Minutes of a meeting of the Strategic Planning and Policy Committee held on Thursday 18 February 2016, commencing at 9.35am in the Manawatu District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Cr Tony Jensen (Chairperson)  
Mayor Margaret Kouvelis  
Cr Steve Bielski  
Cr Barbara Cameron  
Cr Shane Casey  
Cr Wayne Ellery  
Cr Jo Heslop  
Cr Albert James  
Cr Andrew Quarrie  
Cr Alison Short  
Cr Howard Voss

IN ATTENDANCE: Lorraine Vincent (Chief Executive)  
Brent Limmer (General Manager – Community and Strategy)  
Hamish Waugh (General Manager – Infrastructure)  
Michael Hawker (Project Delivery Manager)  
Doug Tate (Community Facilities Manager)  
Glenn Young (Utility Projects Manager)  
Joanna Saywell (Utility Asset Manager)  
John Jones (Roading Asset Manager)  
Wiremu Greening (Project Engineer)  
Paul Stein (Communications Adviser)  
Sandra Crosbie (Communications Officer)  
Wendy Thompson (Principal Planner)  
Cynthia Ward (Senior Policy Planner)  
Colleen Morris (Principal Financial Adviser)  
Tracey Hunt (Strategy Manager)  
Tineke Naylor (Executive Officer – Mayor)  
Allie Dunn (Business Support Team Leader)

SPP 16/106 MEETING OPENING

Councillor Jensen declared the meeting open.

SPP 16/107 APOLOGIES

There were no apologies.

SPP 16/108 REQUESTS FOR LEAVE OF ABSENCE

There were no requests for leave of absence.
SPP 16/109 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Strategic Planning and Policy Committee meeting held 17 December 2015 be adopted as a true and correct record.

Moved by: Councillor Wayne Ellery
Seconded by: Councillor Howard Voss
CARRIED

SPP 16/110 DECLARATIONS OF INTEREST

There were no declarations of interest.

SPP 16/111 NOTIFICATION OF LATE ITEMS:

There were no late items notified for consideration.

SPP 16/112 MANAWATU DISTRICT PLAN REVIEW – WORK PROGRAMME

Report of the General Manager - Community and Strategy dated 28 January 2016 presenting for information the Work Programme for completing the Manawatu District Plan Review by 2017. The District Plan is required to be reviewed every 10 years pursuant to sections 73 and 74 of the Resource Management Act 1991 (RMA) and in accordance with the First Schedule process.

RESOLVED

1. That the Strategic Planning and Policy Committee receive for information the Manawatu District Plan Work Programme.

2. That the Strategic Planning and Policy Committee note that community consultation undertaken as part of the Manawatu District Plan Review will be consistent with Council’s Significance and Engagement Policy and the Community Engagement Guide and in accordance with the First Schedule to the Resource Management Act 1991.

Moved by: Councillor Alison Short
Seconded by: Councillor Howard Voss
CARRIED

The meeting adjourned at 9.50am for a tea break and reconvened at 10.31am.

SPP 16/113 PRESENTATION – SPORT MANAWATU

Brad Cassidy - Active Communities Manager introduced the new Manawatu Recreation Advisor - Jess Gates. She spoke about her background and advised that
she was currently working on the Run, Ride, Slide kids triathlon being held on 17 March 2016 at Timona Park in Feilding.

Brad Cassidy advised that he was liaising with the Community Facilities Manager on events for the rest of the year, noting that there was a focus on the events being held in the Manawatu District.

Following questions from the Council, Her Worship the Mayor thanked Brad Cassidy and Jess Gates for attending the meeting.

**SPP 16/114  2015/2016 WATERMAIN RENEWALS PACKAGE 3 WEST STREET – TENDER RECOMMENDATION**

Report of the General Manager – Infrastructure dated 10 February 2016 recommending the award of the Package 3 West Street Watermain Renewals to Higgins Contractors Ltd for the sum of $669,604.00 (excl. GST), inclusive of a Contingency Sum of $62,000.00.

**RESOLVED**

That Package 3 West Street Watermain Renewals be awarded to Higgins Contractors Ltd for the sum of $669,604.00 (excl. GST), inclusive of a Contingency Sum of $62,000.00.

Moved by:  Councillor Howard Voss

Seconded by:  Councillor Wayne Ellery

CARRIED

**SPP 16/115 AUDIT AND RISK - SECOND QUARTER REPORT TO 31 DECEMBER 2015**


**RESOLVED**

That the Strategic Planning and Policy Committee receive the second quarter report for the period ending 31 December 2015.

Moved by:  Councillor Howard Voss

Seconded by:  Councillor Shane Casey

CARRIED

**SPP 16/116 CONSIDERATION OF LATE ITEMS**

There were no late items for consideration.
### SPP 16/117 MEETING CLOSURE

The meeting closed at 11.55am.

Approved and adopted as a true and correct record:

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<th>CHAIRPERSON</th>
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