COMMUNITY FUNDING COMMITTEE

AGENDA

Meeting to be held

TUESDAY 6 JUNE 2017

9.00am

In the Manawatu District Council Manawatu Room, 135 Manchester Street, Feilding

Richard Templer
Chief Executive
MEMBERSHIP

Chairperson
Councillor Hilary Humphrey

Deputy Chairperson
Councillor Alison Short

Members
Councillor Barbara Cameron
Councillor Stuart Campbell
Councillor Shane Casey
Her Worship the Mayor, Helen Worboys
ORDER OF BUSINESS

1. MEETING OPENING

2. APOLOGIES

3. CONFIRMATION OF MINUTES

   Draft resolution:

   That the minutes of the Community Funding Committee meeting held on 09 May 2017 be adopted as a true and correct record.

4. NOTIFICATION OF LATE ITEMS

   Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

   4.1 The Council by resolution so decides; and

   4.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

5. DECLARATIONS OF CONFLICTS OF INTEREST

   Notification from elected members of:

   5.1 Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and

   5.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members’ Interests) Act 1968

6. PRESENTATIONS

   There are no presentations

7. OFFICER REPORTS

   7.1 REPRESENTATIVE GRANT APPLICATION – WEBB, TESSA


8. CONSIDERATION OF LATE ITEMS

9. MEETING CLOSURE
Minutes of a meeting of the Community Funding Committee held on Tuesday 09 May 2017, commencing at 9.00am in the Manawatu District Council Manawatu Room, 135 Manchester Street, Feilding.

PRESENT:  Cr Hilary Humphrey (Chairperson)
          Cr Shane Casey
          Cr Barbara Cameron
          Cr Alison Short
          Her Worship the Mayor Helen Worboys

IN ATTENDENCE:  Janine Hawthorn (Community Development Advisor)
                 Michael Hawker (Project Delivery Manager)
                 Danielle Balmer (Communications Officer)
                 Nichole Ganley (Governance Support Officer)

CFC 17/047 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Community Funding Committee meeting held on 11 April 2017 be adopted as a true and correct record.

Moved by:  Councillor Barbara Cameron
Seconded by:  Councillor Shane Casey
CARRIED

CFC 17/048 APOLOGIES

RESOLVED

That the apologies for lateness be accepted from Councillor Stuart Campbell.

Moved by:  Councillor Hilary Humphrey
Seconded by:  Councillor Shane Casey
CARRIED

CFC 17/049 NOTIFICATION OF LATE ITEMS

Representative Fund Application – Pease, Jessica

RESOLVED

That the item “Representative Fund Application –Pease, Jessica” be accepted as a late item of business.

Moved by:  Councillor Alison Short
Seconded by:  Her Worship the Mayor Helen Worboys
CARRIED
CFC 17/050 DECLARATIONS OF CONFLICTS OF INTEREST

Councillor Hilary Humphrey - item 7.3 Community Development Fund – Manchester House and item 7.4 2017-2018 Rates Remission Applications for Charitable Organisations - Eden Kindergarten

Councillor Alison Short - item 7.4 2017-2018 Rates Remission Applications for Charitable Organisations - Feilding and and Districts Arts Society

CFC 17/051 PRESENTATIONS

There were no presentations scheduled for this meeting.

CFC 17/052 REPRESENTATIVE GRANT APPLICATION – RASMUSSEN, MYA RAE


RESOLVED

That the Community Funding Committee grant $500 to Mya Rasmussen subject to selection as a member of the New Zealand Swim Team to compete at the 2017 Commonwealth Games being held in the Bahamas from 19-23 July 2017.

Moved by: Her Worship the Mayor
Seconded by: Councillor Barbara Cameron
CARRIED

CFC 17/053 REPRESENTATIVE GRANT APPLICATION – FAHS FEILDING HIGH SCHOOL HOCKEY


RESOLVED

That the Community Funding Committee grant $1000 to FAHS Feilding High School to assist with the travel costs associated with the High School’s boys’ hockey team competing at the National Secondary School Tier 3 Hockey Tournament being held in Cromwell from 2 to 9 September 2017.

Moved by: Councillor Shane Casey
Seconded by: Her Worship the Mayor Helen Worboys
CARRIED
CFC 17/054  COMMUNITY DEVELOPMENT FUND APPLICATION – MANCHESTER HOUSE


Councillor Hilary Humphrey declared an interest in this item and left the meeting at 9.21am

Councillor Alison Short took the chair.

RESOLVED

That the Community Funding Committee declines the funding application received from Manchester House requesting financial assistance with the costs associated with staging “Dancing with Feilding Stars” which is being held on 16 June 2017 in the Feilding Civic Centre due to lack of funds.

Moved by: Councillor Alison Short
Seconded by: Her Worship the Mayor Helen Worboys

CARRIED

Councillor Hilary Humphrey rejoined the meeting at 9.28am and resumed the chair.

CFC 17/055  2017-2018 RATES REMISSION APPLICATIONS FOR CHARITABLE ORGANISATIONS

Report of the General Manager – Community and Strategy dated 27 April 2017 presenting for consideration applications received for a rates remission for the 2017-2018 rating year from Charitable Organisations under the conditions and criteria contained in Council’s Remission of Rates Charged to Charitable Organisations Policy.

Councillor Alison Short declared an interest in this item, left the meeting at 10.08am and rejoined at 10.13am

Councillor Hilary Humphrey declared an interest in this item, left the meeting at 10.14am and rejoined at 10.19am

RESOLVED

1. That the Community Funding Committee approves the following applications for Rates Remission under the conditions and criteria contained in Council’s Remission of Rates Charged to Charitable Organisations Policy.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Community Organisation</th>
<th>Registration No:</th>
<th>Date of Registration</th>
</tr>
</thead>
<tbody>
<tr>
<td>RR2</td>
<td>Feilding Golf Club</td>
<td>CC53714</td>
<td>28/07/2016</td>
</tr>
<tr>
<td>RR4</td>
<td>Ruahine Kindergarten Association</td>
<td>CC10852</td>
<td>15/08/2007</td>
</tr>
<tr>
<td>RR5</td>
<td>Te Manawa Family Services Charitable Trust</td>
<td>CC20104</td>
<td>23/11/2007</td>
</tr>
</tbody>
</table>
2. That the Community Funding Committee approves the following applications for Rates Remission under the conditions and criteria contained in Council’s Remission of Rates Charged to Charitable Organisations Policy subject to proof of charitable status and a copy of income tax exemption certificate.

<table>
<thead>
<tr>
<th>Item No:</th>
<th>Community Organisation</th>
<th>Registration No:</th>
<th>Date of Registration</th>
</tr>
</thead>
<tbody>
<tr>
<td>RR1</td>
<td>Eden Christian Kindergarten</td>
<td>CC33756</td>
<td>30/06/2008</td>
</tr>
<tr>
<td>RR3</td>
<td>Rongotea Returned Services Association (parent body)</td>
<td>CC20275</td>
<td>18/12/2007</td>
</tr>
<tr>
<td>RR7</td>
<td>The Salvation Army Feilding Corps</td>
<td>CC37312</td>
<td>30/06/2008</td>
</tr>
</tbody>
</table>

3. That the following application for Rates Remission under the conditions and criteria contained in Council’s Remission of Rates Charged to Charitable Organisations Policy be declined due to no income tax status.

<table>
<thead>
<tr>
<th>Item No:</th>
<th>Community Organisation</th>
<th>Registration No:</th>
<th>Date of Registration</th>
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<tr>
<td>RR6</td>
<td>The Feilding &amp; Districts art Society Inc</td>
<td>CC34427</td>
<td>30/06/2008</td>
</tr>
</tbody>
</table>

Moved by: Her Worship the Mayor Helen Worboys
Seconded by: Councillor Shane Casey
CARRIED

CFS 17/056 CONSIDERATION OF LATE ITEM - REPRESENTATIVE FUND APPLICATION – PEASE, JESSICA

Report of the General Manager – Community and Strategy dated 4 May 2017 presenting for consideration a Representative Grant Application received from Jessica Pease.

RESOLVED

That the Community Funding Committee grants $500 to Jessica Pease who has been selected as a member of the Aotearoa Maori Netball International Secondary School team to compete in the International School Girls Netball Challenge being held in Suva, Fiji from 16 to 20 May 2017.

Moved by Councillor Barbara Cameron
Seconded by Councillor Shane Casey
CARRIED
CFS 17/057  MEETING CLOSURE

The Chairperson declared the meeting closed at 10.26 am

Approved and adopted as a true and correct record:

----------------------------------------------------------
CHAIRPERSON

----------------------------------------------------------
DATE
Representative Fund Application - Webb, Tessa

**Purpose**

To consider an application for a Representative Grant received from Tessa Webb who has been selected as a member of the New Zealand Athletics Team to compete at the Oceania Athletics Area Championships being held in Suva, Fiji from 28 June to 1 July 2017.

**Significance of Decision**

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

**Recommendations**

That the Community Funding Committee considers the Representative Grant application received from Tessa Webb who has been selected as a member of the New Zealand Athletics Team to compete at the Oceania Athletics Area Championships being held in Suva, Fiji from 28 June to 1 July 2017.

Report prepared by:
Janine Hawthorn
Community Development Adviser

Approved for submission by:
Brent Limmer
General Manager - Community and Strategy
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand

<table>
<thead>
<tr>
<th>Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.</th>
<th>The Manawatu will attract and retain residents.</th>
<th>Manawatu district develops a broad economic base from its solid foundation in the primary sector.</th>
<th>Manawatu and its people are connected via quality infrastructure and technology.</th>
<th>Manawatu’s built environment is safe, reliable and attractive.</th>
<th>Manawatu District Council is an agile and efficient organisation.</th>
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<tr>
<td>✓</td>
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</table>

2 Background

2.1 Tessa was nominated by Athletics New Zealand selectors as a member of the Oceania Area and Combined Event Championships team to compete in Suva, Fiji from 28 June to 1 July. This nomination was ratified by the Board of Athletics New Zealand.

2.2 The Oceania Athletics Area Championships is an annual event for U18, U20, Senior and Para Athletics from Australia, New Zealand and the Pacific Islands. Tessa’s selection was based on her performances at the New Zealand Athletics Championships.

3 Discussion and Options considered

3.1 Tessa has been selected to compete in the 1,500m, 3,000m and 2,000m steeple chase. However, she has indicated in her application that competing in all three events will be dependent on the timetable.

3.2 Athletics New Zealand have indicated that the cost of attending the championships in Fiji is in the vicinity of $2,500.00 and is to be self-funded. It must be paid before departure.

3.3 Tessa’s application fits in with the Regional Development Strategy of Manawatu having the “highest involvement in sport and active recreation”. It also supports Council’s vision of being an activity that supports sport and recreation.

4 Operational Implications

4.1 There are no capital/operating expenditure implications or maintenance costs associated with this paper.

5 Financial implications

5.1 The applicant has not indicated how much she is seeking but has confirmed that the total cost of attending the event is $2,500.00.

5.2 The balance available for allocation from the Representative Fund is $400.00.
6  Statutory Requirements
6.1 There are no statutory requirements relating to this paper.

7  Delegations
7.1 The Community Funding Committee has delegated authority to approve up to $2,000.00 for Representative Grants.

8  Consultation
8.1 There is no consultation required.

9  Cultural Considerations
9.1 There are no cultural considerations to be taken into account for this paper.

10 Conclusion
10.1 The applicant has been able to demonstrate that she meets the criteria and guidelines contained within the Representative Grant policy.

11 Attachments
  • Representative Fund Application – Webb, Tessa
Representative Grant Application Form

Purpose

The purpose of Representative Grant is to provide financial support for those Manawatu District residents who have been selected to represent the district, region or New Zealand in the field of arts, sport or culture to enable them to participate and to be an effective ambassador in our community.

1. Applicant Details

<table>
<thead>
<tr>
<th>Full name</th>
<th>Tessa May Webb</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daytime phone number</td>
<td>3237226</td>
</tr>
<tr>
<td>Street/P.O Box</td>
<td>228 Kambeton Road</td>
</tr>
<tr>
<td>Town</td>
<td>Feilding</td>
</tr>
<tr>
<td>Postcode</td>
<td>4702</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:tessa.m.webb@gmail.com">tessa.m.webb@gmail.com</a></td>
</tr>
</tbody>
</table>

2. Event Information (please attach additional sheets if required)

Provide a brief description of the event you or your team/group have been selected for, including the date the event is to begin and the venue where the event is to take place. Please attach documentation confirming your selection

<table>
<thead>
<tr>
<th>Event Name:</th>
<th>Oceana Athletics Area Championships 2017</th>
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<tbody>
<tr>
<td>Event Date:</td>
<td>28th, 29th, 30th June, 1st July</td>
</tr>
<tr>
<td>Event Location:</td>
<td>Suva, Fiji</td>
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</table>

Please tick

Regional

National

International √
Event Description:
The Oceanía Athletics Area Championships is an annual event for U18, U20, senior and para athletes from Australia, New Zealand and the Pacific Islands. This year it will be held at the ANZ Stadium in Suva, Fiji. Selection for the NZ team was gained based on performances at the New Zealand Athletics Championships, and fifty five athletes across track and field disciplines have been chosen. I received selection for the 1500m, 3000m and 2000m Steeplechase, but the events I end up competing in will depend on the timetable.

How will your attendance at the event contribute to the Manawatu District Council vision “connected, vibrant, thriving Manawatu – the best rural lifestyle in New Zealand” and the Regional Development Strategy aim “the best place to raise a family”? (Note: visit www.mdc.govt.nz to get further information on Council’s vision and outcomes)

As a student at FAHS Feilding High School and a member of the Feilding Moa Harriers, I love representing my town as well as my country. I believe in the promotion of participation in physical activity for young people, especially girls. Coming from a small rural town has never presented any barriers for me to achieve, and if anything it has helped me feel more supported by the community. By participating in international events I am proving that.
3. Financial Information

| What is the total cost to attend the event | $ 2500 |
| What level of funding are you requesting from Council? | $ |

Tell us about any other funding you have applied for or received for this event.

<table>
<thead>
<tr>
<th>Date applied</th>
<th>Source of funding</th>
<th>Type of funding e.g. grant</th>
<th>Date of result</th>
<th>Amount Applied or Confirmed</th>
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4. Declaration

☐ The details in all sections of the application are true and correct to the best of my knowledge.

☐ All reasonable information has been provided to support our application.

We understand that the Manawatu District Council:


☐ We also consent to it recording the personal contact details provided in this application, retaining and using these details.

☐ We understand that our name and brief details about the event and where appropriate, a photograph, may be released to the media or appear in Council documentation.

☐ This consent is given in accordance with the Privacy Act 1993.
5. **Conditions of Funding**

- Council must be acknowledged as a partner and funder.
- All recipients of funding agree to provide a brief verbal report to Council, as part of its Public Forum, on the benefits of their participation at the specified event.
- If possible, an appropriate photograph to be provided with the application that may be used in Council publications.

6. **Final Check**

**Make sure you have**

- [x] Completed all the sections
- [x] Provided financial details
- [x] Attached supporting/selection documents

7. **Need Help?**

Please contact the following if you need advice on your application:

Janine Hawthorn  
Community Development Adviser  
Manawatu District Council  
Private Bag 10-001  
Feilding 4743  
Telephone 06 323 0000  
Email: janine.hawthorn@mdc.govt.nz
21 April 2017

Dear Tessa,

On behalf of Athletics New Zealand, I am pleased to advise and congratulate you on being nominated by the Athletics New Zealand Selectors and ratified by the Board of Athletics New Zealand, as a member of the Oceania Area and Combined Event Championships team to compete in Suva, Fiji from the 28th June to 1st July.

It is Athletics New Zealand’s expectation that all team members travelling to the Oceania Area and Combined Event Championships will perform up to an acceptable level as outlined in the selection policy.

Furthermore, it is your responsibility to keep the Team Leader or the Team Operations Manager informed of any circumstances or injury that might affect your performance before and during the Competition.

The Team Leader for this Competition is yet to be confirmed however I am the Team Operations Manager and will be your main point of contact in the build up to the Championships. My contact details are below and in the body of the email this was attached to. The remaining team logistics will be communicated to you in the first newsletter.

Any relay entries will be established once we have the timetable from Oceania. The selectors have given indications on those athletes nominated for relay inclusion.

The trip will be self-funded and we expect the cost to be around $2500. This includes airfares, travel insurance, accommodation, meals, uniforms, admin fee, competition entry and transport. You will be invoiced for these costs by Athletics New Zealand’s accountant in early June. You are required to pay the full amount before departure. If there are any concerns with this, please contact me as soon as possible.

The team will depart from Auckland on Monday 26th June and return to Auckland on Sunday 2nd July at 5:10pm. The team is required to meet at the Auckland International terminal, Air New Zealand area on Monday 26th June at a time still to be confirmed. We are still confirming our departing flight’s time and will let you know as soon as possible. These will be group booking arrangements of which we only have a small amount that may be amended for return flights. If there is a possibility any athletes would like a change of return flight, this must be made clear by Friday 28th April. Any changes may have additional costs and we cannot guarantee any amendments.

Any domestic flights required will need to be booked by each individual athlete. All domestic flights are your responsibility and cost. I recommend you do not book a departing flight from Auckland domestic on your return before 7:00pm. This will cover you for any plane delays, customs, movements from international to domestic airports and your 30 minute required check in time.

For those of you who live in areas that domestic flights do not fly to after 7pm, we will arrange for you to stay together with a management member near the airport. Logistics for this will be managed by us. A morning flight to your destination should be booked.

The uniform costs are attached in the Funding Support Letter. There are compulsory items to purchase as part of team kit i.e. Competition kit, Polo and T Shirt. We will update you in our first newsletter as to what other uniform you are able to wear from past Athletics NZ teams, if any of you have represented previously.

e Jess@athletics.org.nz
p 09 477 3408
m 021 817 104