COUNCIL

AGENDA

Meeting to be held

THURSDAY 21 SEPTEMBER 2017

8.30AM

In the Manawatu District Council Chambers,
135 Manchester Street, Feilding

Dr Richard Templer
Chief Executive
MEMBERSHIP

Chairperson

Her Worship the Mayor, Helen Worboys

Deputy Chairperson

Deputy Mayor, Michael Ford

Members

Councillor Steve Bielski
Councillor Stuart Campbell
Councillor Barbara Cameron
Councillor Shane Casey
Councillor Hilary Humphrey
Councillor Phil Marsh
Councillor Andrew Quarrie
Councillor Alison Short
Councillor Howard Voss
ORDER OF BUSINESS

1. MEETING OPENING

Wayne Jellyman, of the Salvation Army, will open the meeting in prayer

2. APOLOGIES

3. REQUESTS FOR LEAVE OF ABSENCE

4. CONFIRMATION OF MINUTES

Draft resolution

That the minutes of the Council meeting held 17 August 2017 be adopted as a true and correct record.

5. DECLARATIONS OF INTEREST

Notification from elected members of:

5.1 Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and

5.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members’ Interests) Act 1968

6. PUBLIC FORUM

6.1 OLIVIA WILLIAMS

Recipient of a Representative Grant towards the cost of attending the 2017 International School Psychology Association (ISPA) Conference held in Manchester, United Kingdom on 19 to 22 July 2017.

6.2 FEILDING ROAD CRASH RESCUE TEAM

Recipients of a Representative Grant towards the cost of competing in the Australasian Road Crash Rescue Competition held in Claudelands, Hamilton from 20 to 23 July 2017.

7. PRESENTATIONS

7.1 WENDY MCGUINNESS, MCGUINNESS INSTITUTE

Presentation regarding Tackling Poverty Workshops.

7.2 RARITE MATAKI AND AMO ROLLS, NGATI KAUWHATA

Presentation regarding Education Strategy and Plan for Kauwhata.
8. **NOTIFICATION OF LATE ITEMS**

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

8.1 The Council by resolution so decides; and

8.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

9. **MINUTES OTHER COMMITTEES**

9.1 **COMMUNITY FUNDING COMMITTEE – PRIVATE CEMETERY APPLICATION**

Report of the General Manager – Community and Strategy dated 7 September 2017

10. **OFFICER REPORTS**

10.1 **SECTION 17A REVIEW PROCESS**


10.2 **ECONOMIC DEVELOPMENT STRATEGY – FINAL DRAFT FOR PUBLIC CONSULTATION**


10.3 **EVENTS MANAWATU TRUST BOARD – EXEMPTION FROM BEING A COUNCIL CONTROLLED ORGANISATION**


10.4 **COMMUNITY COMMITTEE MINUTES**


10.5 **JULY 2017 SNOW STORM EVENT FUNDING REQUEST**


10.6 **2017 SPEED LIMIT BYLAW FOR HIMATANGI, AWAHURI-FIELDING ROAD AND KAWAKAWA ROAD**

10.7 AMENDMENT TO RESOURCE MANAGEMENT ACT FEES AND CHARGES


10.8 2018 SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS


11. CONSIDERATION OF LATE ITEMS

12. MEETING CLOSURE
MINUTES
MEETING
COUNCIL
THURSDAY 17 AUGUST 2017
TIME
8.32AM

Minutes of a meeting of the Council held on Thursday 17 August 2017, commencing at 8.32am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Mayor Helen Worboys (Chairperson)
Cr Steve Bielski
Cr Barbara Cameron
Cr Stuart Campbell
Cr Shane Casey
Cr Michael Ford
Cr Hilary Humphrey
Cr Phil Marsh
Cr Andrew Quarrie
Cr Alison Short
Cr Howard Voss

IN ATTENDANCE: Richard Templer (Chief Executive)
Shayne Harris (General Manager – Corporate and Regulatory)
Brent Limmer (General Manager - Community and Strategy)
Frances Smorti (General Manager – People and Culture)
Paul Stein (Communications Manager)
Danielle Balmer (Communications Officer)
Stacey Bell (Economic Development Adviser)
Michael Hawker (Project Delivery Manager)
Janine Hawthorn (Community Development Adviser)
Tracey Hunt (Strategy Manager)
Cynthia Ward (Senior Policy Adviser)
Brook Rush (Community and Strategy Operations Officer)
Nichole Ganley (Governance Support Officer)
Allie Dunn (Governance Team Leader)

MDC 17/235 MEETING OPENING
Anne Bennett, Community Chaplain, opened the meeting in prayer.

MDC 17/236 APOLOGIES
There were no apologies.

MDC 17/237 REQUESTS FOR LEAVE OF ABSENCE

RESOLVED
That leave of absence be granted to Councillor Michael Ford from 1 September 2017 to 9 October 2017.

Moved by: Councillor Steve Bielski
Seconded by: Councillor Howard Voss

CARRIED
MDC 17/238 CONFIRMATION OF MINUTES

RESOLVED
That the minutes of the Council meeting held 20 July 2017 be adopted as a true and correct record.

Moved by: Councillor Stuart Campbell
Seconded by: Councillor Michael Ford
CARRIED

RESOLVED
That the minutes of the public excluded Council meeting held 20 July 2017 be adopted as a true and correct record, and that minute item MDC 17/231 Awahuri Forest-Kitchener Park Trust Recommendation of Appointment of Trustee be confirmed in open session.

Moved by: Councillor Michael Ford
Seconded by: Councillor Howard Voss
CARRIED

“MDC 17/231 AWAHURI FOREST – KITCHENER PARK TRUST – RECOMMENDATION OF APPOINTMENT OF TRUSTEE

Report of the General Manager – Community and Strategy dated 3 July 2017 seeking approval from Council to appoint a new Trustee to the Awahuri Forest-Kitchener Park Trust. Councillor Michael Ford declared an interest, took no part in the discussion and did not vote.

RESOLVED
That the Council appoints Ross Smithers as Trustee to the Awahuri Forest-Kitchener Park Trust for a period of three years, commencing 16 July 2017 and expiring 15 July 2020.

Moved by: Councillor Steve Bielski
Seconded by: Councillor Andrew Quarrie
CARRIED”

MDC 17/239 DECLARATIONS OF INTEREST

There were no declarations of interest.

MDC 17/240 PUBLIC FORUM - MYA RASMUSSEN

Mya Rasmussen, recipient of a Representative Grant to compete at the 2017 Youth Commonwealth Games held in the Bahamas on 19 to 23 July 2017 as a member of the
New Zealand Swim Team, spoke about her achievements at the games. She competed in five races over four days, winning a Gold medal in the 400 metre individual medley, and breaking the New Zealand age group record for that by approximately two seconds. She also won a silver medal in the 200 metre individual medley and a silver medal in the 200 metre breast stroke. She thanked Council for their support.

MDC 17/241 PRESENTATIONS

There were no presentations.

MDC 17/242 NOTIFICATION OF LATE ITEMS

Her Worship the Mayor explained that the late item of business was a recommendation from the Audit and Risk Committee regarding the Fourth Quarter Report considered by the Committee at its meeting held Friday 11 August 2017. The Council was asked to receive their report at this meeting as the draft Annual Report would be presented at the Council’s next meeting.

RESOLVED

That the item “Recommendation from Audit and Risk Committee – Fourth Quarter Report to 30 June 2017” be accepted as a late item of business.

Moved by:       Her Worship the Mayor
Seconded by:    Councillor Stuart Campbell
CARRIED

MDC 17/243 RECOMMENDATION FROM STRATEGIC PLANNING AND POLICY COMMITTEE – SYSTEM OF VOTING

Report of the General Manager – Corporate and Regulatory dated 4 August 2017 presenting recommendations of the Strategic Planning and Policy Committee meeting held 3 August 2017 regarding the system of voting for elections from October 2019 onwards.

RESOLVED

That the Council reaffirms the use of the First Past the Post system of voting for the Manawatu District Council elections from 2019 onwards.

Moved by:       Councillor Howard Voss
Seconded by:    Councillor Phil Marsh
CARRIED

MDC 17/244 PLAN CHANGE 52 – INDUSTRIAL ZONE REVIEW

Report of the General Manager – Community and Strategy dated 3 August 2017 seeking Council approval to make operative Plan Change 52 - Industrial Zone (PC52). The Council’s Delegations Manual gives Council the final consideration and approval of a Plan Change, where all submissions and appeals have been disposed of, in accordance
with Clause 17(2) of the Resource Management Act 1991 (RMA). The Schedule 1 process for PC52 has been fully completed - with no appeals - and consequently, it was proposed that PC52 be declared operative in accordance with Clause 20 of Schedule 1 to the RMA.

**RESOLVED**

1. That Council approves Plan Change 52 – Industrial Zone to the Manawatu District Plan, pursuant to Clause 17(2) of Schedule 1 to the Resource Management Act 1991, in accordance with the decision of the Hearing Committee dated 12 February 2017.

2. That Council declares Plan Change 52 – Industrial Zone as operative, in accordance with Clause 20 of Schedule 1 to the Resource Management Act 1991.

Moved by: Councillor Howard Voss
Seconded by: Councillor Shane Casey

**CARRIED**

**MDC 17/245 COMMUNITY COMMITTEE ESTABLISHMENT**

Report of the General Manager – Community and Strategy dated 4 August 2017 seeking approval of the Bainesse/Rangiotu Community Committee’s membership to extend beyond the maximum number allowed for in the current Community Committees Policy and to confirm the appointment of Councillor Barbara Cameron as Bainesse/Rangiotu Community Committee’s Liaison Councillor.

**RESOLVED**

That the Council:

1. Approves the Bainesse/Rangiotu Community Committee’s membership extending beyond the maximum number allowable in the Community Committees Policy.

2. Confirms the appointment of Councillor Barbara Cameron as Liaison Councillor for the Bainesse/Rangiotu Community Committee.

Moved by: Councillor Hilary Humphrey
Seconded by: Councillor Howard Voss

**CARRIED**

**MDC 17/246 MANAWATU-WANGANUI REGIONAL DISASTER RELIEF FUND TRUST – GOVERNANCE AND ADMINISTRATION**

Report of the General Manager – Corporate and Regulatory dated 2 August 2017 discussing proposed changes to the Manawatu-Wanganui Regional Disaster Relief Fund Trust and seeking to confirm Manawatu District Council’s representative under those proposed changes.
RESOLVED

That the Council:

1. Receives the information contained in the report of the General Manager – Corporate and Regulatory dated 2 August 2017.

2. Confirms Her Worship the Mayor Helen Worboys as the Manawatu District Council’s representative on the Manawatu-Wanganui Regional Disaster Relief Fund Trust Board effective 1 September 2017.

3. Supports Horizons Regional Councillor Bruce Gordon’s appointment as Chair of the Manawatu-Wanganui Regional Disaster Relief Fund Trust Board.

4. Acknowledges that the Manawatu-Wanganui Regional Disaster Relief Fund Trust will now be administered by Horizons Regional Council.

Moved by: Councillor Alison Short
Seconded by: Councillor Barbara Cameron

CARRIED

MDC 17/247 APPOINTMENT OF DEPUTY CHAIRPERSON – HEARINGS COMMITTEE


RESOLVED

That the Council use System B of Clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Deputy Chairperson of the Hearings Committee.

Moved by: Councillor Howard Voss
Seconded by: Councillor Barbara Cameron

CARRIED

RESOLVED

That the Council appoints Councillor Shane Casey as the Deputy Chairperson of the Hearings Committee.

Moved by: Councillor Howard Voss
Seconded by: Councillor Michael Ford

CARRIED
MDC 17/250 APPLICATION OF THE COMMON SEAL

Report of the General Manager – Corporate and Regulatory dated 7 August 2017 informing Council of documents that had been sealed under the Common Seal under delegation since the last schedule was prepared.

RESOLVED

That the following schedule of Sealed Documents be received:

<table>
<thead>
<tr>
<th>Date</th>
<th>Document</th>
<th>Party to</th>
</tr>
</thead>
<tbody>
<tr>
<td>14/03/2017</td>
<td>Warrant of Authority for new Contractors (Smart Environmental):</td>
<td>Warrants issued to Officers</td>
</tr>
<tr>
<td></td>
<td>◦ Kathryn Van Der Weyden</td>
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<td>◦ Karen Seymour</td>
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<td>◦ Wayne Nicholls</td>
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<tr>
<td>18/04/2017</td>
<td>Updated Warrant of Authority for existing staff member Elysia Kinross.</td>
<td>Warrant issued to Officer</td>
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<tr>
<td>8/05/2017</td>
<td>Warrant of Authority for new Senior Consents Planner Natasha Reid.</td>
<td>Warrants issued to Officer</td>
</tr>
<tr>
<td>25/05/2017</td>
<td>Manawatu District Council Bank of New Zealand Loan Drawdown $1,872,340.</td>
<td>Bank of New Zealand Loan Agreement</td>
</tr>
<tr>
<td>29/05/2017</td>
<td>Warrant of Authority for existing staff member Wendy Thompson.</td>
<td>Warrants issued to Officer</td>
</tr>
<tr>
<td>21/06/2017</td>
<td>Updated Warrant of Authority for existing staff member Herb Verstegen.</td>
<td>Warrants issued to Officer</td>
</tr>
<tr>
<td>21/06/2017</td>
<td>Updated Warrant of Authority for existing staff member Lou-Fairest Harper.</td>
<td>Warrants issued to Officer</td>
</tr>
<tr>
<td>30/06/2017</td>
<td>Updated Warrant of Authority for existing Building Control staff:</td>
<td>Warrants issued to Officers</td>
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<td>◦ Chris Henry</td>
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<td>◦ Daniel Eason</td>
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<td>◦ Glenn Sawers</td>
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<td>◦ Ian Culver</td>
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<td>◦ Joe Jaques</td>
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<td>◦ Martin Leach</td>
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<td>◦ Neville Mudgeway</td>
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<td>◦ Phil Lightbourne</td>
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<td>◦ Ross Marshall</td>
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<td>◦ Tony Kellerman</td>
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<td></td>
<td>◦ Warren Kitchen</td>
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<td></td>
<td>◦ Head of Building Services – Leigh Sage</td>
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<td></td>
<td>◦ General Manager – Corporate and Regulatory Shayne Harris</td>
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<td>◦ Regulatory Manager Karel</td>
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</table>
**MDC 17/251 COMMUNITY COMMITTEE MINUTES**

Report of the General Manager – Community and Strategy dated 11 August 2017 presenting minutes from Community Committee meetings received during July.

**RESOLVED**

That the Council receive the minutes of Community Committee meetings.

Moved by: Councillor Michael Ford  
Seconded by: Councillor Phil Marsh  
CARRIED

**MDC 17/252 CONSIDERATION OF LATE ITEMS - RECOMMENDATION FROM AUDIT AND RISK COMMITTEE – FOURTH QUARTER REPORT TO 30 JUNE 2017**

Report of the General Manager – Corporate and Regulatory dated 14 August 2017 presenting recommendations of the Audit and Risk Committee meeting held 11 August 2017 regarding the fourth quarter report to 30 June 2017.

**RESOLVED**

That the Council receive the Fourth Quarter Report and the Capital Expenditure Report for the period ended 30 June 2017.

Moved by: Councillor Stuart Campbell  
Seconded by: Councillor Barbara Cameron  
CARRIED
MDC 17/253 MEETING CLOSURE

Her Worship the Mayor declared the meeting closed at 9.26am.

Approved and adopted as a true and correct record:

----------------------------------------  ----------------------------------------
CHAIRPERSON                             DATE
Recommendations from Community Funding Committee – Private Cemetery Application Anglican Parish of the Oroua

Purpose

To present a recommendation of the Community Funding Committee meeting held 5 September 2017 regarding a Private Cemetery application received from the Anglican Parish of the Oroua seeking funding for maintenance of the private cemeteries located at St Michael’s Anglican Church, Stanway and St Agnes Church, Kiwitea.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendation

That a grant of $1,000.00 be approved to Anglican Parish of the Oroua for the private cemeteries located at St Michael’s Anglican Church, Stanway and St Agnes Church, Kiwitea towards the cost of cemetery maintenance; to be funded from the Private Cemetery/Urupā Fund.

Report prepared by:
Allie Dunn
Governance Team Leader

Approved for submission by:
Brent Limmer
General Manager – Community and Strategy
Service Reviews

Purpose

This report is the final part of the first complete cycle of the service review process under Section 17A of the Local Government Act 2002.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

1. That Council agrees:

   a. That the following services are exempt by Council under s17A(3)a (where there is an existing contract commitment or the service is required by legislation):

      • Roading maintenance
      • Insurance and Electricity services

   b. That the following services are exempt by Council under s17A(3)b (where the cost of undertaking a review outweighs the benefits):

      • 3 Waters (reticulation networks already reviewed in mid-2015)
      • Roading Professional Services

   c. To the outcomes of the full review:

      • IT Support services – continue to contract out services.

Report prepared by:
Malcolm Thomas
Local Government Consultant

Approved for submission by:
Brent Limmer
General Manager - Community and Strategy
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

**Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand**

<table>
<thead>
<tr>
<th>Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.</th>
<th>The Manawatu will attract and retain residents.</th>
<th>Manawatu district develops a broad economic base from its solid foundation in the primary sector.</th>
<th>Manawatu and its people are connected via quality infrastructure and technology.</th>
<th>Manawatu’s built environment is safe, reliable and attractive.</th>
<th>Manawatu District Council is an agile and efficient organisation.</th>
</tr>
</thead>
</table>

2 Background

2.1 Service reviews are required by the Local Government Act 2002 s17A as amended in 2014. Reviewing services is mandatory requirement when there is:

- Significant change to levels of service, or

- Council enters into a significant contract for service.

Note: A significant contact for service may either be a new contract or the renewal of an existing contract.

2.2 The Local Government Act 2002 requires that all services are reviewed by 8 August 2017. After the first round of reviews there is a six-year cycle of mandatory reviews, or whenever a review is required by the two trigger points listed above in 2.1.

2.3 The Local Government Act 2002 requires that a service delivery review should periodically assess “the cost-effectiveness of current arrangements for meeting the needs of communities within its district or region for good quality local infrastructure, local public services, and performance of regulatory functions”.

2.4 A full s17A service review determines the cost-effectiveness of funding, governance and service delivery that best meet the needs of communities. Options are considered for each service being reviewed and must include the following mandatory options - Council Controlled Organisation (CCO), shared service and contracting out.

2.5 Not all services will require a ‘full’ review. At Council’s discretion service reviews are not required where:

- Council is legally obliged to deliver the service

- Council has a binding contract that has more than 2 years to run

- Council has recently carried out a review that considers the mandatory options
• Council considers that the costs of a review outweigh the benefits, such as:
  o Small service area operating costs
  o Contract value below a determined threshold
  o No workable alternatives.

2.6 For those services not exempt for any of the above reasons Council is required to carry out a full detailed review. The review must consider the mandatory options and any other reasonable option including:
• In-house governance, funding and delivery
• In-house governance and funding, but
  o delivery by a CCO, whether wholly owned by the local authority, or a CCO where the local authority is a part owner
  o another local authority
  o another person or agency (for example central government, a private sector organisation or a community group)
• Responsibility for governance and funding is delegated to a joint committee or other shared governance arrangement, with delivery options as set out above.

2.7 The Society of Local Government Managers good practice template has been used as the basis for each review process.

2.8 The Local Government Act 2002 does not define the services or what is considered ‘significant’. The Significance and Engagement Policy provides Council with guidance on significance.

3 Discussion and Options considered

3.1 A series of Council workshop sessions have taken place to consider s17A review material prepared by Council staff. Options were presented regarding which services should:
  • Proceed to full s17A service reviews,
  • Maintain the current delivery model, or
  • Be exempt from the review process at this time.

3.2 At the Council meeting of 22 June 2017 Council confirmed the majority of service reviews completed. This report fulfils the requirement for remaining services 3 Waters, Roading (maintenance and professional services), Insurance and Electricity.

3.3 Workshops sessions were held on July 20 Council for 3 Waters, Roading (maintenance and professional services), Insurance and Electricity, and 22 August for IT Support services.

3.4 IT Support Services - A full review of the IT support services was undertaken as this is a significant contract that expires 30 June 2017. (The existing contracted out model was
supported as the most efficient and least risk option. A report on a new IT support services contract is expected to be considered by Council in October 2017).

3.5 The 3 waters service is facing considerable uncertainty from Government reviews and enquiries relating to the Havelock North water contamination event. In addition, Rangitikei District Council (RDC) is reviewing the future of the existing shared services model. Council would have more clarity on these issues by deferring a full review of 3 Waters until government decisions have been made on service delivery models and standards, and RDC has decided which delivery model it wants for the 2018/19 year.

3.6 The joint Roading Maintenance contract with Horowhenua and Rangitikei District Councils initial contract period expires in June 2018. A review under s17A that includes the consideration of alternative options would best be undertaken as part of the contract renewal process. As such Council would most efficiently consider roading maintenance services exempt from review this year, with a view to fully considering options in 2017/18.

3.7 Roading professional services is most effectively reviewed as part of the roading maintenance service contract renewal. Alternative options would likely impact on the contract structure. Roading professional services is also currently a shared service with Rangitikei District Council. This arrangement is also being reviewed by Rangitikei District Council over 2017/18. Council may need to further defer any review until RDC has decided which delivery model its wants for the 2018/19 year onwards.

3.8 Insurance and Electricity services are currently provided through contracts that are committed and are therefore exempt from review. The insurance services contract is part of a multi-council contract arranged by MWLASS. The electricity supply contract is an All of Government contract. Both these arrangements have generated considerable savings to Council in recent years.

3.9 The table below summarises the outcomes of all the workshops held during the complete process.
<table>
<thead>
<tr>
<th>Service Area</th>
<th>Workshop date</th>
<th>Current Model</th>
<th>Full Review</th>
<th>Outcome of Workshop</th>
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<tbody>
<tr>
<td></td>
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<td>Governance</td>
<td>Funding</td>
<td>Delivery</td>
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<tr>
<td>Environmental Health and Monitoring</td>
<td>26 January 2017</td>
<td>Council</td>
<td>Council, fees</td>
<td>Council</td>
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<td>District Planning (Consents)</td>
<td>26 January 2017</td>
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<td>Property</td>
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<td>Contract</td>
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<td>Parks and Sportsgrounds</td>
<td>26 January 2017</td>
<td>Council</td>
<td>Council, fees</td>
<td>Contract</td>
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<tr>
<td>Cemeteries</td>
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<td>Council</td>
<td>Council, fees</td>
<td>Contract</td>
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<tr>
<td>Public conveniences</td>
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<td>Contract</td>
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<td>Contract</td>
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<td>Council</td>
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<td>Libraries</td>
<td>20 April 2017</td>
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<td>Council, fees</td>
<td>Council</td>
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<td>Service Area</td>
<td>Workshop date</td>
<td>Current Model</td>
<td>Governance</td>
<td>Funding</td>
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<td>Civil Defence</td>
<td>4 May 2017</td>
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<td>Council</td>
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<td>Rural Fire</td>
<td>4 May 2017</td>
<td>Service transferred to FENZ 2017/18</td>
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<td>Solid Waste</td>
<td>4 May 2017</td>
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<td>20 July 2017</td>
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<tr>
<td>IT Support</td>
<td>22 August 2017</td>
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</tr>
<tr>
<td>Insurance, Electricity, Valuation services</td>
<td>20 July 2017</td>
<td></td>
<td>Council</td>
<td>Council</td>
</tr>
</tbody>
</table>
4 Operational Implications

4.1 There are no direct operating or capital expenditure implications from this report.

4.2 The operational implications of any service model changes are considered as part of each individual s17A review. Currently there are no decisions resulting from the reviews that impact on operational budgets.

5 Financial implications

5.1 The service reviews were carried out as part of the business as usual operating budgets of Council.

5.2 There are no unbudgeted financial implications from any matter raised in this report.

6 Statutory Requirements

6.1 Section 17A of the Local Government Act 2002 requires that councils periodically undertake a formal review of how they deliver their services. This was enacted as part of the August 2014 amendments to the Local Government Act 2002.

6.2 Council is required in Local Government Act 2002 s17A (1) to review the cost-effectiveness of current arrangements for meeting the needs of communities within its district or region for good-quality local infrastructure, local public services, and performance of regulatory functions.

6.3 The Local Government Act 2002 s17A (4) states that each service review must consider options for the governance, funding, and delivery of infrastructure, services, and regulatory functions, including, but not limited to, the following options:

(a) responsibility for governance, funding, and delivery is exercised by the local authority:
(b) responsibility for governance and funding is exercised by the local authority, and responsibility for delivery is exercised by —

i. a council-controlled organisation of the local authority; or

ii. a council-controlled organisation in which the local authority is one of several shareholders; or

iii. another local authority; or

iv. another person or agency:

(c) responsibility for governance and funding is delegated to a joint committee or other shared governance arrangement, and responsibility for delivery is exercised by an entity or a person listed in paragraph (b)(i) to (iv).

6.4 Under Schedule 1AA of the Local Government Act 2002, Council must complete a review of all services by 8 August 2017. After this date, further reviews must be carried out for individual services within six years. A review is also triggered where a major change is planned to levels of service in an activity, or where a significant contract is due for re-tendering. Changing the
way an activity is governed, funded or delivered also requires a review of options as set out in s17A.

6.5 There is no audit process for this process.

6.6 There is currently no case-law on this process. Good practice guidelines by Society of Local Government Managers state that Council should formally resolve the outcome of each service review. These decisions will give Council management direction regarding the delivery models for Council services until the next s17A service review.

7 Delegations

7.1 Council is required to review all services as part of the s17A process under the Local Government Act 2002.

7.2 It is recommended that Council formally adopt the outcomes from the review process included in this report.

8 Consultation

8.1 The decisions being made by Council as part of this process are governance decisions based on an internal process set by legislation. The process is about how Council governs, funds and delivers each service, not about the levels of service.

8.2 If Council decided to implement a significant change to the governance or funding of an activity of Council then consultation would likely be required. Decisions that change the type of service delivery model would be unlikely to require consultation, but Council could choose to do so.

8.3 Residents can make submissions on any of these matters as part of the Annual Plan and Long Term Plan process.

9 Cultural Considerations

9.1 There are no cultural considerations as a result of this report.

10 Conclusion

10.1 This report includes the final S17A service reviews required by the Local Government Act 2002.

10.2 Council previously resolved in late 2015/16 to change the delivery of water, wastewater and stormwater reticulation maintenance services from a contracted out model to an in-house service.

10.3 Full reviews have also been carried out for Building Control (contracted out to Palmerston North City Council), Civil Defence (delivered through contract with Horizons), and IT services (contracted out).

10.4 Other reviews in 2014 and 2015 were undertaken as part of procurement processes for significant contracts (Parks and Property), increases in levels of service (Makino Aquatic Centre) and changes to governance arrangements (Economic Development and the establishment of CEDA).
Economic Development Strategy - Final draft for public consultation

Purpose
To present the final draft of the Economic Development Strategy for public consultation.

Significance of Decision
The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations
That Council

1. approves the final draft of the Economic Development Strategy for public consultation; and,

2. agrees to release the Economic Development Strategy for public consultation over the period 2 October to 3 November 2017.

Report prepared by:
Stacey Bell
Economic Development Adviser

Approved for submission by:
Brent Limmer
General Manager - Community and Strategy
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

**Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand**

<table>
<thead>
<tr>
<th>Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.</th>
<th>The Manawatu will attract and retain residents.</th>
<th>Manawatu district develops a broad economic base from its solid foundation in the primary sector.</th>
<th>Manawatu and its people are connected via quality infrastructure and technology.</th>
<th>Manawatu’s built environment is safe, reliable and attractive.</th>
<th>Manawatu District Council is an agile and efficient organisation.</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

2 Background

2.1 In 2014 Council initiated a review of its Economic Development activities. The review comprised two parts: consideration of service delivery, and development of an Economic Development Strategy.

2.2 It was envisioned the strategy would articulate the Council’s role in economic development and provide direction for Council’s investment in economic development.

2.3 With assistance from consultancy firm Morrison Low, a draft Economic Development Strategy was developed and presented to Council in June 2014. Council agreed that the draft strategy proceed to public consultation.

2.4 Community consultation was undertaken in July – August 2014 and 15 submissions were received. A submission summary, analysis and suggested changes were presented at a Council Workshop in September 2014. There was agreement to include the visitor sector and the Regional Growth Study. Upon completion of these additions the strategy would proceed to the formal adoption stage.

2.5 However, formal adoption of the Economic Development Strategy was delayed to enable several influential economic development initiatives to be completed. These initiatives included the Regional Growth Study (Accelerate 25), establishment of the Central Economic Development Agency (CEDA), and review of the Palmerston North City Council Economic Development Strategy. Delaying formal adoption provided opportunities to review and align the strategy with these initiatives.

2.6 In June 2016 the Draft Economic Development Strategy incorporating all changes was presented at a Council Workshop. Council were satisfied the strategy proceed to the formal adoption stage.

2.7 In August 2016 the Draft Economic Development Strategy was provided to CEDA for feedback. This feedback was incorporated and retained in the strategy document.

2.8 The Economic Development Strategy was presented to Council in September 2016 for adoption. However due to concerns around timing, Council opted to delay consideration until after the 2016 Local Government Election.
3 Discussion and Options Considered

3.1 The Economic Development Strategy was presented to the new Council in March 2017. The purpose of the presentation was to inform new Councillors of the background to the strategy, gauge priorities for updated content, and discuss the timeline and process toward adoption.

3.2 Feedback received from the Councillors was packaged up and presented back to Council workshop on 22 June alongside Officer recommendations. Further direction was also received from the Economic Development Focus Group on 7 August.

3.3 Taking into consideration direction received, the final draft of the Economic Development Strategy was presented to workshop on 17 August 2017 for final comment.

3.4 Accordingly, the following amendments have been incorporated into the draft strategy.

<table>
<thead>
<tr>
<th>Section</th>
<th>Amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Whole document</td>
<td>Manawatū; Māori; District; visitor sector amended to visitor/tourism sector; economic goal ‘growing business and jobs’ amended to ‘growing business and employment’; infographics and imagery. ‘Manawatu District Council’ without the macron is retained to reflect the legal name of the Council.</td>
</tr>
<tr>
<td>Foreword</td>
<td>Visitor/tourism included; amended to services &amp; logistics; Mayor’s photo updated and signature included.</td>
</tr>
<tr>
<td>Executive Summary</td>
<td>Quote highlighted; Agribusiness paragraph included; Economic Development capitalized.</td>
</tr>
</tbody>
</table>
| Growing Manawatu – From vision to Actions | Actions:  
‘We will provide’ amended to ‘Through CEDA we will provide’  
‘business support’ amended to ‘business support services’                                                                                     |
| Our District                         | Vision and outcomes updated based on Council direction (Workshop 22 August).                                                                 |
| Our Economy 2017                     | Industry Structure chart reflects contribution of top ten industries (80% of GDP). Infographic.                                                                 |
| Our Economy 2028                     | Title and vision included within infographic with 2028 vision (removing duplication).                                                                 |
### Strategic Outcomes

**Location**
- Adoption of all amendments proposed by Richard Templer.
- Inclusion of agribusiness reference ‘Our agribusiness sector has grown and diversified from access to cutting edge agricultural innovation and technology.’

### Economic Development Goals – ‘Growing business and employment’
- Points 5, 6 and 7 amended to ‘Through CEDA we will provide…’

### Working together – the roles of our key partners
- Infographic; full names of partners included i.e. Building Clever Companies, Central Economic Development Agency.
- Inclusion of CEDA’s role to ‘promote/enhance the Manawatū brand to attract and retain new businesses, residents and visitors…’
- Definition of Māori economy included as ‘Māori economy includes the total contribution to the New Zealand economy of Māori businesses, Māori in business and the commercial operations of post-settlement Iwi…’

### Measuring Success
- Moved to Appendix One; ‘business deaths’ amended to ‘businesses ceasing’; Industry structure included within primary indicators monitoring ‘The local economy is growing and diversifying.’

#### 3.5 The draft Economic Development Strategy is now presented to Council for consideration.

#### 3.6 Council has the following options:

<table>
<thead>
<tr>
<th>Option One</th>
<th>Adopt the Economic Development Strategy as presented without public consultation.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Option Two</td>
<td>Approve the draft Economic Development Strategy for public consultation over the period 2 October to 3 November 2017.</td>
</tr>
<tr>
<td>Option Three</td>
<td>Request further amendments to the document prior to either consideration of adoption or release for public consultation.</td>
</tr>
</tbody>
</table>

#### 4 Operational Implications

4.1 There are no operating or financial implications associated with the above options. Any costs associated with this strategy have been accommodated within existing budgets.

#### 5 Statutory Requirements

5.1 There are no statutory requirements associated with the Economic Development Strategy.
6    Delegations
6.1 The Council has delegated authority to make a decision regarding this matter.

7    Consultation
7.1 Initial consultation on the Draft Economic Development Strategy occurred in July-August 2014. The Council received 15 submissions. The majority of the submitters requested that the economic development potential of the visitor sector should be recognised and included in the strategy and also reference to the Regional Growth Study and by extension, Accelerate25. These changes are retained within the current draft.

7.2 CEDA has also been kept informed of progress and content. Subsequent to approval by Council for consultation, feedback will again be sought from CEDA on the content of the draft Economic Development Strategy.

8    Cultural Considerations

While there are no specific cultural considerations associated with adopting this strategy, the Māori economy is highlighted as a key partner in achieving the goals of this strategy. Council supports the expansion of Māori enterprise through funding of CEDA to provide business support services. Engagement with Māori business by CEDA is specifically reported to shareholders in accordance with monitoring requirements included within the CEDA Statement of Intent (2017-2018).

9    Conclusion
9.1 The draft Economic Development Strategy is now presented to Council for consideration alongside the recommendation of officers to proceed to public consultation.

9.2 It is proposed that Option 2 is adopted and that the Economic Development Strategy be released for public consultation over the period 2 October to 3 November 2017. Feedback received from the public would then be presented back to Council for consideration upon completion of the consultation period.

10   Attachments

- The draft Economic Development Strategy – Growing Manawatu
Growing Manawatū
Manawatu District Council
Economic Development Strategy
September 2017
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<td>4.0 Biosecurity and the Environment</td>
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Foreword

Economic growth and prosperity are the keys to shaping a better quality of life for the Manawatū community. The Manawatū District has outstanding attributes in its location, infrastructure and land – which when brought together with existing and future economic development opportunities will help to grow skills and capability, and businesses and employment.

Industry in the Manawatū is well positioned to participate in key growth sectors – food, agriculture, defence, education, visitor/tourism, services and logistics – all of which can harness innovation and technology.

Within these sectors, we want to support growth and diversity of business and employment opportunities that meet the needs of our business sector and our residents, creating prosperity and sustainable incomes for our families. Making best use of our outstanding attributes and the array of education and training support in our region, we can bring this approach together.

The Manawatu District Council Economic Development Strategy – Growing Manawatū, defines the goals and actions necessary to shape the social and economic potential of the community. Importantly, implementation requires that all stakeholders work cooperatively. A collaborative effort across central and local government, business and the community must be strongly pursued.

Growing Manawatū provides the practical framework and necessary actions that will achieve a more prosperous future for our District in the next decade and beyond.

Dr Richard Templer
Chief Executive
Manawatu District Council

Helen Worboys
Mayor
Manawatu District Council
Executive Summary

Local government’s role in economic development is critical. Councils need to demonstrate vision, communication, partnership and alliance-building. Councils can do this by working with business and investors, engaging stakeholders and mobilising support from residents for change. Councils are well-placed to provide local leadership for cross-border and cross-sector collaboration strategies to encourage economic development.

– A Guide to Local Economic Leadership (Local Government NZ)

The Manawatū District Council is committed to working with our community and key partners to deliver a local economy that is prosperous and diverse, and offers a high quality of life for all. The purpose of the Economic Development Strategy ‘Growing Manawatū’ is to articulate the vision of Council alongside our economic goals for 2028, and the actions we will take to achieve the best possible future for the people of the Manawatū District.

‘Growing Manawatū’ adopts a collaborative approach, utilising and building on services provided by Central and Regional Government alongside key agencies such as our Central Economic Development Agency, Talent Central, the education sector and neighbouring Councils. Our strategy recognises the fundamental role of community and the business sector in achieving a prosperous future for our District.

We identify our attributes of land, infrastructure and location and how we can build on these strengths to expand and diversify our priority sectors. Our land provides opportunities to grow our food and agricultural sectors; our economic development infrastructure provides excellent lifestyle choices and supports defence-force opportunities and growth of our education and visitor/tourism sectors; while our location in proximity to Palmerston North and markets of the Central and Lower North Island supports expansion of our services and logistics sector.

The Manawatū District also benefits from access to cutting edge agricultural and food research innovation and technology. Combining this with our strength in primary production provides opportunities for significant expansion and diversification of our agribusiness sector into value-added primary industry.

Our economic goals and actions focus on areas we can influence - growing business and employment, and skills and capability to support the creation of strong and sustainable communities.

Small trading economies, such as New Zealand, are not immune to global influences outside our control. Accordingly we explore the strengths, weaknesses, opportunities and threats that exist for our local economy and how we can support growth while doing what we can to manage risks to the economy. While we might not be able to influence global political and economic conditions or the demand patterns of our trading partners, the analysis highlights where we may be able to do more to sustain our economic base in particular the integrity of our primary industries.

The following plan articulates our strategy - from our Economic Development vision, to our objectives, economic goals and the actions we will take, alongside our community and key partners, to create a District economy that is prosperous and diverse and offers a high quality of life for all residents.

Progress toward our 2028 goals will be monitored and reported to Council and Community on an annual basis to ensure our strategy remains responsive to changing economic conditions and Council and community priorities.

1 Visitor/tourism sector includes international, domestic and regional visitors to the Manawatū District.
# Growing Manawatū – From Vision to Actions

## OUR 2028 VISION

The district economy of Manawatū is prosperous and diverse, offering a high quality of life for all residents.

### STRATEGIC OUTCOMES

<table>
<thead>
<tr>
<th>Objective</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximising our location, we will grow businesses to service our local community, the broader region, New Zealand and international markets</td>
<td>Utilizing our economic development infrastructure, we will develop businesses that improve quality of life and provide jobs that attract and retain residents who want to strengthen our communities. Through strategic initiatives, we will use our land to drive the development of innovative businesses that produce goods that are in demand across New Zealand and the world.</td>
</tr>
</tbody>
</table>

### OBJECTIVES

- Growth of new businesses starting and entering in district
- Sustainability of existing businesses
- Value of Agricultural production
- Annual growth in the number of jobs
- Consents for new dwellings
- Population growth
- Industry structure

- Proportion of customers who are happy with economic development information and services
- Number of businesses accessing business support and start-up support services through our partners
- Number of Maori enterprise businesses accessing support through our partners
- Self-employment rate

- Industry sector employment growth
- Average business size
- Jobs per 100 residents
- Annual average unemployment rate
- Average income of working population
- Youth employment statistics
- Maori employment statistics

### ECONOMIC GOALS

- The local economy is growing and diversifying
- Businesses are able to access the support they need
- There are a variety of employment opportunities available
- There is a commitment to learning and acquiring appropriate skills for the workforce
- We will support our partners to improve pathways to employment for youth and workers displaced by labour market changes
- We will support CEDA to undertake labour market analysis and the implementation of a labour market strategy to match skill development with labour demand

### ACTIONS

- We will promote the Manawatū District to attract new businesses, residents and visitors to the district
- We will provide a high quality environment and lifestyle opportunities to retain residents and businesses in the district
- We will work together with our local and regional partners to optimize collective opportunities for economic growth
- We will support business decision making by providing accurate and timely regulatory and economic information to our community
- Through CEDA, we will provide business support services to sustain and grow existing business activity
- Through CEDA we will provide start-up business support services to expand entrepreneurial activity
- Through CEDA, we will provide business support services’ services to expand emerging opportunities for Maori enterprise
- We will work with our partners to enable businesses to access new markets and opportunities for growth and job creation
- We will work with our partners to attract a range of industries to our district; supporting job creation in traditional alongside emerging growth industries.

### MEASURING SUCCESS

- Percentage of working age population that are highly skilled
- Percentage of working age population employed in knowledge intensive industries
- Percentage of school leavers with NCEA Level 2 or above
- Percentage of labour force with NCEA Level 3 or above
- Implementation of a Manawatū Labour Market Strategy

---

1 CEDA - Central Economic Development Agency.
Our District

Stretching from the rugged and picturesque Ruahine Ranges in the north to the sands of Himatangi Beach in the south, and most of the area between the Rangitikei River in the West and Manawatū River in the east, the Manawatū District is home to approximately 29,800 people.

At the heart of the District is the township of Feilding. Feilding has been named New Zealand’s most beautiful town 15 times, is home to iconic attractions including the saleyards in the centre of town, the Coach house Museum, Manfeild Park and arguably the best farmer’s market in New Zealand.

Around the District, the quality of our villages and rural landscapes promote the Manawatū as a great place to live and recreate, while our vast productive lands and extensive primary sector provides both a strong foundation and future opportunities for the Manawatū District to cement itself as the food basket of New Zealand.

Our proximity to the city of Palmerston North alongside our central location within the North Island presents unique opportunities for the Manawatū District to access and benefit from the shared markets of the central and lower North Island, including education. The significant presence of the New Zealand Defence Force (NZDF) both within our boundaries and in neighbouring Palmerston North further supports our resilience, and future opportunities for the regional economy.

Our outstanding attributes of land, infrastructure and location have, and will continue to provide a solid foundation from which to achieve our economic development goals.

Recognising the unique characteristics of the District, through the Long Term Plan Manawatū District Council has established a clear vision for our future.
The Council’s overarching vision is:

**Connected, vibrant and thriving Manawatū – the best lifestyle in New Zealand.**

Within this overarching vision, key community visions are further defined:

**FEILDING VISION**
An attractive, progressive and inclusive country town that offers lifestyle choices, and is the agri-business hub of the region.

**VILLAGES’ VISION**
Attractive and prosperous communities that offer lifestyle choices and business opportunities within a unique environment.

**RURAL VISION**
Providing world-leading food, products and services within a beautiful sustainable rural landscape that offers outstanding recreational opportunities.

Underpinning the vision statements, a set of outcomes was developed which show the priorities Manawatu District Council is working towards:

1. Manawatū District protects the natural environment through stewardship of the District’s natural and physical resources
2. The Manawatū District attracts and retains residents and businesses
3. Manawatū District develops a broad economic base from its solid foundation in the primary sector
4. Manawatū District is connected via quality infrastructure, services and technology
5. Manawatū District’s built environment is safe, resilient and attractive
6. Manawatū District Council is a customer focussed and efficient organisation

This clear articulation of the overarching strategic directions for the community, provides a strong basis and context for defining our economic development vision:

*In 2028, the District economy of Manawatū is prosperous and diverse, offering a high quality of life for all residents.*
Our Economy 2017

Economic growth in the District to the year ended March 2017 exceeded growth at both the regional and national level.

The current expansion of the local economy is due to a number of factors. Firstly, our outstanding attributes of land, infrastructure and location provide the foundations for a strong local economy. At the local level, our District is a great place to live with abundant lifestyle choices, quality physical and social infrastructure, a central location, accessibility to larger markets, high rates of employment and the confidence of residents to spend and invest in the local economy.

More broadly, economic benefits from our primary sector are increasing due to rising commodity prices for dairy and meat products in addition to favourable terms of trade and global supply and demand conditions. The District is also benefiting from a strong domestic economy reflected in strong population growth, a growing visitor/tourism economy and planned central government investment in critical infrastructure and health and defence force spending.

INDUSTRY STRUCTURE

The following ten industry sectors contribute 80% of Gross Domestic Product (GDP) to the Manawatū District economy².

Our industry structure reflects the significant contribution of primary industry to our economy, with $180m or 21% of GDP contributed directly from the agriculture, fishing and forestry sector.

Our Defence Force and manufacturing industries also contribute strongly while growth industries such as Administrative and Support Services (+27.7%, +$2.2m), Information Media and Telecommunications (+16.3%, +$0.8m), Financial and Insurance Services (+12.3%, +$1.7m), Health Care and Social Assistance (+9.2%, +$3.2m), Accommodation and Food Services (+7.2%, +$0.5m) and Professional, Scientific and Technical Services (+3.8%, +$1.6m) provide further opportunities for investment attraction and expansion.

² Infometrics.
### MANAWATŪ DISTRICT TODAY

#### POPULATION GROWTH
Source: Statistics NZ June 2016

- **Change (from Previous Year):** 1.7%
- **Level:** 29,800
- **Change/Level:** 2.1%

#### CONSENTS FOR NEW DWELLINGS
Source: Statistics NZ Mar 2017

- **Change:** 42%
- **Level:** 162
- **Change/Level:** 10.2%

#### GROSS DOMESTIC PRODUCT $M
Source: Infometrics Mar 2017

- **Change:** 3.5%
- **Level:** $887
- **Change/Level:** 2.9%

#### AGRICULTURAL PRODUCTION $M
Source: Infometrics 2016

- **Change:** 3.3%
- **Level:** $162.5
- **Change/Level:** 2.1%

#### AVERAGE BUSINESS SIZE
Source: Infometrics 2016

- **Change:** 0.1%
- **Level:** 2.8
- **Change/Level:** 4.3

#### UNEMPLOYMENT RATE
Source: Infometrics Mar 2017

- **Change:** 0.3%
- **Level:** 3.8%
- **Change/Level:** 5.0%

#### EMPLOYMENT GROWTH
Source: Infometrics 2016

- **Change:** 1.8%
- **Level:** 10,651
- **Change/Level:** 2.7%

#### SELF-EMPLOYMENT RATE
Source: Infometrics 2016

- **Change:** 0.5%
- **Level:** 28.2%
- **Change/Level:** 18.0%

#### AVERAGE INCOME OF WORKING POPULATION
Source: Infometrics 2016

- **Change:** 3.5%
- **Level:** $49,010
- **Change/Level:** 57,780

#### PERCENTAGE OF WORKING AGE POPULATION THAT ARE HIGHLY SKILLED
Source: Infometrics 2016

- **Change:** 0.1%
- **Level:** 25%
- **Change/Level:** 33.5%

#### PERCENTAGE OF SCHOOL LEAVERS WITH NCEA LEVEL 2
Source: Education Counts 2015

- **Change:** 3.3%
- **Level:** 85.5%
- **Change/Level:** 79.1%

#### PERCENTAGE OF SCHOOL LEAVERS WITH NCEA LEVEL 3
Source: Education Counts 2015

- **Change:** 2.7%
- **Level:** 50.6%
- **Change/Level:** 52.8%
The District economy of Manawatū is prosperous and diverse, offering a high quality of life for all residents.

<table>
<thead>
<tr>
<th><strong>MANAWATŪ DISTRICT</strong></th>
<th><strong>2028 TARGET</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>POPULATION GROWTH</strong></td>
<td>The population of the Manawatū District will have grown by <strong>12.6%</strong> to <strong>34,715</strong> residents.</td>
</tr>
<tr>
<td><strong>CONSENTS FOR NEW DWELLINGS</strong></td>
<td>There will be an additional <strong>1700</strong> dwellings across the district.</td>
</tr>
<tr>
<td><strong>GROSS DOMESTIC PRODUCT $M</strong></td>
<td>GDP will continue to reflect prosperity in the district economy having grown by an annual average rate of <strong>2.5%</strong> to <strong>$1,160m</strong> or above.</td>
</tr>
<tr>
<td><strong>AGRICULTURAL PRODUCTION $M</strong></td>
<td>Reflecting our strength in the primary industries, the value of agricultural output in the district will have grown at a rate higher than the national growth rate.</td>
</tr>
<tr>
<td><strong>AVERAGE BUSINESS SIZE</strong></td>
<td>The average business size will have continued to grow reflecting confidence of businesses to expand.</td>
</tr>
<tr>
<td><strong>UNEMPLOYMENT RATE</strong></td>
<td>The unemployment rate will continue to be below the national average rate of unemployment.</td>
</tr>
<tr>
<td><strong>EMPLOYMENT GROWTH</strong></td>
<td>There will be an additional <strong>2000</strong> jobs in the district.</td>
</tr>
<tr>
<td><strong>SELF-EMPLOYMENT RATE</strong></td>
<td>The Manawatū District will continue to demonstrate higher rates of self-employment than the national average, reflecting the strength of our primary industries and entrepreneurship in the district.</td>
</tr>
<tr>
<td><strong>AVERAGE INCOME OF WORKING POPULATION</strong></td>
<td>Growth in average income in the district will equal or exceed national average income growth.</td>
</tr>
<tr>
<td><strong>PERCENTAGE OF WORKING AGE POPULATION THAT ARE HIGHLY SKILLED</strong></td>
<td>Growth in the percentage of the working age population that are highly skilled will equal or exceed growth at the national level.</td>
</tr>
<tr>
<td><strong>PERCENTAGE OF SCHOOL LEAVERS WITH NCEA LEVEL 2</strong></td>
<td>Our school leavers will continue to have higher rates of NCEA Level 2 achievement than the national average.</td>
</tr>
<tr>
<td><strong>PERCENTAGE OF SCHOOL LEAVERS WITH NCEA LEVEL 3</strong></td>
<td>Our school leavers will achieve NCEA Level 3 at a rate equal to or higher than the national average.</td>
</tr>
</tbody>
</table>
In 2028, we have built on our outstanding attributes of Land, Economic Development Infrastructure and Location

The wider Manawatū is known as a world centre for food innovation and security, whilst continuing its commitment to sustainability through its care of the rural landscape which the community values so highly. It is a hub for research and development, supported by dynamic private and public research institutes.

A diverse range of business and industry has located, invested and grown in Manawatū because it is a location that supports and sustains a range of enterprises, from small business through to large companies. It is a region underpinned by strong business development and information support in addition to high quality social, technological and transport infrastructure.

A strong commitment to skills development and education of local residents has paid off – residents are accessing and benefiting from a range of employment and economic opportunities, enjoying an abundance of affordable lifestyle opportunities and contributing strongly to their local communities.

Manawatū’s young people are educated, motivated and skilled, and are an important part of the regional economy. They have access to a range of high quality learning and development opportunities, and are well supported by the community to reach their full economic and social potential.

Manawatū’s town centre and villages are thriving and engaging hubs of social and economic activity, enabling residents to enjoy lifestyles, strong community and business opportunities within a unique and desirable rural setting.

Land

Supported by the identification of new markets and the application of innovation and technology, our land has provided the basis for significant expansion and diversification into value-added primary industry.

The New Zealand Government has had food innovation as an important part of its framework for business growth. Central Government investment alongside our education and technology sector, have supported our region’s emergence as a food innovation centre with considerable expertise in science, research and development.

The agricultural sector continues to provide the backbone of our local economy. Technological improvements have driven greater productivity in the farming industry. This has provided incentives and greater opportunities to innovate and expand business development into local, regional and international markets.

Strategic Outcome One

Our land supports a diverse range of economic activity now and into the future. Through strategic and sustainable initiatives, we will use our land to drive the development of innovative businesses that produce goods that are in demand across New Zealand and the world.
Economic Development Infrastructure

Core infrastructure in key sectors and the quality of our physical and community infrastructure have been leveraged in our economic development approach. The quality of our physical and social infrastructure such as local roads, services, libraries and sports facilities have combined with location and quality education options to encourage new residents into our District.

Bringing young families, new labour force skills and increased demand for local goods and services, the defence sector has also played a major role in growing the local economy.

Central Government investment in roads of national significance particularly the Northern Corridor have grown access of local businesses to markets of the lower North Island.

Supporting economic growth, technology and transportation infrastructure have provided a strong platform for local businesses to access markets outside our immediate location while investment in a national fibre communication network has brought increased opportunities for users to better connect to the market.

Strategic Outcome Two

Our infrastructure enables and supports a wide range of economic activity. Utilising our economic development infrastructure, we will develop businesses that improve quality of life and provide employment to attract and retain residents who want to strengthen our communities.

Location

The Manawatū District has benefited from an accessible central location, providing a major hub with more than one million people within a three hour drive. Our location will allow us to drive growth in key sectors including our Agribusiness sector. As retail moves to online purchasing, a central location for distribution in New Zealand becomes a strength for the Manawatū.

In the context of economic development, our location and quality rural/town lifestyle has supported strong population growth in the District.

Leveraging off our location in proximity to Palmerston North and improved access to markets of the lower and central North Island, our focus on supporting both existing and emerging industries to increase productivity and capacity has paid off. The local economy has grown and diversified and our labour force has the skills and capability to match the demand for labour across the District and beyond. Our agribusiness sector has grown and diversified from access to cutting edge agricultural innovation and technology.

Strategic Outcome Three

Our central location encourages and attracts business growth now and into the future. Maximising our location, we will grow businesses to service our local community, the broader region, New Zealand and international markets.
Economic Development Objectives

Our key economic attributes, land, infrastructure and location, position us well to drive our economic development objectives:

1. Through strategic and sustainable initiatives, agribusiness people will use the land to drive the development of innovative businesses that produce goods and services that are in demand across New Zealand and the world.

2. Utilising our economic development infrastructure, businesses will develop that improve quality of life, attract visitors and provide employment to attract and retain residents who want to strengthen our communities.

3. Maximising our location, businesses will grow to service our local community, the broader region, New Zealand and international markets.

Economic Development Goals

By focusing our resources on developing our outstanding attributes to grow business and employment and skills and capability, we will support our District to sustain:

1. A local economy that is growing and diversifying;
2. Businesses that are able to access the support they need to prosper;
3. Growth in employment opportunities to support the prosperity of the local community; and
4. The confidence of residents to commit to learning and acquiring appropriate skills to support themselves and the local economy.
Growing Business and Employment

Through our actions we aim to attract, retain and grow highly productive businesses

Key Initiatives

1. We will promote the Manawatū District to attract new businesses, residents and visitors to the District
2. We will provide a high quality environment and lifestyle opportunities to retain residents and businesses in the District
3. We will work together with our local and regional partners to optimize collective opportunities for economic growth
4. We will support business decision making by providing accurate and timely regulatory and economic information to our community
5. Through CEDA we will provide business support services to sustain and grow existing business activity
6. Through CEDA we will provide start-up business support services to expand entrepreneurial activity
7. Through CEDA we will provide business support services to expand emerging opportunities for Māori enterprise.

Growing Skills and Capability

Through our actions we aim to attract, retain and grow highly productive and talented people

1. We will work with our partners to enable businesses to access new markets and opportunities for growth and job creation.
2. We will work with our partners to attract a range of industries to our District; supporting the creation of employment in traditional alongside emerging growth industries
3. We will support our partners to improve pathways to employment for youth and workers displaced by labour market changes
4. We will support our Central Economic Development Agency (CEDA) to undertake labour market analysis and the implementation of a labour market strategy to match skill development with labour demand.
Growing and diversifying priority sectors

Our key attributes – land, infrastructure and location – have supported the identification of seven key sectors which we will focus our efforts in the implementation of this strategy. The key features of these sectors provide a strategic advantage, providing a strong foundation on which to build to achieve our outcomes.

<table>
<thead>
<tr>
<th>Sector</th>
<th>Key Attributes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food</td>
<td>• Developing expertise and growing capability&lt;br&gt;• Support growth of value-add food processing&lt;br&gt;• Leverage off global focus on security and sustainability</td>
</tr>
<tr>
<td>Agriculture</td>
<td>• High quality land supports growth in productivity&lt;br&gt;• Focus on growing opportunities in agri-technology&lt;br&gt;• Leverage off capability in agri-business to grow international markets</td>
</tr>
<tr>
<td>Defence</td>
<td>• Leverage off core infrastructure for broader economic development&lt;br&gt;• Support training pathways into technical occupations&lt;br&gt;• Attract young families</td>
</tr>
<tr>
<td>Education</td>
<td>• Maximising links between education, research and business&lt;br&gt;• Sector underpins regional specialisation in food and agriculture&lt;br&gt;• Range of education infrastructure to respond to local opportunities</td>
</tr>
<tr>
<td>Visitor/Tourism</td>
<td>• Attract more visitors to enjoy the outstanding rural landscape and the Country Road&lt;br&gt;• Encourage development of additional tourism/visitor</td>
</tr>
<tr>
<td>Services</td>
<td>• Centrally located to service broader region&lt;br&gt;• Specialised services, including agricultural, manufacturing, engineering&lt;br&gt;• Ability to leverage retail sector in town and neighbouring city&lt;br&gt;• E Commerce and Digital Distribution Hub</td>
</tr>
<tr>
<td>Logistics</td>
<td>• Access to people, ports, rail, roads and air services&lt;br&gt;• Availability of land, property and services to grow the sector&lt;br&gt;• Strong local capability to grow the sector</td>
</tr>
</tbody>
</table>
Achieving our vision

Manawatū District Council are committed to providing the right environment for residents and businesses to achieve their economic goals. We do this by:

1. Providing regulatory and economic information and support to assist residents and businesses in the District;
2. Providing sufficient land, infrastructure and servicing, and suitable zoning to support the expansion of economic activity and well-being in the District;
3. Providing social infrastructure such as libraries and recreational facilities to support the education and general well-being of the community;
4. Both promoting and providing funding for the promotion of Manawatū District as a great place to live and do business;

We collaborate with our partners through:

1. Providing funding for our Central Economic Development Agency, Building Clever Companies and Spearhead to undertake business support programmes, including services to support innovation and entrepreneurial activity, and Māori enterprise;
2. Working with regional and national partners to optimize collective opportunities for economic growth, including access to funding for programmes i.e. Accelerate25, that support economic development opportunities for our District;
3. Supporting and funding actions to increase access to new markets and expanded opportunities for growth and job creation;
4. Advocating for and contributing to efforts to improve pathways to employment for youth and workers, enhancing the prosperity of residents and the provision of skilled staff to support expansion of local industry; and
5. Providing assistance to support labour market analysis and the establishment of a targeted labour market strategy specific to matching skills development with skills demand in the Manawatū Region.

Hence, while Council plays an important role in facilitating economic growth essentially we cannot achieve the vision and strategic outcomes we strive for single-handedly. Our community and key partners play a fundamental role in enabling economic development in our District and further afield.
# WORKING TOGETHER

## THE ROLES OF OUR KEY PARTNERS

<table>
<thead>
<tr>
<th>PARTNER</th>
<th>GROWING BUSINESS AND EMPLOYMENT</th>
<th>GROWING SKILLS AND CAPABILITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Our Community</td>
<td>Supporting local producers of goods and services. Community led action specific to place.</td>
<td>Essential support for our children and young people to fulfil their potential</td>
</tr>
<tr>
<td>Business community</td>
<td>Providing goods, services and employment to the local community</td>
<td>Providing incentives for growing skills and capability to take up employment opportunities</td>
</tr>
<tr>
<td>Central Economic Development Agency</td>
<td>Promoting/enhancing the Manawatū brand to attract and retain new businesses, residents and visitors to the District. Providing business support services to new and existing industry sectors to expand economic activity.</td>
<td>Labour market strategy - matching skill development with Labour demand</td>
</tr>
<tr>
<td>Spearhead</td>
<td>Attracting investment and creating new markets to support diversification of the economy</td>
<td>Increase in inward investment creates an incentive to grow skills and capability to participate in growing employment opportunities</td>
</tr>
<tr>
<td>Building Clever Companies</td>
<td>Attracting investment by supporting innovation and start-ups in areas of comparative advantage</td>
<td></td>
</tr>
<tr>
<td>Māori economy</td>
<td>Investment in local and regional economy creating income from assets. Expansion of business and employment opportunities.</td>
<td>Supporting higher education and vocational training to grow skills and capability within the Māori community</td>
</tr>
<tr>
<td>Education sector</td>
<td>Providing a skilled and capable labour force to support business needs</td>
<td>Educating our young people to lead prosperous and fulfilled lives. Higher education, career advice and vocational training to match skills with labour demand</td>
</tr>
<tr>
<td>Talent Central</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Palmerston North City Council and other Territorial Authorities</td>
<td>Collaborating to optimize collective opportunities to expand economic activity.</td>
<td>Provision of social infrastructure and collaborating with educational and vocational training providers and local leaders to support labour market strategy on a regional scale.</td>
</tr>
<tr>
<td>Horizons Regional Council</td>
<td>Accelerate 25 - Regional framework for supporting collaborative efforts to optimize economic well-being including funding.</td>
<td>Optimizing economic well-being of the region creates incentives for residents to acquire skills and capability to participate in the workforce.</td>
</tr>
<tr>
<td>Central Government</td>
<td>Delivery of policy/funding to support regional growth in economic activity i.e. roads, NZDF, tourism/visitor sector, education and social services</td>
<td>Funding of educational and vocational training</td>
</tr>
</tbody>
</table>

³ Māori economy includes the total contribution to the New Zealand economy of Maori businesses, Maori in business and the commercial operations of post-settlement Iwi. BERL estimates by 2060 the Māori economy will contribute an extra $12bn to national GDP per annum and create an additional 150,000 jobs per year.
1.0 Measuring Success

Measuring the effectiveness of our actions is an important part of assessing the need for amendments to our Economic Development Strategy.

The following table sets out indicators we will monitor on an annual basis for both reporting back to Council and to assess the success of our Strategy for achieving the economic goals of our strategy.

### ECONOMIC GOALS

#### The local economy is growing and diversifying

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Measure</th>
<th>Target 2028</th>
</tr>
</thead>
<tbody>
<tr>
<td>Growth in new businesses starting and entering in the District</td>
<td>Annual number of business births</td>
<td>Sustained net annual increase in number of business units</td>
</tr>
<tr>
<td>Sustainability of existing businesses</td>
<td>Annual number of businesses ceasing</td>
<td>an additional 2,000 jobs in the District</td>
</tr>
<tr>
<td>Annual growth in number of jobs</td>
<td>1.8% annual increase in the number of jobs</td>
<td></td>
</tr>
<tr>
<td>Value of agricultural production</td>
<td>Exceeds national percentage growth</td>
<td>Percentage growth in primary industry income exceeds national growth</td>
</tr>
<tr>
<td>Annual Population growth</td>
<td>Population growth in accordance with LTP forecast assumptions</td>
<td>The population of the District will reach 34,715</td>
</tr>
<tr>
<td>Annual consents for new dwellings</td>
<td>160 per year</td>
<td>There will be an additional 1700 dwellings consented in the District</td>
</tr>
<tr>
<td>Industry Structure</td>
<td>Changes in the proportion of GDP and employment levels across industry sectors</td>
<td>Growth in GDP and employment levels across industry sectors</td>
</tr>
</tbody>
</table>

#### Businesses are able to access the support they need

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Measure</th>
<th>Target 2028</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proportion of customers who are happy with Council economic development information and services</td>
<td>Annual increase</td>
<td>80% of customers happy with Economic Development information and services</td>
</tr>
<tr>
<td>Number of Māori businesses accessing support through our partners</td>
<td>Increase in number of Māori businesses assisted through CEDA/ NZTE business support programmes</td>
<td>100% increase in Māori accessing business services &amp; a marked and noticeable increase in representation of Māori within the business community</td>
</tr>
<tr>
<td>Number of businesses accessing business support and start-up support services through our partners</td>
<td>Annual increase</td>
<td></td>
</tr>
<tr>
<td>Self-employment rate</td>
<td>&gt; Annual national average</td>
<td>&gt; Annual national average reflecting entrepreneurship and strength of primary industry</td>
</tr>
</tbody>
</table>
WE AIM TO ATTRACT, RETAIN AND GROW HIGHLY PRODUCTIVE AND TALENTED PEOPLE

THROUGH OUR ACTIONS...

ECONOMIC GOALS

There are a variety of employment opportunities available

Indicator | Measure | Target 2028
--- | --- | ---
Industry sector employment growth | Annual employment structure changes | Employment structure reflecting diverse employment and overall growth
Average business size | Annual increase | Consistent annual increase in business size
Employment per 100 residents | Annual increase | Consistent annual average increase
Annual average unemployment rate | < National average | Below national unemployment rate
Average income of working population | Annual increase greater than the national average | Growth in average income will exceed growth at the national level

There is a commitment to learning and acquiring appropriate skills for the workforce

Indicator | Measure | Target 2028
--- | --- | ---
Percentage of working age population that are highly skilled | = or > 33% | Will equal the national average of proportion of highly skilled workers
Percentage of working age population employed in knowledge intensive industries | Increasing | Will equal the national average of proportion of highly skilled workers
Percentage of school leavers with NCEA Level 2 or above | Exceeding national average | Consistently higher rates of achievement than the national average
Percentage of labour force with NCEA Level 3 or above | = or > national average | Growth in achievement at rate equal to or higher than the national average
Average income of working population | Labour market strategy | Implementation
Labour market statistics will reflect the matching of skills with labour market demand
The state of the economy - broader economic indicators

New Zealand has a small economy vulnerable to external influences outside the control of domestic institutions and grass roots action. While we cannot directly influence national and global events, it is important to stay informed of conditions that may impact on the well-being of our residents and the performance of our local economy.

Accordingly, alongside annual reporting on ‘measuring our success’, the following broad economic indicators will be provided to inform Council decision making.

<table>
<thead>
<tr>
<th>Broad economic indicators</th>
<th>Baseline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change in total earnings (salaries, wages and self-employed income) (LEED data YE Mar2015)</td>
<td>$506.865m</td>
</tr>
<tr>
<td>Economic Growth (GDP)</td>
<td>$887m</td>
</tr>
<tr>
<td>Change in per-capita GDP</td>
<td>$28,766</td>
</tr>
<tr>
<td>Increase in the District mean income</td>
<td>$49,010</td>
</tr>
<tr>
<td>Change in productivity</td>
<td>-0.01%</td>
</tr>
<tr>
<td>Change in retail spending YE June</td>
<td>$174.8m</td>
</tr>
<tr>
<td>Change in visitor spending</td>
<td>$46m</td>
</tr>
<tr>
<td>Change in Guest nights (YE May 2017)</td>
<td>51,799</td>
</tr>
<tr>
<td>Net international migration (YE Jun 2017)</td>
<td>126</td>
</tr>
<tr>
<td>Demography – change in population aged over 65 (StatsNZ 2016)</td>
<td>5,100; 17.1%</td>
</tr>
<tr>
<td>Dependency ratio</td>
<td>61.2%</td>
</tr>
<tr>
<td>Beneficiaries as proportion of working population</td>
<td>9.2%</td>
</tr>
<tr>
<td>Annual average beneficiary numbers</td>
<td>1610</td>
</tr>
<tr>
<td>Youth unemployment (MSD)</td>
<td>184</td>
</tr>
<tr>
<td>Māori unemployment</td>
<td>9.7%</td>
</tr>
</tbody>
</table>
2.0 Supporting Strategies and Frameworks

COUNCIL VISION / COUNCIL OBJECTIVES

Alongside the collaborative efforts of Council, community and partners to achieve the economic goals of our community, this economic development strategy will support and be supported by a range of strategies and plans, both internal and external to Council. The strategic framework outlines the interrelationships between Council strategy and the actions of partners, and the strategy and objectives of Regional and Central Government.

Manawatu District Council Strategic Framework
Key External Strategy

In July 2015, the Ministry for Primary Industries and the Ministry of Business, Innovation and Employment released a Regional Growth Study for Manawatū-Whanganui. The study focused on opportunities to:

- unlock productivity,
- employ underutilized resources, and
- build on existing regional comparative advantage.

The study has formed the basis for the implementation of an Action Plan under the banner of Accelerate25 with the goal to increase job opportunities and quality of life in the Manawatū-Whanganui region by connecting people, business, Iwi and our environment.

The action plan identifies nine opportunities for developing the regional economy in addition to four enablers that will support our region to progress in identified areas of comparative advantage. While our strategy focuses on the outstanding attributes of the Manawatū District, the enablers outlined under Accelerate25 – Growing Business, Skills and Talent, Distribution and Transport, Digital Connectivity – will further support our ability to reach our economic goals and contribute to the wider prosperity of the Manawatū-Whanganui Region.

Making the most of the opportunities presented under Accelerate25 means working together with Central Government and our regional partners to maximize our economic potential. Hence, as both a supportive platform for the pursuit of economic prosperity within our District and an opportunity to contribute to regional collective action, the Manawatū District Council is committed to action under the banner of Accelerate25 for the well-being of our District and the wider region.
3.0 A view of the future -
A SWOT analysis

The Manawatū District economy is currently performing well. The local economy however does not operate in isolation. Changes in regional, national and international economic markets and political circumstances influence our local economic performance. For example fluctuations in the international demand for agricultural commodities like dairy products or meat, directly impact on the incomes of local primary producers which in turn impacts on the demand for goods and services from business within the local economy.

Hence, while the pace of growth is strong, it is important to be aware of challenges alongside recognizing and putting actions in place to capitalize on our strengths and opportunities.

The analysis below highlights the district’s key strengths, weaknesses, threats and opportunities as they relate to economic development.

Strengths

• Strong networks of community committees supporting community led action specific to place
• Relationship with the growing and dynamic city of Palmerston North – a source of employment, research and innovation, specialised services, retail and recreation opportunities as well as education
• Centrally located – within the catchment of 1 million people within three hour drive
• Well-maintained and reliable transport
• Strong education, training and research base easily accessible by resident population and businesses
• Natural resources – large area of grasslands, fertile lands and two important rivers
• Strong Māori heritage and culture
• Good lifestyle and easy living – no traffic congestion, good schools and low accommodation costs
• Quality social and physical infrastructure and the availability of land to support a range of economic activities
• Adding value – access to agricultural/food research, innovation and technology supports expansion and diversification of our agribusiness sector.

Weaknesses

• The level of dependence on the primary sector heavily exposed to global demand and supply conditions
• Defence jobs are a considerable part of the district’s employment but vulnerable to political and budgetary decisions made outside of the region
• Uncertainty around the future of the Manawatū Gorge on SH3 impacting on freight costs to Tararua Region and the Hawkes Bay
• The lack of international routes operating from Palmerston North airport might be an impediment to attracting foreign investment to the region
• The district has a variable environmental record - loss of much of the area’s indigenous habitat and degradation of water quality - albeit major investments have been made to improve the water quality of the Manawatū river
• Firms in the district tend to be of small size and consequently are less likely to engage in innovation and research and development
Opportunities

• Leveraging on our outstanding attributes of Infrastructure, Land and Location
• Engaging in higher-value economic activities – a strong resource base linked to a buoyant local innovation system offer opportunities for enterprises to engage in higher value production
• Core opportunities related to value added food processing and agriculture, and leveraging off current successful export earners
• Growing the logistics and distribution sector - large catchment and good infrastructure are a strong foundation for a stronger role as a distribution hub
• Future Iwi settlements provide opportunity for investment in productive assets in the district to achieve shared outcomes
• Growing niche tourism - while of limited scale in the Manawatū district, has potential to be further developed, with area promotion such as “the country road”, as well as products development, such as farm tourism as part of a farm income diversification strategy
• Opportunity for RNZAF Base at Ohakea to absorb Whenuapai airbase to become the largest Air Force base in New Zealand
• The quality of facilities at Ohakea Air Base create opportunities to attract foreign defence force training activities and investment
• E Commerce distribution hub/Digital logistics hub

Threats

• A biosecurity breach would expose our primary sector to considerable costs, and loss of income and reputation. Sensitivity of retail spending to the performance of our primary industry implies widespread economic losses to the District
• The district could also suffer reputation damage if it failed to address water quality issues
• Climate change may impact on food production as droughts and rainfall events become more common
• A cut in the public sector budget could lead to down-sizing and impact on the local economy
• A lack of collaboration between local firms and Palmerston North research and innovation institutes and failure to adopt new technologies
• Perceived lack of succession planning for small to medium enterprises
• Employment may decline as farming practices become more capital intensive
• Lack of suitable resources – land and labour – to cater for business expansion would undermine potential growth in the economy, as would a failure to up-skill the population

Alongside building on our strong economic base, our focus on growing business and employment, and skills and capability seeks to address the above identified weaknesses and threats. Through capitalizing on partnerships, external strategies and frameworks, and associated funding and investment opportunities, our actions aim to support the sustainability of the local economy. Identification of weaknesses and threats to our economy promotes additional opportunities to support the sustainability of our important primary industries.
4.0 Biosecurity and the Environment

Highlighting the significance of our natural environment, the primary sector in the Manawatū District accounts for 21% of our Gross Domestic Product and provides 19.6% of total employment. Our natural environment is also intrinsic to the well-being of our communities, providing outstanding lifestyle and recreational opportunities in addition to attracting visitors and providing tourism opportunities to the people of Manawatū. Hence, the significance of protecting our biosecurity and natural environment cannot be overstated.

The Ministry of Primary Industries (MPI) is committed to ensuring that our already strong system continues to protect New Zealand against pests and diseases.

Through the strategy ‘Biosecurity 2025’ MPI sets out its ten-year plan to increase protection to New Zealand from the dire consequences of a breach to biosecurity. As below, MPI highlights the need for action at all geographical levels:

<table>
<thead>
<tr>
<th>Level</th>
<th>Responsibility</th>
<th>WHO</th>
</tr>
</thead>
<tbody>
<tr>
<td>GLOBAL</td>
<td>Managing risk offshore, developing international standards and rules, trade and</td>
<td>MPI, NZTE, global community</td>
</tr>
<tr>
<td></td>
<td>bilateral agreements, monitoring emerging risks, setting import health standards</td>
<td></td>
</tr>
<tr>
<td>NATIONAL</td>
<td>Intercepting biosecurity risks at the border, verifying compliance with the</td>
<td>Border control, MPI, NZTE, New</td>
</tr>
<tr>
<td></td>
<td>rules, national readiness, surveillance, response and management</td>
<td>Zealand customs, Maritime border</td>
</tr>
<tr>
<td>REGIONAL</td>
<td>Eradication, containment and control of pests and diseases within and between</td>
<td>Regional Council, MPI</td>
</tr>
<tr>
<td></td>
<td>regions</td>
<td></td>
</tr>
<tr>
<td>LOCAL</td>
<td>Protecting the places we value – New Zealanders monitoring and managing their</td>
<td>4.7m New Zealanders</td>
</tr>
<tr>
<td></td>
<td>own biosecurity risk</td>
<td></td>
</tr>
</tbody>
</table>

While the response of Central and Regional Government and scientific research in the field is essential, all New Zealanders have a role to play in protecting the places we value.

As such, promoting the education and management of biosecurity risk at the local level is highlighted as an area for further investigation, alongside continued commitment to environmental management of our land and waterways under the Horizons One Plan and the Manawatū River Accord.
Council

Meeting of 21 September 2017

Business Unit: Community and Strategy
Date Created: 05 September 2017

Events Manawatu Trust Board - Exemption from being a Council-Controlled Organisation

Purpose

To consider exemption of Events Manawatu Trust Board from being a Council Controlled Organisation in accordance with section 7(3) of the Local Government Act 2002.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That the Council exempts Events Manawatu Trust Board from being a Council Controlled Organisation under section 7(3) of the Local Government Act 2002 effective from 16 August 2016.

Report prepared by:
Stacey Bell
Economic Development Adviser

Approved for submission by:
Brent Limmer
General Manager - Community and Strategy
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand

<table>
<thead>
<tr>
<th>Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.</th>
<th>The Manawatu will attract and retain residents.</th>
<th>Manawatu district develops a broad economic base from its solid foundation in the primary sector.</th>
<th>Manawatu and its people are connected via quality infrastructure and technology.</th>
<th>Manawatu’s built environment is safe, reliable and attractive.</th>
<th>Manawatu District Council is an agile and efficient organisation.</th>
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</thead>
<tbody>
<tr>
<td>✓</td>
<td>✓</td>
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</tbody>
</table>

2 Background

2.1 The Events Manawatu Trust Board (the Trust) was established by deed dated 17 September 2011. As from 16 August 2016 the power to appoint and remove trustees was transferred from Destination Manawatu Incorporated to Central Economic Development Agency Limited (CEDA).

2.2 The Trust was originally formed as a potential vehicle through which significant funding for events could be channelled.

2.3 Since being transferred to CEDA, the Trust has not been utilised and has not incurred any transactions. It has total funds amounting to less than $500.

2.4 It has recently been realised that this transfer means the Trust is deemed to be a Council Controlled Organisation (CCO) – due to the CEDA’s ownership by Manawatu District and Palmerston North City Councils.

2.5 As a CCO, the Office of the Auditor General is required to appoint an auditor for the Trust with the statutory requirement for the Trust to prepare statements of intent and half-year and annual reports. Unless the Trust is exempted from being a CCO before 30 September 2017, these requirements will need to be attended to.

3 Discussion and Options considered

3.1 As shareholders of CEDA, Palmerston North City Council and Manawatu District Council are responsible for considering the status of the Trust.

3.2 Under Section 7(3) of the Local Government Act 2002, the Councils have the ability to exempt an organisation from being a CCO having considered:

- The nature and scope of the activities provided by the organisation; and
- The costs and benefits, if an exemption is granted, to the local authority, the CCO and the community.

3.3 Given the Trust is currently not active, it is recommended that every effort be made to minimise the costs of administration.
3.4 To be effective, this resolution needs to be passed by both Manawatu District Council and Palmerston North City Council before 30 September 2017.

3.5 The City Council resolved to exempt the Events Manawatu Trust from being a CCO for the purposes of section 7(3) of the LGA 2002 at their Council meeting of 28 August.

3.6 The exemption can only be granted for a three year period and can be revoked at any time. Councils have an obligation to review any exemptions within a three year period of it being granted.

4 Operational Implications

4.1 There are no operational implications.

5 Financial Implications

5.1 There are no financial implications.

6 Statutory Requirements

6.1 The recommendation is in accordance with Council’s Statutory Requirements as set out in Section 7 of the Local Government Act 2002.

7 Delegations

7.1 Council has the authority to decide on the exemption of Events Manawatu Trust Board from the statutory requirements of being a CCO under Section 7 of the Act.

8 Consultation

8.1 Events Manawatu Trust Board will be informed of the resolution of Council subsequent to Council consideration. No further consultation is required.

9 Cultural Considerations

9.1 There are no cultural considerations.

10 Conclusion

10.1 The recommendation to exempt Events Manawatu Trust Board under Section 7(3) of the Local Government Act in order to avoid unnecessary costs and to enable time to consider the future of the Trust, is presented to Council for their consideration.

11 Attachments

- Nil
Community Committee Minutes - September 2017

Purpose

To present minutes from recent meetings of Community Committees and the Manawatu Youth Ambassadors.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That the Council receive the minutes of Manawatu Youth Ambassadors and Community Committee meetings.

Report prepared by:
Allie Dunn
Governance Team Leader

Approved for submission by:
Brent Limmer
General Manager - Community and Strategy

1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand

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</table>
2 Background

2.1 Under the Council’s Community Committees Policy, a number of Community Committees were established as advisory bodies in their communities to assist the Council in its responsibilities to that community.

2.2 The Community Committees are an informal link between the Council and the community whereby an exchange of information, opinions, proposals, recommendations and decisions can take place.

2.3 Community Committees are empowered to present comprehensive submissions to Council’s Long Term Plans and Annual Plans.

2.4 The Manawatu District Youth Ambassadors initiative was founded in 2012. They work together with Council on initiatives for youth in the community. The nominated Youth Ambassadors are aged between 12 to 24 years and were selected to represent their community by the Council.

2.5 Their mission statement is: "Youth Inspiring Youth"

2.6 The Youth Ambassadors also:

- Work collaboratively to achieve positive outcomes for youth
- Have fun while being engaged in planning, leading and delivering community projects and events
- Are an advocate for our community, our youth and our region
- Participate in leadership roles
- Participate in voluntary activity
- Acquire the skills to influence decision-making

2.7 A Liaison Councillor is appointed to each Community Committee, and to the Manawatu Youth Ambassadors. The role of the Liaison Councillor is to assist with advice on Council processes, and to provide updates on matters of interest.

3 Discussion and Options considered

3.1 Each active Community Committee has a Terms of Reference which includes how often the committee meets and its administrative procedures.

3.2 The Community Committees provide a copy of the minutes of their meetings to Council for information.

3.3 As part of their close working relationship with the Council, the minutes of Manawatu Youth Ambassadors meetings are provided for information.

3.4 A copy of the minutes of the Manawatu Youth Ambassadors and the Community Committee meetings held recently are appended to this report and presented for information and receipt by Council.
4 Operational Implications

4.1 There are no capital / operating expenditure implications or maintenance costs associated with this report.

5 Financial implications

5.1 There are no financial implications associated with this matter.

6 Statutory Requirements

6.1 There are no statutory requirements associated with this matter.

7 Delegations

7.1 The Council has authority to consider this matter.

8 Consultation

8.1 There are no community consultation requirements associated with this report.

9 Cultural Considerations

9.1 There are no cultural considerations associated with this report.

10 Conclusion

10.1 Each Community Committee and the Manawatu Youth Ambassadors provide the Council with a copy of the minutes of their meetings. The minutes received recently are appended for Council information and receipt.

11 Attachments

- Minutes from recent Community Committee and Manawatu Youth Ambassadors meetings
Guest speaker - Liane Anderson from the Manawatu Chamber of Commerce regarding the Work Ready Passport initiative

- National programme to prepare youth for the workforce.
- Collecting evidence to show being work ready (shown by sports teams, choirs, dance etc.)
- Give youth a better name.
- Point of difference to help youth become part of the workforce and get experience.
- Help teachers see that there are alternative pathways to university.
- Volunteer work = work experience (step in the door)

Event
- Youth launch night with the Manawatu Chamber of Commerce
- Presentation show casing the other options for youth/students
- Get Mr O’Grady and the high school on board
- Showing people that there are other options
- Workforce jobs are not advertised; this is what the passport is for

Action
- Find a venue – maybe Civic Centre
- Find a date
- Time (maybe 2pm-5pm)
- Identify industries short on staff to come in and speak
- Organise industries to come and speak with groups. “speed dating” maybe with small groups

We will liaise with Liane via email as a group
Council Report

- Youth focus group
  - Create app
  - Movie nights
  - Pool nights
  - Promotion of activities
  - Get on board with youth passport
  - Music festival
  - Bluelight

- Online survey
  - Mental health
  - Transport etc.

Networking – speaking with local Rotary and Lions groups

General Business

- Youth Awards
  - Formalised letters to schools
  - Organise plants and labels
  - Organise supper and photo booth (wild Mint?)
  - Agricultural theme
  - Guest speaker organised
  - Practise speaking before the time/night at the council chamber maybe ask Mr Haronga to help with pronunciation
  - Big Band or Kapa Haka to perform?

- Keep Feilding Beautiful Video – Flint
  - Shared on our public page

- MYA northern district trip
  - Councillors attending
  - Learning more about industries and the Manawatu
  - Apiti Tavern for lunch
  - To organise a date

- MYA Tshirts
  - Colours - TBC
  - Sizes – hopefully will have sample sizes
  - “The Print Room” group prices?
  - Want to get good quality tshirts local if possible

- Shadow a Councillor
  - 5th October
  - Formal council meeting
  - Followed by workshop
  - Hope to do this more often

- Invited to community committee meetings e.g. Halcombe Kimbolton, Sanson

Next meeting 21st September 5.30pm at Manawatu District Council
COMMUNITY MEETING MINUTES, RANGIWAHIA HALL: 15 June 2017, 7.30pm

PRESENT: Geoff Le Quesne, Fiona Morton, Doug Brodie, Roger McKinnon, Greg Clifton, Steve and Mary Bielski, Vernon Gladstone-Brown, Sharn Hainsworth, Anna Hayward-Smith

APOLOGIES: Janine Hawthorn (MDC), Nicola Martin, Nicola Murphy, Clr Hilary Humphrey, Mark Dickins, Marcia Gresham, Ngaire Hancock, Shelley and Ian Hopkins, Edward Hayward-Smith, Norma Gladstone-Brown, Nora Clifton

PREVIOUS MINUTES
Minutes from the previous meeting of 15 March 2017 taken as read and recorded as being true and correct. Headings noted.

M/S: Doug Brodie/Mary Bielski

MATTERS ARISING

1. Rangiwhia Hall shade shelter
The Cheltenham School shade sail has been returned to the Community and is currently under the hall. If installed it will require some additional metal to be welded onto the bottom of the poles before it can be erected. The sail would need to come down during winter. Steve offered to discuss the welding with Terry.

ACTION: Steve Bielski to discuss with Terry

2. Draft Annual Plan Meetings
Roger McKinnon commented that the acoustics in the Kimbolton Hall made it very difficult to hear what was being discussed at the draft annual plan meeting. Others present who also attended agreed with this. This feedback was to be passed back to Council so this could be better managed for next year.

FEEDBACK TO MDC: Kimbolton Hall acoustics poor

3. Waste Minimisation Strategy
Roger noted with concern that in future farmers may be required to have a ‘bin’ which would come at a cost of $1,000 per year. Steve Bielski will investigate this further and as he did not think this was proposed. Discussion on appropriate disposal of silage bale wrap and drench containers ensued.

ADDENDUM: Silage bale wrap can be disposed of through this company at a small cost
http://plasback.co.nz/what-can-be-recycled/

ACTION: Steve Bielski to clarify potential on-farm costs

4. Dress Circle Lookout
Concern was raised regarding fresh wheelies up at the Dress Circle lookout.

ACTION: MDC to monitor and remedy if necessary

GENERAL BUSINESS

5. Inwards Correspondence
- Submission outcomes
RESOLVED
That the Council includes annual maintenance costs of maintaining the portion of road reserve and land next to the Rangiwahia Memorial Hall in the mowing programme.

RESOLVED
That the Council has ongoing dialogue with the Department of Conservation, the community and Horizons Regional Council regarding the Rangiwahia Scenic Reserve, bringing back possible options to Council as part of the 2018-28 draft Long Term Plan.

6. Financials
Tabled by Mary Bielski.
OnLine Account - $ 3,654.92
GoAccount – $ 147.33

7. Working bee
Discussion on type of fence or barrier required to prevent the back of the hall being used as a thoroughfare was discussed. Doug Brodie, Steve Bielski and Geoff Le Quesne will install some fenceposts to prevent vehicular access in this area.

ACTION: Doug Brodie, Steve Bielski and Geoff Le Quesne to sort and install posts

8. Bush Reserve
Steve and Mary Bielski provided an update regarding the Bush Reserve. Thanks to Mary and Steve for the work on this project. At this point there is no change to the operation of the Bush Reserve.

9. Expenditure of $2,700
Three projects identified for the $2,700 allocated from Council. Expenditure to be decided at next Community meeting (September).

1. Stage Curtains – quote for making tabled. Cost of material to be added once chosen. Total will be around $4,000
2. Behind stage – quote from Mark Loye to be obtained by Steve Bielski
3. Signage at Te Parapara Rd – approx. $600

ACTION: Mary to table revised curtain quote (incl. material)
Steve Bielski to obtain quote for behind stage

10. Wandering animals and damage
There has been a loose pig wandering the village on more than one occasion, which has resulted in damage to the area around the hall, the playground and some grass verges. If the pig is out in future then Animal Control should be called and damage should be reported to Council. A letter from Council to the owner of the pig would be appreciated.

ACTION: MDC Animal Control to be contacted if pig is loose again.
MDC to write a letter to pig owner
11. **Mangaweka Bridge Update**
   Steve Bielski provided an update on the Mangaweka Bridge. The preferred course of action is to leave the existing bridge in place and build a new bridge upstream of the existing one. This will be 2 lane, 50-80 tonne, 7.3 m wide and come at a cost of $10-12 million. The cost will be shared between MDC/RDC and NZTA. The timeline for construction is uncertain at this point.

   The meeting ended at 9.25pm.

   *** Next Meeting: September ***

**INDIVIDUAL ACTIONS**

1. Steve Bielski to discuss with Terry welding on shade sail poles
2. Doug Brodie, Steve Bielski and Geoff Le Quesne to sort and install posts back of hall
3. Steve Bielski to clarify potential on-farm costs (Waste Minimisation Strategy)
4. Mary to table revised curtain quote (incl. material)
5. Steve Bielski to obtain quote for possible building work behind stage

**COUNCIL ACTIONS/COMMENTS/QUERIES**

1. **FEEDBACK TO MDC:** Kimbolton Hall acoustics poor for draft annual plan meeting
2. MDC to write a letter to pig owner
Pohangina Valley Community Committee Minutes
Pohangina Community Committee Meeting
27 June 2017 at 7.30pm
County Fayre, Finnis Road, Pohangina Village


<table>
<thead>
<tr>
<th></th>
<th>Procedural Matters</th>
<th>Action</th>
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<tbody>
<tr>
<td>1.1</td>
<td>Apologies</td>
<td>J Barnett/S Edwards Carried</td>
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<td>That the following apologies be accepted.</td>
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<td></td>
<td>L Besley and R Galyer.</td>
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<tr>
<td>1.2</td>
<td>Correspondence</td>
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<td>Inward:</td>
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<td></td>
<td>That the following correspondence be accepted.</td>
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<td>Inward:</td>
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<td></td>
<td>• Annual Plan Submission emailed to MDC on 26 April and all 35 interested parties.</td>
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<td>• Email from Rachel Carr on 15 May re Pohangina Hall Information Form for Asset Management plan.</td>
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<td>• Email from Erlinde Dijkwel on 3 May re state of Branch Road walkway.</td>
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<td>• Email on 8 May from Rachel Carr re the status of Branch Road and whether it comes under MDC.</td>
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<td>• Email from Janine Hawthorn on 6 April with notes from Hall and Community Committee briefing.</td>
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<td>• Email from Carl Johnstone on 23 May re acknowledgment of Hall ICP number to apply for discounted power rate and passing this on to Hall Committees.</td>
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<td>• Email on 25 May: Chelsea Mudge from QVGroup re valuation of Hall.</td>
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<td>• Email on 25 May from Kelly Isles, Mid Central District Health Board, with link to complete online Health and Well Being Survey. Survey was sent out to all residents via email database.</td>
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| 1.3 | Confirmation Previous Minutes | That the minutes from the previous meeting held on 27th June 2017 accepted as a true and correct record. | K Hayes/S Edwards Carried |
| 1.4 | Matters Arising | . | |
| 2.1 | Finances | Have not been updated | |
| 2.2 | Emergency Management | S Stevens provided details about “Protect Pohangina’ which will provide a coordinated delivery of Emergency Management for the Pohangina Valley. The sub committee consists of Stevens, J McGaffin, D O’Reagan, T Moffat, T Gray and M Ellis. Ross Brannigan’s position has changed with the restricting of the Fire Service/Rural Fire Service. Ross will now have 3 EMO’s based at the District Councils reporting to him. | |
| 2.3 | PVCC and Election Protocols | Submission made on Annual Plan. Cr Bielski reported that sealing of Kuku road had been pushed back 12 months. $5000 allocated for development plan for Recreation reserve. PVCC had not received written response regarding submissions. | |
| 2.4 | River Access | MDC have cut down/removed some trees. However in the process the contractors have made a considerable mess of the area which had been cleared by the previous contractors. J Barnett to contact MDC to get area levelled. | J Barnett |

Outward:
• Emails and/or phone calls of response to all of the above.
2.6 Pohangina Recreation Reserve

The outcome of our recent submission is that Council have allocated $5,000 from Council’s Community Planning budget to cover the cost of producing a Landscape and Recreation Plan for the Pohangina Recreation Reserve. Council confirmed the Annual Plan at its meeting on 14 June and they will now start implementing the projects arising out of that plan which includes the Landscape and Recreation Plan for Pohangina Reserve. It is not yet determined who or how Council will organise to produce this plan but they will contact us shortly to direct the next step. Cr Bielski to be invited to meetings on the development plan.

The $5,211 that has been carried forward was from the Parks Asset Development budget and had been initially tagged for tidying up the cricket pavilion or investing in furniture, fencing or planting of the Domain will possibly be held until the plan has been completed to ensure that what is done compliments the Landscape and Recreation Plan.

Information Kiosk/Bus Shelter

Material for the Information kiosk/bus shelter has been purchased.

3.0 General Business

3.1 MDC

Cr S Bielski reported on MDC activities including

- Pohangina Village recycling system will remain as is. Ie no kerbside collection
- Exotic bird aviary at Feilding will remain. However Native bird aviary will be closed.
- Investigations into the walkway between Feilding and Palmerston North are making good progress

3.2 Vehicle Speeds

Constable Mark Dickins carried out surveillance in the Village over a period of four days and noted...
generally that speed limits were being adhered to. He spoke to a couple of drivers and will follow up again in the near future issuing tickets if necessary.

| 3.3 | County Fayre | L Bowe outlined renovations/alterations which will be happening at County Fayre over the next few months. She will liaise with L Besley regarding availability for PVCC meetings.

It was reported that Branch road had fallen trees/slips on it. The Branch Road walk is a major fundraiser for County Fayre.

It was agreed that PVCC would approach MDC to ensure condition of Branch Road was suitable for the November walk. |

| Meeting Closed | 8.55pm | Tuesday 29th August 2017 at 7.30pm |

K Hayes/J Barnett
**Minutes**

**Tangimoana Community Committee Meeting**

**Monday 17th July 2017  McKelvie Hall**

Present: Peter G., Margaret, Alison MDC, Andrew MDC

<table>
<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Action (who)</th>
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<tbody>
<tr>
<td>1</td>
<td><strong>Procedural Matters</strong></td>
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</tbody>
</table>
| 1.1 | **Apologies**  
Brice, Tim, Catharine, Kelly, Janine MDC | Moved/Seconded Carried |
| 1.2 | **Correspondence**  
Inward:  
Tangimoana Progress Society bank account statement to 14th June $44.98 balance.  
Minutes of initial “Reserve Committee” meeting of 1st July.  
Outward:  
None  
*That the inwards and outwards correspondence be approved.* | Moved/Seconded Carried |
| 1.2 | **Confirmation of Previous Minutes**  
Previous meeting did not go ahead as such as no minutes were taken. |                                          |
| 1.3 | **Matters Arising**  
Sue Thompson attended the meeting with the intention of becoming a committee member this will be formalised at the next meeting  
Steps have been taken to begin tidy up the Banking and signatories for the committee bank accounts however this needs to be finalised sooner rather than later  
It was brought to the attention of the committee that there is now a leak in the hall equipment room and that the gutter over the main entrance is leaking also onto the |                                          |
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<tbody>
<tr>
<td></td>
<td>access ramp and contributing to the slippery nature of the ramp.</td>
<td>Andrew/Alison</td>
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<td>Warren has observed that the Punga St Pump is running constantly due to water entering the pump chamber through the gravity drain for the chamber that discharges on the riverside of the stop bank, the outfall of which is now submerged under a small lake – this appears to have resulted from council work to clean out the chamber drain. He has attempted to bring this to the attention of council with limited success.</td>
<td>To raise with appropriate department</td>
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<td>The Committee events notice board is not benefiting from the adjacent street light and as such is not really visible after dark it was suggested that it be moved into the light.</td>
<td>Peter Investigate</td>
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<td>The communities Facebook page apparently has no means of contacting the administrator in order to have items posted to the page.</td>
<td>Kelly Investigate</td>
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<td>2</td>
<td>Items for Approval/Information</td>
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<td></td>
<td>None</td>
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<td>2.1</td>
<td>Finances</td>
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<td>Income:</td>
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<td></td>
<td>Expenditure:</td>
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<td></td>
<td>Nil</td>
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<td></td>
<td>Balance: $</td>
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<td>Accounts have yet to be passed on to new Treasurer</td>
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<td>2.2</td>
<td>Community Plan (where applicable)</td>
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<td>Review of Community Plan Projects (what’s been completed, what’s been planned, timeline, issues, actions)</td>
<td>Janine</td>
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<td>The revitalizing and expansion of Ellison Reserve is likely to become a main plank of our community plan and as such Alison has suggested that council may be able to</td>
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<td>provide a “special plan/design” service to assist with this ongoing project</td>
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<td>2.3</td>
<td>Community Projects</td>
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<td>Progress on projects (what’s been completed, what’s been planned, timeline, issues, actions)</td>
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<td></td>
<td>MDC Community Project Funding Balance: $8,502.85</td>
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<td>2.4</td>
<td>Hall</td>
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<td>Required repairs to western hall roof have been completed.</td>
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</tbody>
</table>
| 3   | Other Business     | Moved - Peter  
Seconded - Margaret  
Carried |              |
<p>|     | Hilary O has requested permission to install a “Bottle Top Chandelier” to the Hall entry lobby this is to be constructed during the upcoming Art and Craft Weekend – this was granted. |              |
| 3.1 | Subcommittee Reports | Nil  |
| 3.2 | Playground         |              |
|     | With the playground upgrade complete all reports are that an apparent upsurge in use of the facility is occurring. |              |
| 4   | Council Matters    | Alison/Andrew |              |
|     | Alison informed the meeting that MDC staff have been undertaking inspection and planning work regarding the villages drainage problems and some physical work has been undertaken and that MDC, Horizons and Landcorp are now actually talking together re-the drainage. |              |
|     | Alison believed that a likely outcome for a comprehensive solution will be a combined multi village scheme distributing any costs throughout the affected areas. |              |
|     | Alison/Andrew will ask the relevant individuals within MDC to update the |              |</p>
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<tr>
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<td>committee on progress to date on these matters.</td>
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<td>Meeting Closed Time 8:15pm</td>
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<td>Next Meeting Monday 21st August 7pm</td>
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Minutes

Cheltenham Community Committee Meeting
1st August 2017 at 7.00pm
Cheltenham Hotel

Present: Keith Robertson, Ian Corpe, Dave Scott, Pauline Scott,
Lesley Robertson, Michael Campion, Alison Short,
and (arrived late) Ian Corbett

Guests: Ivan and his colleague from the Demolition Company.

Apologies: Lauren McIntyre, Janine Hawthorn, Tammy Eckersley-Corbett,
Matt Corbett and Jacqui Campion

<table>
<thead>
<tr>
<th>NO.</th>
<th>ITEM</th>
<th>ACTION</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>Confirmation of previous minutes</td>
<td>Moved: Pauline</td>
</tr>
<tr>
<td></td>
<td>Keith asked if anybody objected to the meeting being recorded to help the secretary, there were no objections. That the minutes from the previous meeting be accepted as a true and correct record</td>
<td>Seconded: Michael</td>
</tr>
<tr>
<td>2</td>
<td>Matters Arising</td>
<td></td>
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<tr>
<td></td>
<td>Thoughts about the hall and raising money from it.</td>
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<tr>
<td></td>
<td>Keith suggested car boot sale / garage sale / home crafts or these type of things.</td>
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<tr>
<td></td>
<td>People could hire a table / space and sell their own stuff, or Alison suggested maybe people donating stuff to be sold.</td>
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<tr>
<td></td>
<td>We would need to advertise it somehow, Facebook is one way.</td>
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<tr>
<td></td>
<td>This would need more thought and planning.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Treasurers Report</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$304.43 in the operating account.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Had a power bill from Meridian for 41.06 and bought padlock combo &amp; LED lights for 160.59.</td>
<td></td>
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<tr>
<td></td>
<td>$10,989.00 in savings account</td>
<td></td>
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<tr>
<td></td>
<td>Dog Agility raised 90.00 and Hall Raffle raised 84.00</td>
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<tr>
<td></td>
<td>Pauline asked for somebody to help sell the raffle tickets.</td>
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</tbody>
</table>
Murray used to do it but has now moved away, and sometimes when the pub is busy they don’t have time to do it. Maybe 2 people could do it, taking alternate turns on a Thursday evening?

4 **Correspondence**
None.

5 **Liaison Council Report**
Alison said that Janine had sent notices for “hall Hiring". Tammy has put it on Facebook, outside shop, and hall.

Alison spoke about how the snow and bad weather has taken up a lot of council time, caused lots of damage in the area, road closures and power outages.

The Manawatu Gorge was discussed, it is a major issue, nothing has been decided yet and will take a long time to be fixed.

Ian Corbett mentioned that some roads are closed, roads that he feels there is nothing wrong with now. Alison explained it is because of damaged power lines and slip areas, it is a health and safety issue and the roads in question are still considered to be “in recovery". The council would be liable if an accident were to happen to somebody.

6 **General Business**

**Hall Report**

The hall was hired out for Dog Agility & Obedience class. This has raised $90.00. This is mainly for the winter period while the grounds outside are too boggy.

There have been a couple of complaints – of the smell coming from the Gents toilet. Keith is meeting with Rachel this week, a possibility of getting rid of the concrete steps was mentioned.

Keith introduced Ivan, who has come to look at the hall and give his opinion. He is a demolition contractor. He said he looked at the hall, he said it would cost somewhere around $20,000.00 to get it demolished, with stuff that could be recycled worth approx $6,000.00.

His personal thoughts were – he wouldn’t like to see it demolished. He went on to say its bones aren’t bad, however the ceiling is a problem, that worries him, says it would not pass a toxic scan. Ceiling is full of toxic spore, Ivan’s guess on cost to clean it up was around $4,000.00 or just under. It is a health and safely issue, needs cleaning and could be easily insulated with Batts. (He even offered to donate windows). He suggested the hall is NOT used for 18th or 21st birthday parties and no food. He felt it could be an asset to the community. It could be more than just a toilet stop, could eventually be a focal point.

Keith said it is a Council building and he will present this
to Rachel this week.

Alison asked if we wanted the hall toilets to remain public
toilets? Should we aim long term for some other toilets?
- Long term new toilets should be built.

Almadale

Still debating whether to use steel or concrete tables. It
has to be something that won’t get damaged easily.

The Commemorative Wall

Keith said Templates are now out for anyone who wants
one.

The ones for the Roll of Honour for the school – the lady
at Andersons is re-jiggling the layout, to take up less
room.

Ian Corbett asked what was the committee’s vision for the
two sides of the wall? Keith said the side facing the war
memorial will be the school roll of honours with the
individual plaques on the same side. Ian Corbett
questioned this layout and then went on to ask how
come, when there was a few committee members who
had not lived here more than 3 -5 years, who weren’t
voted on the committee, that the committee members get
all the say in what is happening? He also asked why he
doesn’t get a copy of the minutes?

Keith said it was put out publicly to reform the
Cheltenham Community Committee and people were
asked to come to a meeting to vote. Alison said that
Council has a copy of the minutes of this meeting where
the votes were made and can be viewed on the Council
website. A copy of the minutes was emailed out to the
people who put their names down to receive them.

Ian Corbett said he would like the minutes to come to
him.

Ian Corbett then left the meeting.

Lesley said Ian Corbett had a point and maybe the
minutes should be publicly available within the
community.

Ian Corbett said the minutes used to go out with the school
newsletter, obviously that doesn’t happen any more.

Lesley suggested we think of ways to get the minutes out
there, and also give a written copy to Ian. She said that
she felt Ian Corbett had full right to know what was
happening with his wall – and we all agreed.

Alison suggested that we put any proposals in writing to
Ian and ask if he approves it. Lesley felt Ian Corbett
wants his original intentions for the wall to be honoured
and rightly so. Keith says he has consulted with Ian
before.

Maybe minutes could be displayed in the pub and dairy? The old school notices board could be placed at the shop.

**Section Negotiations**

Michael said that Jacqui says they are in the process of trying to search the titles.

Keith said the Planning Meeting was successful, but has been trying to get hold of Doug, but so far hasn’t been able to. The main topics that were raised were drainage, play area, new toilets, cycle way and cellphone coverage and future of the hall.

It is not certain yet when the next meeting will be.

Lesley asked if people who came to the planning meeting would like to come to our meeting? - Keith said he had it under control  Pauline thanked Keith for all the work he does as Chairman..

Ladies Night is on Tuesday 15th September.

Kim said she knew of somebody who might be interested in doing a ladies night – she will speak to Jacqui about this.

Keith said he had an email from “the sculpture guy” in Kimbolton, who would like to come to our next meeting and do a presentation. Ian asked if we would start that meeting a bit earlier than usual? Yes – next meeting will start at 6.30 pm.

Alison told us a bit about Kimbolton. They are planning a Rural Art Competition and hoping to make it into an event. Kimbolton is having a 600,000.00 makeover! Their community wanted Kimbolton to have a theme. They are wanting to get Visual gateways and a rustic look with fences & little gardens, to slow traffic and give the village a focal point to encourage people to stop.

**Meeting Closed**

**Next Meeting**

9.02 pm  
Tuesday 5th September 2017
MINUTES OF THE HALCOMBE COMMUNITY
HELD Monday 7 August 2017 7pm at the HALCOMBE TAVERN

PRESENT: Rachel Lane, Mel Henderson, Vicki Powell, Alex Short, Shane Casey, Richard Bain, Teresa Hancox, David McMillan (MDC), Jeannette Henderson.

1.1 APOLOGIES: Mayor Helen Worboys, Cr Alison Short, Cr Steve Bielski, Peter Beck, George Kereama, Ben Henderson.

1.2 CORRESPONDENCE INWARDS/OUTWARDS:
IN:
- Lathan Broadhead from Wanganui – his family plot in the cemetery is overgrown with ivy. He inquired as to whether this could be cleared.
- MDC – mobile recycling centre approval.
- Kiwi Rail said they have railway sleepers available for us (3 pallets) however the price has increased significantly to $800 per pallet of 25.
- MDC has credited the HCDG bank account 2016/2017 funds.
- Letter from Janine Hawthorne re supporting us applying to Westpac for being able to make payments via internet banking.
- Wayne Short inquired as to whether Stanway could share the Halcombe website & Facebook. This enquiry highlights the potential need to change the community groups name as the HCDG already encompasses Halcombe and surrounding areas i.e. Stanway, Kakariki, Tokorangi and along some of Mt Biggs Road.
- Sky have picked up their gear but did not charge for the set up.
- Mike Headly of Clive St. has received a letter from MDC with regards to the Knorp St/Halcombe Rd intersection.

OUT:

1.3 MINUTES of Last Meeting 3 July 2017:

Approved
2. Items for Approval/Information

2.1 FINANCIAL REPORTS:

- The HCDG have changed the dates for presenting their financials. These will now be presented calendar month (1st – end of the month) rather than following the bank statements, which don’t coincide well with our meeting dates. It is hoped this will be much easier to manage and report on.
- Rachel has reconciled the last 3 years of the HCDG bank statements (Westpac account). Please find these attached to these minutes for the record. A copy will also be sent to Janine Hawthorne. The Hall and Sports Ground account will also be done once we have internet banking sorted for the ANZ.
- Dave Curry has banked the cheque that was sent to him for the erection of the domain fence.

Halcombe Community Development Group Account (Westpac):

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance as at 1/07/17</td>
<td>$4,405.34</td>
</tr>
<tr>
<td>Deposits</td>
<td>3,032.05</td>
</tr>
<tr>
<td>Expenses</td>
<td>3,670.47</td>
</tr>
<tr>
<td>Closing Balance as at 31/07/17</td>
<td>$3,766.92</td>
</tr>
<tr>
<td>Unpresented cheques</td>
<td>123.99</td>
</tr>
</tbody>
</table>

Hall/Sports Ground Account (ANZ)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance as at 01/07/17</td>
<td>$15,782.65</td>
</tr>
<tr>
<td>Deposits</td>
<td>3,207.00</td>
</tr>
<tr>
<td>Expenses</td>
<td>4,271.31</td>
</tr>
<tr>
<td>Closing Balance as at 31/07/2017</td>
<td>$14,237.99</td>
</tr>
</tbody>
</table>

COUNCIL REPORT:

- ‘Go Shift’ – MDC on-line Building Consent process has gone live
- Long Term Planning – the process has begun
- Asset management plans and Hall reports are being done
- Speed limit reviews along Awahuri/Feilding road
- 81 pokie machines is the limit for the Manawatu region
- Council elections will be held in 2019
- Knorp Street closed as culvert has collapsed

3. Other Business
3.1 Community

**Meet Ya Neighbour (rugby match)**

Despite the lack of numbers, it was an awesome event and thoroughly enjoyed by those that attended. Well done and thank you to the organisers.

A $932.00 loss was made on the evening however the biggest disappointment was extremely poor support from the community. A lot of thought and energy goes in to organising and planning community events and it is felt that the lack of support for such mid-winter/evening events gives a clear signal that the community does not want them. It was discussed and decided that for the time being the HCDG will no longer organise such events and focus will be on supporting the one event that does successfully bring the community together, ANZAC Day.

This does however leave a challenging question... How do we build community in a “dormitory community” i.e. one where people leave to work, come home to ‘roost’ at night and don’t really want to venture out again?? This will be discussed further when we review our Community Plan.

**Mobile Recycling Unit** – One has been approved for Halcombe and David McMillan of MDC spoke to HCDG with regards to finding an appropriate site for the unit.

- These are shipping containers with slots
- Emptied twice a week
- Recycled items are to be rinsed
- Where should this be sited – away from main road but close enough not to be abused.
- Options – Rugby Club carpark and land between Pub and Fire Brigade were the two preferred options. David to speak with the land owners of both sites.

<table>
<thead>
<tr>
<th>Action Summary</th>
<th>Person responsible</th>
<th>Minutes date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>COMMUNITY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Halcombe community Civil Defence strategy: still progressing</td>
<td>Sue</td>
<td>Feb 2014</td>
</tr>
<tr>
<td>Soldier History: WWII</td>
<td>Richard + Jeannette</td>
<td>May 2014</td>
</tr>
<tr>
<td>Picture from Vicki: We need to decide where to put this.</td>
<td>Mel / All</td>
<td>July 2014</td>
</tr>
<tr>
<td>Community Calendar: Dates need to be loaded into it + it published on the website.</td>
<td>All to feed-in dates + Rachel to load</td>
<td>Aug 2014</td>
</tr>
</tbody>
</table>

3.2 Environment

**Walkway**
• New plaques to be glued and screwed into position
• Richie to put back the plaque that has been ripped out.
• Working Bee planned for the 20th Aug has been postponed.
• Stones to be places under the ‘Halcombe’ signs at either end of village when dry enough - Richie
• ‘Halcombe’ village sign needs cleaning with soap & water - Richie

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<thead>
<tr>
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<tbody>
<tr>
<td>Thank you, plaque, Rachel to organise a plaque for RAL to go on their “sponsorship wall”. – Needs to be put up</td>
<td>Rachel</td>
<td>Sept 2014</td>
</tr>
<tr>
<td>Balance of the Health &amp; Safety equipment to be purchased</td>
<td>Rachel</td>
<td>June 2016</td>
</tr>
</tbody>
</table>

3.3 Village Heart

• Railway Gate – Rachel still to follow up on this.
• CBD – Rachel to book a meeting with Brent Holmes for the next step in this process.
• Gavin (a fencer) will be sending a written quote to Rachel re the fence between the Tennis Court and Men’s Toilet.

Hall and Sports ground

• $1,000 was paid to Darryl to replace the Sports Ground sheep.
• Moa’s have used the hall
• Fireplace in the hall does not work – could this be fixed? (his has been “logged as a job” over a year ago...!)
• The new plastic mop buckets have broken – replace with metal type – a full reconciliation of what’s needed for the hall needs to be done.
• Newbury Hall visit – each committee member to do a drawing of the ‘New Look’ Halcombe kitchen & Bar areas and a list of what they think the hall need. This will be discussed fully at the September meeting.
### Policy for accessing Hall/Sports Ground funds:

- **Application form to be completed.**
  - Rachel
  - Feb 2016

### Carpet for supper room area:

- Quote required for this.
  - Mel
  - July 2014

### New Vinyl for Toilets:

- Quote required
  - Mel
  - Aug 2014

### Hall furniture:

- Replace with lighter tables and chairs
  - Mel/Karen/Rachel/Jeanette
  - Aug 2014

### Hall curtain:

- Needs to be repaired
  - Rachel / Mel
  - Dec 2016

### Loading ramp to be built

- Working bee
  - Dec 2015

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### 3.4 Development

- The Halcombe Community Trust has now been launched. The paperwork has been sent to the Charities Services for registration. Rachel gave a short presentation to Ian McKelvie on the 4 main issues affecting Halcombe and its region – Cell Phone Coverage, Police, Power & Flooding. Ian asked that Rachel share her presentation with Ben Henderson in his office. Ian McKelvie also congratulated Rachel on her most excellent presentation.

- New street lights have been installed – mixed feedback received – brighter close up but they do not have the same coverage, so appear darker from a distance.
  - Brighter upstairs at the pub
  - Teresa to speak to neighbours in the Mt Biggs/Hasting st area

- Cell Phone coverage – awaiting the August tender results before the next step is taken.

- Police – This is currenty with Ian McKelvies office.

- Community Plan – Our plan needs to revised (possibly some time in September). A separate meeting (or meetings) will be held for this. Dates to be discussed at the Sept meeting.

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### Action Summary

| DEVELOPMENT |
|------------------|-----------------|------------------|
| **Roading changes and tarsealing:** Community consultation required. | All | June 2015 |

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### 3.5 OTHER ITEMS:

- ANZAC Day – if we want to do big things then we need more funding/ideas.

- Flooding – Rangitawa stream & Ingham street – HCDG needs to approach Horizons about dredging the stream.

- Letter from MDC on Annual Plan submission has not yet been received. Rachel to write to Mayor.
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<thead>
<tr>
<th>Action Summary</th>
<th>Person responsible</th>
<th>Minutes date</th>
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Next Meeting Date: Monday 4th September 2017 at 7pm in the Halcombe Tavern
MINUTES OF THE RONGOTEA COMMUNITY COMMITTEE HELD IN
THE RONGOTEA COMMUNITY CENTRE ON THE 7th August 2017


APOLOGIES: M. Merritt

IN ATTENDANCE: Councillor(s) S. Campbell, H. Voss, A. Quarrie, P. Marsh, Mayor H. Worboys

MINUTES: The minutes of the previous meeting were confirmed.

M. Giles / B. Proctor

MATTERS ARISING:

Cemetery planting shelter trees scheduled for June or July. *Hasn’t happened as yet*

Back up generator: If a generator is needed in Rongotea, (power failure or CD emergency) one will be sourced form Feilding

Gazebo: M. Giles has the paint. Waiting for good weather before work can start.

Playground Report: The new bollards have arrived. MDC Health and Safety staff advise some of the existing bollards are too high. These need to be cut back.

Playground: No Dogs sign. Could MDC please advise when the “new dog signs” can be expected. Residents are complaining about people allowing their dogs in the playground.

The bins at the depot are emptied twice a week. Residents are reminded to please ring MDC (ph 3230000) if the bins are overflowing and need to be emptied. The glass bins have been overflowing at the weekends. A. Gloyn to monitor this and ring MDC if they need emptying.

Unfinished Driveways: MDC have no plans to finish the driveways. However we ask for an inspection to be done as we feel driveways are a MDC responsibility and should be maintained by them and some in the village do not look very good. *Action: M. Giles to ring D. Tate*

Park over sign: Needed for the area by the dump station. Update needed from MDC

*Action: P. Gatchell / S. Campbell to contact J. Hawthorn*

Cherry Trees: These trees need pruning urgently. It should be scheduled maintenance

*Action: S. Campbell*
Rongotea Cemetery: Job no. 39585 has been lodged asking for some more draining to be done in the cemetery. Cr Campbell advised a drainage review within the district is about to be carried out. This job could be added to this review. **Action: S. Campbell to follow up**

Recycling Depot. A security camera & sign is needed here. Approx cost $460. We are still waiting for Regulatory Manager to advise outcome of speaking to Senior Compliance Manager about funds. **Action: S. Campbell to follow up**

Planned Safety Improvements - Safety Improvements Green Road and Rongotea Road intersection. Roading Asset Engineer stated 26.10.2016 MDC aimed for tender and construction late 2017. Has this been approved? **S. Campbell to follow up**

Submissions: A letter from MDC with outcomes is expected.

Rongotea Round-a-bout. no feedback received.

Trees at Severn St end of Medway Street. This is a safety issue as the trees reduce visibility. And are a traffic hazard as they are on the edge of the drain. Will be rung in to get a job number **Action: M. Giles**

Civil Defence Planning: G. Morris and C. Harper have agreed to be co-ordinators for CD as they have experience from the last floods.

Village Roads – some of our roads are showing wear at the sides and need attention. Is it possible to be included in an inspection? **Awaiting feedback from MDC**

Drains – some drains are in need of spraying – especially those in Severn Street, choked with agapanthus. **Awaiting feedback from MDC**

INWARD CORRESP & OUTWARD CORRESP: Nil

GENERAL BUSINESS

Barking dogs: there have been complaints from residents about dogs barking in the daytime. Residents should ring MDC with their concerns. MDC advise this may also bring attention to unregistered dogs.

Burglaries: Are on the rise in the Rongotea area. Residents are asked to be vigilant. There has been a rise in the number of alarms and monitoring systems being installed this year.

Ohakea: Pilots from Singapore will be training in their F16 jets in a 4 week trial. This trial could lead to air crew from Singapore living in the district and training at Ohakea for longer periods.
Awahuri Rd to Feilding. A proposal to make this road an 80km area has been made. If residents wish to make comment a submission can be made.

**Park over sump.** Concern was voiced about rugby players washing their boots with the dump station gear as it was thought stones from the boots could get into the pump.

Meeting closed: 8:50pm

**Next meeting: Monday 4th September 2017 7:30pm at Rongotea Community Centre**
Waituna West Community Meeting Held at the Waituna West Hall

9th August 2017 7:30pm

Present:

Community – Maryanne Shannon, Hugh Hare, Jeremy Cumming, Scott Clare, Greg Shannon, John Williamson

Council – Cr. Andrew Quarrie, Janine Hawthorn, Cr. Philson Marsh

Apologies: Mike Wills, Marija Hare, Ross Brannigan (who was going to give an update on emergency procedures at the school)

Treasurer’s Report:

- Balance at 31-4-2017 $1,839:39
- Income from hall hire $200:00
- Expenses (Electricity) $154:35
- Balance at 31-7-2017 $1,885:04

Jeremy Cumming requires payment for Genesis Energy of - $90:00

Electricity is over and above normal by - $40:00

Playcentre is to pay $100:00 for hall use

School to be invoiced for hall use - $400:00

Catherine Jacobs is also to pay $100:00 for hall hire

Report accepted 1st Maryanne Shannon

2nd Scott Clare

Minutes of previous meeting – confirmed as correct

1st John Williamson

2nd Scott Clare

Council Report:

The concerns raised at the last meeting regarding visibility at the junction of the Tapuae-Waituna road and SH54 by the Waituna bridge had been taken to NZTA, but apart from agreeing to trim some bridge-side trees, no further action was being considered at this time. The story was told of limited funding due to it all being siphoned off to Auckland, so the likelihood of getting something worth-while done was low. However it has evidently been escalated to NZTA’s Journey Manager, who may be able to sort something out.

The conversation drifted back on to the state of the local roads and how maintenance is just being met, and with a projected 22% growth in road use with current funding, a gradual
deterioration is predicted. It was suggested that a targeted extra rate be imposed to improve this calamitous situation.

It was noted by Maryanne that roading contractors, particularly on the metal roads in the area have greatly improved their service.

Janine will bring along the new Emergency Management Officer next meeting.

**General Business:**

**Hall Verandah** – Top-up funding by Council has been approved for this up to $5000.

Recreational Services is to get back to us with a written quote.

**Management Plan** – This has been received from Rachel Carr for hall use for the current year, and forms need filling.

**Rubbish** – Rubbish was briefly touched upon, with the indication that it was generally working okay having the once a week road-side pick-up, and apart from the odd TV set, the bin at Stormy Point was meeting the purpose. Just. It was pointed out that if a more local dump site could be found it would make the exercise a lot cheaper.

**Cemetery fence** – The observation has been passed on to the committee that the school lambs and sheep had been making their way into the cemetery, and it was suggested that it would be a good idea to have the fences checked and upgraded as necessary. This recommendation is to be passed to Council.

Moved Maryanne Shannon

2nd John Williamson

**School Report:**

**Roll** - 61 at this time, with a few more to move up from Playcentre.

**Glen Richardson** is resigning, and will leave at the end of this term, moving to take up a position at Manchester Street School. It is proposed that his vacancy be filled by a temp for the rest of the year, with a new Principal being found for the start of the 2018 school year.

**Worksafe**- report is pending.

Meeting ended at 9:00pm

Next meeting is on Wednesday 8th November 2017
COMMUNITY MEETING MINUTES, RANGIWAHIA HALL: 16 August 2017, 7.30pm

PRESENT: Geoff Le Quesne, Fiona Morton, Rodney Wilson, Tony Waugh, Mark Dickins, Janine Hawthorn (MDC), Cllr Hilary Humphrey, Nicola Martin, Roger McKinnon, Greg Clifton, Steve and Mary Bielski, Nicola Murphy, Sue Jex, Marcia Gresham, Shelley Hopkins, Chris Gallavin

APOLOGIES: Anna Hayward-Smith

PREVIOUS MINUTES
Minutes from the previous meeting of 15 June 2017 taken as read and recorded as being true and correct. Headings noted.

M/S: Greg Clifton/Mary Bielski

Kimbolton Rural Sculpture Festival
Meeting commenced with a presentation from the Kimbolton Rural Sculpture Festival Trust. It is intended for this festival to take place annually, commencing in April 2018. The festival is loosely based on a 4-day festival ‘Spirit of the Land Lockhart Festival’, Australia.

Intended to unleash the creativity of rural people throughout New Zealand, celebrate rural sculpture, arts and crafts and to engender a beneficial effect on health & wellbeing when creating art

The focus will initially be on rural sculptures, with a prize pool of $10,000 - $15,000. Extensive opportunities for growth within the festival (inclusion of fine art) over time, with fundraising opportunities available to various groups.

Intended to showcase local talent, food, musicians, as well as breaching a growing rural/urban divide through guided farm tours to local properties. Will include fun family events such as ‘Top Town.’

Presentation was to inform the community of the event and to make aware of possible opportunities that existed. Next steps for the Trust is to grow and develop networks and communication, generate a web presence and obtain additional funding to the $5,000 already secured. The presentation was well received by the Community, with positive feedback.

Use to be made of existing community networks such as email newsletter (via Nic Martin), facebook page https://www.facebook.com/RangiwahiaCommunity/ and also via Mary Bielski and the Irongates website http://www.irongates.co.nz/

MATTERS ARISING

1. Working Bee
The working bee to prevent the back of the hall being used as a thoroughfare is still to take place. Nic Martin asked what was to be done with the pedestrian gate and railings previously purchased, as these had been paid for by the Community. This to be determined at next meeting. Possibly could be onsold if someone in Community wanted them.

ACTION: Doug Brodie, Steve Bielski and Geoff Le Quesne to sort and install posts
Nic to confirm size of rails
2. **Dress Circle Lookout**
   Still concerns regarding a) people being stupid (burnouts) and b) visitors getting stuck. Steve to follow up with David Sweet. Possible options to be looked at include metalling and rolling. It was queried whether it would be possible to have a tarseal verge. Steve to talk to Council in first instance to see if this could be looked at for this financial year. If not, then look to making a submission to the Annual Plan for the next financial year.

   **ACTION:**
   - Steve to check in with David about his thoughts.
   - Steve to check with Council regarding possible tarseal verge

3. **Wandering animals**
   The heifer from behind garage had got out. It is not tagged. Exact ownership is unclear. It has horns and is difficult to handle. Steve to follow up with Jack. The wandering pig has not been out so much recently. It too can be difficult to manage, and has caused damage in the past.

   **ACTION:**
   - Steve to check in with Jack regarding heifer.
   - MDC Animal Control to be contacted if animals are loose, and cannot be reasonably returned.
   - MDC to write to pig owner regarding ensuring it is adequately contained.

4. **Farm Plastic Waste**
   Steve provided update regarding options for disposal of silage/plastic wrap. If a bin is hired, then it is $1,200 for the year. Discussion on Plasback Company. Shelley said they were hard to fit stuff into. It was requested asked if Kawakawa Rd recycling depot would take silage wrappers (as recycling, not as waste). Shelley will ask Federated Farmers what is supposed to be done with wrap. It is not supposed to be burnt or buried.

   **ACTION:**
   - Shelley to contact Federated Farmers regarding appropriate disposal of silage wrap.
   - Steve to ask whether silage wrap would be accepted at Kawakawa Rd as recycling.

**GENERAL BUSINESS**

5. **Correspondence**
   **Inwards**
   - MDC submission outcomes (email response noted in previous minutes)
   - Janine Hawthorn - Transpower Community Care Fund opportunities [www.transpower.co.nz](http://www.transpower.co.nz)

   **Outwards**
   Nil

6. **Financials**
   Tabled by Mary Bielski.
OnLine Account - $3,548.62
GoAccount – $149.80

M/S Mary Bielski/Nic Martin

GENERAL BUSINESS

7. **$2,700 Expenditure**
Discussion on project options. Mary moved Stage Curtains to be done in the financial year. Money available is $3,405.

M/S Mary Bielski/Nic Martin
Carried

**ACTION:** Mary to contact Donna to instigate

8. **Police comment/Mark Dickins**

9. **Neighbourhood Support (NS) - Gary Stoneley**
Gary Stoneley gave a brief history of NS. It is a communication and support network, which grew significantly following the 2004 flood event. There are 25 areas in Manawatu. It is a very large, and is intended to include who can provide assistance e.g. diggers/tractors/generators. It is intended to identify who has the greatest needs. There are limitations with communication, but use is made of facebook, email, etc. However, 30/40% of population are not using email. Networks still need improving. Moving towards developing a push notification (for cellphones). NS is the communities formal support system. Information and contacts are stored on server. This information is accessible to key contacts and it is possible to target areas e.g. down to road level rather than a blanket approach. NS there for networking purposes. People can keep their information up-to-date via this website. https://www.manawatuneighbourhood.org/registration-page

A chocolate bar if you can name the road which the website background picture is taken... (redeemable at next community meeting in November).

10. **Hand supports in toilets**
It was noted that there are no assist handles in toilets. Council to be asked if installation of these is possible in a toilet cubicle in each (men’s/women’s).

M/S: Shelley/Nick Murphy

**ACTION:** MDC to investigate possibility of installing

11. **Hall is election venue**
It is confirmed that the Rangiwahia Hall is an election venue for the 23rd September 2017.

12. **Query regarding Rangiwahia Reserve**
Bridgette Query queried what community meeting was expenditure of $4800 approved for MDC Rangiwahia Community funding agreed for installation of carpark on paper road to Rangiwahia Reserve installed mid-2016.

This matter was also discussed at the November 2016 meeting and recorded as ‘no further action from the Community required.’ MDC also advised at the November 2016 meeting that MDC will deal with these matters. However, for completeness, the paper trail information is noted below.

Response: The minutes of 29 October 2012, 17 April 2013, 18 February 2013, and 19 August 2013 all include discussion on improving, maintaining and adding gravel to the Rangiwahia Reserve area and entrance. No disagreements to improving this area are recorded in the minutes. The minutes of 17 April 2013 note that a submission would be made to MDC to improve and maintain the road and access. $5,000 was allocated in the 2013/2014 Annual Plan and was rolled over until the work was undertaken in 2016. This $5,000 was not Rangiwahia Community funded.

13. Post Snow Storm Comments
Discussion around July’s snow events was had. Overall Rangiwahia coped well. Noted that those that were worst affected were those who had moved into the area for cheaper housing rental, into houses with limited insulation and no firewood. These people had not necessarily made themselves known to neighbours. Individually the roads had essentially broken into little ‘sub’ groups and looked after each other as ‘cells’ within the wider community.

The majority of those without generators had either purchased one as soon as the access routes were clear, or had been supplied one by neighbours. Most people are aware that Civil Defence message is that you need to be able to fend for yourself in the short term.

Communication networks were affected (landlines, cellular). The InspireNet internet system did not seem to be affected (but did require power at houses). There were issues around status of roads – with a road closed sign North of Kimbolton, but no road closed sign coming in off Mangaweka. Road closed signs took a while to be put up.

Full road clearing was very slow. Community felt that safety danger spots should have been ‘blown through’ first, rather than systematically working the way up the road (Rangiwahia to Kimbolton Rd). Sometimes road crew had finished work but road closed signs remained up and/or signs had been taken down, but road status was still ‘closed.’ This impacted access to farms by farm fuel supply trucks, as they wouldn’t go down a road that was ‘closed.’

Earlier there were issues with people ignoring road closed signs to view the snow, and travelling at pace along road.

School Bus run was affected. School bus did not run on Monday and Tuesday. Travelled a reduced route Wednesday-Friday as safety concerns regarding blind spots on some corners (hence the comment around making danger spots clear, before systematically clearing road).

Insurance companies would not necessarily provide cover for those who didn’t live within the road closed area but were still needing to travel it (checking on friends and family).
Community unclear on actual road closed status – was it ever actually formally closed by MDC, or was it a management tool employed for H&S purposes i.e. if there was an accident would in fact Insurance have had to provide cover because the road was not ‘actually’ formally closed?

PowerCo and Scanpower responses good. But there were issues with communication from electricity providers (e.g. Genesis) to electricity infrastructure (e.g. Powerco). For example, Genesis would state that power would be restored by Monday evening, but lines were still down on individually properties. Message regarding private lines down (past transformers), was probably something people had forgotten about. But Genesis needed delineate this point when stating ‘power will be restored.’

While Manawatu Support had been out to dropped off some provisions, perhaps a frozen chicken isn’t the best food item to be providing to someone who a) has no power to cook it, and b) is struggling to keep the generators running on the freezer to keep meat frozen. However, the gesture was appreciated, but perhaps these responses needed to be earlier?

14. MDC update
   In 2018/19 – the bitumen replacement at the cemetery entranceway will be carried out
   In 2020/21 – the cemetery fence will be replaced

   Hilary advised that all community minutes will now be included in Council agenda’s and on the MDC website.

   The Council is beginning to undertake consultation on gambling and dangerous buildings. Preparation on the LTP is starting next year.

   Hilary queried whether this was the opportunity for the Community to review the Community Plan, with a view to prepare to comment on the LTP.

The meeting ended at 9.50pm.

*** Next Meeting: NOVEMBER ***

INDIVIDUAL ACTIONS
6. Doug Brodie, Steve Bielski and Geoff Le Quesne to sort and install posts for working bee
7. Nic Martin to confirm size of rails previously purchased.
8. Steve to check in with David Sweet about ideas for management of vehicles at Dress Circle lookout.
9. Steve to check with Council regarding possible tarseal verge at Dress Circle lookout
10. Steve to check in with Jack regarding ownership and future management of heifer
11. Shelley to contact Federated Farmers regarding appropriate disposal of silage wrap
12. Steve to ask whether silage wrap would be accepted at Kawakawa Rd as recycling.
13. Mary to contact Donna to instigate making of stage curtains

COUNCIL ACTIONS/COMMENTS/QUERIES
3. MDC to write to pig owner regarding ensuring it is adequately contained, and any damaged is remedied.
4. MDC to advise feasibility of tarseal verge at Dress Circle lookout
5. MDC to investigate possibility of installing assist hand rails in toilets
Minutes
Colyton Community Committee Meeting
30th August 2017, 7:00 pm
St Andrew’s Church

Present: Graham Conlon (Stand in Chair) Maurice Bromley, Kaye and Laurie Bradbury, Garry Young, Cllr Phil Marsh, Daniel Thornton, Jackie Searle, Reuben Smith, Jeff Dickins, Colin Worthington

<table>
<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Action (who)</th>
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<tbody>
<tr>
<td>1</td>
<td>1.1</td>
<td>Apologies</td>
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<tr>
<td></td>
<td>1.1</td>
<td>That the following apologies be accepted:</td>
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<tr>
<td></td>
<td>1.1</td>
<td>Stu Bradbury, Donna MacMillan, Jody Simpson, Rose Garforth, Peter Olsen, Brent and Julie Sellens, Helen Worboys, Michael Ford</td>
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<tr>
<td></td>
<td>1.1</td>
<td>Graham/Maurice Carried</td>
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<td>1.2</td>
<td>Correspondence</td>
<td>Inward:Nil</td>
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<td></td>
<td>1.2</td>
<td>Outward:Nil</td>
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<td></td>
<td>1.2</td>
<td>Moved/Seconded Carried</td>
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<tr>
<td>1.2</td>
<td>Confirmation of Previous Minutes</td>
<td>That the minutes from the previous meeting held on (date) be accepted as a true and correct record.</td>
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<td></td>
<td>1.2</td>
<td>Graham/Reuban Carried</td>
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<tr>
<td>1.3</td>
<td>Matters Arising</td>
<td>Facebook Page:</td>
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<td></td>
<td>1.3</td>
<td>Jody has set up the facebook page called “Colyton Community Committee”. If you have any photos of the village that we could add to it, events coming up, ideas for posts to include then please email them through to Graham who will put them up. We will also post the minutes of this meeting up along with next month’s agenda when we have it.</td>
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<td></td>
<td>1.3</td>
<td>Garry to Pursue</td>
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<td>1.3</td>
<td>Speed Limits / Roading:</td>
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<td>1.3</td>
<td>Garry has just returned from overseas and so will be liaising with council roading shortly re monitoring.</td>
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<td>1.3</td>
<td>Brent Holmes will attend the meeting in September.</td>
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<td>1.3</td>
<td>Re the school parking, if the school were to lose its orchard in order to increase parking, the trees could be relocated elsewhere in the village. Graham is looking into sponsorship for fruit trees to plant for public use on the Church’s land and between the Village hall and Daryl’s land.</td>
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<td>Graham will contact the School re drone.</td>
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<td>1.3</td>
<td>Graham offered to use the FAHS Drone Unit to film the school at the end of the day to get an accurate picture of what happens.</td>
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<td>No.</td>
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<td>Re the Taonui Road Footpath, Higgins have been to view but we have no further feedback.</td>
<td>Garry to contact roading manager.</td>
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<td>Communications:</td>
<td>Graham to advertise on FB as soon as we have confirmation.</td>
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<td>We are expecting James Watts from Inspire to attend our next meeting. We will need to advertise this meeting strongly to get as many residents as possible to attend.</td>
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<td>Some fibre is currently being laid in the village.</td>
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<td>The issue of Flooding was tabled till the next meeting.</td>
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<td>2</td>
<td>Items for Approval/Information</td>
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<td>2.1</td>
<td>Finances</td>
<td>There have been no changes to the finances and, since we do not have a bank account, there was no report.</td>
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<td>2.2</td>
<td>Community Plan (where applicable)</td>
<td>Please see matters arising above.</td>
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<td>2.3</td>
<td>Community Projects</td>
<td>Progress on projects: Village Hall timeline. Peter has spoken to the village hall ctte and has received the go ahead for this. Graham has approached Joe McMenamin, a local artist who has a fine track record of producing large scale murals for schools and local councils. He has quoted for designing and installing a mural on the North Wall of the Hall. This would be $5000. It would include all materials and running workshops for the school and local groups so we can all contribute. It is possible that we could obtain sponsorship for the materials which would reduce the cost. Graham has prepared a bid for funding from MDC Creative Communities which is included with this document. The commitment from this committee is to allocate $1000 towards the costs. We would require a matching commitment from the Hall Ctte, and would seek additional support from the Lions. Graham / Kaye Carried.</td>
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<td>No.</td>
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<td>Proposal that the funding application be accepted and sent in as tabled.</td>
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<td>MDC Community Project Funding Balance: $2700</td>
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<td>3</td>
<td>Other Business</td>
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<td>3.1</td>
<td>Subcommittee Reports</td>
<td>It was agreed that a subcommittee would be formed to investigate the proposed footpath from the village hall to the school. This would consist of Garry, Laurie and Colin. If you would like to be involved in this sub committee, please contact Graham or Stu.</td>
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<td>4</td>
<td>Council Matters</td>
<td>Update from Liaison Councillor on current MDC activities.</td>
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<td>The Annual report has just been completed and will be ratified at next weeks Strategic Planning and Policy meeting. Highlights from the year have been, lower borrowings than budgeted, higher income received and reduced expenditure. Although some of the work scheduled to be completed has been carried over into this financial year, the Council has been able to set the lowest rate increase across the District for the last 6 years. Council now moves into developing the next three years programmed works as part of the ten year LTP (Long Term Plan). Some questions were tabled and discussed.</td>
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<tr>
<td></td>
<td>Meeting Closed</td>
<td>Time 7:50 p.m.</td>
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<td></td>
<td>Next Meeting</td>
<td>27th September, 7:00 p.m, St Andrew’s Church.</td>
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</tbody>
</table>
**Present:** Reuben Ebrey (Chair), Hugh Swears, Chris Rosvall (Secretary), Brian Pinker and Brian Rosvall.

*In Attendance: Cr Howard Voss, Cr Andrew Quarrie (MDC), Cr Phil Marsh, Mayor Helen Worboys and George Annear.*

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<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Action (who)</th>
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<tbody>
<tr>
<td>1</td>
<td><strong>Procedural Matters</strong></td>
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<tr>
<td></td>
<td>Reuben extended a welcome to all present.</td>
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<tr>
<td>1.1</td>
<td><strong>Apologies</strong></td>
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<td></td>
<td>Apologies were received from: Janine Hawthorne (MDC) and Marty O'Fee</td>
<td>That the apologies be accepted.</td>
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<td>Moved: Brian</td>
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<td>Seconded: Pinky</td>
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<td>1.2</td>
<td><strong>Confirmation of Minutes</strong></td>
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<td></td>
<td>That the minutes from the previous meeting held on 1st August 2017 be accepted as a true and correct record.</td>
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<td></td>
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<td>Moved: Pinky</td>
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<td></td>
<td></td>
<td>Seconded: Brian</td>
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<td>1.3</td>
<td><strong>Matters Arising</strong></td>
<td>Nil</td>
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<td>1.4</td>
<td><strong>Correspondence</strong></td>
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<td></td>
<td>Inward</td>
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<td></td>
<td>email 6th Aug – George Annear re Te Waiora meeting re HB Clinic</td>
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<td>emails – several from Creative Enterprise students re questions.</td>
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<td>email 7th Aug – Doug Tate re gift for Chris Barclay</td>
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<td>email 8th Aug – Phil Marsh re water supply</td>
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<td>email 8th Aug – Janine Hawthorne re Transpower funding</td>
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<td>email 16th Aug – Janine Hawthorne re New Zealander of Year awards.</td>
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<td>email 16th Aug – Jennah Woods re Muapoko Street signage</td>
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<td>email 16th Aug – Mayor Helen Worboys re 2017-18 submission</td>
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<td>Outwards:</td>
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<td></td>
<td>• emails to Creative Enterprise students</td>
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<td>• email to Cnr Phil Marsh re HB water supply.</td>
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<td></td>
<td>• email 7th Aug - to Doug Tate thanking MDC for help with gift.</td>
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<td></td>
<td><strong>That the Inwards correspondence be received and outwards be approved.</strong></td>
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<td></td>
<td></td>
<td>Moved: Brian</td>
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<td>Seconded: Pinky</td>
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<tr>
<td>2</td>
<td><strong>Items for Approval/Information</strong></td>
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<tr>
<td>2.1</td>
<td><strong>General Business</strong></td>
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<td></td>
<td>Intersection sign blocking clear vision update. Reuben advised that he shall be in a position to follow through with this now he is back from conference.</td>
<td>Reuben</td>
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<tr>
<td></td>
<td>Area behind public toilets cleared and sown – plans for development. Reuben reported that Marty had been contacted by the Professional’s Land Agent regarding replacing the noticeboard at the entrance to the village.</td>
<td>Marty/Chris</td>
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<td></td>
<td>After discussion they decided that a barbeque for the picnic area may be donated instead. Information to be sought re placement of BBQ if erected in the area by the public toilets.</td>
<td>Reuben</td>
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<td></td>
<td>Suggested we check with either Phyl Raxworthy or with members of the Nga Manu Taiko committee who meet</td>
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<td>No.</td>
<td>Item</td>
<td>Action (who)</td>
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<td></td>
<td><strong>Painting of the reserve fence walkway fences.</strong></td>
<td>Marty/Chris</td>
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<td></td>
<td>Reuben has organized for this to be done. Just awaiting the</td>
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<td></td>
<td>Fire Brigade’s assistance in washing down the fences ready</td>
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<td></td>
<td>for painting.</td>
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<td></td>
<td><strong>Completing of picnic area behind Hall / Surf Club.</strong></td>
<td>Marty</td>
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<td>George advised that the Trust was waiting for the Surf Club</td>
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<td></td>
<td>to set up and install the glass panels before any more was</td>
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<td></td>
<td>done in this area. Community committee member to contact Alec to</td>
<td>Reuben</td>
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<td></td>
<td>see if they require any help to set up glass panels with gardens</td>
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<td></td>
<td>as originally planned.</td>
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<td><strong>Skate Park.</strong></td>
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<td>Reuben enquired as to whether MDC had anyone we could contact who</td>
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<td>had experience with Skate Parks. Ours is in dire need of attention.</td>
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<td>The Mayor suggested we contact the Youth Ambassadors from Feilding</td>
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<td></td>
<td>to help with sorting out Skate Park design. They can be contacted</td>
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<td></td>
<td>through Shane Casey MDC. George felt it was imperative that the</td>
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<td></td>
<td>half court be left, as it was used on a regular basis.</td>
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<td><strong>Surf Club – Pinky has obtained tables and chairs that may be</strong></td>
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<td></td>
<td>of use to the Surf Club.</td>
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<td><strong>Old Pine trees (owned by MDC) on other side of stream need</strong></td>
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<td>removing and natives planted in their place. Reuben has</td>
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<td>approached someone to get an assessment on the value of trees.</td>
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<td>Further investigation of vegetation already growing in area to be</td>
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<td></td>
<td>carried out.</td>
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<td><strong>Speed restrictions on beach.</strong> The speed gazetting for Himatangi</td>
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<td>Beach is going to the 21 September Council meeting. Following that</td>
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<td>meeting, it will then go out for public consultation. Our committee</td>
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<td>has been identified as an interested party so will be directly</td>
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<td>consulted with. Our committee will be receiving a copy of the report</td>
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<td>once it has been signed off by council.</td>
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<td>Currently a balance of $7,620 for projects in the 2017/2018 year.</td>
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<td>Locals to be given to the end of November to put forward their</td>
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<td>suggestions on where they would like this project money to be spent</td>
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<td>in the village. A new mini putt course?</td>
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<tr>
<td>2.2</td>
<td><strong>Community Plan Subcommittee Reports</strong></td>
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<td>Village Entrance: Massey Creative Enterprise students will be</td>
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<td>presenting a draft of their design for the village entranceway</td>
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<td>to community committee members in Wellington on 13th September.</td>
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<td>Marty, Chris and Reuben attending. Cr Marsh (who has had a great</td>
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<td>input into the new signage) has been invited to attend as well. The</td>
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<td></td>
<td>student’s final design will be displayed in our community hall</td>
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<td>later in the year.</td>
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<td></td>
<td><strong>Signage for Village Streets.</strong> Information compiled by Phyl Raxworthy**</td>
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<tr>
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<td>for our community plan along with information from reliable</td>
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<td></td>
<td>sources to be verified with iwi before signs finalized.</td>
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<tr>
<td>3</td>
<td><strong>Council Matters</strong></td>
<td></td>
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<tr>
<td>3.1</td>
<td><strong>Councillor Update</strong></td>
<td>Chris</td>
</tr>
<tr>
<td></td>
<td>Cr Voss advised that the council now has a permanently established</td>
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<tr>
<td></td>
<td>committee, so this is a positive for the area. Council is now</td>
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<td>taking Community Committee minutes to their meetings where they</td>
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<td>will be read out, so Cr Voss requested that we send them to council</td>
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<td>as soon as possible following our local meetings. We confirmed to</td>
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<td>Cr Voss that we had received an answer from the MDC re our</td>
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<td></td>
<td>submission. Chris to write a letter of thanks.</td>
<td></td>
</tr>
</tbody>
</table>
3.2 Other Matters

<table>
<thead>
<tr>
<th>No.</th>
<th>Item</th>
<th>Action (who)</th>
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<tbody>
<tr>
<td></td>
<td><strong>Rates</strong> – MDC rates high compared to other areas – waste water upgrade in Feilding a large cost but these costs will not affect Himatangi Beach. <strong>Water</strong>: Cr Marsh stated that the new water tank installation will ensure the village is well equipped for the future. <strong>Sewerage</strong>: Reports from locals that farmers are spraying straight manure on farms around here. Cr Marsh advised us, that if ponding of this sewerage was seen by locals, to notify Horizons <strong>Elections</strong>: Future Council Elections. It was confirmed that voting system will be ‘first past post.’ <strong>Police</strong>: Mayor spoke on Police restructuring – Area has been experiencing robberies - missing trailers and in one case, a house load of appliances. Key agencies met but a lot of things challenged by police. Shall be having another meeting in 2-3 months. The Mayor felt there was a need for more police to be stationed in Manawatu area. <strong>MDC Consents</strong>: Can be applied for ‘On line’ now, so all information is loaded up front – shall be beneficial to client as checking up can be done to see where your consent is up to. <strong>Growth</strong>: Huge growth spurt in area. 14-16 houses being built per month at present. <strong>Mangaweka bridge</strong> to be replaced. Locals would like the old bridge to remain as a tourist attraction and to use for future horse/bike track. May be too costly as it will need to be maintained to a safe standard. <strong>Jets from Singapore</strong> here for training exercise. Stationed at Ohakea. Good relationship with Singapore being established. Night flying shall be taking place. The Mayor advised that there were now 9 Projects for Central NZ ready to go to Government. She also advised that Gambling machines in the MDC area had been reduced from 102 to 85. Our Mayor encouraged the HB committee members to use the MDC Youth Ambassadors. Cr Marsh suggested we invite them to speak at a local meeting. Chris to contact the Surf Club to incorporate time for a meeting so they could be included. <strong>Civil Defence</strong>: Cnr Marsh advised that Ross Brannigan is passing over some of his workload to MDC.</td>
<td></td>
</tr>
</tbody>
</table>

|     | **Signs** on HB public toilets to be clearer on Changing Rooms. **Retirement Afternoon Tea** held for Senior Constable Chris Barclay went well, with him receiving speeches from several who were present, along with gifts. Yummy food was enjoyed by all. Thanks to the HB Trustees for organizing this event on behalf of the community. **HB Christmas Parade**: Murray and Marie Wilton from Property Brokers, will be organizing the Xmas Parade again this year. To be held on Saturday 9th December to follow on after Coast to Coast Bike Ride. Our Mayor, Helen Worboys has offered to Judge the floats etc. |

3.2 Other Matters

Meeting Closed
Next Meeting 8:30pm
3rd October 2017 at 7.30 pm in HB Community Hall.
July 2017 Snow Storm Event Funding Request

Purpose

This report requests funding approval for costs associated with clean-up and permanent reinstatement works resulting from the July 2017 snow storm.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That the Council approve funding of $3,563,398 for the response, clean-up and permanent reinstatement of the Roading Network following the July 2017 snow storm event.

Report prepared by:
Darryn Black
Asset Management Engineer

Approved for submission by:
Aimee Flanders
Acting General Manager - Infrastructure

1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

| Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand |
|---|---|---|---|---|
| Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga. | The Manawatu will attract and retain residents. | Manawatu district develops a broad economic base from its solid foundation in the primary sector. | Manawatu and its people are connected via quality infrastructure and technology. | Manawatu’s built environment is safe, reliable and attractive. | Manawatu District Council is an agile and efficient organisation. |
2 **Background**

2.1 On 12 July 2017 the Manawatu District was hit by an isolated weather event. Heavy snow fell in northern areas of the district, central and southern areas were affected by heavy rainfall.

2.2 The event caused significant disruption mainly in the northern areas with many road closures caused by snow, slips and road drop-outs. Central and southern areas were affected by isolated surface flooding.

2.3 Wet weather during the month following the storm caused continuing issues with further slips and dropouts occurring. This hampered the contractors clean-up programme as some roads that had been cleared after the initial storm required ongoing attention. The initial clean up estimate also increased due to this extra work.

2.4 As at 5 September 2017 the clean-up work was 67% complete and MDC staff were in the process of validating estimates presented by the road maintenance contractor for permanent reinstatement work to repair road drop-outs and slips at eighteen separate sites.

2.5 The costs for this work qualifies for NZTA subsidy under work category 141 Emergency Work.

2.6 NZTA funding rules for emergency work allow local authorities to claim costs exceeding 10% of the authority’s approved maintenance and renewal programme at an advanced Financial Assistance Rate (FAR). For MDC this means that once costs associated with this event exceed $1.01M the FAR increases from 53% to 73%.

2.7 An application has been submitted to NZTA to fund the costs associated with this event.

3 **Discussion and Options considered**

3.1 MDC staff are considering permanent reinstatement options for seventeen dropout sites and one large slip. Conservative estimates have been used to formulate the total cost of the event. The most cost effective whole of life options will be chosen so the total cost of the event may be less than the estimate for permanent reinstatement work requested in this report.

4 **Operational Implications**

4.1 There are no operational implications to consider.

5 **Financial Implications**

5.1 The total cost of the event is estimated as follows;

<table>
<thead>
<tr>
<th>Description</th>
<th>$</th>
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</thead>
<tbody>
<tr>
<td>Initial response and clean-up to 5/9/17</td>
<td>876,881</td>
</tr>
<tr>
<td>Estimates for remaining clean-up at 5/9/17</td>
<td>518,058</td>
</tr>
<tr>
<td>Estimates for permanent reinstatement</td>
<td>2,168,459</td>
</tr>
<tr>
<td><strong>Total Cost</strong></td>
<td><strong>3,563,398</strong></td>
</tr>
</tbody>
</table>

5.2 This cost is not budgeted for in the 2017/2018 annual plan budgets. Current budget allocations do not have sufficient funds to cover this expenditure and as is normal practice funds will be transferred from the Roading Reserve.
5.3 The Roading Reserve is in deficit and does not have sufficient funds to cover the local share expenditure, it will need to borrow the local share amount of $1,164,838. Sites requiring permanent reinstatement will be reviewed to determine the most cost effective whole of life options.

5.4 The table below details the funding split between the NZTA FAR and MDC local share amount.

<table>
<thead>
<tr>
<th>Description</th>
<th>MDC Local Share</th>
<th>NZTA Subsidy</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost at normal FAR (53% subsidy)</td>
<td>$476,394</td>
<td>$537,211</td>
<td>$1,013,605</td>
</tr>
<tr>
<td>Cost at advanced FAR (73% subsidy)</td>
<td>$688,444</td>
<td>$1,861,349</td>
<td>$2,549,793</td>
</tr>
<tr>
<td>Total Event Cost (costs to date and estimates for remaining cleanup and permanent reinstatement)</td>
<td>$1,164,838</td>
<td>$2,398,560</td>
<td>$3,563,398</td>
</tr>
</tbody>
</table>

6 **Statutory Requirements**

6.1 There are no statutory requirements to consider.

7 **Delegations**

7.1 The Council has authority to consider this matter.

8 **Consultation**

8.1 Consultation is not required.

9 **Cultural Considerations**

9.1 There are no cultural considerations regarding the content of this report.

10 **Conclusion**

10.1 The remaining clean-up and reinstatement work is required to maintain levels of service and to return the roading network to the condition it was in prior to the storm event.
2017 Speed Limit Bylaw Amendment for Himatangi Beach, Awahuri-Feilding Road & Kawakawa Road

Purpose

The purpose of this report is to seek a resolution to undertake consultation to introduce new permanent Speed Limits at Himatangi Beach, Awahuri-Feilding Road and Kawakawa Road. This report summarises a previous information presentation on the subject matter, undertaken at the Council workshop on 3rd August 2017.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That Council undertakes consultation to introduce amended speed limits to a section of beach fronting the Himatangi Surf club (30km/h), and Awahuri-Feilding Road (80km/h), and Kawakawa Road (80km/h), where the three sites were previously limited at 100km/h.
1 Executive Summary

1.1 A review was commissioned by Manawatu District Council for GHD Ltd to undertake investigation and preliminary consultation to improve safety and consistency in speed limit implementation to three road sections as detailed.

1.2 Himatangi Beach relates directly to a safety concern for beachgoers in an area not currently being enforced by police due to irregularities where an open road speed limit of up to 100km/h exists by default. No permanent gazetted speed limit suitable for the environment has ever been applied historically.

1.3 Kawakawa Road has inconsistent speed limits that do not correlate to the development rating value and associated standards for merge lanes. The road sections front a mixture of industrial, residential and rural properties that have been developed of late and are expected to be developed further in future with Precinct growth.

1.4 Awahuri-Feilding Road currently has a long-standing temporary 80km/h speed limit in place to comply with speed limit setting criteria. The police require this temporary speed limit to become permanent to tidy up the legal and safety enforcement status and comply with standard roading criteria.

2 Contribution to the Council Vision and Council Outcomes

2.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

*Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand*

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<tr>
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3 Background

3.1 The areas under review in this report include:

- Himatangi Beach
- Awahuri-Feilding Road from SH3 to Feilding
- Kawakawa Road

4 Himatangi Beach

4.1 Himatangi Beach, above mean low tide level, is a road under the control of the Manawatu District Council.
By default, the current speed limit is 100 km/h along the full length of the beach.

Under the Land Transport Rule: Setting of Speed Limits 2003, Council has the power to set a new permanent speed limit for the Beach.

Representatives of the local community, the Surf Life Saving Club and the NZ Police have raised concerns about the 100 km/h open road speed limit on the beach, especially in the area where surf lifesaving patrols take place. They all strongly support a proposed 30 km/h speed limit in this section of beach.

It is unlikely that there will be any significant resistance to the proposed speed limits on Himatangi Beach. Early indications from a meeting with the Himatangi Beach Community Committee are that there is significant support for a lowered speed limit on the beach and they wish it to be implemented as quickly as possible to protect their community and holidaymakers.

Discussion and Options considered

- **Option 1:** Set a permanent 30 km/h speed limit along 700 metres of the beach to cover the length of beach adjacent to Himatangi Beach Township.

- **Option 2:** Extend the 30 km/h speed limit all the way south to the District Boundary.

- **Option 3:** Extend the 30 km/h section of beach to 1.52 km so it extends from 720 metres the north of the stream to 800 metres south of it. This will cover the beach frontage where the surf patrols are present.

- **Option 4:** Introduce a 60 km/h speed limit to cover the rest of the beach southwards to the Horowhenua District Boundary.

- **Option 5:** Install a “Variable Holiday Speed Limit” on the beach to lower the speed limit to 30 km/h during the summer season. For the rest of the year it would be 60 km/h. The problem with this option is that the current “Land Transport Rule: Setting of Speed limits 2003” does not provide a mechanism to apply “Holiday Speed limits” to beaches. Nor does the proposed amendment to the Speed Limit Setting Rule. GHD made submission to the NZ Transport Agency on this matter but, to date, they have not announced a decision in relation to variable “Holiday Speed Limits” on NZ beaches.

Preferred Option

30 km/h along the full length of the beach between Himatangi and Tangimoana would be too slow for beach traffic. Gaining support for compliance with all beach goers from the wider community who use the full length of beach for different uses would be problematic and impractical.

The Himatangi Beach Community Committee and local attendees, at their meeting at Queen’s Birthday Weekend on Monday 5th June 2017, indicated a preference for Option 3.
4.8 **Recommendations**

4.8.1 Undertake consultation to introduce a new:

- 30 km/h speed limit along Himatangi Beach from 720 metres north of the stream at Himatangi Beach to 800 metres south of the same stream.

- 60 km/h speed limit along Himatangi Beach from 800 metres south of the stream at Himatangi Beach to the Horowhenua District Boundary with Manawatu District, some 2,420 metres south of the stream at Himatangi Beach.

4.9 **Proposed Time Table**

- Introduce proposal to Council Workshop – 3rd August 2017 (carried out).


- Council to consider resolution to proceed with final consultation phase on 21st September 2017.

- Receive feedback on final consultation by 3rd October 2017.

- Prepare report for presentation at Council meeting. Report to be filed by 5th October 2017.

- Resolution to amend speed limit bylaw at Council meeting on 19th October 2017.

- Advertise amendment to speed limit bylaw on 24th October 2017.

- New Speed limits to come into effect on 20th November 2017.

- Erect new Speed Limit Signs by 1st December 2017 in readiness for summer season (to suit Himatangi Beachgoers).

5 **Awahuri-Feilding Road**

5.1 **Current Situation**

5.1.1 A 100 km/h speed limit applies from SH3 to the Stream Bridge south of Boness Road.

5.1.2 A temporary 80 km/h speed limit extends from this bridge to South of Lees Road.

5.1.3 A permanent 80 km/h speed limit goes from Lees Road to the 50 km/h speed limit signs 360 metres south of Pirinoa Street.

5.2 **Issues**

5.2.1 The Temporary 80 km/h speed limit was only ever a short-term solution until a permanent 80 km/h speed limit could be established.
5.2.2 The 80km/h speed limit is required because the new Stewart Road intersection merge lane could not meet the standards required for a 100 km/h limit due to the physical constraints of the site.

5.2.3 The current Speed Limit Setting Rule could not warrant an 80 km/h speed limit along the length with the temporary limit because the development rating value was too low.

5.2.4 An amendment to the Speed limit Setting Rule was supposed to come into effect from central Government shortly after the temporary limit was set up. However, this did not happen. Since then, the temporary limit has had to be regularly extended.

5.2.5 The Police are unhappy about the temporary limit being in place for such a long period of time and want it made permanent.

5.2.6 The full length of Awahuri-Feilding Road has a sufficiently high average development rating value to warrant an 80 km/h speed limit.

5.2.7 The crash rate along this section of road is high, compared to other roads in the district.

5.3 Proposal

5.3.1 The proposal is to introduce a new permanent 80 km/h speed limit along the full length of Awahuri-Feilding Road from 75 metres east of its junction with SH3 at Awahuri to the 50 km/h speed limit signs south of Pirinoa Road.

5.4 Possible Objections

5.4.1 It is possible the Road Transport Association will oppose the lowered limit as they usually oppose any lowering of permanent speed limits. However, speed surveys show 50% of heavy vehicles are already travelling this section of road at or below 80 km/h so it will have very little effect on heavy vehicle operators.

5.5 Benefits

5.5.1 Greater safety through lower operating speeds.

5.5.2 A reduction in the spread of differing operating speeds of vehicles travelling along this road for greater consistency.

5.5.3 This route is a designated cycle route so a lower speed limit will improve safety for cyclists.

5.5.4 80 km/h is a realistic design speed for future improvement works on this road to enable ingress/egress compliance for pending and future subdivision proposals in this growth area.

5.6 Recommendation

5.6.1 Undertake consultation to introduce a new 80 km/h speed limit along:

- Awahuri-Feilding Road from 75 metres east of the SH3 intersection at Awahuri to 380 metres south of Pirinoa Street in Feilding.
- Stewart Road from its junction with Awahuri-Feilding Road to 375 metres west of its junction with Awahuri-Feilding Road.
• Boness Road along its full length.

6 Kawakawa Road

6.1 Current Situation

6.1.1 Kawakawa Road starts at the intersection with South Street and has a 50 km/h permanent speed limit over its first 179 metres.

6.1.2 The speed limit then rises to 70 km/h and extends south out into the rural area before rising to 100 km/h from there to its junction with Awahuri-Feilding Road some 1.5 km west of the existing 70/100 km/h signs.

6.2 Issues

6.2.1 If Awahuri-Feilding Road becomes 80 km/h this will leave a 1.5 km long section of Kawakawa Road with an “orphaned” section of 100 km/h. This is too short for an open road limit and would not comply with the Speed Limit Setting Rule’s requirement that the minimum length of road for a 100 km/h speed limit be at least 2 km long.

6.2.2 The existing length of 70 km/h speed limit from the PV Webber Wools entrance to the 70/100 km/h signs has an average development-rating value of 4.38 units per 100 metres. This is well short of the minimum requirement for a 70 km/h speed limit, but is consistent with an 80 km/h limit.

6.3 Proposal

6.3.1 The proposal is to replace the existing 100 km/h and part of the existing 70 km/h speed zones with a new 80 km/h limit to better link this section of road into the adjoining sections of road and create consistency of operating speed.

6.4 Possible Objections

6.4.1 It is likely the Road Transport Association will oppose the lowered limit as they usually do for any lowered speed limits that impair heavy vehicle time progress to their destination. However, speed surveys show 50% of heavy vehicles are already travelling this section of road below 80 km/h at present so it will have very little effect on heavy vehicle operators.

6.5 Benefits

6.5.1 Greater safety through lower operating speeds

6.5.2 A reduction in the spread of differing operating speeds of vehicles travelling along this road for greater consistency.

6.5.3 80 km/h is a realistic speed for this road environment taking into account the mix of industrial businesses and future planned growth activity.
6.6 Recommendations

6.6.1 Undertake consultation to:

- Retain existing 50 km/h speed limit on Kawakawa Road from its junction with South Street to 180 metres south of South Street.
- Shorten existing 70 km/h speed limit on Kawakawa Road so it covers the section of Kawakawa Road from 180 metres south of South Street to 720 metres south/west of Darragh Road.
- Introduce a new 80 km/h speed limit along Kawakawa Road from 720 metres south/west of Darragh Road to Awahuri-Feilding Road.

7 Operational Implications

7.1 There are no operational requirements associated with this paper.

8 Financial implications

8.1 There are no financial requirements associated with this paper.

9 Statutory Requirements

9.1 There are no statutory requirements associated with this paper.

10 Delegations

10.1 Council has delegated authority to award a resolution to proceed with final Consultation Phase with all wider parties other than those consulted in a preliminary phase.

11 Consultation

11.1 All affected parties relevant to the gazetting process will be consulted, upon resolution being passed by Council to proceed.

12 Cultural Considerations

12.1 There are no cultural requirements associated with this paper. The previous presentation has been circulated with no objections noted.

13 Conclusion

13.1 Himatangi Beach, Awahuri-Feilding Road and Kawakawa Road require a safe, consistent and growth enabling speed limits to be applied to meet road hierarchy standards suitable to the relevant environments.
14 Attachments

14.1 Diagram 1: Location Map for Himatangi Beach

14.2 Diagram 2: Location Map for Awahuri-Feilding Road (Sheet 1)

14.3 Diagram 2: Location Map for Awahuri-Feilding Road and Kawakawa Road (Sheet 2)
Diagram 1: Location Map for Himatangi Beach
Diagram 2: Location Map for Awahuri-Feilding Road Sheet 1
Amendment to Resource Management Act fees and charges

Purpose

To seek approval for the proposed fees and charges for additional functions under the Amendment to the Resource Management Act 1991 and to seek adoption of the Statement of Proposal required for the Special Consultative Process under the Local Government Act 2002.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That the Council approves the proposed fees and charges for additional functions under the Amendment to the Resource Management Act 1991 and that Council adopt the Statement of Proposal required for the Special Consultative Process under the Local Government Act 2002.

Report prepared by:
Karel Boakes
Regulatory Manager

Approved for submission by:
Shayne Harris
General Manager - Corporate and Regulatory
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

*Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand*

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</tr>
</thead>
</table>

2 Background

2.1 Recent amendments to the Resource Management Act (RMA) 1991 have created additional activities which require associated charges. These include:

- Boundary activities (under section 87BA) – Council must exempt ‘boundary activities’ from needing a resource consent if neighbour approval is provided.

- Marginal/temporary breaches (under section 87BB) – Council may exempt ‘marginal or temporary breaches’ activities from needing resource consent.

2.2 These activities come into effect on 18 October 2017.

2.3 Fees are required to cover the reasonable costs of processing the applications.

2.4 Section 36 of the RMA requires a local authority to use the Special Consultative Procedure (SCP) under section 83 of the LGA for setting fees.

3 Discussion and Options considered

3.1 As these are new activities a lodgement fee structure is considered appropriate to ensure that the fair costs associated with processing the application are paid.

3.2 It is proposed that the fees for the additional activities are a lodgement fee with the total cost of processing the application determined following at the end of the process. It is proposed that the existing hourly rates specified in the schedule of fees and charges are used.

3.3 The following lodgement fees are proposed:

- Boundary activities – lodgement fee $300

- Marginal or temporary activities – lodgement fee $300

3.4 These lodgement fees are based on an estimate of 1 ½ hours of planning officer time and up to ¾ hour of Administration Officer time.

3.5 The proposed lodgement fees are also set below the existing non notified application fees recognising the reduced time anticipated to process these types of applications.
4 Operational Implications

4.1 The Amendments to the RMA do not include specific transitional requirements for the setting of fees prior to the effective date of the new legislation.

4.2 This has raised the concern that it is not possible to start the SCP before 18 October 2017, because the provisions in the RMA allowing the fixing of the charges do not yet exist. The initial advice from Ministry for the Environment (MfE) suggested that the SCP could only be started on or after 18 October 2017.

4.3 The Ministry recommended that “Councils seek legal advice on how section 11 of the Interpretation Act 1999 may apply in regards to this matter”.

4.4 Legal advice has been sought and shared from various local authorities.

4.5 The legal advice advises that the least risk option is to commence the SCP after 18 October 2017. However, an accelerated option is to commence the SCP before 18 October 2017 but not fix the charge until on or after that date and that this option is supported by section 11 of the Interpretation Act 1999.

4.6 The accelerated option will enable the Manawatu District Council to charge fees at a date earlier than the least risk option.

5 Financial implications

5.1 Due to the requirement to use the SCP and the unknown outcome of submissions and length of time the process will take, there will be a period of time where the MDC will not be able to charge for these activities.

5.2 Depending on submissions a further report will be put to Council at the first available Council meeting after 18 October to adopt fees for the additional activities.

5.3 For a period of time where the MDC are unable to charge fees, consent applications for the additional activities will be processed free of charge and this cost is not included within the existing budget.

6 Statutory Requirements

6.1 The SCP outlined in the section 83 of the LGA requires the adoption of a statement of Proposal.

6.2 The statement of proposal is attached which proposes the fees for boundary activities and marginal or temporary activities.

7 Delegations

7.1 The Council has delegated authority to adopt the statement of proposal including the proposed fees.

8 Consultation

8.1 Consultation is in accordance with section 83 of the LGA.
8.2 The proposed consultation period will start 22 September 2017 and end on 20 October 2017.

8.3 Oral hearings for submitters who wish to be heard is scheduled for 2 November 2017.

9 Cultural Considerations

9.1 There are no cultural considerations.

10 Conclusion

10.1 To enable fees to be fixed as soon as possible it is recommended that the Council adopt the statement of proposal for the special consultative procedure required under the LGA for proposed fees for the additional activities included in the recent amendments to the Resource Management Act (RMA) 1991.

11 Attachments

- Statement of Proposal for Amendment to Resource Management Act fees and charges
Statement of Proposal

Manawatu District Council Resource Management Act – Fees and Charges

Boundary activities and marginal or temporary non-compliances

1 Introduction

This statement of proposal has been prepared to fulfil the requirements of section 83 of the Local Government Act 2002 and Section 36 of the Resource Management Act 1991.

District Planning Services charges enable Manawatu District Council to recover the costs of processing applications.

Prior to fixing fees under Section 36 of the Resource Management Act 1991 the Council is required to consult on the proposed fees using the special consultative procedure of the Local Government Act 2002.

2 Background

Recent amendments to the Resource Management Act 1991 have created additional activities which require associated charges. These include:

- Boundary activities (under section 87BA) – Council must exempt ‘boundary activities’ from needing a resource consent if neighbour approval is provided.
- Marginal/temporary breaches (under section 87BB) – Council may exempt ‘marginal or temporary breaches’ activities from needing resource consent.

3 Proposal

These activities come into effect on 18 October 2017, and in order for Council to recover costs associated with the processing of these applications fees need to be set.

As these are new activities a lodgement fee structure is considered appropriate to ensure that the fair costs associated with processing the application are paid.

The proposed fees are a lodgement fee, with the total cost of processing the application determined at the end of the process. It is proposed that the existing hourly rates specified in the schedule of fees and charges are used.
3.1 Proposed fees

- Boundary activities – lodgement fee $300
- Marginal or temporary activities – lodgement fee $300

4 Consultation process

Anyone can make a submission about the proposal described in this document. We encourage anyone with an interest in the issues raised in this proposal to make a submission.

This Statement of Proposal and the Summary of Information will be available from:

- Manawatu District Council Administration Office 135 Manchester Street, Feilding
- Feilding Public Library, corner Stafford & Bowen Streets
- Council’s “Have Your Say” website www.haveyoursay.kiwi.nz

The submission period runs from Friday 22 September 2017 until Friday 20 October 2017 at 4.00pm.

Copies of the documents may be obtained by contacting the Council on (06) 323 0000.

A submission form is available from Council, however any written form of submission will be received and considered. Submissions can be via letter, email or via the “Have Your Say” website. Written submissions should be posted to the following address:

Manawatu District Council
Private Bag 10 001
Feilding 4743

or hand delivered to the Council’s Front of House reception at 135 Manchester Street, Feilding. Submissions can also be emailed to submissions@mdc.govt.nz subject heading ‘District Planning Service Charges’.

Submitters should note that their submission will be copied and made available to the public after the submission period closes.

5 Hearing of Submissions

A hearing will be scheduled after the submission period to hear any submissions made. Please state in your submission whether or not you wish to be heard.

The Council will contact all submitters in writing to advise the confirmed time, date and venue of the meeting to hear submissions. Hearings on the District Planning Service Charges will be open to the public.

An analysis of all submissions and a final report will be presented to the Council for consideration and adoption.
Adoption of Schedule of Meetings for 2018

Purpose
To present for adoption the proposed schedule of meetings for the 2018 calendar year.

Significance of Decision
The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations
That the Council adopt the 2018 meeting calendar as set out in Appendix .... to the report of the Acting General Manager Corporate and Regulatory dated 7 September 2017.

Report prepared by:
Allie Dunn
Governance Team Leader

Approved for submission by:
Colleen Morris
Acting General Manager - Corporate and Regulatory

1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand

<table>
<thead>
<tr>
<th>Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.</th>
<th>The Manawatu will attract and retain residents.</th>
<th>Manawatu district develops a broad economic base from its solid foundation in the primary sector.</th>
<th>Manawatu and its people are connected via quality infrastructure and technology.</th>
<th>Manawatu’s built environment is safe, reliable and attractive.</th>
<th>Manawatu District Council is an agile and efficient organisation.</th>
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2 Background

2.1 The Local Government Act 2002 requires Council to hold the meetings that are necessary for the good government of its district. Two options for a proposed timetable are attached in Appendix One and Appendix Two to this report. Appendix One is based on the meeting cycles specified in the terms of reference for Council and its committees, and Appendix Two gives options for spreading the meetings out where a number of committee and Council meetings occur in the same week.

2.2 As set out in the Act, the adoption of a schedule of meetings can cover any future period that the Council considers appropriate. The schedule once adopted, can also be amended if required.

2.3 Notification of the schedule or any amendment made to that schedule constitutes a notification of every meeting on that schedule. This saves the Council from having to separately notify members of every meeting that it calls.

3 Discussion and Options considered

3.1 The meetings must be called and conducted in accordance with the requirements set out in the Local Government Act 2002, Part VII of the Local Government Official Information and Meetings Act 1987, and the Standing Orders of the Council.

3.2 The Council must hold the meetings at the times and places that it appoints.

3.3 The proposed calendar does not include meeting dates for the MDC / PNCC Joint Strategic Planning Committee, nor the Creative Communities Assessment Committee. These dates will be provided once those committees have determined their meeting schedules for the 2018 year and are able to provide dates to Manawatu District Council for inclusion in the schedule.

Changes to Community Funding Committee Meeting Cycle

3.4 In 2016 changes were made to the closing dates for Regional Event Funding Grant applications (30 March, 30 June and 30 September). To enable grant applications to be considered by the Community Funding Committee in a timely fashion, some of the meetings of that committee were scheduled for the second Tuesday of the month, rather than the first.

3.5 At its 5 September 2017 meeting, the Community Funding Committee agreed that it would hold all of its meetings on the second Tuesday of each calendar month, starting from February 2018. Both options presented to Council have incorporated the change to that committee’s meeting cycle.

Options for Council Consideration

3.6 Two options are presented for the schedule of meetings for 2018. Both options include meeting dates associated with the Long Term Plan.

3.7 In Option One, the meeting dates proposed are those that result from applying the agreed meeting cycles of each committee and the Council. Option One results in some weeks where two committee meetings fall on the Tuesday, and then on the Thursday of the same week is the Council meeting and Workshop that follows. With the Council meeting being held two days after a committee meeting, any recommendations made by the committee that require
Council approval would need to wait until the next month’s Council meeting. This is because there would be insufficient time between the two meetings for statutory requirements associated with public availability of agendas, and all reports associated with that agenda, to be met.

3.8 Option One also has the Council scheduled for three days of Long Term Plan hearings immediately followed by a Council meeting and workshop.

3.9 In Option Two, the Council meeting and workshop has been moved to the fourth Thursday, and in May 2018 these have been moved to the fifth Thursday (Long Term Plan deliberations scheduled for the previous week). The Audit and Risk Committee scheduled for May 2018 has also been proposed for a later date. Option Two enables any recommendations from a committee requiring Council approval to be included in the agenda for the following week’s Council meeting.

4 Operational Implications

4.1 There are no capital / operating expenditure implications or maintenance costs associated with this paper.

5 Financial implications

5.1 The resource requirements are in accordance with existing budgetary allocation.

6 Statutory Requirements

6.1 Clause 19 of Schedule 7 of the Local Government Act 2002 sets out the provisions for calling meetings. The meeting schedule for 2016 is proposed for adoption in accordance with Clause 19(6) as follows:

“(6) If a local authority adopts a schedule of meetings,—

(a) the schedule—

(i) may cover any future period that the local authority considers appropriate; and

(ii) may be amended; and

(b) notification of the schedule or of any amendment to that schedule constitutes a notification of every meeting on the schedule or amendment.”

7 Delegations

7.1 The Council has the authority to adopt the schedule of meetings.

8 Consultation

8.1 The Council is required to give public notice of all Council and Committee meetings, to inform the public of upcoming meetings. The Council is also required to make available to the public, at least three days prior to each meeting, the agenda and associated reports that would be considered at the meeting. This is to enable members of the public to be informed about
decisions that the Council proposes to make, to make their views known to Council members prior to the debate, and to request to speak during public forum at the Council meeting on matters of concern. Copies of the agendas and their associated reports are displayed in the Feilding Library, and at Council reception, at least three days prior to each meeting.

8.2 To enhance the community's ability to access the Council's meeting records, the agendas, reports and minutes are also published on the Council's website.

9 Cultural Considerations

9.1 There are no cultural considerations to be taken into account.

10 Conclusion

10.1 There are two options for Council to consider for the schedule of meetings for 2018. The first option was drafted in accordance with the meeting dates and times set in the Terms of Reference for each committee and Council, and the second option shifts some of the Council meetings to a later week to avoid multiple meetings being held within the same week.

11 Attachments

- Appendix One: Schedule of Meetings for 2018 – Option One
- Appendix Two: Schedule of Meetings for 2018 – Option Two
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**Weekends & public holidays:**
- Community Funding - 9.00am
- yoga Mums Talk - 9.30am
- Council - 8.30am
- Workshop - following meeting
- LTP hearings / deliberations
- Audit & Risk - 8.30am
- Creative Communities - 8.30am
- Joint Strategic Planning Committee - 10.30am

Updated 8/09/2017

https://jarvis.mdc.govt.nz/site/democratic/procedures/2018 Meetings Calendar
# 2018 MDC Council and Committee Meetings - Option 2

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- **Weekends & public holidays**
  - Labour Day
  - Anzac Day
  - Christmas Day
  - Boxing Day
  - Christmas Day
  - New Year
  - Waitangi Day

- **Community Funding**
  - 9.00am

- **SP&P**
  - 8.30am Workshop - follows preceding meeting

- **LTP Hearings / deliberations**

- **Creative Communities**
  - 9.00am

- **Joint Strategic Planning Committee**
  - 1.00pm