STRATEGIC PLANNING AND POLICY COMMITTEE

AGENDA

Meeting to be held

THURSDAY 2 MARCH 2017

8.30am

In the Manawatu District Council Chambers,
135 Manchester Street, Feilding

Dr Richard Templer
Chief Executive
MEMBERSHIP

Chairperson
Councillor Phil Marsh

Deputy Chairperson
Councillor Shane Casey

Members
Her Worship the Mayor, Helen Worboys
Councillor Steve Bielski
Councillor Barbara Cameron
Councillor Stuart Campbell
Councillor Shane Casey
Councillor Michael Ford
Councillor Hilary Humphrey
Councillor Andrew Quarrie
Councillor Alison Short
Councillor Howard Voss
ORDER OF BUSINESS

1. MEETING OPENING

2. APOLOGIES

3. DECLARATIONS OF INTEREST

   Notification from elected members of:

   3.1 Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and

   3.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members’ Interests) Act 1968

4. CONFIRMATION OF MINUTES

   Draft resolution

   That the minutes of the Strategic Planning and Policy Committee meeting held 2 February 2017 be adopted as a true and correct record.

5. NOTIFICATION OF LATE ITEMS:

   Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

   5.1 The committee by resolution so decides; and

   5.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

6. PRESENTATIONS

   There are no presentations scheduled for this meeting.

7. OFFICER REPORTS

   7.1 MANAWATU DISTRICT PLAN – WORK PROGRAMME UPDATE


8. CONSIDERATION OF LATE ITEMS

9. MEETING CLOSURE
Minutes of a meeting of the Strategic Planning and Policy Committee held on Thursday 2 February 2017, commencing at 8.34am in the Manawatu District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Cr Phil Marsh (Chairperson)
Mayor Helen Worboys
Cr Steve Bielski
Cr Barbara Cameron
Cr Stuart Campbell
Cr Shane Casey
Cr Michael Ford
Cr Hilary Humphrey
Cr Andrew Quarrie
Cr Alison Short
Cr Howard Voss

IN ATTENDANCE: Frances Smorti (General Manager – People and Culture)
Shayne Harris (General Manager – Corporate and Regulatory)
Brent Limmer (General Manager - Community and Strategy)
Hamish Waugh (General Manager – Infrastructure)
Doug Tate (Community Facilities Manager)
Michael Hawker (Project Delivery Manager)
Stacey Bell (Economic Development Adviser)
Paul Stein (Communications Adviser)
Danielle Balmer (Communications Officer)
Darryl Black (Corporate Projects Adviser)
Janine Hawthorn (Community Development Adviser)
John Jones (Roading Asset Manager)
Ross Wheeler (Strategic Accountant)
Maria Brennssell (Executive Assistant to the Mayor)
Tracey Hunt (Strategy Manager)
Brent Holmes (Roading Asset Engineer)
Marty Skinner (Corridor Access Coordinator)
Wendy Thompson (Principal Planner)
Colleen Morris (Chief Financial Officer)
Lisa Thomas (Policy Adviser)
Nichole Ganley (Governance Support Officer)
Allie Dunn (Governance Team Leader)

SPP 17/014 MEETING OPENING
Councillor Marsh declared the meeting open.

SPP 17/015 APOLOGIES

RESOLVED
That apologies for lateness be accepted from Councillor Hilary Humphrey.

Moved by: Councillor Howard Voss
Seconded by: Councillor Shane Casey
CARRIED
SPP 17/016 DECLARATIONS OF INTEREST

There were no declarations of interest.

SPP 17/017 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Strategic Planning and Policy Committee meeting held 1 December 2016 be adopted as a true and correct record.

Moved by: Councillor Alison Short
Seconded by: Councillor Michael Ford

CARRIED

SPP 17/018 NOTIFICATION OF LATE ITEMS:

There were no late items notified for consideration.

SPP 17/019 PRESENTATIONS

There were no presentations scheduled for this meeting.

SPP 17/020 TWELVE MONTH REPORT – AWAHURI FOREST KITCHENER PARK TRUST

Report of the General Manager – Community and Strategy dated 17 January 2017 presenting for consideration Awahuri Forest-Kitchener Park Trust’s 12-month Report for the year ended 30 June 2016. Geoff Lovegrove, Trust Chairperson, along with members Jill Darragh and Chris Symonds, and Gavin Scott (Hon Curator), were in attendance to speak to their report.

Mr Lovegrove thanked Council for their support since the June 2015 flood event. He updated members on the following events:

- Completion of Boardwalk and opening day held 21 January 2017;
- Publication of booklet detailing the history and development of the park;
- Progress with improved waterflow management;
- Securing of $100,000 funding from external sources;

Councillor Humphrey joined the meeting at 8.39am.

- Boffa Miskell report on future management of flooding at the park;
- Proposal to request Council bring forward funding in the Long Term Plan for installation of toilets at the park;
- Development of Business Plan;
- Proposal to improve signage;
- Celebration for official opening of boardwalk and celebration of 100 years of the park;
• Future aspirations to incorporate Hensens Bush in the park and use of the Hensens house by the Trust; and

• Upcoming rollover of trustees.

Following questions, they were thanked and withdrew at 9.03am.

RESOLVED

That the Strategic Planning and Policy Committee receives Awahuri Forest-Kitchener Park Trust’s 12-month Report for the year ending 30 June 2016.

Moved by: Councillor Shane Casey
Seconded by: Councillor Alison Short
CARRIED

SPP 17/021 SEDDON STREET STAGE 1 URBAN RECONSTRUCTION

Report of the General Manager – Infrastructure dated 13 January 2017 seeking approval to award Contract C4/16043 for the urban reconstruction of Seddon Street (North), Feilding being Stage 1 only, of a planned two stage urban reconstruction split over two financial years.

Councillor Michael Ford left the meeting at 9.30am and returned to the meeting at 9.31am.

RESOLVED

1. That Contract C4/16043 for Seddon Street Urban Reconstruction, Feilding (Stage 1 – Seddon Street North section) be awarded to Higgins Contractors Ltd for the sum of Five Hundred and Eighteen Thousand, Three Hundred and Forty Nine Dollars and Eighty One Cents excluding GST ($518,349.81 excl GST).

2. That the committee notes that the contract attracts a subsidy from the New Zealand Transport Agency of $87,912.13 excluding GST, for a net total of $430,437.68 excluding GST

3. That the committee notes that this amount includes a 10% contingency which can be utilised only upon the Engineer’s approval.

Moved by: Councillor Alison Short
Seconded by: Councillor Howard Voss
CARRIED

SPP 17/022 PROPOSED TEMPORARY ROAD CLOSURE – 2017 AIR TATTOO

Report of the General Manager – Infrastructure dated 20 January 2017 presenting for consideration an application from the New Zealand Air Force for temporary road closures during the 2017 Air Tattoo. An objection to the proposed road closure was received and circulated to the committee, along with an updated map, with the proposed closure for Rosina Road removed following subsequent review of the plans and layout.

RESOLVED

That pursuant to Section 11(e) of the Tenth Schedule to the Local Government Act 1974, and for the purpose of allowing the New Zealand Airforce to conduct
the 2017 Air Tattoo at Ohakea Airbase, the following roads be closed to ordinary vehicular traffic from 12.00pm on Thursday, 23 February 2017 to 12.00pm on Monday 27 February 2017, subject to the receipt of the Public Liability and Insurance Policy, which will be current at the time of the event, and a traffic management plan, prepared by an authorised Site Traffic Management Supervisor and in accordance with the New Zealand Transport Agency Code of Practice of Temporary Traffic Management:

- A’Court St – From Phillips St to Dundas Rd (SH3)
- Campion Rd – From SH1 to Tangimoana Rd
- Fagan Road – From SH1 & 3 to Speedy Rd
- Hurst Rd - From Wilson Rd to Wightman Rd
- McDonell Rd – From Tangimoana Rd South exit to Tangimoana Rd North exit
- Mingaroa Rd – From Ngaio Rd to Halcombe Rd
- Ngaio Rd – From Wilson Rd to Mount Stewart Halcombe Rd
- Phillips St – From Fagan St to A’Court St
- Sandon Rd – From Lees Rd to Ranfurly Rd
- Soldiers Rd – From SH 1 (no exit)
- Speedy Road – From SH1 to Tangimoana Rd
- Tangimoana Road – From SH1 & 3 to Rosina Rd
- Taylor Road – From SH1 to Tangimoana Rd
- Whale Rd - From SH 1 (no exit)
- Wilsons Rd – From SH1 & 3 to Ngaio Rd
- Wightman Rd - SH1 & 3 to no exit end

Moved by: Her Worship the Mayor
Seconded by: Councillor Howard Voss

CARRIED

SPP 17/023 CONSIDERATION OF LATE ITEMS

There were no late items for consideration.

SPP 17/024 MEETING CLOSURE

The meeting closed at 9.41am.

Approved and adopted as a true and correct record:
Manawatu District Plan Review - Work Programme Update

Purpose

To present for information the Work Programme for completing the Manawatu District Plan Review by 2020. The District Plan is required to be reviewed every 10 years pursuant to Sections 73 and 74 of the Resource Management Act 1991 (RMA) and in accordance with the First Schedule process.

Significance of Decision

The District Plan Review is a Key Project for the Manawatu District Council.

The District Plan sets out all the policies and rules for how people can use and develop their land under the RMA.

The Council’s Significance and Engagement Policy is triggered by matters discussed within this report. The District Plan Review and associated Programme of Plan Changes, is of high interest to the community and particular stakeholder groups, for example the property and development sectors. The District Plan Review has potential to attract comment and debate from individuals and groups that are affected by the proposed changes. In view of this, it is important that the engagement processes for community consultation fulfils not only the requirements of the RMA but also the Council’s Significance and Engagement Policy and the Community Engagement Guide. How Council will achieve this is explained further in this report under the heading “Consultation”.

Recommendations

1. That the Strategic Planning and Policy Committee receive for information the Manawatu District Plan Review - Work Programme 2017-2020.

2. That the Strategic Planning and Policy Committee confirm that Option C is the preferred management approach to deliver and fund the District Plan Review Project.

3. Note that project budget changes will be considered as part of the 2017/18 Draft Annual Plan process.

4. Note that for the current financial year, the urban growth workstreams have been suspended.
That the Strategic Planning and Policy Committee note that community consultation undertaken as part of the Manawatu District Plan Review will be consistent with Council’s Significance and Engagement Policy and the Community Engagement Guide, and in accordance with the First Schedule to the Resource Management Act 1991.

Report prepared by:
Cynthia Ward
Senior Policy Planner

Approved for submission by:
Brent Limmer
General Manager - Community and Strategy
Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand

<table>
<thead>
<tr>
<th>Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.</th>
<th>The Manawatu will attract and retain residents.</th>
<th>Manawatu district develops a broad economic base from its solid foundation in the primary sector.</th>
<th>Manawatu and its people are connected via quality infrastructure and technology.</th>
<th>Manawatu’s built environment is safe, reliable and attractive.</th>
<th>Manawatu District Council is an agile and efficient organisation.</th>
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2 Background

2.1 The Operative Manawatu District Plan was prepared pursuant to the RMA and became operative on 1 December 2002.

2.2 The Council commenced a formal review of the Manawatu District Plan during the 2009/10 financial year. Council has completed 12 Plan Changes, as follows:

- Plan Change 35 – Manfeild Park
- Plan Changes 36–42 and 44 – Miscellaneous Matters
- Plan Change 45 – Feilding Growth
- Plan Change 46 – Feilding Town Centre
- Plan Change 50 – Roading Hierarchy

2.3 In July 2016, Council notified a further three Plan Changes, as listed below. Submitters on these Plan Changes were heard by the Council’s Hearings Committee on the 5-7 and 16th of December 2016. The decisions of the Hearings Committee are due to be released shortly:

- Proposed Plan Change 52 – Industrial Zone
- Proposed Plan Change 55 – District-Wide Rules
- Proposed Plan Change 60 – Designations

2.4 At the Council Workshop held on 21 December 2016, the Project Manager provided an overview on the Work Programme and presented a case to revise the current approach. Alignment with new national planning directions, consultation feedback and better funding arrangements were strong drivers for a new approach and revised Work Programme. The Project Manager was directed to prepare a report to the Strategic Planning and Policy Committee on the District Plan Review Work Programme and the timeline to complete the District Plan Review by 2020. This report fulfills that request.

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1 National Policy Statement – Urban Development Capacity took legal effect on 1 December 2016.
3 Discussion and Options Considered

3.1 The District Plan Review Project is being implemented via a condensed work programme and has an aspirational objective to complete the Review by year end 2017. For the 2016/17 financial year, the primary focus has been to notify Plan Changes 52, 55 and 60\(^2\), to finalise and notify Plan Change 53 (the “Rural” package) and Plan Change 61 (Hazardous Substances and Contaminated Land) and to consult on, and notify, the remaining plan changes, for Hearings late 2017.

3.2 In the first quarter of 2016, Council’s Strategy Manager advised that additional funds would be requested to support the District Plan Project through the 2017/18 Annual Plan process.

3.3 At the 21 December Workshop, the Project Manager provided a detailed update on the District Plan Review Project focussing on the Work Programme planning priorities and funding requirements. A number of issues were canvassed which together frustrate the efficient and effective delivery of the District Plan Project on time and within budget. These are summarised in the following paragraphs.

3.4 A key concern was the overall complexity of the project and the challenge of managing workflows and costs, to meet the target completion date of December 2017. It was advised that the forecast budget to complete the entire review was $3.1M and $1.7M was required for 2016/17 to meet the timeframes. The Project Manager advised that the District Plan Review Project needs to be established on a sustainable footing, financially to lessen impacts on rates and enable efficient and effective project delivery. Funding options were discussed.

3.5 It was also advised that for some elements of the Review, there is a shortage of experts to do technical investigations resulting in delays to commencing some workstreams and impacts on project deadlines. Feedback was also provided on the consultation and engagement programme undertaken in March/April, and that criticisms had been levelled by some third parties on the timeframes set for feedback, and which left unchecked, could affect public confidence in the Review Programme. Continuing with the current condensed Review timeframes could negatively impact on the quality and total cost of the project. For example, the number of appeals lodged to the Environment Court.

3.6 It was further advised the Work Programme priorities needed revisiting, with the enactment of National Policy Statement on Urban Development (NPS) on 1 December 2016, and Government directive for Local Government to advance growth planning. The current Work Programme gives priority to Plan Change 53 Rural Review.

3.7 The Project Manager presented three alternative options and proposed funding arrangements to deliver the District Plan Review Project, as follows:

**Option A (Status Quo)** – Complete the District Plan Review Project by December 2017. A one-off request of $1.7M in the 2017/18 Annual Plan.


\(^2\) This group of plan changes is also known as 'Project A’ workstream.
**Option C (3 year extension)** – Complete the District Plan Review Project by 1 July 2020.

3.8 Option C is the preferred Option. Under this option the District Plan Review Work Programme can be revised to accommodate the planning priorities of the newly elected Council, legal requirements and better management of the workflows and budgets across a three year period. It significantly lessens the impact on rates. This approach will also enable an appropriate level of engagement with the community and stakeholder interest groups. Staff seek confirmation that Option C be confirmed as the preferred option to deliver and fund the District Plan Review Project by 2020.

3.9 Specific changes to the District Plan Review Programme for the 2016/17 – 2017/18 financial years, include:

- Prioritising residential growth planning and investigations: Precinct 4, Precinct 1-3 (rezoning 'Deferred Residential' to 'Residential') and investigating of other residential growth options.
- The residential growth work will be ‘bundled’ into a single workstream (Precinct 4/Plan Change 51) with two key reporting phases: Phase 1 – Investigations and Phase 2 - Structure Planning Workshops and Plan Change drafting. This approach will assist with project planning, co-ordinating the technical investigations, and setting a good platform for developing the Structure Plan and Plan Change for Precinct 4.
- Progressing Plan Changes 52, 55 and 60. This timetabling enables these Plan Changes to complete the First Schedule process. In the situation where no submission and appeals are lodged, become legally ‘operative’ and formally incorporated into the District Plan.
- Progressing the Horizons Request to designate their network of stopbank assets.
- Notification of Draft Plan Change 61 (Hazardous Substances and Contaminated Land) will be deferred pending the enactment of the Resource Legislation Amendment Bill. This legislation is expected next month.
- Notification of Draft Plan Change 53 (Rural Zone review) will be deferred to 2018/19 financial year. This enables further work to be undertaken in response to feedback from consultation and for the Hiwinui community to do a community planning exercise. The outcome of this engagement will inform the future work programme for Hiwinui and is a key dependency for Plan Change 53.

3.10 The deferral of the Plan Change 53 may cause some concerns for the rural community and clear communications will be required. Key messages are the importance of confirming the resource management objectives for Hiwinui and delivering a high quality Rural Plan Change.

4 **Operational Implications**

4.1 There are no capital/operating expenditure implications or maintenance costs associated with this report.
5 Financial Implications

5.1 This project is currently funded through the LTP 2015-25 and there is a programme in the 2017/18 Annual Plan process for an additional $500K. It is noted that consultation on proposed Plan Changes, via a participatory process, enables the provisions to be tested with the community, prior to public notification and the formal submissions process, prescribed in the First Schedule of the RMA. Effective community consultation can reduce the number of submissions (and potentially appeals) on Plan Changes and costs arising.

6 Statutory Requirements

6.1 Council has a statutory obligation under the RMA to review the operative District Plan.

7 Delegations

7.1 The Strategic Planning and Policy Committee does not have delegated authority to make a decision on this matter.

8 Consultation

8.1 The First Schedule in the RMA involves two rounds of consultation and community input, via submissions:

- Pre-consultation (consultation on a working draft of a Plan Change) and
- Formal consultation (notification of a Proposed Plan Change that includes the actual amendments to the District Plan).

8.2 The consideration of community views will be important to the success of the District Plan Review. The RMA requires consultation to occur throughout the District Plan Review process.

8.3 A specific District Plan Review Consultation and Communication Strategy has been developed and deals with matters over and above the requirements of the RMA and guides the opportunity for community input in the District Plan Review process.

8.4 This report triggers Council’s Significance and Engagement Policy. The Council’s Community Engagement Guide has been reviewed to inform the design of the community consultation process and assess changes required to the District Plan Review Consultation and Communication Strategy. In light of Council’s Significance and Engagement Policy and key principles, the proposal is to:

- Include an article in the District News informing the wider community of the District Plan Review, the programme for community consultation, what changes are proposed, and how people can ‘have their say’.
- Update the Consultation and Communication Strategy to reflect the Work Programme for the District Plan Review and the engagement and community consultation programme.
- Confirm the community engagement programme, media channels and supporting information and publicity materials to publicise the District Plan Review and the consultation process.
The community engagement programme will likely include face-to-face meetings, advertised Public Meetings ('coupled' with Annual Plan consultation), as well as District Plan Open Days. The Council's website is a central element of the engagement programme. It is likely that a District Plan Web Page will be developed for each Plan Change and feature 'topic-based' information which can be downloaded e.g. Fact Sheets, Draft Plan Change provisions and Maps, a Submission Form for people to complete online (or print-off) and the names of the key planning staff to contact, if they need to know more.

Write to persons, organisations and stakeholders who have registered with Council to be informed about the District Plan Review Programme, advising them of the upcoming consultation period (March and early April) and the opportunity to lodge submissions on the Draft Plan Changes.

After undertaking a consultation process, and when feedback has been gathered and analysed, staff will prepare summary of the key outcomes of the process and report these to a Council Workshop for information and to receive any directions. Subsequent to this step, staff will make amendments to the draft provisions and finalise the District Plan Changes (including a Section 32 report) for report to Council and notification.

9 Cultural Considerations

9.1 There are no cultural considerations to be taken into account for this report. It is noted that the District Plan Review takes these matters into account.

10 Conclusion

10.1 Attached is a copy of the District Plan Review - Work Programme 2017-2020.

11 Attachments

**District Plan Proposed Work Programme (Updated February 2017)**

- Review (technical assessments, consultation, Council workshops)
- Revise/Prepare (drafting Plan Change documents, consultation, Council Workshops)
- Notification (Plan Change documents finalised, Council Report, prepare for notification, public notice)
- Submissions (submission period, summary of submissions, further submissions, prepare Section 42A(office) Report)
- Hearing (hold hearings, deliberations and prepare Decision Report)
- Decision (Public notification of Decisions on Submissions on Proposed Plan Change, District Plan Updates/Reprints)
- Operative Date of Plan Change

### Progress To Date

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### District Plan Proposed Work Programme (Updated February 2017)

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<td><strong>Heritage trees and heritage (remainder of District)</strong></td>
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<td><strong>Tangata Whenua/Maori Land and Marae</strong></td>
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<td>Work Progressing</td>
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<td><strong>District Plan Reprint and Maps</strong></td>
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**Review** (technical assessments, consultation, Council workshops)

**Hearing** (hold hearings, deliberations and prepare Decision Report)

**Decision** (Public notification of Decisions on Submissions on Proposed Plan Change, District Plan Updates/Reprints)

**Operative Date of Plan Change**

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### Progress to Date

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<th>Subject Matter/Topic</th>
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**Y1 Budget** - $500K

**Y2 Budget** - $600K

**Y3 Budget** - $600K