STRATEGIC PLANNING AND POLICY COMMITTEE

AGENDA

Meeting to be held

THURSDAY 2 FEBRUARY 2017

8.30am

In the Manawatu District Council Chambers,
135 Manchester Street, Feilding

Dr Richard Templer
Chief Executive
MEMBERSHIP

Chairperson
Councillor Phil Marsh

Deputy Chairperson
Councillor Shane Casey

Members
Her Worship the Mayor, Helen Worboys
Councillor Steve Bielski
Councillor Barbara Cameron
Councillor Stuart Campbell
Councillor Shane Casey
Councillor Michael Ford
Councillor Hilary Humphrey
Councillor Andrew Quarrie
Councillor Alison Short
Councillor Howard Voss
ORDER OF BUSINESS

1. MEETING OPENING

2. APOLOGIES

3. DECLARATIONS OF INTEREST

Notification from elected members of:

3.1 Any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting; and

3.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members’ Interests) Act 1968

4. CONFIRMATION OF MINUTES

Draft resolution

That the minutes of the Strategic Planning and Policy Committee meeting held 1 December 2016 be adopted as a true and correct record.

5. NOTIFICATION OF LATE ITEMS:

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

5.1 The committee by resolution so decides; and

5.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

6. PRESENTATIONS

There are no presentations scheduled for this meeting.

7. OFFICER REPORTS

7.1 TWELVE MONTH REPORT – AWAHURI FOREST KITCHENER PARK TRUST

Report of the General Manager – Community and Strategy dated 17 January 2017. Members of the Trust will be in attendance to speak to their report.

7.2 SEDDON STREET STAGE 1 URBAN RECONSTRUCTION

7.3 PROPOSED TEMPORARY ROAD CLOSURE – 2017 AIR TATTOO


8. CONSIDERATION OF LATE ITEMS

9. MEETING CLOSURE
Minutes of a meeting of the Strategic Planning and Policy Committee held on Thursday 1 December 2016, commencing at 8.30am in the Manawatu District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:  Cr Phil Marsh  (Chairperson)  
Mayor Helen Worboys  
Cr Steve Bielski  
Cr Barbara Cameron  
Cr Stuart Campbell  
Cr Shane Casey  
Cr Michael Ford  
Cr Hilary Humphrey  
Cr Andrew Quarrie  
Cr Alison Short  
Cr Howard Voss  

IN ATTENDANCE:  Richard Templer  (Chief Executive)  
Shayne Harris  (General Manager – Corporate and Regulatory)  
Brent Limmer  (General Manager – Community and Strategy)  
Hamish Waugh  (General Manager – Infrastructure)  
Frances Smorti  (General Manager – People and Culture)  
Doug Tate  (Community Facilities Manager)  
Michael Hawker  (Project Delivery Manager)  
Stacey Bell  (Economic Development Adviser)  
Paul Stein  (Communications Adviser)  
Danielle Balmer  (Communications Officer)  
Darryl Black  (Corporate Projects Adviser)  
Allie Dunn  (Governance Team Leader)  

SPP 16/001  MEETING OPENING

Councillor Marsh declared the meeting open.

SPP 16/002  APOLOGIES

There were no apologies.

SPP 16/003  DECLARATIONS OF INTEREST

Her Worship the Mayor declared an interest in the Feilding Civic Centre Trust.

Councillor Andrew Quarrie declared an interest in Te Kawau Recreation Centre.

RESOLVED

That the declarations of interest be noted.

Moved by:  Councillor Michael Ford

Seconded by:  Councillor Howard Voss

CARRIED
SPP 16/004  NOTIFICATION OF LATE ITEMS:

There were no late items notified for consideration.

SPP 16/005  PRESENTATIONS

There were no presentations scheduled for this meeting.

SPP 16/006  MANAWATU COMMUNITY TRUST 12-MONTH REPORT

Report of the General Manager – Community and Strategy dated 14 November 2016 presenting for consideration the Manawatu Community Trust’s 12-month report for the year ending 30 June 2016. Trust members John Culling and Albert Dodunski were in attendance and spoke to their report. Following questions, they were thanked and withdrew at 8.50am.

RESOLVED

That the Strategic Planning and Policy Committee receives the Manawatu Community Trust’s 12-month Report for the year ending 30 June 2016.

Moved by: Councillor Michael Ford
Seconded by: Councillor Shane Casey
CARRIED

SPP 16/007  TE KAWAU MEMORIAL RECREATION CENTRE 12-MONTH REPORT

Report of the General Manager – Community and Strategy dated 14 November 2016 presenting for consideration Te Kawau Recreation Centre Inc’s 12-month Report for the year ending 30 June 2016. Councillor Quarrie declared an interest, took no part in the discussion and did not vote.

Adrienne Foote, Manager of the Centre, spoke to their report. Following questions, she was thanked and withdrew at 9.01am.

RESOLVED

That the Strategic Planning and Policy Committee receives Te Kawau Memorial Recreation Centre Inc’s 12-month Report for the year ending 30 June 2016.

Moved by: Councillor Howard Voss
Seconded by: Councillor Alison Short
CARRIED

SPP 16/008  FEILDING CIVIC CENTRE TRUST 12-MONTH REPORT

Report of the General Manager – Community and Strategy dated 14 November 2016 presenting for consideration Feilding Civic Centre Trust’s 12-month Report for the year ending 30 June 2016. Her Worship the Mayor declared an interest, took no part in the discussion and did not vote.

Trust Chairperson David Stroud and Secretary / Treasurer David Young spoke to their report. They tabled an updated set of audited accounts in the new format as required by the Charities Commission. Following questions, were thanked and withdrew at 9.09am.
RESOLVED

That the Strategic Planning and Policy Committee receives Feilding Civic Centre Trust’s 12-month Report for the year ending 30 June 2016.

Moved by: Councillor Michael Ford
Seconded by: Councillor Hilary Humphrey
CARRIED

SPP 16/009 MANFEILD PARK TRUST 12-MONTH REPORT

Report of the General Manager – Community and Strategy dated 14 November 2016 presenting for consideration the Manfeild Park Trust’s 12-month Report for the year ended 30 June 2016. Chief Executive Julie Keane and Trust members Gordon Smith, Rod Titcombe, and John Baxter were in attendance to speak to their report and gave a presentation updating Council on broad ideas they have for development of the Park. Following questions, they were thanked and withdrew at 9.34am.

RESOLVED

That the Strategic Planning and Policy Committee receives Manfeild Park Trust’s 12-month Report for the year ending 30 June 2016.

Moved by: Councillor Shane Casey
Seconded by: Councillor Howard Voss
CARRIED

SPP 16/010 SPORT MANAWATU 12-MONTH REPORT

Report of the General Manager – Community and Strategy dated 14 November 2016 presenting for consideration Sport Manawatu’s 12-month Report for the year ended 30 June 2016. Brad Cassidy and Jessica Gates were in attendance to speak to their report. They presented on highlights from the past year, as well as an update on activities undertaken in the first six months of the current financial year. Following questions, they were thanked and withdrew at 9.58am.

RESOLVED

That the Strategic Planning and Policy Committee receives Sport Manawatu’s 12-month Report for the year ended 30 June 2016.

Moved by: Councillor Stuart Campbell
Seconded by: Councillor Howard Voss
CARRIED

SPP 16/011 ELECTION OF DEPUTY CHAIRPERSON

Report of the General Manager – Corporate and Regulatory dated 16 November 2016 seeking to elect the deputy Chairperson for the Strategic Planning and Policy Committee.
RESOLVED

That the Strategic Planning and Policy Committee use System B of Clause 25 of Schedule 7 of the Local Government Act 2002 for the election of its Deputy Chairperson.

Moved by: Mayor Helen Worboys
Seconded by: Councillor Michael Ford

CARRIED

RESOLVED

That the Strategic Planning and Policy Committee appoints Councillor Shane Casey as its Deputy Chairperson.

Moved by: Councillor Howard Voss
Seconded by: Councillor Andrew Quarrie

CARRIED

SPP 16/012 CONSIDERATION OF LATE ITEMS

There were no late items for consideration.

SPP 16/013 MEETING CLOSURE

The meeting closed at 10.01am

Approved and adopted as a true and correct record:

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CHAIRPERSON

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DATE
Awahuri Forest-Kitchener Park Trust Annual Report June 2016

Purpose

To present for consideration Awahuri Forest-Kitchener Park Trust’s 12-month Report for the year ended 30 June 2016.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That the Strategic Planning and Policy Committee receives Awahuri Forest-Kitchener Park Trust’s 12-month Report for the year ending 30 June 2016.

Report prepared by:
Stacey Bell
Economic Development Adviser

Approved for submission by:
Tracey Hunt
Acting General Manager - Community and Strategy
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

*Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand*

<table>
<thead>
<tr>
<th>Contribution</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.</td>
<td>✔</td>
</tr>
<tr>
<td>The Manawatu will attract and retain residents.</td>
<td>✔</td>
</tr>
<tr>
<td>Manawatu district develops a broad economic base from its solid foundation in the primary sector.</td>
<td>✔</td>
</tr>
<tr>
<td>Manawatu and its people are connected via quality infrastructure and technology.</td>
<td>✔</td>
</tr>
<tr>
<td>Manawatu’s built environment is safe, reliable and attractive.</td>
<td>✔</td>
</tr>
<tr>
<td>Manawatu District Council is an agile and efficient organisation.</td>
<td>✔</td>
</tr>
</tbody>
</table>

2 Background

2.1 The Awahuri Forest-Kitchener Park Trust is a Council Controlled Organisation (CCO). A CCO is any organisation in which one or more local authorities own or control 50% or more of the voting rights or have the right to appoint 50% or more of the directors of the organisation.

2.2 The Awahuri Forest-Kitchener Park Trust provides Council with six-monthly and 12-monthly updates on activities.

3 Discussion and Options considered

3.1 As noted in the Trust’s documents, the Awahuri Forest-Kitchener Park Trust was established for the benefit of the community including the following charitable purposes:

a) To assist in the ecological restoration, management and enhancement of the land at Kitchener Park and for this purpose to maintain a five year plan which, with an annual budget, will be made available to the Settlor for its approval prior to the commencement of each financial year;

b) To steer and co-ordinate the raising of funds to assist the restoration, management and enhancement, promotion and further development of the land at Kitchener Park;

c) To encourage community access to Kitchener Park, and foster knowledge of and interest in the ecological restoration of Kitchener Park;

d) To ensure the continued protection and restoration of Kitchener Park where possible and restore biodiversity values;

e) To create a safe haven for native plant and animal species, controlled for plant and animal pests;

f) To collaborate with other relevant organisations and individuals to reintroduce locally extinct or threatened plant and animal species, to ensure their long term survival;

g) To develop self-sustaining threatened species populations which will act as source populations for the creation of future community restoration projects in the Manawatu District;
h) To care for some special collections, including the podocarp, epiphyte and lichen collections presently established at Kitchener Park;

i) To support scientific and historic research of the Kitchener Park ecosystem or components thereof;

j) To educate the general public, especially school children, about the need to conserve and protect native forest environments in New Zealand.

3.2 In addition to audited financial reporting, the 12-month report provides detail of how the Awahuri Forest-Kitchener Park Trust are achieving their purposes as outlined above.

4 **Operational Implications**

4.1 There are no capital or operating expenditure implications or maintenance costs associated with this paper.

5 **Financial implications**

5.1 There are no financial implications.

6 **Statutory Requirements**

6.1 There are no statutory requirements associated with this paper.

7 **Delegations**

7.1 The Strategic Planning and Policy Committee has delegated authority to receive the 12-month report from Awahuri Forest-Kitchener Park Trust.

8 **Consultation**

8.1 There is no consultation required for this paper.

9 **Cultural Considerations**

9.1 There are no cultural considerations required for this paper.

10 **Conclusion**


10.2 Representatives from Awahuri Forest-Kitchener Park Trust will be in attendance at the meeting on 2 February 2016 to speak further to their report.

11 **Attachments**

- Awahuri Forest- Kitchener Park Trust Annual Report June 2016
- Awahuri Forest-Kitchener Park Trust audited financial statement June 2016
The Trustees are pleased to present the second Annual Report of the Awahuri Forest - Kitchener Park Trust, covering the period of the financial year 1 July 2015 - 30 June 2016.

This follows interim reports to the Mayor and Councillors in February 2015 and March 2016.

BACKGROUND: The Trust (originally Kitchener Park Trust) was set up by the Manawatu District Council in March 2014. The Council appointed the following members of the public as Trustees:

- Mr Geoff Lovegrove (Chairman)
- Mrs Jill Darragh
- Mr Dennis Emery
- Mrs Wendy Knight
- Mr Chris Symonds

TRUSTEE TERMS OF OFFICE: In accordance with the requirement for half of the trustees to step down every 18 months, three of the current trustees chose to do so, while also offering themselves for re-appointment. Chris Symonds, Denis Emery and Geoff Lovegrove were re-appointed by Council for a further three-year term from January 2016 to January 2019. The two remaining Trustees (Jill Darragh and Wendy Knight) will continue to serve the remainder of their term, until July 2017, when they will again be eligible for re-appointment.

MEETINGS: Trustees have continued to meet monthly. Formal meetings are normally held at the Community Housing Trust Boardroom, and other site meetings have also been held at Awahuri Forest - Kitchener Park. Meetings are most often attended by:

- The five Trustees
- Council staff, including Colleen Morris, Doug Tate, Rachel Carr, Sonya Stevens
- Advisory Trustee Aaron Madden
- Honorary Curator Gavin Scott
- “Friends Of The Park” Coordinator Nook Yule

SUPPORT: The Trust is grateful for the support it has received from the District Council, mainly in the form of financial management, secretarial / minute-keeping services, and support services from council officers. We have also appreciated the support and guidance of the Mayor and elected Councillors.

FINANCES: The Trust made a submission to Council for a small increase in the grant for 2016-2017. We are pleased that a $15,000 increase has been approved, meaning a total grant of $90,000 for the year. This will enable the trust to increase the scope of work for the year, while also allowing improvements to the security and facilities in the Park.

The Trust has also benefitted from a generous decision of the He Tini Awa Trust (administered by Horizons Regional Council) to disperse their winding-up funds to our Trust (June 2016). The net amount of approximately $45,000 is targeted to specific river areas and purposes, and we will follow the instructions of the original trust in dispersing this grant.
HONORARY CURATOR: Gavin Scott has continued his valuable and dedicated work in the Park, overseeing volunteer workers, initiating new improvements and continuing with the weed control and further planting within the Park. The nature of the voluntary workforce means that there is an annual turnover of workers, meaning more time is spent training and bringing new workers up to our Park requirements.

ADVISORY TRUSTEE: We have appreciated the input by Aaron Madden, appointed as an Advisory Trustee in June 2015, to assist the Trust in its work. Aaron’s support and guidance, his biodiversity knowledge, and access to additional resources, is truly valued by the Trust.

WEATHER EVENTS: The severe rain storms during March and June 2015 have had a profound effect on the Park, severely curtailing public access to, and enjoyment of, the park’s treasures. After many months of delays, it is pleasing to report significant progress with the replacement of the damaged boardwalks, and the extension of new boardwalks to allow improved access to view some of the prominent species.

MAINTENANCE WORK and WEED CONTROL: The Curator has overseen a number of work projects in the Park, assisted by voluntary and subsidised work groups. Their work has included improvements to the deck and worker facilities, major planting work, and ongoing weed control (Wandering Jew / Tradescantia). We have also arranged for the Curator to receive training and accreditation in spraying techniques and traffic safety signage and control.

ACCOMMODATION: Thanks to a generous grant from Central Energy Trust, we have now arranged for power to be brought to the site from the road. This allows for an increased use of facilities and equipment.

SECURITY: This remains a challenge for the Trust. There have been many incidents of break-ins, rubbish dumping, and thefts from the Park. We have arranged for a solar-powered surveillance camera to be installed (the first was stolen!), with remote access and monitoring. Priority for 2016-2017 needs to focus on a security fence to protect our increasing assets. We are seeking charitable trust support for this project.

RELATIONSHIPS: Members of the Trust have appreciated the support and encouragement from Councillors and officers of the Manawatu District Council. Following a period of slow progress with the reinstatement and repairs to the boardwalk, it is pleasing to report improved progress with this vital public access to the Park.

LONG TERM PLAN: Thanks to a Council allocation of $50,000 toward exploratory work on Flood Mitigation and future works, the Trust has re-engaged with a team from Boffa Miskell and Morphum Associates for further work to be carried out. A draft report was presented at the July meeting of the Trust, and it includes some areas of difference with the original Horizons Flood Control plan. We now need to meet with Horizons Regional Council and Manawatu District Council to discuss future planning and the feasibility of further protective work.

CHALLENGES:
1. Access to the Park from Rata Street / Kowhai Park has been restricted since the floods of June 2015. It is with profound regret that we report no progress on reinstating this access, due to the unwillingness of a neighbour to sell that part of the access that remains in private ownership. Trustees (and Manawatu District Council) have encountered some serious negative response from members of the public on this issue.
2. The future of Kitchener Park will depend on a professional approach, with some committed funding and phased implementation. There is potential for Awahuri Forest - Kitchener Park to become a major tourist attraction, providing a unique opportunity for locals and visitors to appreciate and enjoy the forest, birds, insects and fungi, along with the beauty and tranquility of this special place.
3. With the current difficulties facing Kowhai Park, particularly regarding the native bird section, there is potential for the Council to relocate this to Awahuri Forest - Kitchener Park. However, this brings a new set of challenges, particularly around staffing, security and ongoing management.
4. It has been signalled that the original Park may, with further Council acquisitions, grow to more than double its current size. Henson’s Bush, across Kawakawa Road, along with some adjacent
farmland, may be included under the auspices of the Park. Trustees will need to know what the Council’s medium- and longer-term intentions are in this regard.

RECOMMENDATIONS:
1. That the Council continue to fund and support the work of the Awahuri Forest - Kitchener Park Trust.
2. That efforts be increased to bring the issue of access from Rata Street / Kowhai Park to a satisfactory conclusion.
3. That regular meetings, both formal and informal, continue between Council officers and Awahuri Forest - Kitchener Park Trustees, in order to establish and maintain clear guidelines and avenues of support.

On behalf of the Trustees

G T Lovegrove, QSM, JP
Chairman
Awahuri Forest - Kitchener Park Trust
July 2016
Awahuri Forest / Kitchener Park Trust
Performance Report
For the year ended
30 June 2016

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Awahuri Forest / Kitchener Park Trust

Entity Information

"Who are we?", "Why do we exist?"

For the year ended
30 June 2016

Legal Name of Entity:* Awahuri Forest / Kitchener Park Trust

Type of Entity and Legal Basis (if any):* The Trust is a Registered Charity, incorporated in New Zealand under the Charitable Trusts Act 1957. The Trust is controlled by the Manawatu District Council and is an exempt Council Controlled Organisation (CCO), as defined by the Local Government Act 2002.

Registration Number: 2614107

Entity’s Purpose or Mission: *

The Trust has the following charitable purposes:

(a) To assist in the ecological restoration, management and enhancement of the land at Kitchener Park and for this purpose to maintain a five year plan which, with an annual budget, will be made available to the Settlor for its approval prior to the commencement of each financial year;

(b) To steer and co-ordinate the raising of funds to assist the restoration, management, enhancement, promotion and further development of the land at Kitchener Park;

(c) To encourage community access to Kitchener Park, and foster knowledge of and interest in the ecological restoration activity at Kitchener Park;

(d) To ensure the continued protection and restoration of Kitchener Park where possible and restore biodiversity values;

(e) To create a safe haven for native plant and animal species, controlled for plant and animal pests;

(f) To collaborate with other relevant organisations and individuals to reintroduce locally extinct or threatened plant and animal species, to ensure their long term survival;

(g) To develop self-sustaining threatened species populations which will act as source populations for the creation of future community restoration projects in the Manawatu District;

(h) To care for some special collections, including the podocarp, epiphyte and lichen collections presently established at Kitchener Park;

(i) To support scientific and historic research of the Kitchener Park ecosystem or components thereof;

(j) To educate the general public, especially school children, about the need to conserve and protect native forest environments in New Zealand.

Trust Structure:

Our trust deed states that the number of Trustees shall not be fewer than four (4) nor more than six (6). Currently the Trust has 5 trustees, that constitute the Trust's governance board. Trustees / governance members may lead sub-committees as determined by our annual work plan and priorities.

Operational structure:

Our operations are managed by the Honorary Curator, using contracted and volunteer labour.
Awahuri Forest / Kitchener Park Trust

Entity Information

"Who are we?", "Why do we exist?"

For the year ended
30 June 2016

Main Sources of the Entity’s Cash and Resources:

The Trust has received its income mainly from local government, from another Trust, plus donations.

Contact details

Physical Address:
C/- Manawatu District Council
135 Manchester St
Feilding

Postal Address:
C/- Manawatu District Council
Private Bag 10 001
Feilding

Phone/Fax:
(06) 323 0915

Email/Website:
jovanoyel@inspire.net.nz
Awahuri Forest / Kitchener Park Trust
Statement of Service Performance
“What did we do?”, When did we do it?”
For the year ended
30 June 2016

Description of the Entity's Outcomes:

The Trust had three primary goals for the 2015-2016 year for reinstatement and improvements to the Park.

<table>
<thead>
<tr>
<th>Description of the Entity’s Outputs, Measures of Quantity and Quality (to the extent practicable), and Measures of the Timeliness of Delivery (if this is important):*</th>
<th>Actual*</th>
<th>Actual*</th>
</tr>
</thead>
<tbody>
<tr>
<td>To reinstate and extend the boardwalks significantly damaged by the devastating flood of June 2015</td>
<td>270 metres replaced</td>
<td>This Year: 270 metres replaced</td>
</tr>
<tr>
<td>To establish the Trust</td>
<td>Trust Deed signed 15 July 2014</td>
<td></td>
</tr>
</tbody>
</table>

Additional Output Measures:

To install power to the Park - power is now connected to the site

To improve accommodation facilities for workers and volunteers at the Park - a portable toilet has been purchased
Awahuri Forest / Kitchener Park Trust
Statement of Financial Performance
"How was it funded?" and "What did it cost?"
For the year ended
30 June 2016

<table>
<thead>
<tr>
<th>Note</th>
<th>Revenue Description</th>
<th>Actual This Year $</th>
<th>Actual Last Year $</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Funding from central or local government*</td>
<td>76,125</td>
<td>40,000</td>
</tr>
<tr>
<td>1</td>
<td>Revenue from non-governmental sources for providing goods or services*</td>
<td>12,633</td>
<td>0</td>
</tr>
<tr>
<td>1</td>
<td>Donations, fundraising and other similar revenue*</td>
<td>5,776</td>
<td>75</td>
</tr>
<tr>
<td>1</td>
<td>Interest, dividends and other investment revenue*</td>
<td>228</td>
<td>105</td>
</tr>
<tr>
<td>1</td>
<td>Other revenue</td>
<td>62,645</td>
<td>-</td>
</tr>
</tbody>
</table>

Total Revenue* 155,407 40,130

<table>
<thead>
<tr>
<th>Note</th>
<th>Expenses Description</th>
<th>Actual This Year $</th>
<th>Actual Last Year $</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Employee related costs*</td>
<td>2,000</td>
<td>-</td>
</tr>
<tr>
<td>2</td>
<td>Costs related to providing goods or services*</td>
<td>69,761</td>
<td>38,766</td>
</tr>
<tr>
<td>2</td>
<td>Expenses related to fundraising*</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2</td>
<td>Administration and Overheads</td>
<td>4,469</td>
<td>2,866</td>
</tr>
</tbody>
</table>

Total Expenses* 76,230 41,634

Surplus/(Deficit) for the Year* 78,177 (1,454)

The financial information should be read in conjunction with the accompanying statement of accounting policies, notes to the performance report and audit report.
# Awahuri Forest / Kitchener Park Trust

## Statement of Financial Position

"What the entity owns?" and "What the entity owes?"

As at 30 June 2016

<table>
<thead>
<tr>
<th>Note</th>
<th>Actual* This Year</th>
<th>Actual* Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank accounts and cash*</td>
<td>3 64,265</td>
<td>4,495</td>
</tr>
<tr>
<td>Debtors and prepayments*</td>
<td>3 25,319</td>
<td>677</td>
</tr>
<tr>
<td>Inventory*</td>
<td>3</td>
<td>-</td>
</tr>
<tr>
<td>Other current assets</td>
<td>3</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>89,584</td>
<td>5,172</td>
</tr>
<tr>
<td><strong>Non-Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, plant and equipment*</td>
<td>4 1,228</td>
<td>-</td>
</tr>
<tr>
<td>Investments*</td>
<td>4</td>
<td>-</td>
</tr>
<tr>
<td>Other non-current assets</td>
<td>4</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Non-Current Assets</strong></td>
<td>1,228</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Assets</strong>*</td>
<td>90,812</td>
<td>5,172</td>
</tr>
<tr>
<td><strong>Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank overdraft*</td>
<td>3</td>
<td>-</td>
</tr>
<tr>
<td>Creditors and accrued expenses*</td>
<td>3 13,069</td>
<td>6,606</td>
</tr>
<tr>
<td>Employee costs payable*</td>
<td>3</td>
<td>-</td>
</tr>
<tr>
<td>Unused donations, grants and government funding with conditions*</td>
<td>3</td>
<td>-</td>
</tr>
<tr>
<td>Other current liabilities</td>
<td>3</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>13,069</td>
<td>6,606</td>
</tr>
<tr>
<td><strong>Non-Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Loans*</td>
<td>3</td>
<td>-</td>
</tr>
<tr>
<td>Other non-current liabilities</td>
<td>3</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Non-Current Liabilities</strong></td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong>*</td>
<td>13,069</td>
<td>6,606</td>
</tr>
<tr>
<td><strong>Total Assets less Total Liabilities (Net Assets)</strong>*</td>
<td>77,743</td>
<td>(1,434)</td>
</tr>
</tbody>
</table>

| **Accumulated Funds** |                  |
| Capital contributed by owners* | 5 20 | 20 |
| Accumulated surpluses or (deficits)* | 5 15,078 | (1,454) |
| Reserves* | 5 62,645 | - |
| **Total Accumulated Funds*** | 77,743 | (1,434) |

ON BEHALF OF THE TRUSTEES:

G T Lovegrove, QSM, JR
Chairman
Awahuri Forest / Kitchener Park Trust
11 October 2016

The financial information should be read in conjunction with the accompanying statement of accounting policies, notes to the performance report and audit report.
Awahuri Forest / Kitchener Park Trust
Statement of Cash Flows
"How the entity has received and used cash"
For the year ended
30 June 2016

<table>
<thead>
<tr>
<th>Note</th>
<th>Actual This Year</th>
<th>Actual Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

Cash Flows from Operating Activities*
Cash was received from:
Funding from central or local government*  76,125  40,000
Receipts from non-governmental sources for providing goods or services*  3,776  75
Donations, fundraising and other similar receipts*  228  105
Interest, dividends and other investment receipts*  

Net GST
Cash was applied to:
Payments to suppliers and employees*  79,465  35,028
Net GST movement  2,080  642
Withholding Tax  65  35

Net Cash Flows from Operating Activities*  7  (1,431)  4,475

Cash Flows from Investing and Financing Activities*
Cash was received from:
Receipts from the sale of property, plant and equipment*  
Receipts from the sale of investments*  
Proceeds from loans borrowed from other parties*  
Capital contributed from owners*  20
Funds held in Trust  62,646

Cash was applied to:
Payments to acquire property, plant and equipment*  1,445
Payments to purchase investments*  
Repayments of loans borrowed from other parties*  
Capital repaid to owners*  

Net Cash Flows from Investing and Financing Activities*  61,201  20

Net Increase / (Decrease) in Cash*  59,770  4,495
Opening Cash*  4,495  4,495
Closing Cash*  64,265  4,495

This is represented by:
Bank Accounts and Cash*  3  64,265  4,495

The financial information should be read in conjunction with the accompanying statement of accounting policies, notes to the performance report and audit report.
Awahuri Forest / Kitchener Park Trust

Statement of Accounting Policies
"How did we do our accounting?"

For the year ended
30 June 2016

Basis of Preparation*
Awahuri Forest / Kitchener Park Trust has elected to apply PBE SFR-A (PS) Public Benefit Entity Simple Format Reporting - Accrual (Public Sector) on the basis that it does not have public accountability and has total annual expenses of less than $2,000,000.

All transactions in the Performance Report are reported using the accrual basis of accounting.

The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax [GST]*
All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Revenue

Grants
Council, government and non-government grants are recognised as revenue when the funding is received unless there is an obligation to return the funds if conditions of the grant are not met ("use or return condition"). If there is such an obligation, the grant is initially recorded as a liability and recognised as revenue when conditions of the grant are satisfied.

Donated assets
Revenue from donated assets is recognised upon receipt of the asset if the asset has a useful life of 12 months or more and the value of the asset is readily obtainable and significant.

Interest
Interest revenue is recorded as it is earned during the year.

Bank Accounts and Cash
Bank Accounts and Cash comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Debtors*
Debtors are initially recorded at the amount owed. When it is likely that the amount owed (or some portion) will not be collected, a provision for impairment is recognised and the loss is recorded as a bad debt expense.

Property, Plant and Equipment*
All asset classes are measured at cost less accumulated depreciation.

Depreciation*
Depreciation is provided on a straight line basis on plant and equipment at rates that will write off the cost of the assets to their estimated residual lives over their residual lives. The residual value and useful life of an asset is reviewed and adjusted, if applicable, at each financial year end.

The useful lives and associated depreciation rate of major class of assets have been estimated as follows:

<table>
<thead>
<tr>
<th>Asset Class</th>
<th>Life</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plant and Equipment</td>
<td>5 years</td>
<td>20%</td>
</tr>
</tbody>
</table>

Creditors and Accrued Expenses*
Creditors and accrued expenses are measured at the amount owed.

Income Tax*
The Awahuri Forest / Kitchener Park Trust has been granted charitable status by Inland Revenue Department and is therefore exempt from income tax.

Changes in Accounting Policies*
The policies set out above have been applied consistently to all periods presented in these financial statements.
### Awahuri Forest / Kitchener Park Trust

**Notes to the Performance Report**

*For the year ended 30 June 2016*

**Note 1 : Analysis of Revenue**

<table>
<thead>
<tr>
<th>Revenue Item</th>
<th>Analysis</th>
<th>This Year</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funding from central or local government</td>
<td>Manawatu District Council</td>
<td>76,125</td>
<td>40,000</td>
</tr>
</tbody>
</table>

**Total**

|                    |                                               | 76,125    | 40,000    |

<table>
<thead>
<tr>
<th>Revenue Item</th>
<th>Analysis</th>
<th>This Year</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue from non-governmental sources for providing goods or services</td>
<td>Central Energy Trust</td>
<td>12,633</td>
<td>-</td>
</tr>
</tbody>
</table>

**Total**

|                    |                                               | 12,633    | -         |

<table>
<thead>
<tr>
<th>Revenue Item</th>
<th>Analysis</th>
<th>This Year</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donations, fundraising and other similar revenue</td>
<td>Donations and other income</td>
<td>3,776</td>
<td>75</td>
</tr>
</tbody>
</table>

**Total**

|                    |                                               | 3,776     | 75        |

<table>
<thead>
<tr>
<th>Revenue Item</th>
<th>Analysis</th>
<th>This Year</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest, dividends and other investment revenue</td>
<td>Interest</td>
<td>228</td>
<td>105</td>
</tr>
</tbody>
</table>

**Total**

|                    |                                               | 228       | 105       |

<table>
<thead>
<tr>
<th>Revenue Item</th>
<th>Analysis</th>
<th>This Year</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other revenue</td>
<td>Hi Tini Awe Oiha River</td>
<td>15,180</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hi Tini Awe Upper Manawatu River</td>
<td>3,309</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Hi Tini Awe Gross and Pukhangina Rivers</td>
<td>44,156</td>
<td></td>
</tr>
</tbody>
</table>

**Total**

|                    |                                               | 62,645    | -         |
## Notes to the Performance Report

For the year ended 30 June 2016

### Note 2: Analysis of Expenses

#### Expense Item: Employee related costs

<table>
<thead>
<tr>
<th>Analysis</th>
<th>This Year ($)</th>
<th>Last Year ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curator Honorarium</td>
<td>2,000</td>
<td>-</td>
</tr>
</tbody>
</table>

**Total** 2,000 -

#### Expense Item: Costs related to providing goods or services

<table>
<thead>
<tr>
<th>Analysis</th>
<th>This Year ($)</th>
<th>Last Year ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contractors</td>
<td>49,910</td>
<td>29,755</td>
</tr>
<tr>
<td>Project Expenses</td>
<td>12,633</td>
<td>-</td>
</tr>
<tr>
<td>Repairs and Maintenance</td>
<td>5,039</td>
<td>5,039</td>
</tr>
<tr>
<td>Plants and Park Maintenance Materials</td>
<td>4,659</td>
<td>-</td>
</tr>
<tr>
<td>Health and Safety</td>
<td>1,699</td>
<td>-</td>
</tr>
<tr>
<td>Insurance</td>
<td>1,017</td>
<td>1,362</td>
</tr>
<tr>
<td>Tools</td>
<td>345</td>
<td>1,096</td>
</tr>
<tr>
<td>Printing and Stationery</td>
<td>253</td>
<td>1,516</td>
</tr>
<tr>
<td>Depreciation</td>
<td>217</td>
<td>-</td>
</tr>
</tbody>
</table>

**Total** 69,761 38,760

#### Expense Item: Administration and Overheads

<table>
<thead>
<tr>
<th>Analysis</th>
<th>This Year ($)</th>
<th>Last Year ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miscellaneous Park Expenses</td>
<td>2,202</td>
<td>528</td>
</tr>
<tr>
<td>Audit Fees</td>
<td>1,960</td>
<td>1,852</td>
</tr>
<tr>
<td>Trustee Meeting Expenses</td>
<td>140</td>
<td>77</td>
</tr>
<tr>
<td>Consultants</td>
<td>67</td>
<td>-</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>56</td>
<td>24</td>
</tr>
<tr>
<td>Miscellaneous Trust Expenses</td>
<td>44</td>
<td>50</td>
</tr>
<tr>
<td>Volunteer Expenses</td>
<td>-</td>
<td>200</td>
</tr>
<tr>
<td>Advertising</td>
<td>-</td>
<td>95</td>
</tr>
<tr>
<td>Friends of the Park Administration</td>
<td>-</td>
<td>30</td>
</tr>
</tbody>
</table>

**Total** 4,469 2,886
Awahuri Forest / Kitchener Park Trust

Notes to the Performance Report
For the year ended
30 June 2016

Note 3 : Analysis of Assets and Liabilities

<table>
<thead>
<tr>
<th>Asset Item</th>
<th>Analysis</th>
<th>This Year $</th>
<th>Last Year $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank accounts and cash</td>
<td></td>
<td>494</td>
<td>505</td>
</tr>
<tr>
<td></td>
<td>BNZ Current Account</td>
<td>63,771</td>
<td>3,590</td>
</tr>
<tr>
<td></td>
<td>BNZ On Call Account</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total</td>
<td>64,265</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Asset Item</th>
<th>Analysis</th>
<th>This Year $</th>
<th>Last Year $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debtors and prepayments</td>
<td>Central Energy Trust</td>
<td>12,633</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Manawatu District Council</td>
<td>9,636</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>GST Receivable</td>
<td>2,950</td>
<td>642</td>
</tr>
<tr>
<td></td>
<td>Withholding Tax Paid</td>
<td>100</td>
<td>35</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total</td>
<td>25,319</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Asset Item</th>
<th>Analysis</th>
<th>This Year $</th>
<th>Last Year $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other current assets</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total</td>
<td>-</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Liability Item</th>
<th>Analysis</th>
<th>This Year $</th>
<th>Last Year $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creditors and accrued expenses</td>
<td>Trade Payables</td>
<td>8,500</td>
<td>4,476</td>
</tr>
<tr>
<td></td>
<td>Expense Accruals</td>
<td>185</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Audit Fees</td>
<td>4,384</td>
<td>2,130</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total</td>
<td>13,069</td>
</tr>
</tbody>
</table>
## Note 4: Property, Plant and Equipment

### This Year

<table>
<thead>
<tr>
<th>Asset Class*</th>
<th>Opening Carrying Amount*</th>
<th>Purchases</th>
<th>Sales/Disposals</th>
<th>Current Year Depreciation and Impairment*</th>
<th>Closing Carrying Amount*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Buildings*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Motor Vehicles*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Furniture and fixtures*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Office equipment*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Computers (including software)*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Machinery*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Plant and Equipment</td>
<td>-</td>
<td>1,445</td>
<td>-</td>
<td>217</td>
<td>1,228</td>
</tr>
<tr>
<td>Total</td>
<td>-</td>
<td>1,445</td>
<td>-</td>
<td>217</td>
<td>1,228</td>
</tr>
</tbody>
</table>

### Last Year

<table>
<thead>
<tr>
<th>Asset Class*</th>
<th>Opening Carrying Amount*</th>
<th>Purchases</th>
<th>Sales/Disposals</th>
<th>Current Year Depreciation and Impairment*</th>
<th>Closing Carrying Amount*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Buildings*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Motor Vehicles*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Furniture and fixtures*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Office equipment*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Computers (including software)*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Machinery*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Heritage assets</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
# Note 5: Accumulated Funds

## This Year

<table>
<thead>
<tr>
<th>Description*</th>
<th>Capital Contributed by Owners*</th>
<th>Accumulated Surpluses or Deficits*</th>
<th>Reserves*</th>
<th>Total*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance</td>
<td>20</td>
<td>(1,454)</td>
<td>-</td>
<td>(1,434)</td>
</tr>
<tr>
<td>Capital contributed by owners*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Capital returned to owners*</td>
<td>-</td>
<td>79,177</td>
<td>-</td>
<td>79,177</td>
</tr>
<tr>
<td>Surplus/(Deficit)*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Distributions paid to owners*</td>
<td>(62,645)</td>
<td>62,645</td>
<td>-</td>
<td>77,783</td>
</tr>
<tr>
<td>Transfer to Reserves*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Transfer from Reserves*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Closing Balance</td>
<td>20</td>
<td>15,078</td>
<td>62,645</td>
<td>77,743</td>
</tr>
</tbody>
</table>

## Last Year

<table>
<thead>
<tr>
<th>Description*</th>
<th>Capital Contributed by Owners*</th>
<th>Accumulated Surpluses or Deficits*</th>
<th>Reserves*</th>
<th>Total*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance</td>
<td>20</td>
<td>-</td>
<td>-</td>
<td>20</td>
</tr>
<tr>
<td>Capital contributed by owners*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Capital returned to owners*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Surplus/(Deficit)*</td>
<td>(1,454)</td>
<td>(1,454)</td>
<td>-</td>
<td>(1,454)</td>
</tr>
<tr>
<td>Distributions paid to owners*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Transfer to Reserves*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Transfer from Reserves*</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Closing Balance</td>
<td>20</td>
<td>(1,454)</td>
<td>-</td>
<td>(1,434)</td>
</tr>
</tbody>
</table>

## Breakdown of Reserves

<table>
<thead>
<tr>
<th>Name*</th>
<th>Nature and Purpose*</th>
<th>Actual*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hi Tini Awa Ohau River</td>
<td>From a consent with Horowhenua District Council and is required to be used in the Ohau River area.</td>
<td>15,180</td>
</tr>
<tr>
<td>Hi Tini Awa Upper Manawatu River</td>
<td>This is the unspent balance of funds from a consent with the New Zealand Transport Agency and needs to be spent on the Upper Manawatu River.</td>
<td>3,309</td>
</tr>
<tr>
<td>Hi Tini Awa Oroa and Pohangina Rivers</td>
<td>From Gravel Consent levies and is needed to be spent on the Oroa and Pohangina Rivers.</td>
<td>44,156</td>
</tr>
</tbody>
</table>

Total | 62,645 |
Awahuri Forest / Kitchener Park Trust
Notes to the Performance Report
For the year ended
30 June 2016

Note 6: Commitments and contingencies

Commitments
There are no commitments as at balance date (Last Year - nil)

Contingent Liabilities and Guarantees
There are no contingent liabilities or guarantees as at balance date (Last Year - nil)

Note 7: Reconciliation of Net Surplus / (Deficit) after Tax to Net Cash Flows from Operating Activities

<table>
<thead>
<tr>
<th></th>
<th>This Year</th>
<th>Last Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Reported Surplus (deficit)</strong></td>
<td>79,177</td>
<td>(1,454)</td>
</tr>
<tr>
<td><strong>Add / (Less) Non-Cash Items</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Depreciation</td>
<td>217</td>
<td>0</td>
</tr>
<tr>
<td><strong>Add / (Less) Movements in</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Working Capital Items</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Decrease (Increase) in Accounts Receivable and Accruals</td>
<td>(22,270)</td>
<td>-</td>
</tr>
<tr>
<td>(Decrease) Increase in Accounts Payable &amp; Accruals</td>
<td>6,463</td>
<td>6,606</td>
</tr>
<tr>
<td>(Decrease) Increase in GST payable</td>
<td>(2,306)</td>
<td>(642)</td>
</tr>
<tr>
<td>(Decrease) Increase in RWT payable</td>
<td>(65)</td>
<td>(35)</td>
</tr>
<tr>
<td>(Decrease) to transfer to Funds Held in Trust</td>
<td>(52,645)</td>
<td>-</td>
</tr>
<tr>
<td><strong>Net Cash flow from Operating Activities</strong></td>
<td>(3,431)</td>
<td>4,475</td>
</tr>
</tbody>
</table>
Awahuri Forest / Kitchener Park Trust
Notes to the Performance Report
For the year ended
30 June 2016

Note 6: Related Party Transactions

<table>
<thead>
<tr>
<th>Description of Related Party Relationship*</th>
<th>Description of the Transaction (whether in cash or amount in kind)*</th>
<th>This Year*</th>
<th>Last Year*</th>
<th>This Year*</th>
<th>Last Year*</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Trust is a Council Controlled Organisation of the Manawatu District Council</td>
<td>Grant funds from Council</td>
<td>76,125</td>
<td>40,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kitchener Park is owned by the Manawatu District Council and the Trust is responsible for the management and restoration of the Park.</td>
<td>Council oncharged the Trust for Consultancy</td>
<td>9,656</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note 6: Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (Last Year Nil)
INDEPENDENT AUDITOR’S REPORT

TO THE READERS OF
AWAHURI FOREST / KITCHENER PARK TRUST’S FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2016

The Auditor-General is the auditor of the Awahuri Forest / Kitchener Park Trust (the Trust). The Auditor-General has appointed me, Vivien Cotton, using the staff and resources of Cotton Kelly, to carry out the audit of the financial statements of the Trust on her behalf.

Opinion

We have audited the financial statements of the Trust on pages 5 to 15, that comprise the statement of financial position as at 30 June 2016, the statement of financial performance and statement of cash flows for the year ended on that date and the notes to the performance report that includes the statement of accounting policies and other explanatory information.

In our opinion, the financial statements of the Trust:

- present fairly, in all material respects:
  - its financial position as at 30 June 2016; and
  - its financial performance and cash flows for the year then ended; and
  - comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Public Sector).

Our audit was completed on 21 October 2016. This is the date at which our opinion is expressed.

The basis of our opinion is explained below. In addition, we outline the responsibilities of the Trustees and our responsibilities, and explain our independence.

Basis of opinion

We carried out our audit in accordance with the Auditor-General’s Auditing Standards, which incorporate the International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and carry out our audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

Material misstatements are differences or omissions of amounts and disclosures that, in our judgement, are likely to influence readers’ overall understanding of the financial statements. If we had found material misstatements that were not corrected, we would have referred to them in our opinion.

An audit involves carrying out procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgement, including our assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the preparation of the Trust’s financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Trust’s internal control.
An audit also involves evaluating:

- the appropriateness of accounting policies used and whether they have been consistently applied;
- the reasonableness of the significant accounting estimates and judgements made by the Trustees;
- the adequacy of the disclosures in the financial statements; and
- the overall presentation of the financial statements.

We did not examine every transaction, nor do we guarantee complete accuracy of the financial statements.

We believe we have obtained sufficient and appropriate audit evidence to provide a basis for our audit opinion.

**Responsibilities of the Trustees**

The Trustees are responsible for the preparation and fair presentation of financial statements for the Trust that comply with generally accepted accounting practice in New Zealand and the Public Benefit Entity Simple Format Reporting – Accrual (Public Sector) framework.

The Trustees' responsibilities arise from clause 9 of the Trust Deed of the Trust.

The Trustees are also responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. The Trustees are also responsible for the publication of the financial statements, whether in printed or electronic form.

**Responsibilities of the Auditor**

We are responsible for expressing an independent opinion on the financial statements and reporting that opinion to you based on our audit. Our responsibility arises from the Public Audit Act 2001.

**Independence**

When carrying out the audit, we followed the independence requirements of the Auditor-General, which incorporate the independence requirements of the External Reporting Board.

Other than the audit, we have no relationship with or interests in the Trust.

[Signature]

Vivien Cotton
Cotton Kelly
On behalf of the Auditor-General
Palmerston North, New Zealand
C4/16043 Seddon Street Urban Reconstruction Stage 1 (Northern), Feilding

Purpose

The purpose of this report is to seek approval to award Contract C4/16043 for the urban reconstruction of Seddon Street (North), Feilding being Stage 1 only, of a planned two stage urban reconstruction split over two financial years.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

1. That Contract C4/16043 for Seddon Street Urban Reconstruction, Feilding (Stage 1 – Seddon Street North section) be awarded to Higgins Contractors Ltd for the sum of Five Hundred and Eighteen Thousand, Three Hundred and Forty Nine Dollars and Eighty One Cents excluding GST ($518,349.81 excl GST).

2. That the Committee note that this amount includes a 10% contingency which can be utilised only upon the Engineer’s approval.

Report prepared by:
Brent Holmes
Roading Asset Engineer

Approved for submission by:
Hamish Waugh
General Manager - Infrastructure
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

**Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand**

<table>
<thead>
<tr>
<th>Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.</th>
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<th>Manawatu and its people are connected via quality infrastructure and technology.</th>
<th>Manawatu's built environment is safe, reliable and attractive.</th>
<th>Manawatu District Council is an agile and efficient organisation.</th>
</tr>
</thead>
<tbody>
<tr>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2 Background

2.1 A roading reconstruction was initially programmed for Seddon Street in 2010. This reconstruction was then deliberately deferred so a large capacity stormwater pipe from Pharazyn Street could be installed across Kimbolton Road through Seddon Street, discharging to the Oroua River. This heavy drainage work was logically deemed a higher priority to futureproof the growing subdivision consent market in the Precinct 4 region. With this necessary “big picture growth” underground work now complete within Seddon Street and clear of the defects liability period, the previous on-hold urban reconstruction is now recommended to tidy up the deteriorating roading infrastructure in Seddon Street.

2.2 Seddon Street, Feilding comprises two sections;

- Seddon Street North – a 390m long residential cul-de-sac (proposed Stage 1 proposed in this document)
- Seddon Street Link - 110m long link road adjoining Kimbolton Road North (Next Stage 2 separate to this document)

2.3 The overall intention is to begin at the northern extent of the street and retreat out to Kimbolton Road, in two stages, to avoid heavy construction traffic damaging new seal.

2.4 This proposed contract (Stage 1 only) covers the reconstruction of Seddon Street North. Stage 2 being the Seddon Street link road to Kimbolton Road is further planned for reconstruction in the following (2017/2018) financial year.

2.5 This Contract covers the construction of, but is not limited to:

**Stormwater:**
- Excavation for, supply, lay and backfill of new sumps, and sump leads varying from 225mm to 375mm diameter concrete pipe
- Excavation for, supply, and construction of a 1200mm Manhole
- Replace 110mm stormwater to kerb pipes from residential properties

**Roading:**
- Renewal of existing concrete kerbs, concrete vehicle crossings, concrete pram crossings and 1.5m wide concrete footpaths
- Reconstruction of road pavement including traffic calming and alterations to cul-de-sac turning heads to deter anti-social behaviour (boy racers)
- Berm topsoil and sowing of grass seed
• Trenching and installation of futureproof ducting for fibre and streetlighting
• New chipseal to road carriageway and asphalt to cul-de-sac turning heads

**Other Works:**
Works negotiated and deferred to be carried out in conjunction with utility companies in collaboration on timing and cost share trenching with this contract are:
• **Downs Street Lighting** – Installation of street lights and cabling on the west side and removal of the existing lights from the power poles.

2.6 Contract C/4-16043 is a measure and value contract with a construction timeframe of 18 weeks noting an expectation to complete prior to June 2017.

3 **Discussion and Options considered**

3.1 The Engineer's Estimate totalled $556,558.75. For this amount exceeding $500,000, Council’s procurement policy requires an open market competitive process.

3.2 Three contractors submitted tenders and were closed at the Manawatu District Council tender box on 20th December 2016. The three tenderers were Higgins Contractors Ltd, Fulton Hogan Ltd, and Wayne Aldridge Contracting Ltd.

**Phase 1: Attributes**

3.3 Submissions were evaluated by staff from Manawatu District Council in accordance with the Price Quality Method, as set out in the New Zealand Transport Agency Procurement Manual. The ratio is 60% price and 40% attribute weighting.

• Track Record (10%),
• Relevant Skills (15%),
• Methodology (15%)

**Total Attributes (40%)**

3.4 Evaluation of attributes were carried out by the Tender Evaluation Team:

• John Jones (Roading Assets Team Manager and Qualified Tender Evaluator)
• Brent Holmes (Roading Assets Engineer)
• Shaun Edwards (Project Engineer – GHD Ltd).

This process was completed on 13th January 2017.

3.5 Tenders were received from the following Contractors:

• Fulton Hogan Ltd
• Higgins Contractors Ltd
• Wayne Aldridge Contracting Ltd

3.6 The non-price attribute scores ranged from:
26.26 – 30.53% (out of a possible 40%)

3.7 The Supplier Quality Premium (SQM) equated to a Price Quality advantage range of:
Phase 2: Price Submission

3.8 The submitted tender price envelopes opened by the Tenders Secretary at 9.40am on 13th January 2017 gave the following range of tender prices:

- $471,227.10 - $515,000.00

The Engineer’s Estimate was $556,558.75

Adjustments taking into account the Supplier Quality Premium (SQM) and subtracting all schedule fixed amounts resulted in a total overall Adjusted Evaluation Price.

Range: $431,651.80 - $479,897.04

3.9 In accordance with New Zealand Transport Agency Procurement Manual under the Price Quality Method, the preferred tenderer is Higgins Contractors Ltd. Their price of $471,227.10 is 18% under the Engineer’s Estimate of $556,558.75.

3.10 The total contract value will include a 10% contingency, which will be added to the tendered price. This contingency sum will only be utilised only at the discretion of the Engineer to the Contract. The total amount for approval would be $518,349.81.

4 Operational Implications

4.1 There are no capital / operating expenditure implications or unbudgeted maintenance costs associated with this paper.

5 Financial implications

5.1 The project was earmarked in the Long Term Plan for construction in the current 3-year funding block. It is funded principally from budgeted Unsubsidised Urban Reconstruction funding (47%) along with supplementary funding from the renewal and maintenance activity budgets.

5.2 The costs will be coded to the following GL codes.

<table>
<thead>
<tr>
<th>Council</th>
<th>Job Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MDC</td>
<td>RD4021 001</td>
<td>Unsubsidised Urban Reconstruction - (47% of project value)</td>
</tr>
<tr>
<td>MDC</td>
<td>RD4032 001</td>
<td>Unsubsidised Roading (Footpath, Kerb &amp; Channel) Renewals (14% of project value)</td>
</tr>
<tr>
<td>MDC</td>
<td>RD1034 001</td>
<td>Subsidised Rehabilitation (19% of project value)</td>
</tr>
<tr>
<td>MDC</td>
<td>RD1030 002</td>
<td>Subsidised Drainage Renewals (7% of project value)</td>
</tr>
<tr>
<td>MDC</td>
<td>RD1032 003 4008</td>
<td>Streetlight Renewals (6% of project value)</td>
</tr>
<tr>
<td>MDC</td>
<td>ST10090074008</td>
<td>Utilities Stormwater Capital (7% of project value)</td>
</tr>
</tbody>
</table>
5.3 A total of 68% of the work is unsubsidised. 32% of the contract value qualifies for the NZTA subsidy rate (Subsidised Rehabilitation, Subsidised Drainage Renewals, Streetlight Renewals) at 54% for a value of $89,570.84 towards the project.

5.4 There is adequate capacity in the above budgets to accommodate the quoted price.

6 Statutory Requirements

6.1 There are no statutory requirements associated with this paper.

7 Delegations

7.1 The Council delegates authority to the Strategic Planning and Policy Committee to award contracts over $500,000.

8 Consultation

8.1 There are no community consultation requirements associated with this paper.

9 Cultural Considerations

9.1 There are no cultural considerations associated with this paper.

10 Conclusion

10.1 There is adequate capacity in the Council’s budget (predominant percentage is planned urban reconstruction) to accommodate the quoted price.

10.2 If approved, the work could begin in February 2017 enabling completion by June 2017.
Temporary Road Closure - 2017 Air Tattoo

Purpose

To consider an application from the New Zealand Air Force for temporary road closures during the 2017 Air Tattoo.

Significance of Decision

The Council’s Significance and Engagement policy is not triggered by matters discussed in this report.

Recommendations

That pursuant to Section 11(e) of the Tenth Schedule to the Local Government Act 1974, and for the purpose of allowing the New Zealand Airforce to conduct the 2017 Air Tattoo at Ohakea Airbase, the following roads be closed to ordinary vehicular traffic from 12.00pm on Thursday, 23 February 2017 to 12.00pm on Monday 27 February 2017, subject to the receipt of the Public Liability and Insurance Policy, which will be current at the time of the event, and a traffic management plan, prepared by an authorised Site Traffic Management Supervisor and in accordance with the New Zealand Transport Agency Code of Practice of Temporary Traffic Management:

- A’Court St – From Phillips St to Dundas Rd (SH3)
- Campion Rd – From SH1 to Tangimoana Rd
- Fagan Road – From SH1 & 3 to Speedy Rd
- Hurst Rd - From Wilson Rd to Wightman Rd
- McDonell Rd – From Tangimoana Rd South exit to Tangimoana Rd North exit
- Mingaroa Rd – From Ngaio Rd to Halcombe Rd
- Ngaio Rd – From Wilson Rd to Mount Stewart Halcombe Rd
- Phillips St – From Fagan St to A’Court St
- Rosina Rd – From SH1 to Tangimoana Rd
- Sandon Rd – From Lees Rd to Ranfurly Rd
- Soldiers Rd – From SH 1 (no exit)
- Speedy Road – From SH1 to Tangimoana Rd
- Tangimoana Road – From SH1 & 3 to Rosina Rd
- Taylor Road – From SH1 to Tangimoana Rd
- Whale Rd - From SH 1 (no exit)
- Wilsons Rd – From SH1 & 3 to Ngaio Rd
- Wightman Rd - SH1 & 3 to no exit end
1 Contribution to the Council Vision and Council Outcomes

1.1 Relationship to the Council Outcomes that underpin the Council’s Vision:

*Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand*

<table>
<thead>
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<tr>
<td>✔</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2 Background

2.1 The 2017 Air Tattoo is being held at Ohakea Air base on 25 and 26 February 2017.

2.2 The organisers of the event are seeking road closures to ensure the safe management of bus routes and surrounding vicinity roads by the venue which are critical to the operation of the event. Some of the road closures are proposed to ensure public stay on the designated detour route to the venue, and to prevent parking in those areas.

2.3 The application for temporary road closures seeks closure of the following roads from 12.00pm Thursday 23 February 2017 to 12.00pm Monday 27 February 2017:

- A’Court St – From Phillips St to Dundas Rd (SH3)
- Campion Rd – From SH1 to Tangimoana Rd
- Fagan Road – From SH1 & 3 to Speedy Rd
- Hurst Rd - From Wilson Rd to Wightman Rd
- McDonell Rd – From Tangimoana Rd South exit to Tangimoana Rd North exit
- Mingaroa Rd – From Ngaio Rd to Halcombe Rd
- Ngaio Rd – From Wilson Rd to Mount Stewart Halcombe Rd
- Phillips St – From Fagan St to A’Court St
- Rosina Rd – From SH1 to Tangimoana Rd
- Sandon Rd – From Lees Rd to Ranfurly Rd
- Soldiers Rd – From SH 1 (no exit)
- Speedy Road – From SH1 to Tangimoana Rd
- Tangimoana Road – From SH1 & 3 to Rosina Rd
- Taylor Road – From SH1 to Tangimoana Rd
Whale Rd - From SH 1 (no exit)
Wilson's Rd – From SH1 & 3 to Ngaio Rd
Wightman Rd - SH1 & 3 to no exit end

3 Discussion and Options considered

3.1 The 2017 Ohakea Air Tattoo event comprises static and aerial displays from both the New Zealand Air Force and overseas visitors. Expected numbers of patrons is 50,000 on each day of the event and it is proposed that these will be directed to either the main car park adjacent to the air base, or to one of the designated park and ride locations. Strategic detour routes will be signed for north / south traffic on State Highway 1 and east / west traffic on State Highway 3.

3.2 The traffic management proposed is intended to ensure that significant traffic delays, such as those seen at the 75th Jubilee airshow, are not repeated.

3.3 As required under the Tenth Schedule of the Local Government Act 1974, public notice was given of the intent to temporarily close the roads requested by the event organisers. The public notice appeared in the Saturday 24 December 2016 Manawatu Standard and in the Thursday 12 January 2017 Feilding Herald. The closing date for any objections to the proposed closures is 27 January 2017.

4 Operational Implications

4.1 There are no capital / operating expenditure implications or maintenance costs associated with this matter.

5 Financial implications

5.1 There are no financial implications associated with this matter.

6 Statutory Requirements

6.1 Section 11(e) of the Tenth Schedule to the Local Government Act 1974 sets out the statutory requirements associated with proposals for temporary closure of roads.

7 Delegations

7.1 The Strategic Planning and Policy Committee’s terms of reference delegate authority to the committee to act under the Transport (Vehicular Traffic Road Closure) Regulations 1965 in the case of applications for road closures where objections to the proposed closure are received. However the request that is the subject of this report needs to be considered under the provisions of Section 11 (e) of the Tenth Schedule of the Local Government Act 1974 as the requested closure of the roads is for a period exceeding 12 hours. The committees terms of reference do however allow for the committee to deal primarily with matters of urgency where, in the opinion of the Committee, it is necessary to act before the next meeting of the Council, provided that any action taken under this provision is to be reported to the next subsequent meeting of the Council.

7.2 A decision to temporarily close the roads is requested from the committee to enable prior notice of the closure to be given in the Feilding Herald edition of Thursday 16 February 2017.
8 Consultation

8.1 Public notice of the intention to temporarily close specified roads was placed in the 24 December 2016 Manawatu Standard and in the 12 January 2017 Feilding Herald. Should the committee agree to the proposed temporary closure of the roads, public notice will be given in the 16 February 2017 Feilding Herald.

9 Cultural Considerations

9.1 There are no cultural considerations associated with this matter.

10 Conclusion

10.1 By agreeing to temporarily close the requested roads it is expected that traffic delays such as those experienced during the 75th Jubilee Airshow are not experienced during the 2017 Air Tattoo.

11 Attachments

- Map of Roads Proposed for Temporary Closure
Intention to Close Road to Vehicular Traffic - DRAFT

Proposed Closed Roads (12pm 23 Feb 2017 - 12pm 27 Feb 2017)

- Proposed Closed Road
- Major Arterial Road
- Collector Road
- Local Road
- Minor Arterial or Collector Road
- Rangi#kei River

NOTE: Not to Scale & indicative only

See Diagram

Diagram - Not to Scale

Version 1: 20 January 2017