Minutes of a meeting of the Strategic Planning and Policy Committee held on Thursday 3 August 2017, commencing at 8.30am in the Manawatu District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: 
Cr Phil Marsh (Chairperson)
Cr Steve Bielski
Cr Barbara Cameron
Cr Stuart Campbell
Cr Shane Casey
Cr Michael Ford
Cr Andrew Quarrie
Cr Hilary Humphrey
Cr Alison Short
Cr Howard Voss

LEAVE OF ABSENCE: 
Mayor Helen Worboys

IN ATTENDANCE: 
Richard Templer (Chief Executive)
Shayne Harris (General Manager – Corporate and Regulatory)
Frances Smorti (General Manager – People and Culture)
Brent Limmer (General Manager – Community and Strategy)
Michael Hawker (Project Delivery Manager)
Tracey Hunt (Strategy Manager)
Brent Holmes (Roading Operations Team Leader)
Colleen Morris (Chief Financial Officer)
Doug Tate (Community Facilities Manager)
Lisa Thomas (Policy Adviser)
Janine Hawthorn (Community Development Adviser)
Carl Johnstone (Parks and Property Team Leader)
Kirsten Pike (Parks and Property Officer - Legal and Planning)
Paul Stein (Communications Manager)
Allie Dunn (Governance Team Leader)

SPP 17/064 MEETING OPENING
Councillor Marsh declared the meeting open.

SPP 17/065 APOLOGIES

RESOLVED
That Councillor Stuart Campbell be granted an apology for lateness.

Moved by: Councillor Shane Casey
Seconded by: Councillor Hilary Humphrey

CARRIED

SPP 17/066 DECLARATIONS OF INTEREST

There were no declarations of interest.
RESOLVED

That the minutes of the Strategic Planning and Policy Committee meeting held 6 July 2017 be adopted as a true and correct record.

Moved by: Councillor Howard Voss
Seconded by: Councillor Alison Short
CARRIED

SPP 17/068 NOTIFICATION OF LATE ITEMS

Councillor Andrew Quarrie - Sale of Tennis Courts

Councillor Stuart Campbell joined the meeting at 8.31am.

SPP 17/069 PRESENTATION – LONG TERM PLAN – 2018

Timeline

Tracey Hunt, Strategy Manager, tabled an amended timeline for the Long Term Plan 2018 project. She asked for an early indication from Council of the financial envelope for budget guidance. She advised that there would be Christmas reading, which would consist of the first draft of the consultation document, noting that Council would have seen a lot of the content prior to that. During January to February there would be four workshops held. All documents would be provided to Audit New Zealand by 19 February 2018 with their feedback to be received by 19 March 2018. She outlined the proposed consultation period, and dates set down for hearings, deliberations and then adoption of the final Long Term Plan 2018. It was proposed that an additional Asset Management Plan workshop be held on 22 August 2017 from 9.00am to 3.00pm.

Councillor Voss asked for consideration of the dates being brought back if possible as he would be away on 30 and 31 May 2018.

Councillors Cameron and Casey asked that December be kept free of reading to allow members to have a break.

Introduction to Financial Strategy

Shayne Harris, General Manager Corporate and Regulatory, Tracey Hunt, Strategy Manager and Colleen Morris, Chief Financial Officer gave an introduction to the financial strategy and the parameters the team needed to work with. They outlined the legal requirements, the content that must be in the strategy, some key issues to consider and key decisions that need to be made by Council. They outlined the financial management required by legislation, including the requirements for prudence and sustainability, financial strategy, balanced budget, funding and financial policies. They outlined the financial management principles, the purpose of the financial strategy and how the financial strategy links to other documents and inputs that elected members would be required to make decisions on. They talked about the overall context of the individual decisions they would be making and the impacts on the financial strategy. They talked about key issues including the need for intergenerational funding, and affordability. They outlined the types of expenditure and funding mechanisms available and the requirements to set debt levels.

Councillor Michael Ford left the meeting at 9.17am and returned at 9.19am.
They outlined the current borrowings against the Council’s debt cap, along with proposed borrowings within the Long Term Plan.

Councillor Phil Marsh suggested including a projected line to show the effect of changes made in the 2017-18 Annual Plan projected forward.

In summary they asked that Councillors re-familiarise themselves with the financial strategy in the Long Term Plan 2015 and think about any changes to underlying policies they might wish to make.

**Introduction to Infrastructure Strategy**

Lisa Thomas, Policy Adviser, gave an introduction to the Infrastructure Strategy that covered the legal requirements, what makes a good strategy, the relationship between the infrastructure and financial strategies, the role of elected members and the next steps.

Following a question about where Councillors could view a complete asset register, it was explained that the asset registers were contained within the Asset Management System, with the published Asset Management Plans providing a high level view. It was noted that officers could show a sample and how that linked through to the Asset Management Plans.

In closing Lisa Thomas spoke about the proposed work programme to cover the tasks required to develop the Long Term Plan and asked that Councillors familiarise themselves with the existing asset management plans within the Long Term Plan 2015 as preparation.

It was noted that the topic of Vision and Outcomes would be considered at the next meeting of the Strategic Planning and Policy Committee.

**SPP 17/070  SPEED LIMIT REVIEWS**

Brent Holmes, Roading Operations Team Leader and Roger McLeay, Senior Transportation Project Engineer from GHD spoke about speed limit reviews that were underway. It was noted that they were not asking for decision at this meeting, they will be coming to a future meeting for a decision.

**Himatangi Beach**

They spoke about discussions they had with the community committee in Himatangi, the gazetting they have undertaken and the recommended speeds they would be undertaking consultation on.

It was agreed that as part of the consultation process a presentation on this matter would be made to Nga Manu Taiko Manawatu District Council at their meeting being held 8 August 2017.

**Awahuri-Feilding Road and Kawakawa Road**

It was noted that the proposal was to make permanent the temporary 80km speed limit on this road and to make the remaining 100km areas of the road 80km as well.

It was proposed that the speed limit for Kawakawa Road would be set at 80km along entire length.

It was noted that the speed limit rules were changing which would mean that Councils would not be able to introduce 70km speed zones in the future.
The meeting adjourned at 10.08am and reconvened at 10.29am

SPP 17/071  POLICY REVIEW – GAMBLING MACHINE MANAGEMENT APPROACHES

Report of the General Manager – Community and Strategy dated 6 July 2017 presenting the proposed Gambling Venues Policy and seeking decisions on the preferred option for managing gaming machine numbers and the consideration and adoption of the Statement of Proposal and the proposed Gambling Venues Policy prior to public consultation. It was noted that the current cap was set at 105 machines, which is the currently consented machine numbers of 99 with a buffer of an additional 6 machines for any new business that may wish to establish.

RESOLVED

1. That the Strategic Planning and Policy Committee confirms their preferred management approach for managing gaming machine numbers in the Manawatu District through the “Gambling Venues Policy,” be a machine cap of 81 machines.


Moved by:  Councillor Howard Voss
Seconded by:  Councillor Barbara Cameron

CARRIED

SPP 17/072  APPROVAL TO NOTIFY THE DANGEROUS, AFFECTED AND INSANITARY BUILDINGS POLICY


RESOLVED

1. That the Strategic Planning and Policy Committee notes that Section 131 of the Building Act 2004, which previously required a territorial authority to adopt a policy on earthquake prone buildings, was amended under the Building (Earthquake Prone Buildings) Amendment Act 2016 to remove the reference to “earthquake prone” and therefore that the Manawatu District Council Earthquake Prone Building Policy be revoked, effective from 1 July 2017.


Moved by:  Councillor Hilary Humphrey
Seconded by:  Councillor Barbara Cameron

CARRIED
SPP 17/073 AMENDMENT TO FEES AND CHARGES

Report of the Acting General Manager – Corporate and Regulatory dated 19 July 2017 reporting amendments made to the fees and charges for the period 1 July 2017 to 30 June 2018 since adoption by Council on 22 June 2017.

RESOLVED

That the Strategic Planning and Policy Committee notes the following amendments made to Fees and Charges for the period 1 July 2017 to 30 June 2018:

1. Reinstatement of fee of $25 for Garden Memorial Permit (Feilding only).
2. Correction of water connection fee for Sanson Rural Water Supply and Rongotea to $1,285.
3. Addition of the following digital Building Consent processing fees:
   - Scanning and digital application fee:
     - Fast Track - $102
     - Residential - $167
     - Commercial - $204

Moved by: Councillor Michael Ford
Seconded by: Councillor Shane Casey
CARRIED

_Councillor Andrew Quarrie recorded his vote against the motion._

SPP 17/074 ELECTORAL SYSTEM FROM 2019

Report of the Acting General Manager – Corporate and Regulatory dated 20 July 2017 raising with Council the options for choosing the electoral system to be used for elections and polls from October 2019 onwards.

RECOMMENDED

That the Strategic Planning and Policy Committee recommend:

That the Council reaffirms the use of the First Past the Post system of voting for the Manawatu District Council elections from 2019 onwards.

Moved by: Councillor Howard Voss
Seconded by: Councillor Michael Ford
CARRIED

SPP 17/075 LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987 – REQUESTS FOR INFORMATION JULY 2017

RESOLVED

That the report detailing the requests for information received under the Local Government Official Information and Meetings Act 1987 for the month of July 2017 be received.

Moved by: Councillor Howard Voss
Seconded by: Councillor Michael Ford

CARRIED

SPP 17/076 CONSIDERATION OF LATE ITEMS – SALE OF TENNIS COURTS

Councillor Andrew Quarrie expressed concern over Council agreeing to the sale of the tennis courts in South Road, Feilding. His preference was for the land to be put on the open market and available for public offers.

A Point of Order was raised by Councillor Hilary Humphrey, that this matter did not fit the requirements for bringing to the table as a late item.

It was noted that although the item did not meet the requirements for consideration as a late item, the committee could consider it as a question being asked that required response.

It was advised that the Council receives many enquiries about land that may be available, and officers had been working with the proposed purchaser looking for suitable options for their business requirements. This piece of land best fit the needs and therefore was brought to the Council for consideration. A market valuation had been undertaken and officers would be bringing the matter back to Council with a proposed sale and purchase agreement for confirmation.

SPP 17/077 MEETING CLOSURE

The meeting closed at 11.30am

Approved and adopted as a true and correct record:

________________________________________  ________________________________
CHAIRPERSON                             DATE