COMMUNITY FUNDING COMMITTEE

AGENDA

Meeting to be held

THURSDAY 1 DECEMBER 2016
1.00pm

In the Manawatu District Council Manawatu Room, 135 Manchester Street, Feilding

R.G. Templer
Chief Executive
MEMBERSHIP

Chairperson
Councillor Hilary Humphrey

Deputy Chairperson
T.B.A

Members
Councillor Barbara Cameron
Councillor Stuart Campbell
Councillor Shane Casey
Councillor Alison Short
Her Worship the Mayor, Helen Worboys
ORDER OF BUSINESS

1. MEETING OPENING

2. APOLOGIES

3. NOTIFICATION OF LATE ITEMS

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

3.1 The Council by resolution so decides; and

3.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

4. DECLARATIONS OF CONFLICTS OF INTEREST

Notification from elected members of:

4.1 Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and

4.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members’ Interests) Act 1968

5. PRESENTATIONS

There are no presentations

6. OFFICER REPORTS

6.1 2015 – 2016 PARTNERSHIP FUND REPORTS


6.2 REPRESENTATIVE FUND APPLICATION – FEILDING BRASS


6.3 REPRESENTATIVE FUND APPLICATION – WAKELIN, MARSH


6.4 ELECTION OF DEPUTY CHAIR

7. CONSIDERATION OF LATE ITEMS

8. PUBLIC EXCLUDED BUSINESS

COUNCIL TO RESOLVE:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

a) 2016 Community Honours Nominations

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<table>
<thead>
<tr>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Grounds under Section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) 2016 Community Honours Nominations</td>
<td>Section 7(2)(a) - protect the privacy of natural persons, including that of deceased natural persons</td>
<td>Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

9. MEETING CLOSURE
2015-16 Partnership Fund Reports

Purpose

To present for consideration the 12-month accountability reports from the nine organisations that received partnership funding and entered into an agreement with Council for the period 1 July 2015 to 30 June 2016.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That the Partnership Fund 12-month accountability reports from the following organisations be received and noted:

- Feilding & Districts Youth Board
- Feilding Brass Inc
- Manawatu District Neighbourhood Support Inc
- Manawatu Rural Support Service Inc
- Manchester House
- Palmerston North Surf Lifesaving Club
- Social Issues Network Council of Social Services Manawatu Inc
- Te Manawa Family Services
- The Manawatu Historic Vehicle Collection Trust

Report prepared by:
Janine Hawthorn
Community Development Adviser
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

*Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand*

<table>
<thead>
<tr>
<th>Contribution</th>
<th>Outcome</th>
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<tr>
<td>Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.</td>
<td>✓</td>
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<td>✓</td>
</tr>
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<td>Manawatu District Council is an agile and efficient organisation.</td>
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2 Background

2.1 Council had agreed to enter into a contract of service with nine separate organisations, through the Partnership Fund, to provide specific services for the period 1 July 2015 to 30 June 2016 under the criteria and guidelines set out in the Community Development Funding Policy.

3 Discussion and Options considered

3.1 Organisations that receive partnership funding are required to submit to Council a 12-month accountability report providing a detailed account of how their organisation delivered on outcomes and key expectations for the funding received from Council and which are included in their respective contracts of service.

3.2 The accountability reports are to cover the period from 1 July 2015 to 30 June 2016.

3.3 Council is in receipt of 12-month accountability reports from the following nine organisations:

- Feilding & Districts Youth Board
- Feilding Brass Inc
- Manawatu District Neighbourhood Support Inc
- Manawatu Rural Support Service Inc
- Manchester House
- Palmerston North Surf Lifesaving Club
- Social Issues Network Council of Social Services Manawatu Inc
4 Operational Implications

4.1 There are no capital/operating expenditure implications or maintenance costs associated with this paper.

5 Financial implications

5.1 The total amount of Partnership Funding allocated to the organisations for the 2015/16 financial year was $104,000.00 which came from the Community Development Fund.

6 Statutory Requirements

6.1 There are no statutory requirements relating to this paper.

7 Delegations

7.1 The Community Funding Committee has delegated authority to receive reports.

8 Consultation

8.1 There is no consultation required in relation to this paper.

9 Cultural Considerations

9.1 There are no cultural considerations to be taken into account for this paper.

10 Conclusion

10.1 Copies of the 12-month accountability reports from the nine organisations referred to above are attached.

11 Attachments

- 2015-16 Partnership Fund Report - Feilding & Districts Youth Board
- 2015-16 Partnership Fund Report - Feilding Brass Inc
- 2015-16 Partnership Fund Report - Manchester House
- 2015-16 Partnership Fund Report - Palmerston North Surf Lifesaving Club
• 2015-16 Partnership Fund Report - Social Issues Network Council of Social Services Manawatu Inc

• 2015-16 Partnership Fund Report - Te Manawa Family Services


• 2015-16 Partnership Fund Report - The Manawatu Historic Vehicle Collection Trust
Representative Fund Application - Feilding Brass Inc

Purpose

To consider an application for a Representative Grant received from the Feilding Brass Inc seeking financial assistance to compete at the New Zealand Brass Band Association National Contest being held in Wellington in April 2017.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That the Community Funding Committee considers the Representative Grant application received from the Feilding Brass Inc seeking financial assistance to compete at the New Zealand Brass Band Association National Contest being held in Wellington in April 2017.

Report prepared by:
Janine Hawthorn
Community Development Adviser

Approved for submission by:
Brent Limmer
General Manager - Community and Strategy
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

**Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand**

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2 Background

2.1 The Feilding Brass Inc has entered their band to compete at the New Zealand Brass Band Association’s National Contest which is being held in Wellington in April 2017.

2.2 It has been a number of years since Feilding Brass Inc has entered a band in the National Contest as they are usually held in venues that are some distance from Feilding making the cost prohibitive to attend.

3 Discussion and Options considered

3.1 The Brass Band National Contest is held each year in different regions over a period of five days. It attracts bands from throughout New Zealand as well as from overseas.

3.2 Next year the nationals are being held in Wellington which reduces the cost of travel considerably. However it is still costly to attend. The Feilding Brass Inc is therefore seeking financial assistance to help cover the accommodation costs.

3.3 The New Zealand Brass Band Association’s National Contest supports Council’s outcome of being an activity that will encourage the arts and contribute to a vibrant, thriving Manawatu.

4 Operational Implications

4.1 There are no capital/operating expenditure implications or maintenance costs associated with this paper.

5 Financial implications

5.1 The amount of funding requested is $7,700.00.

5.2 The balance available for allocation from the Representative Grant Fund is $5,650.00.

6 Statutory Requirements

6.1 There are no statutory requirements relating to this paper.
7 Delegations

7.1 The Community Funding Committee has delegated authority to approve up to $2,000.00 for Representative Grants.

8 Consultation

8.1 There is no consultation required in relation to this paper.

9 Cultural Considerations

9.1 There are no cultural considerations to be taken into account for this paper.

10 Conclusion

10.1 Although there is no selection criteria for competing at the Nationals, the Feilding Brass Inc has been able to demonstrate that it meets all other criteria and guidelines contained within the Representative Grant policy.

10.2 It should be noted that a precedent has previously been set with funding having been granted to other organisations that have not gone through a selection criteria but who have competed at national events.

11 Attachments

- Representative Fund Application - Feilding Brass Inc
Representative Fund Application - Wakelin-Marsh, Logan

Purpose

To consider an application for a Representative Grant received from Logan Wakelin-Marsh who is a member of the Feilding High School 1st 15 rugby team which is going on a 10-day Feilding High School Australian Rugby Tour in April 2017.

Significance of Decision

The Council's Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That the Community Funding Committee considers the Representative Grant application received from Logan Wakelin-Marsh who is a member of the Feilding High School 1st 15 rugby team which is going on a 10-day Feilding High School Australian Rugby Tour in April 2017.

Report prepared by:
Janine Hawthorn
Community Development Adviser

Approved for submission by:
Brent Limmer
General Manager - Community and Strategy
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

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|---|---|---|---|---|
| ✓ | | | | ✓ | |

2 Background

2.1 Logan Wakelin-Marsh is a member of the Feilding High School 1st 15 rugby team which is going on a 10-day Feilding High School Australian Rugby Tour in April 2017.

3 Discussion and Options considered

3.1 The cost for each student going on the tour has been quoted as $2,480.00 which Logan is seeking financial assistance.

4 Operational Implications

4.1 There are no capital/operating expenditure implications or maintenance costs associated with this paper.

5 Financial implications

5.1 There has been no specific amount requested in the application.

5.2 The balance available for allocation from the Representative Grant Fund is $5,650.00.

6 Statutory Requirements

6.1 There are no statutory requirements relating to this paper.

7 Delegations

7.1 The Community Funding Committee has delegated authority to approve up to $2,000.00 for Representative Grants.

8 Consultation

8.1 There is no consultation required in relation to this paper.
9 Cultural Considerations

9.1 There are no cultural considerations to be taken into account for this paper.

10 Conclusion

10.1 The applicant has been unable to demonstrate that he meets the criteria and guidelines contained within the Representative Grant policy.

10.2 It appears from the attached application that the applicant is a member of a school rugby team going on tour as opposed to being selected to participate in a national or international event.

10.3 It is recommended that the application be declined for the reason stated above.

11 Attachments

• Representative Fund Application - Wakelin-Marsh, Logan
Community Funding Committee

Meeting of 01 December 2016

Business Unit: Corporate and Regulatory
Date Created: 16 November 2016

Election of Deputy Chairperson

Purpose

To elect the deputy Chairperson for the Community Funding Committee.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

1. That the Community Funding Committee use System ..... of Clause 25 of Schedule 7 of the Local Government Act 2002 for the election of its Deputy Chairperson.

2. That the Community Funding Committee appoints Councillor ................. as its Deputy Chairperson.

Report prepared by:
Allie Dunn
Business Support Team Leader - Corporate

Approved for submission by:
Shayne Harris
General Manager - Corporate and Regulatory
Contribution to the Council Vision and Council Outcomes

1. Relationship to the Council Outcomes that underpin the Council’s Vision:

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| Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga. | The Manawatu will attract and retain residents. | Manawatu district develops a broad economic base from its solid foundation in the primary sector. | Manawatu and its people are connected via quality infrastructure and technology. | Manawatu’s built environment is safe, reliable and attractive. | Manawatu District Council is an agile and efficient organisation. |

2. Background

2.1 The Community Funding Committee was established following the 8 October 2016 local elections, under the Mayoral powers set out in section 41A of the Local Government Act 2002.

2.2 The Chairperson of the Committee was also appointed under section 41A of the Local Government Act 2002.

2.3 The Council noted the establishment of the committee and appointment of the Chairperson at its meeting held 26 October 2016 (refer minute item MDC 16/010).

3. Discussion and Options considered

3.1 Following the establishment of the committee, and the appointment of its Chairperson, the Council at its meeting on 16 November 2016 determined the membership, terms of reference and delegations of authority for the committee.

3.2 The Council left the election of the Deputy Chairperson for the committee to undertake at its first meeting.

3.3 There are specific requirements around the voting system used for electing a deputy chairperson set out in the Local Government Act 2002. The meeting is required to choose between two systems of voting (known as System A and System B) prior to undertaking the election.

System A

3.4 Under System A, there is a first round of voting for all candidates, and if no candidate is successful then there is a second round of voting from which the candidate with the fewest votes in the first round is excluded. Further rounds are held as required and if two or more candidates tie for the lowest number of votes, the person to be excluded is resolved by lot.

System B

3.5 System B has one round of voting, and if two or more candidates tie for the most votes, the tie is resolved by lot.
4 Operational Implications

4.1 There are no capital / operating expenditure implications or maintenance costs associated with this report.

5 Financial implications

5.1 There are no financial implications associated with this report.

6 Statutory Requirements

6.1 Clause 25 of Schedule 7 to the Local Government Act 2002 sets out the choices for systems of voting that must be used for election a Deputy Chairperson of a committee. The committee must decide which system it will use prior to undertaking its election:

   System A—

   (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and

   (b) has the following characteristics:

      (i) there is a first round of voting for all candidates; and

      (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and

      (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and

      (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

   System B—

   (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and

   (b) has the following characteristics:

      (i) there is only 1 round of voting; and

      (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

7 Delegations

7.1 The Council has the power to appoint the Deputy Chairperson of the committee. However if the Council does not exercise that power, then the committee has the authority to elect its Deputy Chairperson.
8 Consultation

8.1 There are no community consultation requirements associated with this report.

9 Cultural Considerations

9.1 There are no cultural considerations associated with this report.

10 Conclusion

10.1 The committee needs to make its decision in two parts. Firstly, deciding which system of appointment under the Local Government Act 2002 that it will use. Having made that decision, the committee can then call for nominations and undertake the election of its Deputy Chairperson.

11 Attachments

- There are no attachments to this report.