus. Where a consensus decision is unable to be reached on a matter it shall unless otherwise specified in this document be put as a motion to be decided by a majority of votes. Each Trustee present, including the Chairperson, shall have one vote. If the voting is tied the Chairperson shall have a second or casting vote.

8.9 Minutes
The Secretary shall keep minutes of all Board meetings which shall be available for inspection by Trustees at a reasonable time. A copy of all minutes of all Board meetings shall be furnished to any local authority named in the Schedule of Trustees if requested.
9. **Powers**

In addition to the powers implied by the general law of New Zealand or contained in the Trustee Act 1956, the powers which the Board may exercise in order to carry out its charitable purposes for which it has been constituted under clause 3 are as follows:

(a) to control, administer, and manage and property, funds and affairs of the Trust; and

(b) to use the funds of the Trust to provide financial and any other relief or assistance to meet the welfare and other needs of people following a significant natural or man-made disaster in the Manawatu-Wanganui Region or elsewhere in New Zealand; and

(c) to use the funds of the Trust as the Board thinks necessary or proper in payment of the costs and expenses of the Board, including the employment or engagement of professional advisors, agents, officers and staff as appears necessary or expedient; and

(d) subject to Rule 4(b) above, to invest surplus funds in any way permitted by law for the investment of trust funds and upon such terms as the Board thinks fit; and

(e) to borrow or raise money from time to time (including by way of donations, sponsorships and community fund raising activities) with or without security and upon such terms as to priority and otherwise as the Board thinks fit; and

(f) to do all things as may from time to time appear desirable to enable the Board to give effect to and to attain the charitable purposes of the Trust and to comply with the provisions of the Charitable Trusts Act 1957; and

(g) to open and operate such bank accounts as may be necessary for running the affairs of the Trust; and

(h) to enter into all negotiations, contracts and agreements in the name and on behalf of the Trust as the Trust Board thinks expedient for its purposes provided that such negotiations, contracts and agreements are not in conflict with the Trust’s purposes; and
(i) to receive and give receipts and execute discharges for all gifts, legacies, bequests or other monies and to execute any trusts created for any of the purposes of the Trust or for furthering any such purposes.

(j) to generally have the rights, powers and privileges of a natural person in the administration of the Trust.

10. **Power to Delegate**

10.1 **Delegation**

The Board may from time to time appoint any committee and may delegate in writing any of its powers and duties to any such committee or to any person, and the committee or person as the case may be, may without confirmation by the Board exercise or perform the delegated powers or duties in like manner and with the same effect as the Board could itself have exercised or performed them.

10.2 **Delegatee Bound**

Any committee or person to whom the Board has delegated powers or duties shall be bound by the terms of this Trust.

10.3 **Delegation Revocable**

Every such delegation shall be revocable at will, and no such delegation shall prevent the exercise of any power or the performance of any duty by the Board.

10.4 **Delegatee Need Not be Board Member**

It shall not be necessary that any person who is appointed to be a member of any such committee, or to whom any such delegation is made to be a trustee.

11. **Employment**

Under Rule 9(c) the Board may employ Trustees or any of them.
12. **Income, benefit or advantage to be applied to charitable purposes**

12.1 **Application**
Any income, benefit or advantage shall be applied for the charitable purposes of the Trust.

12.2 **Influence**
No Trustee or person or related entity associated with a Trustee shall derive any income, benefit or advantage from the Trust where they can materially influence the payment of the income, benefit or advantage except where that income, benefit or advantage is derived from:

(a) services to the Trust rendered in the course of business charged at no greater rate than current market rates; or

(b) interest on money lent at no greater rate than current market rates.

13. **Accounts**

13.1 **True and fair accounts**
The Board shall keep true and fair accounts of all monies received and expended for each financial year with the balance date of the 30th June in each year.

13.2 **Audit**
The Audited Accounts shall be available at the Annual General Meeting of the Trust and shall be presented to the Local Authorities by 30th September in each year.

13.3 **Control of Funds**
All monies received by the Trust shall be paid to the bank account of the Trust. All cheques or payments to be drawn upon the bank account of the Trust shall be signed by at least two Trustees approved by the Board for that purpose or one such Trustee and the Treasurer.
14. **No Responsibility for Loss**

No Trustee shall be responsible for any loss to the Trust unless the same is attributable to his or her or their own dishonesty or to the wilful commission or omission by him or her or them of any acts known to be a breach of trust.

15. **Common Seal**

The Trust shall have a Common Seal if registered which shall be kept in the custody of the Secretary, or such other officer as shall be appointed by the Board and shall be used only as directed by the Board. It shall be affixed to documents only in the presence of and accompanied by the signature of two Trustees with the prior approval of the Board.

16. **Alteration to the Rules**

16.1 The Board may, with the prior approval of the Local Authorities, add to, amend or change any of these Rules at a Special Meeting. Any amendment or change to the Rules shall require a resolution to be passed by three-quarters rounded up to the nearest whole number of the total number of Trustees.

16.2 No addition to or alteration or rescission of these Rules shall be approved if it affects the Charitable purposes (Recitals and Rule 3), the Influence Rule (12.2), this rule (16.2), or the winding up Rule (19) of this document without the prior consent of the Local Authorities and Rule (19) of this document which will need to be satisfied as to the maintenance of the charitable status of the Trust.

17. **Incorporation**

The Trust shall have the right to apply for incorporation under the provisions of the Charitable Trusts Act 1957 under the name The Manawatu-Wanganui Regional
Disaster Relief Fund Trust, or such other name as shall be approved by the Register of Incorporated Societies and the Trustees.

18. **Trust Not to be a Council-Controlled Organisation**

18.1 The Trust has been exempted by the Local Authorities from the requirements relating to council-controlled organisations pursuant to section 7(3) of the Local Government Act 2002.

18.2 The exemption granted by the Local Authorities must be reviewed in accordance with the Local Government Act 2002 within three years of it being granted, and thereafter at intervals of not less than three years. This exemption may be revoked at any time by the Local Authorities or by any of them.

19. **Winding Up**

19.1 The Trust may be wound up if a resolution to wind up the Trust or to dissolve it has been passed by a three-quarters rounded up to the nearest whole number of the total number of Trustees and such winding up or dissolution is approved in writing by the Local Authorities.

19.2 Any such resolution after passing shall then be required to be approved by a similar majority at a meeting of the Board called not earlier than fourteen (14) days after such meeting for the specific purpose of confirming the Board’s resolution for winding up however such second meeting shall not take place until after the winding up or dissolution of the Trust has been approved in writing by the Local Authorities.

19.3 In the event of the Trust being wound up the surplus assets and funds after payment of the Trust’s liabilities including expenses of winding up shall not be paid or distributed among the Trustees or the Local Authorities but shall be paid and
transferred to such person or body corporate for the furtherance of charitable purposes within New Zealand as the Trustees shall determine at the meeting when the resolution for winding up is duly confirmed.

19.4 In the event no such resolution as to the application of funds to any charitable purpose is passed by a majority of the Trustees then the surplus funds of the Trust shall be held for such other comparable charitable purpose as a Judge of the High Court of New Zealand on application of the Trustees shall determine.

20. Acceptance

The Trustees accept the above terms and conditions on the basis that all future Trustees will also be so bound.
SIGNED by CHRISTOPHER JOSEPH LEISTER as Trustee in the presence of:

Committee Administrator
38 Margaret St
Palmerston North

SIGNED by JOHN JOSEPH BOWLER as Trustee in the presence of:

Committee Administrator
38 Margaret St
Palmerston North

SIGNED by ERIC JOSEPH LINKLATER as Trustee in the presence of:

Committee Administrator
38 Margaret St
Palmerston North

SIGNED by JACQUELINE JILL WHITE as Trustee in the presence of:

Committee Administrator
38 Margaret St
Palmerston North
SIGNED by DOUGLAS MACK DUNCAN as Trustee in the presence of:

SIGNED by ROBERT SEYMOUR VINE as Trustee in the presence of:

SIGNED by DAVID ALAN LEA as Trustee in the presence of:

SIGNED by RAYMOND MARK STEVENS as Trustee in the presence of:
Appointment of Deputy Chairperson - Hearings Committee

Purpose

To appoint a deputy Chairperson for the Hearings Committee.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations


2. That the Council appoints Councillor …………………… as the Deputy Chairperson of the Hearings Committee.

Report prepared by:
Allie Dunn
Governance Team Leader

Approved for submission by:
Shayne Harris
General Manager - Corporate and Regulatory
Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

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2 Background

2.1 The Hearings Committee was established following the 8 October 2016 local elections, under the Mayoral powers set out in section 41A of the Local Government Act 2002.

2.2 The Chairperson of the committee was also appointed under section 41A of the Local Government Act 2002.

2.3 The Council noted the establishment of the committee and appointment of the Chairperson at its meeting held 26 October 2016 (refer minute item MDC 16/010).

3 Discussion and Options considered

3.1 Following the establishment of the committee, and the appointment of its Chairperson, the Council at its meeting on 16 November 2016 determined the membership, terms of reference and delegations of authority for all of the committees that had been established.

3.2 The Council left the election of the Deputy Chairperson for each committee to undertake at its first meeting.

3.3 However the Hearings Committee does not hold regular meetings, with Hearings Panels only being formed when required to hear matters falling within its terms of reference.

3.4 The Chairperson of the Hearings Committee has additional responsibilities delegated by Council. An appointed Deputy Chairperson would be able to perform these responsibilities in the absence of the Chairperson, or in the event the Chairperson has a conflict of interest on a particular matter. These responsibilities are:

- Review of Hearings Committee decisions
  - The Hearings Committee Chairperson has the responsibility for agreeing to any requests for review of a decision being placed before the Hearings Committee for consideration

- Deciding on Membership of Hearing Panels
  - The Hearings Committee Chairperson has the delegated authority in conjunction with the General Manager – Corporate and Regulatory for assigning members from the
There are specific requirements around the voting system used for electing a deputy chairperson set out in the Local Government Act 2002. The meeting is required to choose between two systems of voting (known as System A and System B) prior to undertaking the election.

**System A**

Under System A, there is a first round of voting for all candidates, and if no candidate is successful then there is a second round of voting from which the candidate with the fewest votes in the first round is excluded. Further rounds are held as required and if two or more candidates tie for the lowest number of votes, the person to be excluded is resolved by lot.

**System B**

System B has one round of voting, and if two or more candidates tie for the most votes, the tie is resolved by lot.

System B is the recommended system of voting, as this is a straightforward voting system.

The Act requires the Council to decide which method of voting it will use prior to undertaking the election.

**4 Operational Implications**

There are no capital/operating expenditure implications or maintenance costs associated with this report.

**5 Financial implications**

There are no financial implications associated with this report.

**6 Statutory Requirements**

Clause 25 of Schedule 7 to the Local Government Act 2002 sets out the choices for systems of voting that must be used for electing a Deputy Chairperson of a committee. The Council must decide which system it will use prior to undertaking its election:

- System A—
  - requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
  - has the following characteristics:
    - there is a first round of voting for all candidates; and
    - if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
(iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and

(iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

System B—

(a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and

(b) has the following characteristics:
   (i) there is only 1 round of voting; and
   (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

6.1.1 Clause 26 of Schedule 7 of the Local Government Act 2002 sets out requirements for appointing Chairpersons and Deputy Chairpersons:

“Chairperson of meetings

(1) The mayor or chairperson of the local authority must preside at each meeting of the local authority at which he or she is present unless the mayor or chairperson vacates the chair for a particular meeting.

(2) The chairperson of a committee must preside at each meeting of the committee at which he or she is present unless the chairperson vacates the chair for a particular meeting.

(3) The local authority may appoint a member of a committee to be the chairperson of that committee and, if the local authority, on the appointment of the committee, does not appoint a chairperson, that power may be exercised by the committee.

(4) The local authority or the committee may appoint a deputy chairperson to act in the absence of the chairperson.

(5) If the mayor or chairperson of a local authority or the chairperson of a committee is absent from a meeting, the deputy mayor or deputy chairperson (if any) of the local authority or committee must preside.

(6) However, if a deputy mayor or deputy chairperson has not been appointed, or if the deputy mayor or deputy chairperson is also absent, the members of the local authority or of the committee that are present must elect 1 of their number to preside at that meeting, and that person may exercise at that meeting the responsibilities, duties, and powers of the mayor or chairperson.”

7 Delegations

7.1 The Council has the power to appoint the Deputy Chairperson of the committee. However if the Council does not exercise that power, then the committee has the authority to elect its Deputy Chairperson.
8 Consultation
8.1 There are no community consultation requirements associated with this report.

9 Cultural Considerations
9.1 There are no cultural considerations associated with this report.

10 Conclusion
10.1 The Council needs to make its decision in two parts. Firstly, deciding which system of appointment under the Local Government Act 2002 that it will use. Having made that decision, the Council can then call for nominations and undertake the election of the Deputy Chairperson.

11 Attachments

- There are no attachments
Application of the Common Seal

Purpose

To inform Council of documents that have been sealed under the Common Seal under delegation since the last schedule was prepared.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That the following schedule of Sealed Documents be received:

<table>
<thead>
<tr>
<th>Date</th>
<th>Document</th>
<th>Party to</th>
</tr>
</thead>
</table>
| 14/03/2017 | Warrant of Authority for new Contractors (Smart Environmental):  
Kathryn Van Der Weyden  
Karen Seymour  
Wayne Nicholls | Warrants issued to Officers                                              |
| 18/04/2017 | Updated Warrant of Authority for existing staff member Elysia Kinross.    | Warrant issued to Officer                     |
| 8/05/2017  | Warrant of Authority for new Senior Consents Planner Natasha Reid.       | Warrants issued to Officer                     |
| 25/05/2017 | Manawatu District Council Bank of New Zealand Loan Drawdown $1,872,340.  | Bank of New Zealand Loan Agreement             |
| 29/05/2017 | Warrant of Authority for existing staff member Wendy Thompson.           | Warrants issued to Officer                     |
| 21/06/2017 | Updated Warrant of Authority for existing staff member Herb Vertegen.    | Warrants issued to Officer                     |
| 21/06/2017 | Updated Warrant of Authority for existing staff member Lou-Fairest Harper.| Warrants issued to Officer                     |
| 30/06/2017 | Updated Warrant of Authority for existing Building Control staff:  
Chris Henry  
Daniel Eason | Warrants issued to Officers                                              |
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

_Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand_

<table>
<thead>
<tr>
<th>Outcome</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.</td>
<td>The Manawatu will attract and retain residents.</td>
</tr>
<tr>
<td>Manawatu district develops a broad economic base from its solid foundation in the primary sector.</td>
<td>Manawatu and its people are connected via quality infrastructure and technology.</td>
</tr>
<tr>
<td>Manawatu’s built environment is safe, reliable and attractive.</td>
<td>Manawatu District Council is an agile and efficient organisation.</td>
</tr>
</tbody>
</table>

✔
2 Background

2.1 The Mayor and Chief Executive have delegated authority to approve the affixing of the common seal to any document and to sign every document to which the common seal is affixed.

3 Discussion and Options considered

3.1 A list of documents to which the common seal has been affixed is reported for information to the Mayor and Councillors on a regular basis.

4 Operational Implications

4.1 There are no operational implications or maintenance costs associated with this matter.

5 Financial implications

5.1 There are no financial implications associated with this matter.

6 Statutory Requirements

6.1 There are no statutory requirements associated with this matter.

7 Delegations

7.1 The following delegations apply to the use of the Council seal and authority to sign:

“The Chief Executive will be responsible for custody of the Council’s seal. The seal may be attached to all documents which record the disposal or exchange of an interest in land (with the exception of residential tenancies) or other documents where it is appropriate to do so. It will be attached, however, only when:

- The Council or a committee has authorised the transaction involved; or
- The transaction involved has been authorised by an officer under delegated authority.

The Mayor and Chief Executive have delegated authority to approve the affixing of the common seal to any document and to sign every document to which the common seal is affixed. A list of documents to which the common seal is affixed shall be reported for information to the Mayor and Councillors from time to time.”

8 Consultation

8.1 There are no consultation requirements associated with this matter.

9 Cultural Considerations

9.1 There are no cultural considerations associated with this matter.
10 Conclusion

10.1 A list of the documents to which the Common Seal has been affixed since the last report to Council is presented to Council for receipt.

11 Attachments

• None
Council

Meeting of 17 August 2017

Business Unit: Community and Strategy
Date Created: 11 August 2017

Community Committee Minutes

Purpose

To present minutes from Community Committee meetings received during July.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That the Council receive the minutes of Community Committee meetings.

Report prepared by:
Allie Dunn
Governance Team Leader

Approved for submission by:
Brent Limmer
General Manager - Community and Strategy

1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand

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<td>✅</td>
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</table>

75
2 **Background**

2.1 Under the Council’s Community Committees Policy, a number of Community Committees were established as advisory bodies in their communities to assist the Council in its responsibilities to that community.

2.2 The Community Committees are an informal link between the Council and the community whereby an exchange of information, opinions, proposals, recommendations and decisions can take place.

2.3 Community Committees are empowered to present comprehensive submissions to Council’s Long Term Plans and Annual Plans.

3 **Discussion and Options considered**

3.1 Each active Community Committee has a Terms of Reference which includes how often the committee meets and its administrative procedures.

3.2 The Community Committees provide a copy of the minutes of their meetings to Council for information.

3.3 A copy of the minutes of Community Committee meetings held recently are appended to this report and presented for information and receipt by Council.

4 **Operational Implications**

4.1 There are no capital / operating expenditure implications or maintenance costs associated with this report.

5 **Financial implications**

5.1 There are no financial implications associated with this matter.

6 **Statutory Requirements**

6.1 There are no statutory requirements associated with this matter.

7 **Delegations**

7.1 The Council has authority to consider this matter.

8 **Consultation**

8.1 There are no community consultation requirements associated with this report.

9 **Cultural Considerations**

9.1 There are no cultural considerations associated with this report.
10 Conclusion

10.1 Each Community Committee provides the Council with a copy of the minutes of their meetings. The minutes received recently are appended for Council information and receipt.

11 Attachments

- Minutes from recent Community Committee meetings
Waituna West Community Meeting held at the Waituna West Hall

10th May 2017 – 7:00pm

Present:

Council – Mayor Helen Worboys, Cr. Alison Short, Janine Hawthorn

Police – Mark Dickens

Community – Maryanne Shannon, Marija Hare, John Williamson, Scott Clare, Hugh Hare, Mike Wills, Jeremy Cumming, Greg Shannon

Apologies: Cr. Andrew Quarrie

Treasurers Report: Accepted. 1st Jeremy Cumming

2nd Scott Clare

Maryanne welcomed visitors

Minutes of previous meeting – read and confirmed as correct 1st Maryanne Shannon

2nd John Williamson

Council Report: Cr. Alison Short presented this with the focus at this time being on the Annual Plan.

Much discussion at present on the impact of forestry on the districts roads, especially the smaller country ones, and the future requirements to maintain these and the bridges and culverts that have not been designed for such traffic and will need upgrading to deal with the imminent onslaught. Council is putting a business case forward to Government on this issue for assistance.

Council buys power directly from Transpower at a reduced rate – the question was asked whether the halls could tap into this via the Council.

Weather conditions have slowed work in the region, with associated delays to a number of projects.

New contractors are doing grading, mowing in the region. It was agreed that there had been an improvement.

Council housing availability was discussed. There is a waiting list for these houses, with a 96% occupancy, while the rest are being upgraded.

Mayor Helen Worboys: Earthquake action –

Discussed earthquake prone buildings new code requirements in depth, how it is affecting the Region, towns etc., and Feilding in particular. With its Edwardian buildings and facades. Government has given 2½ to identify all structurally unsound buildings, and 7½ years for remedial action to be taken – either upgraded or demolished. Council is looking at getting in a specialist engineer to determine these requirements in this timeframe. It is suggested that changes
in Feilding are inevitable and that Feilding’s CBD will look completely different in 10 years’ time. It is proposed that Feilding be a pilot scheme as an example of work on the issue of heritage buildings, CBD, etc. Problems are foreseen with customer needs during renovation/demolition within the CBD. Discussions will be needed on which heritage buildings are to be kept with the help of Council and Government(?), and what the future CBD will look like.

**Singapore invasion of Ohakea –**

Report on Singapore Airforce moving a squadron to Ohakea and the affect it will have on the Manawatu/ Rangitikei, and what it will mean for housing, schools, property, financial benefits etc. Government is having discussions with Singapore about the suitability, security, education and opportunities in the region for Singapore to be based here, with the potential benefits for the whole community in the region to be huge.

**Area growth-**

Feilding and area are predicted to have a 22% rise above the National average for business, housing and schools etc.

**Police, Mark Dicken:**

Generally, our area has a clean bill of health, with no obvious problems to report, although P is noted as a sinister presence.

The committee queried the use of its hall site, which led to an explanation of freedom camping, house buses, self-contained vehicles etc.

**General Business:**

**Bridge access visibility –**

Discussion took place on the lack of safe visibility on the approach to the Waituna West Bridge, due to trees and the road angles making it difficult to safely turn from and into the Waituna-Tapuae Road. Suggestion that MDC, Brent Holmes be contacted on this issue.

**Hall –**

Rachel Carr from MDC (and Alex from Parks and reserves) visited the hall with some of the committee members in May. It was agreed that some boards on the hall be replaced, and that a moss spray be applied at some time during this financial year – probably. There was also a wasp nest removed from the front corner.

Rachel has given a quote of $5000:00 + GST to erect a verandah over the front deck of the hall, and it appears that the Waituna West Community Committee have $4500:00 held for hall/community use at this time by MDC.

- A motion was moved by Maryanne that we go ahead with the verandah over the porch, and it to be built soon, 2nd Jeremy Cumming.
  All others nodded sagely.
Waituna West School Report, Mike Wills:

Roll was at 56 at the start of term 2.

Playcentre is very busy with many children close to moving up to school level soon which will increase the roll further.

Civil Defence co-ordinator Ross Branagan is being liaised with for regular updates in training of the children on emergency radio procedure.

Meeting ended at 8:50pm

Next meeting is on Wednesday 9th August, 7:30pm at the Waituna West Hall
MEETING MINUTES June 15, 2017 at 7pm, Apiti Tavern and Eatery

PRESENT: Councillor Michael Ford, Janine Hawthorne, Ken Thompson, Katherine Gillespie, Hendrik Engelbrecht, Hilton Digby, Pat Prince, Lex McKenzie, June Barratt, Murray Whitehead, Julie O’Reilly, Felicity Reid, Terry McKay,

APOLOGIES: Jane Renwick, Constable Mark Dickins (Kimbolton Police), Russell Knight, Hugh McIntyre, Kimberly McIntyre

MINUTES FROM PREVIOUS MEETING: Minutes from Tues 11th April were taken as read and passed as a true and accurate record. Mov: K. Thompson, Sec: F. Reid

Council Report: Councillor Ford talked about community consultation in the MDC being successful in directing the MDC’s 2017-2018 Annual plan.

Long term rates increase of 3.9% likely after much discussion.

If individuals wish to see their predicted rates the following link is available.
http://www.mdc.govt.nz/Online_Services/Find_It/Property_and_Rates_Search

Accelerate Region 25- (a committee focused on economic development in our area), BCC -Building Clever Companies, and the Economic Development Focus Group. All working for strong growth and development in the district. The council is also working with CEDA CEO, Linda Stewart to promote the Manawatu and rural tourism. Cllr Ford voiced disappointment that Manawatu only picked up a small amount of the recent money allocated to tourism nationally.

Apiti Tavern and Eatery: H. Engelbrecht provided an update on upcoming events-

This July is Hendrik’s 1-year anniversary as Apiti Tavern and Eatery. Congratulations! Thank you to the community, Hendrik commented on the large geographical area that the Tavern supports.

June 18th- Sunday luncheon 11-3
July 1st - Midwinter Christmas Buffet $45/person
July 9th and August 5th- pool competitions at the Tavern.
Christmas Community Event - mid December

CORRESPONDENCE:

IN: FMG Fire Service Levy Declaration, calculated on current replacement value of our Hall Insurance policy at $50,000.

OUT: Submissions to the council on behalf of the committee.

FMG Hall contents insurance policy-Brief discussion of replacement value of $50,000 is enough for hall plant and contents.
Inventory of hall to be made.

MATTERS ARISING:

Museum: F. Reid has been researching regarding the Apiti Museum. Question was raised as to whether the Apiti Historical Society is in recession. H Digby stated that it is not in recession, but that he is the only member on the committee.

J Coppen and Sam Tibbits have been approached by K. Thompson to help with the running of the Apiti Museum. Both have said that they are keen to help out.

Mountain Bike ride. March 2018 Date agreed upon: Sunday 4th March 2018

K. Gillespie and K Thompson to get promotions material out to mountain bike clubs etc.

Community Hall door and wheelchair access. Still significant confusion re compliance of this access to the hall. Hilton has recent letter from the council and will pass this on to Ken, ASAP.

Post Office Steps. H Digby presented basic costs for the sign and installation of this at the steps. Sign design has been done by CEDA and is in keeping with other signage.

Costings estimate $1300 and Hilton is confident that the work can be done for less than this.

T McKay and F Reid are willing for the sign to go up on their land.

Motion for H Digby to go ahead with the sign carried by K Thompson and 2nd K Gillespie

GENERAL BUSINESS

Manawatu Business Directory: This has been distributed to households in the Manawatu. Material published is out of date and incomplete and has minimal mention of the Apiti District. K Thompson has contacted the company to raise concerns. K Gillespie to talk to Feilding Information Centre and CEDA regarding upcoming publications to make sure that we maximise publicity for our area.

Christmas Function at the Apiti Tavern. H. Engelbrecht, J. Barratt and K. Thompson to organise this. Date agreed upon is Saturday 9th December.

Roading: Issues with road surface and trees on the main road up from the Oroua Bridge. H. Digby to provide rapid numbers to council so that this can be looked at.

District Signage: Committee to ask NZTA for more brown signs to direct travellers to Apiti from Mangaweka way. Currently minimal signage for Apiti has led to confusion for tourists and missed opportunity for the district.

Hall Kitchen: Brief discussion on broken and non-compliant Zips in the Hall kitchen.

Community Plan:

Stag: K.Thompson has been investigating ideas for a giant stag on a platform of large boulders/rocks to be located in the village.
Corrugated Creations of Tirau are doing a quote for the committee - it was noted that this business is to be featured on Country Calendar this coming Sunday.

It is believed that a deer farm in the Apiti District produced a world record stag. L. McKenzie will find out more details about Apiti’s World Record Stag. After discussion, all agreed it would be a good idea, K. Thompson to research on price and feasibility.

**Community Dance:** K. Gillespie suggested that a winter dance be held in the Village Hall at the end of July. Consensus was that this was not an idea supported by the committee.

**Rugby Challenge:** Apiti to challenge Rangiwahia to a touch rugby game followed by a potluck dinner at the Apiti Community Hall. K. Gillespie to talk with M. Cumming re asking Sarah Goss to ref the game.

**Environment:** Agreed that we have a nature treasure in the area that we can be using to promote the Apiti district. Ideas for this - promote walks in the area, increase people's awareness of drives and walks in the area.

Idea of a long term environmental plan for the area was discussed.

**MEETING CLOSED: 9:00pm**

**NEXT MEETING:**

**Extra planning meeting:** 7pm, Thurs July 6th, 2017 @ the Apiti Tavern

**Regular meeting:** 7pm Thursday 17th August @ The Apiti Tavern and Eatery
MINUTES OF THE HALCOMBE COMMUNITY
HELD Monday 3 July 2017 7pm at the HALCOMBE TAVERN

PRESENT: Rachel Lane, Mel Henderson, Vicki Powell, Alex Short, Shane Casey, Richard Bain, George Kereama, Peter Beck, Teresa Hancox, Alison Short, Hilary Humphrey, Craig Fleury (MidCentral Health), Jeannette Henderson.

1.1 APOLOGIES: Ben Henderson.

1.2 CORRESPONDENCE INWARDS/OUTWARDS:

IN:

• Invoice from Dave Currie
• Invoice from Sky
• Invoice from Fauldings re screen & speakers
• Stanway/Halcombe Water Scheme meeting
• Sue Simpson re Cell Phone coverage – offered support
• Thank you from Hospital museum – Donation after borrowing ANZAC Day nurses uniforms
• Pub Golf Poster – 9th July
• New Plaques ready
• Village light outage

OUT:

• Signed contract with Sky
• Letter to Dave Currie
• Halcombe Herald
• Funding reconciliation to MDC
• MDC transaction # for light outage
• Sympathy card to Rachel
1.3 MINUTES of Last Meeting 3 June 2017:

Approved

2. Items for Approval/Information

2.1 FINANCIAL REPORTS:

- Full financials next month.
- Dave Currie submitted another invoice, having received the letter from HCDG, however this invoice is still a lot higher than his quote. HCDG to send another letter stipulating the fair amount that was agreed and that the HCDG is prepared to pay. Rachel to speak with Janine Hawthorne before proceeding with the above.
- Westpac need a letter on headed paper before we can move forward with getting online banking for the account.

Halcombe Community Development Group Account (Westpac):

<table>
<thead>
<tr>
<th>Opening Balance as at 24/05/17</th>
<th>$5,516.60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deposits</td>
<td></td>
</tr>
<tr>
<td>Expenses</td>
<td></td>
</tr>
<tr>
<td>Closing Balance as at 03/06/17</td>
<td>$4,405.34</td>
</tr>
</tbody>
</table>

Hall/Sports Ground Account (ANZ)

<table>
<thead>
<tr>
<th>Opening Balance as at 11/04/17</th>
<th>$12,634.33</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deposits</td>
<td></td>
</tr>
<tr>
<td>Expenses</td>
<td></td>
</tr>
<tr>
<td>Closing Balance as at 03/06/2017</td>
<td>$15,782.65</td>
</tr>
</tbody>
</table>
COUNCIL REPORT:

- Parking along Monteith street in front of Halcombe school, plus angle parks past the Halcombe school car park entrance have been approved by council but pending funding.
- Building consents in the Manawatu has risen from 84 applications 2014/15 to 155 applications 2016/17.
- Fire and Emergency New Zealand will come into existence on 1 July 2017. This will cost each household an extra 70c per annum.
- Annual Plan has been adopted for 2017-18. This will mean an overall rate increase of 3.9%.
- Waste Management and Minimisation Plan – The council will adopt this plan with the following amendments:
  - Not to implement the Feilding kitchen waste kerbside collection
  - Not to extend kerbside recycling collection to villages within the district
  - Install Mobile Recycling Centres (MRC’s) in Halcombe and Apiti
  - Endeavour to have greater levels of off-farm solid waste disposal and recycling of inorganic agricultural wastes
  - Further understanding of Communities needs in respect to waste management and minimisation

3. Other Business

3.1 Community

Calendar for 2017:

- Mid-Year Get Together – 8th July
- Pub Golf 10am 9th July
- 9th July Stanway Mid-winter lunch.

Meet Ya Neighbour (rugby match) - Ticket sales for the Mid-Year get together are slow. A vote was taken whether this event should go ahead. Votes are follows:

  Cancel – 2
  
  Go ahead – 8

It was agreed that the event should go ahead as planned and hope for sales & door sales to cover the cost.

  Mel – Meat, Float, Bar

  Rachel – Decorations, Games Sheets, Prizes
Lucy – Buns and salads

Vicki – slices

Jeannette – tea, coffee & milk

Decorate Thursday night at 7.30pm, Clean-up after event on Saturday night and Sunday morning.

MidCentral Health – Craig Fleury

Locality Approach to Health and Wellbeing Plans

Craig Fleury spoke to the HCDG with regard to the Mid Central DHB’s refreshed ‘Strategy’ extending the original Vision of ‘Quality Living – Health Lives’ to include ‘Well Communities’. This acknowledges the importance of taking a broader population health perspective.

Three main sections

- A stock take, within the identified scope, of current community health and social services within each locality.
- Looking at the opportunities that exist across community health and social services available in each locality to work more collaboratively together to tackle identified priorities.
- How health care is provided and the opportunities that exist to ensure that no matter who you are or where you live you can get the help you need, when you need it in regard to the identified priorities.

Health and Wellbeing Plans

- There will be a Health and Wellbeing Plan produced for each locality, unique to meeting that area’s identified priority needs.
- Each plan will identify 2 – 5 priority needs with actionable steps under each priority.
- The plan will have short, medium and long-term actions (over 1-5 years).

Craig took notes and will produce a report to be sent to each of the communities on the above.

<table>
<thead>
<tr>
<th>Action Summary</th>
<th>Person responsible</th>
<th>Minutes date</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMUNITY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Halcombe community Civil Defence strategy: still progressing</td>
<td>Sue</td>
<td>Feb 2014</td>
</tr>
<tr>
<td>Soldier History: WWII</td>
<td>Richard + Jeannette</td>
<td>May 2014</td>
</tr>
<tr>
<td>Picture from Vicki: We need to decide where to put this.</td>
<td>Mel / All</td>
<td>July 2014</td>
</tr>
<tr>
<td>Community Calendar: Dates need to be loaded into it + it published on the website.</td>
<td>All to feed-in dates + Rachel to load</td>
<td>Aug 2014</td>
</tr>
</tbody>
</table>
3.2 Environment

Walkway

- Ready-crete has been done by Richard
- Working Bee – Sunday 20\textsuperscript{th} August 9am – 3pm
- Stones to be places under the ‘Halcombe’ signs at either end of village

<table>
<thead>
<tr>
<th>Action Summary</th>
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</thead>
<tbody>
<tr>
<td>Thank you, plaque, Rachel to organise a plaque for RAL to go on their “sponsorship wall”. – Needs to be put up</td>
<td>Rachel</td>
<td>Sept 2014</td>
</tr>
<tr>
<td>Balance of the Health &amp; Safety equipment to be purchased</td>
<td>Rachel</td>
<td>June 2016</td>
</tr>
</tbody>
</table>

3.3 Village Heart

- Railway Gate – needs sanding and re-painting. Richie to measure domain gate gap.
- New signs have been erected at the cemetery
- Small fencing job between Toilets and Wall – need a fencer to do this. Get written quotes!!

Hall and Sports ground

- Mel, Richard, Rachel & Jeannette have all now got keys to the hall.
- Newbury Hall report – next meeting (August) probably need to set up a subgroup to look into this further.

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<tr>
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</thead>
<tbody>
<tr>
<td>Signage for Toilets: Jeff to put this up.</td>
<td>Jeff Lane</td>
<td>Mar 2014</td>
</tr>
</tbody>
</table>
**HALL/SPORTS GROUND**

<table>
<thead>
<tr>
<th>Policy for accessing Hall/Sports Ground funds: Application form to be completed.</th>
<th>Rachel</th>
<th>Feb 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet for supper room area: Quote required for this.</td>
<td>Mel</td>
<td>July 2014</td>
</tr>
<tr>
<td>New Vinyl for Toilets: Quote required</td>
<td>Mel</td>
<td>Aug 2014</td>
</tr>
<tr>
<td>Hall furniture: Replace with lighter tables and chairs</td>
<td>Mel/Karen/Rachel/Jeanette</td>
<td>Aug 2014</td>
</tr>
<tr>
<td>Hall curtain: Needs to be repaired</td>
<td>Rachel / Mel</td>
<td>Dec 2016</td>
</tr>
<tr>
<td>Loading ramp to be built</td>
<td>Working bee</td>
<td>Dec 2015</td>
</tr>
</tbody>
</table>

3.4 Development

- Cell Phone Coverage – Rachel spoke to Vodafone at the Feildays and are going to contact Rachel about their future plans for the Halcombe area.
- Inspire are keen to speak further about installing fibre in the area.
- Halcombe Community Trust – Documents will be signed on Friday 14th July 2017 with Ian McKelvie as witness.
- HCDG to give a short presentation to Ian McKelvie with regards to Power, cellphone coverage and flooding.
- Submitted in Annual Plan 2016 – Can there be a Capital Connection Fee and can this be paid off in the rates rather than as a one-off payment (due to the low value of land v investment) – please can the HCDG have an update on this?

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<tbody>
<tr>
<td><strong>DEVELOPMENT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roading changes and tarsealing: Community consultation required.</td>
<td>All</td>
<td>June 2015</td>
</tr>
</tbody>
</table>

3.5 OTHER ITEMS:

- Letter to Police chief still to be written
- June’s transaction #’s re: Hall chimney and Tennis Court Fence – Follow up
- Community Plan – Revise our plan as the village has changed since it was first created. Have a brain storming night with the Halcombe Community
- Mobile Recycling Centre – where do we want this sited? Need ideas
- There have been 3 entrances created on Mt Biggs Road to access 3 or 4 sections

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Next Meeting Date: Monday 7th August 2017 at 7pm in the Halcombe Tavern
Feilding Community Committee meeting held 6th July 2017

Discussion notes:

Not enough committee members to hold a meeting, number of apologies received prior to meeting

Facilitated: Shane Casey

Council rep: Cr Barbara Cameron

Feilding High School BOT rep: Ellen Bartlett
Present: Ellen Witt, Gill Absolom, Russell Parker, Graham Christensen? New: Matt Davies

Discussion notes as follows:

- Plenty of talk around the need for the community plan funding for Feilding that the council has approved. Some for and against this planning, and one suggestion that the council lead the direction of the planning and this group enact what the council has planned.
  - From the above concerns, (Barbara, Shane) stressed the need for this planning and that this group leads it, just like in the villages
  - Could we please have more communication with the council regarding this planning process

- Traffic and the large volumes at home time in North Street esp around the high school and damage to the council berm on Churcher St when people park there for hockey.
  - Could we have discussions with the high school regarding off street parking areas?
  - Can the school buses use the schools internal ring road like they used to in the past?
  - Can the school “manage student behavior” crossing the road at end of school time?
  - Could council please investigate a 40 kph speed limit during school drop off and pick up times?

- Feilding High School rep Ellen Bartlett supports the council looking at traffic calming solutions

- Concerns raised around the general busyness of all Feilding roads-increase in traffic
  - Can we please have a pedestrian crossing-Kimbolton Rd and Aorangi Street

- Can the toilet on the cnr of Duke and North be re-opened thanks? (Update-now open)

- Cr Cameron Spoke about the earthquake buildings and how this committee could help and an update regarding policing issues that face this district
  - The group discussed the idea of the Police Station here in Feilding having some of the trees removed and the area tidied up

- Ellen Witt asked where was the council on the topic of the Feilding Camp ground. It was explained that the grounds at this stage met council by-laws and were to the code expected, however this does stop another private business setting up and competing. Also, discussions around mental health and housing-as some are being housed at the camp ground.
  - Can the council please review the policies that affect camp grounds in our district?
  - Cr Cameron spoke about a lack of camp grounds
  - Also reinforces the need for showers at Timona Park for our visitors in mobile homes/campers
In summary

Feilding High School:

- 40 kph-school zone to include North St school
- Extra parking spaces
- Buses off the road and into the school

Town:

- Kimbolton Rd crossing etc
- Traffic review of the town
- Paid parking to reduce parking issues in town?
- Extra car parking along the railway line
- Freedom camping Timona Park
- Feilding Camping grounds
Colyton Community Committee
Meeting
26th July 2017 at 7.00 pm
St Andrew's Church

Present: Graham Conlon, Daryl Jones, Jill Jones, Colin Worthington, Jackie Searle, Peter Olsen, Rose Garforth, Laurie and Kay Bradbury, Maurice Bromley, Donna MacMillan, Brent and Julie Sellens, Jody Simpson, Reuben Smith, Daniel Thornton.

Since Stu Bradbury was not able to attend, Graham Conlon (GC) was elected temporary chair, Jody Simpson (JS) was elected temporary Secretary.

Apologies:
Stu Bradbury, Garry Young, Janine Hawthorn.

Moved GC, Seconded JH
Carried by assent
Meeting Started at 7:00 p.m.

Since Stu Bradbury was not able to attend, Graham Conlon (GC) was elected temporary chair, Jody Simpson (JS) was elected temporary Secretary.

Correspondence: Other than apologies, no correspondence was received.

<table>
<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Action (who)</th>
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<tbody>
<tr>
<td>1</td>
<td>Procedural Matters</td>
<td>Moved/Seconded GC / Peter Olsen Carried</td>
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<tr>
<td>1.2</td>
<td>Confirmation of Previous Minutes</td>
<td>Jody to set up page Graham to liaise with School and check email group is correct. Graham to post future meeting dates on FB.</td>
</tr>
<tr>
<td>1.3</td>
<td>Matters Arising</td>
<td>Moved/Seconded GC / Peter Olsen Carried</td>
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<tr>
<td>2</td>
<td>Items for Approval/Information</td>
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<tr>
<td>2.1</td>
<td>Finances</td>
<td>It was confirmed that the $2700 for the committee has been approved by council.</td>
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<td>3</td>
<td>Community Plan</td>
<td>There followed a general discussion over the topics raised at previous meetings to set priorities and action</td>
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<td>3.1a</td>
<td>Speed Limits</td>
<td>It was agreed that the speed of traffic along the main road is a significant concern, especially near the school. Garry Young to liaise with council</td>
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Jody to set up page
Graham to liaise with School and check email group is correct.
Graham to post future meeting dates on FB.
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<td>There were three suggestions: Lower the speed limit, Erect flashing School Alert signs that could be turned on/off by the school at key times. Traffic Calming measures such as road narrowing or kerbing.</td>
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<td>3.1b</td>
<td>Taonui Road footpath to the school.</td>
<td>GC to seek clarification on this.</td>
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<td>3.1c</td>
<td>Road Flooding</td>
<td>Stu to follow this up.</td>
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<td>3.2</td>
<td>School Parking</td>
<td>GC to discuss practicality with the council on this.</td>
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<td>3.3</td>
<td>Walkway to Feilding / Menzies Ford</td>
<td>Stu to liaise with James Watts. Inspire to be invited to a future meeting.</td>
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<td>3.4</td>
<td>Communications</td>
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<td>3.5</td>
<td>Hall</td>
<td>Bryan Hills to pursue this.</td>
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<td>3.6</td>
<td>Water Main</td>
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<td></td>
<td>from Kimbolton Road to allow</td>
<td>for a water supply in the event of fires during the summer season. We would</td>
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<td>3.7 Community Get together</td>
<td>like the council to consider this.</td>
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<td>4.1</td>
<td>Setting Priorities</td>
<td>The committee were asked to prioritise the above points in order to streamline</td>
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<td>the business of the committee in future.</td>
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<td>The top 5 priorities were set thus:</td>
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<td>Roading: Speed limits = 29 Points</td>
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<td></td>
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<td>Taonui Footpath = 20 Points</td>
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<td></td>
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<td>School Parking = 10 Points</td>
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<td></td>
<td>Hall improvements = 9 Points</td>
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<td>Walkway to Menzies Ford = 8 Points</td>
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**Present:** Marty O’Fee, Reuben Ebrey, Hugh Swears, Chris Rosvall, Brian Pinker and Brian Rosvall.

**In Attendance:** Cr Howard Voss, Cr Andrew Quarrie (MDC), George Annear, Catherine Brown and Alec MacKay

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<td>Procedural Matters</td>
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</table>
| 1.1 | Apologies | Apologies were received from: Janine Hawthorne, Phil Marsh & Sue Smith  
*That the apologies be accepted.*  
Moved: Marty  
Seconded: Reuben |
| 1.2 | Confirmation of Minutes | *That the minutes from the previous meeting held on 4th July 2017 be accepted as a true and correct record.*  
Moved: Hugh  
Seconded: Reuben |
| 1.3 | Matters Arising | Nil |
| 1.4 | Correspondence | Inward  
- email 19th July – Janine Hawthorne re Grants seminar – forwarded to Trust  
- email 24th July – Thank you from Bainesse Cycleway – forwarded to Trust  
- email 31st July from Sophie Lemaire-Sicre and Jack Marsden-Mayer regarding questions they wished answered re presentation.  
- Email 1 August – Janine Hawthorne re proposed timetable for speed restriction zoning for the beach.  
Outwards:  
- Copy of power point presentation to Katie Baptiste.  
*That the Inwards correspondence be received and outwards be approved.*  
Moved: Reuben  
Seconded: Brian |
| 2   | Items for Approval/Information | |
| 2.1 | General Business | **Intersection sign blocking clear vision**  
- When driving from PNorth and reach SH1, Himatangi Beach Road intersection, the 8km signage with a picture of caravan, blocks sight of vehicles approaching from North Reuben to investigate and get signage removed/resited.  
**Logs in stream** – these have been removed  
**Painting of the reserve walkway fences.** We need help from locals to complete this work. PD workers will assist when |
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<td>they can get here again (if weather permits).</td>
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<td>Completing of picnic area behind Hall &amp; Surf Club plus area</td>
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<td>where mini putt has been cleared away discussed.</td>
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<td>Agreed that an overall plan needs to be achieved (with input from</td>
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<td>residents) before any changes take place or money is spent.</td>
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<td>This item shall be discussed at the HB Trust AGM- to be held on</td>
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<td></td>
<td>Tuesday 26th September at 7:30 in the HB Community Hall.</td>
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<td>Speed restrictions on beach.</td>
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<td>Marty reported on Janine’s email re speed restriction zoning on our</td>
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<td>beach. This matter shall be discussed at the council workshop on</td>
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<td>3 August, and initial feedback acknowledged and preliminary</td>
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<td>consultation on 5th August. Presented to council for resolution on</td>
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<td>19th October. If all goes as planned the new speed limits should</td>
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<td>come into effect on 20th November – in time for summer. Hugh</td>
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<td>advised that Muriwai Beach has installed cameras on the beach and</td>
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<td>introduced a ‘Beach Licence’.</td>
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<td>2.2 Finances</td>
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<td>Currently a balance of $4,920 for projects in the 2016/2017 year</td>
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<td>with a further $2,700 from 1 July.</td>
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<td>Community committee would like input from locals as to what</td>
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<td>project they would like to see this Community money spent on.</td>
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<td>Suggestion box to be put in Store. Have your say.</td>
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<td>2.2 Community Plan Subcommittee Reports</td>
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<td>Marty and Reuben presented our project in Wellington and got a</td>
<td>Janine</td>
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<td>very good response from the students. Marty gave Alec and others</td>
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<td>present a brief lowdown on the students involved in the entranceway</td>
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<td>design. Students have questioned as to how much has been allowed</td>
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<td>for the cost of the entranceway build. Chris to check with Janine.</td>
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<td>One group of students (there are four groups with five students in</td>
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<td>each participating,) plans to visit the beach in the near future.</td>
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<td>They will be given a tour of the village and accommodation if they</td>
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<td>need to stay (provided by CC members.) Great to have these young</td>
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<td>vibrant students involved and we are looking forward to seeing</td>
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<td>their designs.</td>
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<td>3 Council Matters</td>
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<td>3.1 Councillor Update</td>
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<td>Cr Voss advised that the MDC Long Term Plan is being reviewed at</td>
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<td>this point of time. Howard to check why we have not received letter</td>
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<td>re CC submission.</td>
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<td>Cr Quarrie advised that letters were going out to everyone who had</td>
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<td>put in a submission to council so there were a lot of letters</td>
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<td>coming to our area. That may account for the delay.</td>
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<td>Cr Voss advised that everyone in the MDC area spoke very highly of</td>
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<td>the work carried out by Recreational services – the team who keep</td>
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<td>our village looking neat and tidy.</td>
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<td>The Community Committee extended their appreciation to the RS team</td>
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<td>for all their hard work. The village has never had such good</td>
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<td>service so we were pleased to hear that their contract with MDC</td>
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<td>has been extended.</td>
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<td>Cr Quarrie advised that the trees on other side of stream are</td>
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<td>owned by MDC. Committee to contact MDC re any plans we may have</td>
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<td>regarding the trees. Andrew also extended congratulations to Reuben</td>
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<td>– Our HB Holiday Park has been nominated for the Hospitality Award</td>
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<td>again. Alec reported that the MDC has an appointment with him</td>
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<td>to inspect the Surf Club to discuss maintenance on Clubrooms. Carl has already inspected with a consultant. Marty asked Howard for news on the Ring road. Howard replied that there was a difficulty from Bunnythorpe to the hills. With Gorge problems it may take longer but he felt it would be the perfect time for the Ring Road to be introduced.</td>
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<td>3.2</td>
<td>Other Matters</td>
<td>Pinky advised that Senior Constable Chris Barclay was retiring from the Police in a few weeks time. He has had a great input into the policing of our area and problems that used to be experienced here have really improved during this time. It was reported that the Coast to Coast would take place on the 9th December. Do we hold the HB Christmas Parade on same day? Murray &amp; Marie from Property Brokers to be approached re organising the parade for this year. Chris advised that whitebait season opens this month. Please note that the stream bank has collapsed in one area so whitebaiters please take care. Remember – no quad bikes etc in Reserve (except for in the Parking area provided.)</td>
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<td>Meeting Closed</td>
<td>8:35pm</td>
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<tr>
<td>Next Meeting</td>
<td>5th September 2017 at 7.30 pm</td>
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