Funding Applications

Community Funding Subcommittee
17 May 2016
## FUNDING APPLICATIONS

<table>
<thead>
<tr>
<th>Type</th>
<th>Applicant</th>
<th>Page No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Development Fund</td>
<td>Himatangi Beach Community Trust</td>
<td>3</td>
</tr>
<tr>
<td>Community Development Fund</td>
<td>Whanau Ataahua Beautiful Families</td>
<td>14</td>
</tr>
<tr>
<td>Partnership Fund</td>
<td>Big Brothers Big Sisters of Manawatu</td>
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</tr>
<tr>
<td>Partnership Fund</td>
<td>Te Manawa Family Service Charitable Trust</td>
<td>57</td>
</tr>
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<td>Regional Event Fund</td>
<td>Manchester House Social Services Society Ltd</td>
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<td>Representative Grant</td>
<td>Feilding High School Robotics Team</td>
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</tr>
<tr>
<td>Representative Grant</td>
<td>Mya Rasmussen</td>
<td>127</td>
</tr>
<tr>
<td>Representative Grant</td>
<td>Emily Shearman</td>
<td>138</td>
</tr>
</tbody>
</table>
Community Development Funding Application Form

Purpose

The purpose of community development funding is to assist those community groups and not for profit organisations who wish to provide specific programmes, events or projects, at a local level, that:

- foster a sense of pride and belonging;
- are innovative;
- encourage people to take initiative to add value; and
- celebrate the heart of our region.

1. Applicant Details

<table>
<thead>
<tr>
<th>Full name of organisation</th>
<th>Himatangi Beach Community Trust</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact person</td>
<td>George Annear (Chairperson)</td>
</tr>
<tr>
<td>Daytime phone number</td>
<td>06 3299517</td>
</tr>
</tbody>
</table>

2. Postal Details

<table>
<thead>
<tr>
<th>Street/PO Box</th>
<th>PO Box 49010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town</td>
<td>Himatangi Beach</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:george@dune.gen.nz">george@dune.gen.nz</a></td>
</tr>
</tbody>
</table>
3. **Funding Criteria**

Which of the following three Community Development Funding criteria are you applying under. Please select one. If your programme, event or project meets more than one criteria, choose the one that is the main focus.

☐ A not-for-profit organisation based in the Manawatu District; or

☐ x A legally incorporated society or charitable trust in the Manawatu District that is registered with the Charities Commission; or

☐ A partnership between organisations for the delivery of services or a project based in the Manawatu District.
4. **Programme, Event or Project Information** (please attach additional sheets if required)

**What is the programme, event or project you are seeking funding for? Please give a brief description**

"Light up Himatangi" is a festival, organised by the Trust to brighten up our winter. It runs through Queen's Birthday weekend 4-6th June.

<table>
<thead>
<tr>
<th>Saturday 4th June</th>
<th>Sunday 5th June</th>
<th>Monday 6th June</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MORNING</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Craft Display/Sale</td>
<td>Mid Winter Swim/</td>
<td>Community Garage Sale</td>
</tr>
<tr>
<td>10.30am St Mark's Church</td>
<td>PN Surf Lifesaving Club Display</td>
<td>8.00am - 12noon</td>
</tr>
<tr>
<td></td>
<td>10.00am at the Beach</td>
<td></td>
</tr>
<tr>
<td>Fire Brigade (event TBA)</td>
<td>Church Service</td>
<td></td>
</tr>
<tr>
<td></td>
<td>11.00am St George's Church</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cuppa afterwards</td>
<td></td>
</tr>
<tr>
<td><strong>AFTERNOON</strong></td>
<td>Ridge Runners Sled Dog Team</td>
<td>Kite Flying at the Beach</td>
</tr>
<tr>
<td></td>
<td>Display/Rides</td>
<td>(time TBC)</td>
</tr>
<tr>
<td></td>
<td>2.00pm at the Beach</td>
<td>Community Patrol Sausage Sizzle</td>
</tr>
<tr>
<td></td>
<td></td>
<td>at the Beach</td>
</tr>
<tr>
<td><strong>EVENING</strong></td>
<td>Op Shop Ball ($20/person)</td>
<td></td>
</tr>
<tr>
<td>Quiz Night ($5/person - teams of 6)</td>
<td>7.00pm-12.00am Community Hall</td>
<td></td>
</tr>
<tr>
<td>6.30pm Cosmopolitan Club</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Karaoke Night</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.30pm Cosmopolitan Club</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>1st - 6th June</strong></td>
<td><strong>Community Christmas Lights Competition</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Community House Number Competition</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Will your programme, event or project take place within the Manawatu District?**

☐ Yes

☐ No

*If the answer is no your project is likely to be ineligible.*
5. **Value of Application to Manawatu District** (please answer relevant sections)

How will your programme, add value to the sense of economic, social, ecological and cultural wellbeing within the community?

The programme is designed to support and provide opportunities for local organisations to raise their profile and do some fund raising for their own purposes.

The programme is being organised and run by the local community members to provide a weekend of social activities for all ages and abilities to participate in and enjoy, and to attract people from the wider community to come to Himatangi Beach, raising the profile of the beach as a destination for visitors.

How will the provision of this programme, event or project resolve a local issue facing the community?

This programme of social activities will bring life into the village during the middle of winter, traditionally a very quiet time in our community. It will also encourage those who don't usually participate in local clubs and organisations to see what is available and what they can contribute to in the community.
How does the programme, event or project encourage active citizenship through participation and accessibility?

This programme will encourage members of the community who are not actively involved in participating or helping to run groups and organisations to consider joining and helping out. For example the local Fire Brigade and the Community/Beach Patrol are both seeking more volunteers, and committees who organise working bees will be encouraging those who don't normally participate to give some of their time when they can.

Tell us about the key people and/or community involved

Himatangi Beach is a small seaside village consisting of approximately 450 properties of which 250 are permanent residences. The permanent population is approximately 420. In the summer months and long weekends the village fills up with holiday home owners, Holiday Park campers, and other visitors camping on private properties, and the population can be as high as 3,000 at peak times putting a lot of pressure on the village infrastructure and the permanent community.

The Himatangi Beach Community Trust consists of a group of committed residents who support and assist other community groups by organising opportunities for fund raising and profile raising.

Involved in assisting to organise and run the programme are the following groups:
Himatangi Beach Community Trust
Himatangi Beach Community/Beach Patrol
Himatangi Beach Volunteer Fire Brigade
Palmerston North Surf Life Saving Club (based at Himatangi Beach)
Himatangi Beach Cosmopolitan Club
St Marks Church Himatangi Beach
Estimated number of active participants | 1,000 +

6. Financial Information

What is your organisation's legal status? | Incorporated Society

What is your Charities Commission registration number? | 1577696

What is your Charities Commission registration date? | 16/11/2004

If you do not have a legal identity, please explain why, name your umbrella group and supply at least three letters in support of your application.

Does your organisation have its accounts audited each year?

☐ X Yes   ☐ No

If yes, please attach the Audited Accounts for the last financial year including the Auditor's report. If these audited accounts are more than six months old at the time of applying, please also enclose the most recent income and expenditure statement.

If no, please attach a statement of current financial position that includes an income and expenditure statement, or a copy of the unaudited management accounts; and a declaration, signed by two
signatories of your organisation, attesting to the accuracy of the financial update included.

Please attach a detailed budget for the programme, event or project including both income and expenditure.

<table>
<thead>
<tr>
<th>What level of funding is your organisation requesting from Council?</th>
<th>$2,500.00</th>
</tr>
</thead>
</table>
Tell us about any other funding you have applied for or received for this project/service.

<table>
<thead>
<tr>
<th>Date applied</th>
<th>Source of funding</th>
<th>Type of funding e.g. grant</th>
<th>Date of result</th>
<th>Amount Applied or received</th>
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<tbody>
<tr>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

7. Declaration

☐ X The details in all sections of the application are true and correct to the best of our knowledge.

☐ X We have the authority to commit our organisation to this application to the Manawatu District Council.

In addition:

☐ The Council will be advised of any significant change to our finances between the date of this application and the date of decision-making.

☐ X All reasonable information has been provided to support our application.

We understand that the Manawatu District Council:


☐ X We also consent to it recording the personal contact details provided in this application, retaining and using these details.

☐ X We understand that our name and brief details about the programme, event or project may be released to the media or appear in Council documentation.

☐ X We undertake that we have obtained the consent of all people involved to provide these details. We understand that we have the right to have access to this information.

☐ X This consent is given in accordance with the Privacy Act 1993.
1st Signatory

<table>
<thead>
<tr>
<th>Name</th>
<th>George Annear</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position in Organisation</td>
<td>Chairman</td>
</tr>
<tr>
<td>Signature</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>2/5/16</td>
</tr>
</tbody>
</table>

2nd Signatory

<table>
<thead>
<tr>
<th>Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Position in Organisation</td>
<td></td>
</tr>
<tr>
<td>Signature</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td></td>
</tr>
</tbody>
</table>

8. **Conditions of Funding**

- Receiving funding in any year does not guarantee ongoing funding.

- The organisation needs to be able to demonstrate sound financial and accounting practice through the organisation's most recent annual accounts.

- Funding received from Council must be acknowledged as a separate entry within the organisation's accounts or in a note in the organisation's annual report.

- Funding will be made upon receipt of invoices and/or receipts which detail the agreed service(s) specified by the Community Funding Subcommittee's funding approval.
9. Final Check

Make sure you have

☐ Completed all the sections

☐ Provided financial details

☐ Attached supporting documents

10. Need Help?

Please contact the following if you need advice on your application:

Janine Hawthorn  
Community Development Adviser  
Manawatu District Council  
Private Bag 10-001  
Feilding 4743  
Telephone 06 323 0000  
Email: janine.hawthorn@mdc.govt.nz
### Financial Report to Meeting Held April 2016 (Up to 13th April)

#### Financial Accounts to be Passed for Payment (or Previously Paid)

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General 00 A/C</td>
<td>$5,945.56</td>
</tr>
<tr>
<td>Opening balance</td>
<td>As at 24/03/2016</td>
</tr>
<tr>
<td>Inwards</td>
<td></td>
</tr>
<tr>
<td>31/03/2016 Bank Interest</td>
<td>$3.47</td>
</tr>
<tr>
<td><strong>Sub total</strong></td>
<td></td>
</tr>
<tr>
<td>Outwards</td>
<td></td>
</tr>
<tr>
<td>24/03/2016 100889 Hall &amp; General Expenses</td>
<td>-$79.59</td>
</tr>
<tr>
<td>29/03/2016 100890 Inland Revenue GST Payment</td>
<td>-$89.37</td>
</tr>
<tr>
<td>31/03/2016 Monthly Bank Charges</td>
<td>-$9.95</td>
</tr>
<tr>
<td>13/04/2016 100891 Parlato &amp; Associates GST Preparation</td>
<td>-$34.50</td>
</tr>
<tr>
<td><strong>Closing balance as at 13/04/2016</strong></td>
<td><strong>$5,735.62</strong></td>
</tr>
</tbody>
</table>

#### Community Patrol A/C 25

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening balance</td>
<td>$14,095.56</td>
</tr>
<tr>
<td>31/03/2016 Bank Interest</td>
<td>$7.23</td>
</tr>
<tr>
<td>13/04/2016 100010 Bus ride to Wellington</td>
<td>-$140.00</td>
</tr>
<tr>
<td><strong>Closing balance as at 13/04/2016</strong></td>
<td><strong>$13,962.79</strong></td>
</tr>
</tbody>
</table>

#### Himatangi News A/C 26

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Opening balance</td>
<td>$1,956.40</td>
</tr>
<tr>
<td>Inwards</td>
<td></td>
</tr>
<tr>
<td>24/03/2016 Vanessa $25 – Advert Sales $16</td>
<td>$41.00</td>
</tr>
<tr>
<td>29/03/2016 TPC – Strawbridge Advert</td>
<td>$35.00</td>
</tr>
<tr>
<td>29/03/2016 Stokes Advert</td>
<td>$35.00</td>
</tr>
<tr>
<td>29/03/2016 Dismantling / DMR Advert</td>
<td>$50.00</td>
</tr>
<tr>
<td>29/03/2016 Andersons Funerals Adverts</td>
<td>$60.00</td>
</tr>
<tr>
<td>Outwards</td>
<td></td>
</tr>
<tr>
<td>31/03/2016 100111 Freedom Print Printing March</td>
<td>-$301.88</td>
</tr>
<tr>
<td><strong>Closing balance as at 13/04/2016</strong></td>
<td><strong>$1,875.52</strong></td>
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</tbody>
</table>

#### Hall Extension A/C 27

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening balance</td>
<td>$693.28</td>
</tr>
<tr>
<td>Balance</td>
<td>No movement</td>
</tr>
<tr>
<td><strong>Total Funds to date as at 13/4/2016</strong></td>
<td><strong>$5,735.62</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General account</td>
<td></td>
</tr>
<tr>
<td>Community Patrol</td>
<td>$13,962.79</td>
</tr>
<tr>
<td>Himatangi News</td>
<td>$1,875.52</td>
</tr>
<tr>
<td>Hall Extension</td>
<td>$693.28</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$22,267.21</strong></td>
</tr>
</tbody>
</table>

#### Accounts to be Passed for Payment

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
<th>A/C</th>
</tr>
</thead>
<tbody>
<tr>
<td>MDC 31/9 &gt; 31/12/15 Water Rates</td>
<td>$307.51</td>
<td>General</td>
</tr>
<tr>
<td>Freedom Print &amp; Design April edition printing</td>
<td>$263.06</td>
<td>H News</td>
</tr>
<tr>
<td>B Rosvall Reimburse Printer Inks / Paper</td>
<td>$78.45</td>
<td>General</td>
</tr>
<tr>
<td>APN Holdings Due 20/5 Expo – 2nd payment</td>
<td>$206.23</td>
<td>H News</td>
</tr>
<tr>
<td>Kathryn Marsh Reimburse Volunteer Dinner Costs</td>
<td>$550.00</td>
<td>H News</td>
</tr>
<tr>
<td>Horowhenua DC Purchase Patrol Vehicle</td>
<td>$4,500.00</td>
<td>Patrol A/c</td>
</tr>
</tbody>
</table>

*Re: Volunteer Dinner costs
Kathryn to supply dockets later*
Community Development Funding Application Form

Purpose

The purpose of community development funding is to assist those community groups and not for profit organisations who wish to provide specific programmes, events or projects, at a local level, that:

- foster a sense of pride and belonging;
- are innovative;
- encourage people to take initiative to add value; and
- celebrate the heart of our region.

1. Applicant Details

<table>
<thead>
<tr>
<th>Full name of organisation</th>
<th>WHANAU ATAAHUA BEAUTIFUL FAMILIES TRUST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact person</td>
<td>DELHIA MATAKI</td>
</tr>
<tr>
<td>Daytime phone number</td>
<td>(06) 324-0414 / 022-311-0345</td>
</tr>
</tbody>
</table>

2. Postal Details

<table>
<thead>
<tr>
<th>Street/PO Box</th>
<th>HQ FERGUSSON STR - PO BOX 153</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town</td>
<td>FEILDING</td>
</tr>
<tr>
<td>Postcode</td>
<td>4702</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:wabft@hotmail.co.nz">wabft@hotmail.co.nz</a></td>
</tr>
</tbody>
</table>
3. Funding Criteria

Which of the following three Community Development Funding criteria are you applying under. Please select one. If your programme, event or project meets more than one criteria, choose the one that is the main focus.

- A not-for-profit organisation based in the Manawatu District; or
- A legally incorporated society or charitable trust in the Manawatu District that is registered with the Charities Commission; or
- A partnership between organisations for the delivery of services or a project based in the Manawatu District.

4. Programme, Event or Project Information (please attach additional sheets if required)

What is the programme, event or project you are seeking funding for? Please give a brief description.

The event we are seeking funding for is a "Matariki Celebration". This celebration will be run in the Square on June 17th 2016. Whanau Ataahua Beautiful Families Trust have successfully run these "Matariki Celebrations" over the past two years. We feel it is important that all cultures embrace this "Matariki Celebration" into their lives and gain a deeper understanding of the true meaning of Matariki (New Beginnings).

Will your programme, event or project take place within the Manawatu District?

- Yes
- No

If the answer is no your project is likely to be ineligible.
5. Value of Application to Manawatu District (please answer relevant sections)

How will your programme, add value to the sense of economic, social, ecological and cultural wellbeing within the community?

This event "Matariki Celebration" has developed over the past two years, each year it has developed into a bigger event and educated the Community of its cultural roots. Children, Parents and the Community have been happy to participate (as an observer or participant). This event has drawn the community, people and whanau together unified as one. All walls and barriers are withdrawn and the community are free to enjoy the activities, entertainment and cultures presented.

How will the provision of this programme, event or project resolve a local issue facing the community?

Locally this event "Matariki Celebration" will remove the barrier between cultures and main-stream, by bringing everyone on to the same level as well as help the community to be sensitive and respectful to other Cultures, and that in all Cultures there is a "Speciality" about people. Sharing talents is enjoyable as well as a "Taonga" given freely without holding back. The numbers that have attended this celebration throughout the years have increased innumerably and hopefully will continue to do so. The Spirit of Joy and friendship is ever present, this will help to build a strong Community.
How does the programme, event or project encourage active citizenship through participation and accessibility?

This year we have added a "Wero" Challenge to our "Matariki Celebration". We invite everyone including our local organisations, iwi, hapu, kapa haka groups from our local schools, observers to join with us on this day to break the record for the "Ti Rakau Game". Our goal is to have at least 250 men, women and children play "Ti Rakau" "Stick game" at the same time in the square, once we have achieved this goal, we will hold the world record for 2016. This event will take a lot of organising but we are determined to achieve a positive result. We have the support of local schools organisations and many in the community who are willing to help and make this "Wero" "Challenge" achievable. We do hope you too will be willing to come and enjoy this event and challenge, it will be fun.

Tell us about the key people and/or community involved

Deihia Mataki
Peter Mataki
Jan Strahn
Hapi Tia Kohanga Reo (Atiria)
Feilding High School (Lee Martin)
North Street School (Jo Reiri)
Feilding Intermediate (Vice Principle)
Employment Plus (Jayson Hallett)
Feilding Truancy (Delaney Hallett)
Literacy Feilding (Ruth Dangell)

Manchester St School
(Dicey Cribb)
Te Manawa
(Julie Debelmunch)

Estimated number of active participants

250 - 300
6. Financial Information

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is your organisation's legal status?</td>
<td>NON-PROFIT</td>
</tr>
<tr>
<td>What is your Charities Commission registration number?</td>
<td>CC 46241</td>
</tr>
<tr>
<td>What is your Charities Commission registration date?</td>
<td>25.2.2011</td>
</tr>
</tbody>
</table>

If you do not have a legal identity, please explain why, name your umbrella group and supply at least three letters in support of your application.

Does your organisation have its accounts audited each year?

☑ Yes  □ No

If yes, please attach the Audited Accounts for the last financial year including the Auditor’s report. If these audited accounts are more than six months old at the time of applying, please also enclose the most recent income and expenditure statement.

If no, please attach a statement of current financial position that includes an income and expenditure statement, or a copy of the unaudited management accounts; and a declaration, signed by two signatories of your organisation, attesting to the accuracy of the financial update included.

Please attach a detailed budget for the programme, event or project including both income and expenditure.

What level of funding is your organisation requesting from Council? $ 5,500.00
Tell us about any other funding you have applied for or received for this project/service.

<table>
<thead>
<tr>
<th>Date applied</th>
<th>Source of funding</th>
<th>Type of funding e.g. grant</th>
<th>Date of result</th>
<th>Amount Applied or received</th>
</tr>
</thead>
<tbody>
<tr>
<td>30/3/16</td>
<td>Te Puni Kōkiri</td>
<td>Grant</td>
<td>12/4/16</td>
<td>$1,725.00 (GST inclusive)</td>
</tr>
</tbody>
</table>

7. **Declaration**

☑️ The details in all sections of the application are true and correct to the best of our knowledge.

☑️ We have the authority to commit our organisation to this application to the Manawatu District Council.

In addition:

☑️ The Council will be advised of any significant change to our finances between the date of this application and the date of decision-making.

☑️ All reasonable information has been provided to support our application.

We understand that the Manawatu District Council:


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9. Final Check

Make sure you have

☐ Completed all the sections

☐ Provided financial details

☐ Attached supporting documents

10. Need Help?

Please contact the following if you need advice on your application:

Janine Hawthorn
Community Development Adviser
Manawatu District Council
Private Bag 10-001
Feilding 4743
Telephone 06 323 0000
Email: janine.hawthorn@mdc.govt.nz
WHĀNAU ĀTAHUA BEAUTIFUL FAMILIES TRUST

Matariki Celebration 2016

42 Fergusson Street
Feilding, 4702
Phone: (06) 324 0414
E-Mail: wabft@hotmail.co.nz
2) Public Event — Whānau Ātaahua
Beautiful Families Trust will lead an event to celebrate Matariki in the Feilding community. This will be done in collaboration with the Farmers market, as has been done in the previous two years.

This event will facilitate participation with local schools, local social services, local government, whānau, hapū and iwi Māori. It will be just as important to include the wider Feilding community and other cultures that currently reside in the community. However, a specific focus will be on the Māori community for the duration of this event.

<table>
<thead>
<tr>
<th>Event(s) / Item(s)</th>
<th>Estimated Costs</th>
<th>Total(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Catering</td>
<td>2,000.00</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Facilitation</td>
<td>400.00</td>
<td>400.00</td>
</tr>
<tr>
<td>Travel Costs</td>
<td>200.00</td>
<td>200.00</td>
</tr>
<tr>
<td>Venue</td>
<td>400.00</td>
<td>400.00</td>
</tr>
<tr>
<td>Resources</td>
<td>2,000.00</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Administration &amp; Advertising</td>
<td>500.00</td>
<td>500.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>5,500.00</strong></td>
<td></td>
</tr>
</tbody>
</table>
## Statement of Financial Performance

For the Year Ended 30 September 2015

<table>
<thead>
<tr>
<th>Note</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>INCOME</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Koha - General</td>
<td>300</td>
<td>1,289</td>
</tr>
<tr>
<td>Koha - Counselling</td>
<td>485</td>
<td>109</td>
</tr>
<tr>
<td>Facilitation</td>
<td>4,678</td>
<td>87</td>
</tr>
<tr>
<td>Hire of Facilities</td>
<td>-</td>
<td>30</td>
</tr>
<tr>
<td>Fundraising</td>
<td>2,326</td>
<td>-</td>
</tr>
<tr>
<td>Donation - Eastern &amp; Central Community Trust</td>
<td>18,000</td>
<td>-</td>
</tr>
<tr>
<td>Donation - Makino Rotary Club</td>
<td>6,000</td>
<td>-</td>
</tr>
<tr>
<td>Grants - COGS</td>
<td>-</td>
<td>1,452</td>
</tr>
<tr>
<td>Grants - Te Puni Kokiri</td>
<td>40,863</td>
<td>83,641</td>
</tr>
<tr>
<td>Grants - Manawatu District Council</td>
<td>2,609</td>
<td>15,000</td>
</tr>
<tr>
<td>Grants - Lottery Grants Board</td>
<td>-</td>
<td>621</td>
</tr>
<tr>
<td>Grants - Central Energy Trust</td>
<td>-</td>
<td>6,728</td>
</tr>
<tr>
<td>Grants - Trillian Trust</td>
<td>10,000</td>
<td>8,750</td>
</tr>
<tr>
<td>Grants - Manchester House</td>
<td>-</td>
<td>360</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>85,261</td>
<td>118,066</td>
</tr>
</tbody>
</table>

| **EXPENSES**                                                       |      |      |
| Accident Compensation Levies                                      | 760  | 810  |
| Accountancy Fees                                                  | -    | 1,512|
| Advertising                                                        | -    | 13   |
| Audit Fees                                                        | -    | 1,500|
| Bank Fees                                                         | 50   | 53   |
| Depreciation                                                      | 5,389| 4,073|
| Electricity                                                       | 747  | 1,184|
| Equipment Hire                                                    | 60   | 240  |
| Facilitators Fees                                                 | 3,374| -    |
| General                                                            | 4    | 2,021|
| Insurances                                                        | 626  | 174  |
| Kiwisaver Contributions                                            | 825  | 1,650|
| Printing and Stationery                                           | 1,469| 452  |
| Rent                                                              | 7,500| 15,000|
| Repairs and Maintenance                                           | 1,667| 1,032|
| Staff Training                                                    | -    | 6,422|
| Subscriptions                                                     | 237  | 456  |
| Supervision                                                       | 440  | 1,140|
| Telephone and Tolls                                                | 928  | 1,510|
| Travel                                                            | 561  | 2,351|
| Vehicles                                                          | 615  | -    |
| Wages                                                             | 27,496| 54,992|
| Wananga Costs                                                     | 4,424| 15,230|
| **Total Expenses**                                                | 57,172| 111,813|

**Net Trading Income**

- 2016: 28,090
- 2015: 6,253

**Other Income**

- Interest: 2016: 141, 2015: 373

**Net Surplus**

- 2016: $28,231
- 2015: $6,627

The above information has not been audited. Refer to Compilation Statement.
CERTIFICATE OF INCORPORATION

WHANAU ATAAHUA BEAUTIFUL FAMILIES TRUST
2554720

WHANAU ATAAHUA BEAUTIFUL FAMILIES TRUST is incorporated under the Charitable Trusts Act 1957 this 4th day of November 2011.

Neville Harris
Registrar of Incorporated Societies
Certificate of Registration

Whanau Ataahua Beautiful Families Trust

This is to certify that Whanau Ataahua Beautiful Families Trust was registered as a charitable entity under the Charities Act 2005 on 25 February 2011.

Registration number: CC46241

Sid Ashton
Chair

Trevor Garrett
Chief Executive
Partnership Fund
Application Form

Purpose

The purpose of partnership funding is to identify and partner with community organisations within the Manawatu District Council’s rating area who add the most value to our community through the provision of services that deliver economic, social, ecological or cultural wellbeing.

1. Applicant Details

<table>
<thead>
<tr>
<th>Full name of organisation</th>
<th>Big Brothers Big Sisters of Manawatu</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact person</td>
<td>Maree Severinsen</td>
</tr>
<tr>
<td>Daytime phone number</td>
<td>06 3581204</td>
</tr>
</tbody>
</table>

2. Postal Details

<table>
<thead>
<tr>
<th>Street/PO Box</th>
<th>PO Box 1650</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town</td>
<td>Palmerston North</td>
</tr>
<tr>
<td>Postcode</td>
<td>4440</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:manawatu@bigbrothersbigsisters.org.nz">manawatu@bigbrothersbigsisters.org.nz</a></td>
</tr>
</tbody>
</table>

3. Funding Criteria

Which of the following three Partnership Funding criteria are you applying under. Please select one. If your project/service meets more than one criteria, choose the one that is the project/service’s main focus.
A not-for-profit organisation based in the Manawatu District; or

A legally incorporated society or charitable trust in the Manawatu District that is registered with the Charities Commission; or

A partnership between organisations for the delivery of services or a project based in the Manawatu District.

4. Project/Service Information (please attach additional sheets if required)

What is the Project or Service you are seeking funding for? Please give a brief description including evidence for need in the Manawatu District for such a project/service as well as what this project/service will do

Big Brothers Big Sisters of Manawatu is a non-profit preventative organisation whose vision is to help children and young people reach their potential through professionally supported one-to-one mentoring relationships. Big Brothers Big Sisters of Manawatu mentor children and young people aged 7 through to 17 in local communities and in schools.

FUNDING REQUIRED
PROGRAM START UP IN FEILDING
Salary for existing Coordinator
Funding for Match Support

Funding is sort to support the existing Coordinators salary which enables them to implement the BBBS Mentoring program. This includes but is not limited to such tasks as engaging the targeted schools, sourcing mentors, providing training for mentors, children and school staff, engaging with key businesses and the continued growth and development of the program. The cost of this is approximately $37440.00 per annum.

The success of the BBBS program depends on the suitability of the matches and a major part of this is ensuring that the BBBS access a high Caliber of person. It is essential that BBBS staff recruit, train and retain their volunteers. This is done by a very carefully developed process

- Advertising for Mentors
- An application is received
- An in-person interview is completed
- Police and CYF checks are implemented
- Home visit is completed
- Mentor training is completed
- A decision is made by the organisation if person is suitable
- Face to face and phone contact monthly
- Ongoing supervision and quarterly professional developments for the mentor
- Support for all parties involved in the match relationship – supporting any issues if they arise

The cost of this per match is $1500 per annum.

Please see attached for continuation of information
Will your project/service take place within the Manawatu District?

☑ Yes ☐ No

*If the answer is no your project is likely to be ineligible.*

---

How will your project or service demonstrate increased, sustained or long term value for the community?

Outcomes and benefits for the Feilding community from the proposed service will be:
- Early intervention and prevention
- Support to families with mental health issues at no cost
- Reduce the likelihood and need for on-going social work support and child adolescent health services for the family
- Increased inter-agency collaboration

Our program does not just benefit one group of people in the community. This project impacts and changes the lives of all those involved:
- The Child: by enhancing their lives and building self-esteem
- The Teacher: The child is more settled, less disruptive, more confident and attends school regularly therefore the teacher can teach and the child can learn and through this build self-esteem and self-worth.

Please see attached for continuation of information

---

How will the provision of this project or service support Council’s vision, outcomes and Community Development?

Big Brothers Big Sisters of Manawatu believe that this school based mentoring program will not only make a huge difference to Feilding children’s vulnerable lives but also to their families, their schools and the Feilding community. The essence of the Big Brothers Big Sisters mentoring program is the most fundamental of human relationships. That is a caring relationship between two people. The positive nature of this interaction is particularly evident in the school based program. It will help Feilding children develop into better and more attentive learners and subsequently improve their chances for community connectedness and success. The Feilding community and schools will both benefit from this success as children succeed and grow into more socially responsible young adults as a result of positive role modeling and better education.

School based programs are designed to work closely with neighborhood and community based businesses and to draw a pool of mentors from within those businesses. Feilding businesses would be approached to support the program by allowing their employees to mentor children for one hour per week in work time. This is an excellent way to strengthen the relationships between Feilding businesses and schools and the Feilding community and to develop long term partnerships. It would also increase business social investment in the Feilding neighborhood and build social capital amongst employees. It enables small Feilding businesses to be more socially responsible and to help develop the Feilding community without having to contribute financially in tough economic times.

Please see attached for continued information
How does the project/service add value to economic, social, ecological and cultural wellbeing within the community?

The Health outcomes and benefits that will be achieved and influenced by the proposed service are significant. As Big Brothers Big Sisters School based program has access to Maori and Pacific Island children young persons and their families through the schools we are working with. It is a health priority for communities in the Manawatu to target this group as they have significantly poorer health than the rest of New Zealanders. Our mentors have a significant impact by role modeling good health practices and life choices by engaging with young people through cooking, exercise and education. Within the MidCentral's district, Maori aged 10-54 are disproportionately high users of mental health services compared to non-Maori, in particular Child, Adolescent and Family services and adult mental health services. Children of parents who are users of these services are often missing out on regular activities that other children take for granted. These parents often do not have the ability to engage with them due to the issues they are facing themselves. Those children are therefore very vulnerable to outside influences and the behaviors that are being modeled to them are not positive. Our mentors can play a huge role in ensuring that this vulnerability is not then turned in to risk or the child engaging in negative peer relationships and activities.

Early intervention of such a robust preventative program for the young people of the Feilding community will reduce the already over used and stretched to capacity services. Young people who are guided, supported and encouraged through mentoring relationships grow in confidence and self esteem necessary for them to engage in productive and beneficial activities. They are more likely to continue with education and become less isolated and more connected as they engage within the Feilding community. Making healthier life choices and decisions they become functioning members of the community and society this then leads to building a strong culture and a sense of belonging for those living within it.

Tell us about the key people and/or community involved

Big Brothers Big Sisters of Manawatu are currently in partnership/work with:
* Manchester Street School
* North Street School
* Feilding Police
* Manchester House Social Services
* Te Runanga O Raukawa
* Te Manawa Family Services
* Member of SINC OSS
* Schools in Palmerston North/Ashhurst
* The Palmerston North Police Cops in Schools Program
* The Palmerston North City Council
* Mid-Central Health
* The Volunteer Resource Centre
* Rotary Club of Awapuni
* ARCS Manawatu

| Estimated number of active participants | 10 children & young people per year |

Partnership Fund Application Form
5. Financial Information

<table>
<thead>
<tr>
<th>What is your organisation's legal status?</th>
<th>Charitable Trust</th>
</tr>
</thead>
<tbody>
<tr>
<td>What is your Charities Commission registration number?</td>
<td>CC43914</td>
</tr>
<tr>
<td>What is your Charities Commission registration date?</td>
<td>30 March 2010</td>
</tr>
</tbody>
</table>

If you do not have a legal identity, please explain why, name your umbrella group and supply at least three letters in support of your application.

Does your organisation have its accounts audited each year?

☐ Yes □ No

*If yes, please attach the Audited Accounts for the last financial year including the Auditor’s report. If these audited accounts are more than six months old at the time of applying, please also enclose the most recent income and expenditure statement.*

*If no, please attach a statement of current financial position that includes an income and expenditure statement, or a copy of the unaudited management accounts; and a declaration, signed by two signatories of your organisation, attesting to the accuracy of the financial update included.*

What is the forecasted budget (excluding GST) for your project/service for each 1 July to 30 June financial year of your proposal (Note: maximum of three years)?

Please attach a detailed project/service budget including both income and expenditure.

<table>
<thead>
<tr>
<th>What level of funding is your organisation requesting from Council?</th>
<th>$ 10000.00 per annum for 3 years</th>
</tr>
</thead>
</table>
Tell us about any other funding you have applied for or received for this project/service.

<table>
<thead>
<tr>
<th>Date applied</th>
<th>Source of funding</th>
<th>Type of funding e.g. grant</th>
<th>Date of result</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>Lotteries</td>
<td>Multi year</td>
<td>final 30.7.16</td>
<td>$25000.00</td>
</tr>
<tr>
<td>2013</td>
<td>PNCC</td>
<td>Multi year</td>
<td>Final</td>
<td>$11500.00</td>
</tr>
<tr>
<td>2014</td>
<td>MOH</td>
<td>2 years</td>
<td>final 2016</td>
<td>$20000.00</td>
</tr>
</tbody>
</table>

6. Declaration

☒ The details in all sections of the application are true and correct to the best of our knowledge.

☒ We have the authority to commit our organisation to this application to the Manawatu District Council.

☒ We understand and agree prior to any awarding of Contract of Service, the Manawatu District Council may make further checks in relation to credit worthiness of our organisation.

☒ We understand that the Council may disclose to, or obtain from, any government department or agency, private person or organisation, any information about our organisation for the purposes of gaining or providing information related to our organisation.

In addition:

☒ The Council will be advised of any significant change to our finances between the date of this application and the date of decision-making.

☒ All reasonable information has been provided to support our application.

We understand that the Manawatu District Council:


☒ We also consent to it recording the personal contact details provided in this application, retaining and using these details.

☒ We understand that our name and brief details about the project/service may be released to the media or appear in Council documentation.

☒ We undertake that we have obtained the consent of all people involved to provide these details. We understand that we have the right to have access to this information.

☒ This consent is given in accordance with the Privacy Act 1993.
1st Signatory

<table>
<thead>
<tr>
<th>Name</th>
<th>Pauline Ferguson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position in Organisation</td>
<td>Big Brothers, Big Sisters Manawatu Board Chairperson</td>
</tr>
<tr>
<td>Signature</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>20/4/2016</td>
</tr>
</tbody>
</table>

2nd Signatory

<table>
<thead>
<tr>
<th>Name</th>
<th>No Bates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position in Organisation</td>
<td>Treasurer</td>
</tr>
<tr>
<td>Signature</td>
<td>Margaret Bates</td>
</tr>
<tr>
<td>Date</td>
<td>20/04/16</td>
</tr>
</tbody>
</table>

7. **Conditions of Funding**

- Receiving funding in any year does not guarantee ongoing funding.

- The organisation needs to be able to demonstrate sound financial and accounting practice through the organisation's most recent annual accounts.

- Funding received from Council must be acknowledged as a separate entry within the organisation's accounts or in a note in the organisation's annual report.

- Funding will be made upon receipt of invoices and/or receipts which detail the agreed service(s) specified by the Community Funding Subcommittee's funding approval.

- Where appropriate, the Council will negotiate a contract specifying the service(s) that Council is funding; which include the period of the agreement (up to three years) and monitoring and reporting requirements.

- All recipients of funding agree to provide a 12-month report (including financial statements) which should include detail on the progress of the organisation in achieving the outcomes and expectations outlined in the agreement for funding.
8. **Final Check**

Make sure you have

- ✓ Completed all the sections
- ✓ Provided financial details
- ✓ Attached supporting documents

9. **Need Help?**

Please contact the following if you need advice on your application:

Janine Hawthorn  
Community Development Adviser  
Manawatu District Council  
Private Bag 10-001  
Feilding 4743  
Telephone 06 323 0000  
Email: janine.hawthorn@mdc.govt.nz
MANAWATU SCHOOL-BASED MENTORING PROJECT

4. BIG BROTHERS BIG SISTERS OF MANAWATU PROGRAM SERVICE AND INFORMATION

The Big Brothers Big Sisters School Based Mentoring Program is a mentoring service that is provided free to selected schools and is managed by our service working in partnership with the school. The mentoring takes place at school during term time during the school day in a very structured environment. The meeting time is a set time each week that suits the mentor, the child and the school.

Big Brothers Big Sisters of Manawatu have been engaged with and provided mentoring services to North Street School and has approached Manchester Street School who has identified children in need of this program and wishes to engage with our service (letter of support to come from Manchester Street School). We have a number of Feilding young people on our waiting list and have had many enquiries from families in the Feilding community and Feilding police seeking support from Big Brothers Big Sisters mentors.

As an organisation we would like to open and continue the option of school based mentoring for Feilding children and young people. The introduction of a schools based program in the identified schools (North Street School, Manchester Street School, Lytton Street School) would allow Big Brothers Big Sisters to target children more effectively and to target children living in high deprivation neighbourhoods. This will ensure that the service is going to those children in the most need and that the program is providing maximum benefit to the community. It is the view of Big Brothers Big Sisters that this school based mentoring program will not only make a huge difference to vulnerable children’s lives but also to their families, their schools and the Feilding community.

Program Outline

The young people that Big Brothers Big Sisters target for this program do not have significant behavioral issues or multiple agencies involved with them. We target children who may be 'on the cusp' of requiring social service intervention and those children who might otherwise fall through the cracks due to such factors as poverty, limited education of caregivers, mental health issues for parents or caregivers, language and cultural barriers. Big Brothers Big Sisters of Manawatu subscribes to a philosophy of prevention through early intervention.

Linton Court, PO Box 1550, 10 Linton Street, Palmerston North
Ph + 64 6 358 1204
manawatu@bigbrothersbigsisters.org.nz
The primary reason for targeting these children is that they are otherwise not well catered for by youth focused programs. The children that benefit the most from this program are those who have low self-esteem and confidence, struggle to relate to their peers, lack positive male or female role models in their lives, under-achieve at school and are frequently absent from school.

The Big Brothers Big Sisters schools based mentoring program is an excellent way to identify these children by utilising the insight and experience of trained educators. Teachers are in the best position to identify and refer children 'on the cusp' to the program before they develop serious anti-social behavior’s. Research and anecdotal evidence suggests that a young person with a mentor in schools is more settled, more able to concentrate in class. This is only going to enhance their ability to learn and the children will find that their relationships with their teachers and peers will be more positive.

Schools based programs are designed to work closely with neighbourhood based businesses and to draw a pool of mentors from within those businesses. In most cases businesses support the program by allowing their employees to mentor children for one hour per week in work time. It is an excellent way to strengthen the relationships between local business and schools and to develop long term partnerships. It also increases a businesses social investment in the local neighborhood and builds social capital amongst employees. It enables small local businesses to be more socially responsible and to help develop the local community without having to contribute financially in tough economic times.

The schools based program has a number of advantages over the traditional community based mentoring:

**Strengths for Big Brothers Big Sisters**

- Easier supervision of young people.
- Less risky activities involved in school setting.
- Backup monitoring of mentoring and matches by school staff.
- Very cost effective.
- Higher percentage of male volunteers.
- Ability to target specific ethnic groups.
- Ability to target specific neighborhoods and high deprivation areas.

**Strengths for young people who are involved in school based mentoring are**

- Schools have better access to the most vulnerable children who may otherwise ‘fall through the cracks’ of the system.

Linton Court, PO Box 1650, 10 Linton Street, Palmerston North
Ph + 64 6 358 1204
manawatu@bigbrothersbigsisters.org.nz
• Children have improved school attendance and attitude towards school and learning.
• Children tend take real pride in their mentor and like to show them off to their peers, builds self-esteem.
• Better peer and parental relationships
• Being exposed to new ideas and opportunities

Strengths for the volunteers that are involved

• Set time each week.
• Convenient and easy to be involved with especially during work hours.
• Less orientation training required.
• Perceived a safer environment for male mentors.
• Able to 'give back' to their own community.

One of the key strengths for Big Brothers Big Sisters is that the schools based program allows us to target specific ethnic groups that are sometimes difficult to engage with in the community. Maori and Polynesian children feature disproportionately in deprivation statistics and they are more prone to be living in circumstances that subject them to environmental risk. In general they do not succeed at school as well as children from other ethnic groups.

HOW WILL YOUR PROJECT OR SERVICE DEMONSTRATE INCREASED, SUSTAINED OR LONGER TERM VALUE FOR THE COMMUNITY?

Outcomes and benefits for the community from the proposed service continued:

• The school: With children being mentored in the school this has a huge impact on the schools ability to produce and develop good learners, to engage with parents about positive areas of their children’s lives it encourages parents to feel more comfortable and be present at school as they are more likely to be there for positive reasons rather than negative.

• Parent: The parent has a happy, more confident child with good self-esteem, negative interaction with parents is reduced and positive and happy times are experienced.

• The Mentor: Our mentors regularly expressed a great satisfaction and joy in the work they do with their young people. Through this program they will become involved in further school based and community activities as they spend time with their young person.

Linton Court, PO Box 1650, 10 Linton Street, Palmerston North
Ph + 64 6 358 1204
mawatu@bigbrothersbigsisters.org.nz
Big Brothers Big Sisters of Manawatu

- **The Community:** With more of our young people engaged in relationships with positive role models these children are less likely to become involved in truancy, drug and alcohol abuse, offending, and physical violence. The young person's success at school will be higher therefore their options for positive life choices become achievable.

**HOW WILL THE PROVISION OF THIS PROJECT OR SERVICE SUPPORT COUNCIL'S VISION, OUTCOMES AND COMMUNITY DEVELOPMENT?**

**Health outcomes and benefits for children, young persons and their families will be:**
- Enhancement of children/young person and their families life
- Reduce future dependency on health and allied health services such as
  - Community based mental health services including crisis intervention
  - Child, adolescent and family mental health services
  - Social work services
  - Specialist Maori mental health services
  - Alcohol and drug services

Research has found after spending a year to 18 months with their mentor, when compared to their peers or siblings were;

- **46% less likely to start using drugs**
- **27% less likely to start drinking**
- **52% less likely to skip a day of school**
- **Become more confident in their school work performance**
- **Able to have more positive peer and parental relationships**
- **Less likely to use physical force**

In 1999 further research was carried out into Big Brothers Big Sisters School based mentoring programs. The evaluation found;

- **64% of students developed a more positive attitude towards school**
- **58% achieved higher grades**
- **55% were better able to express their feelings**
- **64% had higher levels of self-confidence**
- **62% were more likely to trust their teachers**

The findings of these and several other studies demonstrate the value of the Big Brothers Big Sisters mentoring program and how children benefit from one to one mentoring. By engaging in our program, children and young people are more likely to become effective and contributing members of their community leading to a thriving, safer community and a great place to live and raise a family.

*Linton Court, PO Box 1650, 10 Linton Street, Palmerston North
Ph + 64 6 355 1204
manawatu@bigbrothersbigsisters.org.nz*
FUNDING REQUIRED

Funding is sort to support the existing Coordinator to implement the program, engage the targeted schools, source mentors, provide training for mentors, children and school staff, engage with key businesses and grow the program. **The cost of this is approximately $37440.00 per annum.**

The success of the BBBS program depends on the suitability of the matches and a major part of this is the volunteer. It is essential that BBBS staff recruit, train and retain their volunteers. This is done by a very carefully developed process:

- An application is received
- An in-person interview is completed
- Police and CYF checks are implemented
- Mentor training is completed
- A decision is made by the organisation if person is suitable
- Face to face and phone contact monthly
- Ongoing supervision and quarterly professional developments for the mentor
- Support for all parties involved in the match relationship – supporting any issues if they arise

**The cost of this per match is $1500 per annum.**

Funding is also sort to employ a 0.5 FTE position (Caseworker 20 hours per week). This position would be used to support the BBBS Area Coordinator as the program grows; continuation of program set up, continued engagement of the targeted schools, training of the new coordinator, engagement with key stakeholders and actively managing the program. **The cost of this will be approximately $23920.00 per annum.**

Funding is also sort for the day to day operation and administration of the program over a 12 month period. These costs include computers, addition office space, phone line, promotions, stationary, printing, vehicle expenses, training, travel, and resources. **The cost of this is approximately $7000.00 in the first year and $4000.00 per annum after that.**

Total cost for first year $68360.00

Total cost for second year $66586.00 (Salaries 2% adjusted)

Total cost for third year $67836.00 (Salaries 2% adjusted)

Big Brothers Big Sisters of Manawatu is committed to developing and implementing this program for children and young people in the Manawatu Communities in a cost effective way that provides good value for money for the funder(s) involved.
BIG BROTHERS BIG SISTERS OF MANAWATU

Big Brothers Big Sisters has been operating in New Zealand since 1998 and is currently located in 14 centres nationwide. We are a rapidly growing organisation in New Zealand within an expanding network. Big Brothers Big Sisters New Zealand is affiliated with Big Brothers Big Sisters International and is part of an international network of youth mentoring organisations.

Big Brothers Big Sisters of Manawatu was launched in April on 2010 by a team of dedicated and passionate volunteers with the support of the New Zealand Police. The local Police were approached to assist with the establishment of Big Brothers Big Sisters of Manawatu and immediately saw the value in the program.

STAFF

Coordinator
Maree Severinsen is the current Coordinator. Maree is a qualified Social Worker with experience working with children, young people and their families. Maree has a Bachelor of Social Work gained through Massey University.

Governance
Big Brothers Big Sisters is overseen by a Board of currently ten members. This is a very experienced group of professionals who have among their skills experience in Human resource management, tax consultancy, school principal, social workers and reading teacher and behavior management. This group meet monthly to provide strategic direction for the organisation and to ensure the organisation remains true to its mission and values outlined in the strategic plan. Their role may also include recruitment, orientation, training and leadership of staff.

Chairperson: Pauline Ferguson
Deputy Chair: Brett Calkin Senior Sargent Palmerston North Police
Treasurer: Margaret Bates
Secretary: Karen Russell
Board Member: Ros Powell
Board Member: Leonne Goodbehere
Board Member: Peter Leach

Linton Court, PO Box 1650, 10 Linton Street, Palmerston North
Ph + 64 6 358 1204
manawatu@bbbigbrothersbigsisters.org.nz

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THE PROGRAM

Criteria

Child: Male or Female
Age: 7 to 11 or year 3 to year 6 or to year 8 as it is only primary school based
Ethnicity: The program is available to children from any ethnicity

The program is available but not limited to children who may present with the below issues

- such as attendance, attention in class, relationship issues with peers and teachers, lateness to school, low self-esteem impulse control issues, being bullied or are bullying, no positive role models both female and male. Children whose parents are dealing with mental health issues

Referral Process

Big Brothers Big Sisters will notify participating school when they have mentors available for matching.

1. School will provide Big Brothers Big Sisters of Manawatu with a referral.
2. The caseworker will assess the referral as to whether the child meets the criteria for a school based mentor.
3. A letter will be sent to the school to notify whether the child has been accepted or declined.
4. The final decision regarding a child's acceptance on to the program lies with Big Brothers Big Sisters
5. Once the child has been accepted school will need to obtain verbal permission from the parents for their child to participate
6. Once permission has been gained school will notify Big Brothers Big Sisters.
7. Big Brothers Big Sisters will then arrange a time to meet with the parent and seek written consent and discuss the purpose of the program further and provide them with written information
8. If the parent/caregiver wants to proceed with the program then Big Brothers Big Sisters will arrange an introductory meeting to occur at the school between the mentor and the young person.
9. Information provided to the mentor regarding the child and school process

The volunteer is fully trained and then matched with a young person from the school. He or she then comes into the school at the same time one day every week to spend one hour with the young person. The day and time are negotiated between the school, the

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caseworker and the volunteer. The session times are not in a lunch hour or morning break, during sport or technology time. The volunteer and the young person stay on site and engage in a variety of activities such as:

- Play board games
- Spend time talking to one another
- Cooking
- Kick a ball around
- Reading
- Project work
- Computer
- Gardening

Recruitment of Volunteers

Big Brothers Big Sisters would recruit school based volunteers from within the local community where the school resides. In the targeted communities there are large numbers of commercial premises, factories, manufacturing plants, churches and community organisations that we can recruit from. We would proceed with this discussion once funding is secured for the program. In Palmerston North where school based mentoring has been operating, we have had great support from local business wanting to support the local community.

Volunteer Application Process
Once a volunteer has indicated their interest then they would be screened and trained by our professional staff this would include.

- A personal interview
- Referee checks (3)
- A police check through the Licensing and Vetting Service
- Orientation training which includes training around disclosure of abuse
- Complete Pre-Match training (including roles and expectations, relevant school information, developing a relationships, activity ideas
- At the end of the Training Big Brothers Big Sisters will invite the Volunteer to officially become a Big Brother or Big Sister. This will be done verbally
- Up until this point the Volunteer may at any stage have decided to cease their involvement in the recruitment process
- Big Brothers Big Sisters at any stage during the volunteer training program may terminate their participation in the application process.
BIG BROTHERS BIG SISTERS ROLE

Coordinator/Caseworker
To provide the assurance of safety for all parties involved in this program Big Brothers Big Sisters will ensure that.

- Caseworker will meet with the parents to fully inform them about the program and gain written consents
- Facilitate the first meeting with the volunteer and child at the school during a designated time
- Manage or facilitate any arising issues in relation to the match
- Monitor the match through regular contact with children, volunteers and parents
- Provide the school with a phone list of all mentors who are volunteering in the school
- Inform designated School contact when a volunteer is unable to continue with their match
- Provide a list to the school of who is mentoring and at what time and would update this as it changed.
- Any information collected on the match will be kept on file with BBBS, the purpose of this collection is to monitor the match and provide feedback where necessary.

School’s Role
The school’s role in this program is one of partnership but their day to day management of mentors and or the program will be very minimal.

- School will refer child to Big Brothers Big Sisters on referral form provided
- Big Brothers Big Sisters will notify the school as to whether the child has been accepted or not
- School will gain verbal permission from family
- School will inform Big Brothers Big Sisters when this has been gained
- School will provide Big Brothers Big Sisters with information regarding their sign in procedures, places that mentors are allowed to access and contact person in case mentor is unable to attend.
- To notify the mentor if the child is absence from school

Volunteers Role
The volunteer has made a commitment for one year to mentor a young person in the school based program. The commitment will include but not be limited to the following

- To mentor the child in his/her school environment for one hour a week during the school term
- To notify the school if he/she is unable to attend on the day.
- To stay within the school grounds

Linton Court, PO Box 1650, 10 Linton Street, Palmerston North
Ph + 64 6 338 1204
manawatu@bigbrothersbigsisters.org.nz
• To abide by the school rules while at school
• To sign in and sign out from the school
• To report any incident or accident that occurred during the match to the school and Big Brothers Big Sisters caseworker.

COMPLAINTS PROCEDURE

If at any time there are concerns about any aspect of the mentor’s behavior their caseworker should be contacted immediately. If the complainant is not satisfied with the response they receive then they should contact the Coordinator of Big Brothers Big Sisters of Manawatu.

Big Brothers Big Sisters commitment is to provide support to the volunteers and hold them accountable so that they can offer a minimum 12 month period of mentoring. Our caseworkers provide on-going monitoring of each match. This includes regular contact with mentors, the young people and less often with the young person’s teachers and parents.

RISK MANAGEMENT

The following risk management guidelines are put in place to keep everyone involved with Big Brothers Big Sisters safe. All Big Brothers Big Sisters mentors have gone through a series of security checks such as police and CYF and in-person interviews with qualified Big Brothers Big Sisters Staff.

Because everyone has their own ideas about what is risky and what is not, it is important that mentors keep an open mind about all the potential risks even if they are feeling confident about spending time and engaging in activities with their child. In the mentor training specific topics regarding
• Physical privacy
• Child’s misbehavior
• Disclosures
• Information sharing
• Isolation of activities
• Response to an incident within school grounds

The school based program has the advantage of mitigating a number of these risk issues due to the physical environment, the supervision of teachers and staff and also most activities due to their location in the school grounds are visible by others.
PROGRAM SET UP

The Area Coordinator will facilitate the setup of the program, engage the targeted schools, engage with key stakeholders and actively manage the program. The overall responsibility for both the community based program and school based program will remain with the coordinator. She will divide her time equally between the two programs. The set-up, implementation and on-going management of the schools based program would all be done under the oversight of the Big Brothers Big Sisters of Manawatu Board.
Certificate of Registration

Big Brothers Big Sisters of Manawatu

This is to certify that Big Brothers Big Sisters of Manawatu was registered as a charitable entity under the Charities Act 2005 on 30 March 2010.

Registration number: CC43914

Sgd Ashton
Chair

Trevor Garrett
Chief Executive
INDEPENDENT AUDITOR’S REPORT

To the Trustee’s of the Big Brothers Big Sisters of Manawatu Charitable Trust

Report on the Financial Statements

We have audited the financial statements of Big Brothers Big Sisters of Manawatu Charitable Trust on pages 2 to 5, which comprise the statement of financial position as at 30 June 2015, and the statement of financial performance and equity statement for the year then ended, and a summary of significant accounting policies and other explanatory information.

Trustees’ Responsibility for the Financial Statements

The trustees are responsible for the preparation and fair presentation of these financial statements in accordance with generally accepted accounting practice in New Zealand and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Big Brothers Big Sisters of Manawatu Charitable Trust.

Opinion

In our opinion, the financial statements on pages 2 to 5 present fairly, in all material respects, the financial position of Big Brothers Big Sisters of Manawatu Charitable Trust as at 30 June 2015 and its financial performance for the year then ended in accordance with generally accepted accounting practice in New Zealand.

Cotton Kelly
7 September 2015
Financial Statements

for the year ended

30th June 2015
Big Brothers Big Sisters of Manawatu

Statement of Financial Performance
For the year ended 30th June 2015

<table>
<thead>
<tr>
<th>REVENUE</th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donations</td>
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<td>180</td>
</tr>
<tr>
<td>Interest Received</td>
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<td>623</td>
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<tr>
<td>Grant Received- NZ Lotteries</td>
<td>23000</td>
<td>24000</td>
</tr>
<tr>
<td>Grant Received- E &amp; C</td>
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<td>0</td>
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<td>Grant Received- PNCC</td>
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<td>14000</td>
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<td>Grant Received- PNCSC</td>
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<td>2810</td>
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<tr>
<td>Grant Received-United Way</td>
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<td>Grant Received-Infinity Foundation</td>
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<td>Grant Received- Internal Affairs COGS</td>
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<tr>
<td>Rotary Club</td>
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<tr>
<td>Grant Received-Ministry of Health</td>
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<td>Grant Received-TG MacCarthy</td>
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<td>Donation-Good in the Hood</td>
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<tr>
<td><strong>Total Revenue</strong></td>
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<td>75520</td>
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</table>

<table>
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<tr>
<th>LESS EXPENSES</th>
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<th></th>
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</thead>
<tbody>
<tr>
<td>Accident Compensation</td>
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<td>Administration</td>
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<tr>
<td>Advertising</td>
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<td>80</td>
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<tr>
<td>Audit Fee</td>
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<td>1200</td>
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<tr>
<td>Bank Charges</td>
<td>74</td>
<td>74</td>
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<tr>
<td>Case Work Manager</td>
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<td>8020</td>
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<tr>
<td>Conference Expenses</td>
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<td>0</td>
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<tr>
<td>Electricity</td>
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<tr>
<td>General Expenses</td>
<td>61</td>
<td>61</td>
</tr>
<tr>
<td>Gifts and Activities for Mentors and children</td>
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<td>0</td>
</tr>
<tr>
<td>Photocopier Contract</td>
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<td>Rates</td>
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<td>Rent</td>
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<td>Repairs</td>
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<td>Stationery Printing and Postage</td>
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<td>373</td>
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<tr>
<td>Subscription</td>
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<td>490</td>
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<tr>
<td>Supervision</td>
<td>298</td>
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<tr>
<td>Telephone</td>
<td>1981</td>
<td>1981</td>
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<tr>
<td>Travel Expenses</td>
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<td>466</td>
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<tr>
<td>Venue Hire</td>
<td>12</td>
<td>12</td>
</tr>
<tr>
<td>Wages</td>
<td>42128</td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td>63549</td>
<td>63549</td>
</tr>
</tbody>
</table>

| Surplus                                    | 11971| 11971|
| Depreciation (see schedule)                | 277  | 277  |

**NET PROFIT/ LOSS transferred to Equity**

$11,694 $4,276

The notes on page 5 form part of, and should be read in conjunction with this Financial Statement and the independent auditors report.
Big Brothers Big Sisters of Manawatu

Statement of Financial Position
As at 30 June 2015

<table>
<thead>
<tr>
<th>CURRENT ASSETS</th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank Account Balance</td>
<td>7055</td>
<td>7180</td>
</tr>
<tr>
<td>Savings Account</td>
<td>37635</td>
<td>27016</td>
</tr>
<tr>
<td><strong>TOTAL CURRENT ASSETS</strong></td>
<td>44690</td>
<td>34196</td>
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</table>

<table>
<thead>
<tr>
<th>FIXED ASSETS</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer</td>
<td>174</td>
<td>554</td>
</tr>
<tr>
<td>Laptop</td>
<td>127</td>
<td>244</td>
</tr>
<tr>
<td><strong>TOTAL FIXED ASSETS</strong></td>
<td>301</td>
<td>798</td>
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</table>

<table>
<thead>
<tr>
<th>TOTAL ASSETS</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>44991</td>
<td>35116</td>
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<table>
<thead>
<tr>
<th>Less CURRENT LIABILITIES</th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable</td>
<td>10145</td>
<td>10657</td>
</tr>
<tr>
<td>GST Payable</td>
<td>295</td>
<td>269</td>
</tr>
<tr>
<td>Income in Advance</td>
<td>11667</td>
<td>1867</td>
</tr>
<tr>
<td>Annual Leave</td>
<td>2074</td>
<td>2760</td>
</tr>
<tr>
<td><strong>TOTAL NET ASSETS</strong></td>
<td>24181</td>
<td>26335</td>
</tr>
</tbody>
</table>

| TOTAL NET ASSETS        | $20,810 | $20,816 |

<table>
<thead>
<tr>
<th>EQUITY</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Equity at start of period</td>
<td>1/07/2014</td>
<td>9116</td>
</tr>
<tr>
<td>Net Profit for the period</td>
<td></td>
<td>11694</td>
</tr>
<tr>
<td><strong>TOTAL EQUITY</strong></td>
<td>$20,810</td>
<td>$20,816</td>
</tr>
</tbody>
</table>

Chairman to sign.......................... Date.. 04/09/2015

Treasurer to sign.......................... Date.. 04-09-2015

The notes on page 5 form part of, and should be read in conjunction with this Financial Statement, and the Independent auditors report.
Big Brothers Big Sisters of Manawatu

Depreciation Schedule
for the year ended 30 June 2015

<table>
<thead>
<tr>
<th>Asset</th>
<th>Cost</th>
<th>Open Book Value 01.07.14</th>
<th>Depreciation rate %</th>
<th>Depreciation Claimed</th>
<th>Accumulated Depreciation</th>
<th>Closing Book Value 30.06.15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer</td>
<td>13.10.10</td>
<td>3130</td>
<td>48</td>
<td>160</td>
<td>2956</td>
<td>174</td>
</tr>
<tr>
<td>Laptop</td>
<td>15.04.11</td>
<td>1807</td>
<td>48</td>
<td>117</td>
<td>1680</td>
<td>127</td>
</tr>
</tbody>
</table>

**TOTALS**          | 4937       | 578                      | 277                  | 4636                  | 301                       |

The notes on page 5 form part of, and should be read in conjunction with this Financial Statement, and the independent auditors report.
### BBBS BUDGET FOR 2015/2016

#### Income from Grants

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
<th>Description</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>DHB</td>
<td>$20,000</td>
<td>Salaries/operational</td>
<td>21/03/2016</td>
</tr>
<tr>
<td>COGS</td>
<td>$5,000</td>
<td>Salaries</td>
<td>13/10/2015</td>
</tr>
<tr>
<td>Thomas McCarthy Trust</td>
<td>$10,000</td>
<td>Salaries</td>
<td>19/11/2015</td>
</tr>
<tr>
<td>E &amp; C</td>
<td>$10,000</td>
<td>General Purpose</td>
<td>Yet to apply</td>
</tr>
<tr>
<td>PN Small Grants Fund</td>
<td>$5,000</td>
<td>General Purpose</td>
<td>15/10/2015</td>
</tr>
<tr>
<td>PNCC</td>
<td>$14,000</td>
<td>Fee for Service</td>
<td>10/02/2016</td>
</tr>
<tr>
<td>NCZT</td>
<td>$10,000</td>
<td>Prog costs</td>
<td>Yet to apply</td>
</tr>
<tr>
<td>Lottery</td>
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<td>Salaries</td>
<td>25/08/2015</td>
</tr>
<tr>
<td>MDC</td>
<td>$10,000</td>
<td>Prog costs Fielding</td>
<td></td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$109,000</strong></td>
<td></td>
<td><strong>$71,878</strong></td>
</tr>
</tbody>
</table>

#### Expenses

- Activities for children: 1000
- Advertising: 1500
- Conference Expenses: 500
- Contingencies: 1000
- Electricity: 500
- General: 300
- Promotions: 1000
- Rates: 400
- Rent: 6900
- Repairs: 200
- Stationery: 500
- Supervision: 1200
- Telephone/broadband: 3100
- Training: 500
- Travel Expenses: 600
- Wages: 60000
- Audit Fee: 1500
- ACC: 300
- Administration: 6000

**TOTAL: 86,000**
1/5/16

To Whom It May Concern,

In support of the continuation of the 'Big Brothers Big Sisters programme' I highly recommend the consideration of funding for this programme. We have been fortunate enough to have the Big Brothers Big Sisters programme at North Street School and through the co-ordination and facilitation of this have seen the long lasting benefits for the student/s involved, their peers, their families and the wider community. The expertise, passion and dedication the programme provides has enabled students to work alongside excellent role models who have been effective in bringing about positive change and forward moving direction for our young people who need this support. The programme is well organised, safe and community based building positive relationships with our youth and their families through our primary school setting. I would be more than happy to be contacted to provide any further information in respect to this programmes continuation and support it whole heartedly 100%. At present I have a particular interest in it's successful continuation as I am currently wanting to submit an application for a student at our school whom I know needs and would benefit immensely from the Big Brother Big Sister programme.

Yours Sincerely
Teena Johnson
Deputy Principal/Senco
North Street School
Feilding
063236695
tjohnson@northstreet.school.nz
16 April 2015

To whom it may concern,

Manawatu Police have been working in partnership with Big Brothers Big Sisters of Manawatu for the past four years.

Police donate approximately 60 hours per annum in governance, support and management time. These hours are donated in the form of two Police managers who sit on the Trust Board and provide services as required to support and grow the organisation.

We also donate between 400 and 500 volunteer hours per annum in the form of mentors to the "Cops in Schools" programme. This program has been extremely successful in Palmerston North and it has been trialled successfully in Feilding.

The "Cops in Schools" program contributed significantly to Big Brothers Big Sisters of Manawatu being awarded the Excellence in Leadership award in 2014 by Big Brothers Big Sisters of New Zealand.

Police are also involved with Big Brothers Big Sisters of New Zealand at a national level. The chairperson of the national Trust Board is a serving member of Police. Police officers work closely with Big Brothers Big Sisters in most areas of New Zealand.

Police are proud to be associated with Big Brothers Big Sisters and believe that both the Community-Based programs and the School-Based programs are incredibly effective at reducing youth offending and delinquency. These programs are cost effective and provide young people with quality one-on-one mentoring which is based on international best practice principles.

The organisation is professional and well managed. The staff and board members are dedicated, capable and knowledgeable.

I am pleased to recommend Big Brothers Big Sisters of Manawatu to any organisation that is considering going into partnership with them.

Yours faithfully,

Craig SMITH
Sergeant
Youth Services Supervisor
MANAWATU AREA

Safer Communities Together
To Whom It May Concern,

Somerset Crescent School has been lucky enough to be involved with the Big Brother Big Sister programme since 2012. We have had a number of students who have been paired up with exceptional mentors, and because of this, we have seen some positive changes in both attitude and behaviour in these students.

Our students look forward to spending time with their 'Big Brother' or 'Big Sister' and always smile after these sessions. They enjoy whatever activity is planned and thrive on having that one-to-one time with an adult that they can talk with and feel safe with.

The students have developed positive relationships with their mentors which has helped them build positive relationships with others here at school.

The Big Brother Big Sister Programme has also given our students the opportunity to be exposed to a wide range of people in different professions that they probably would not have the chance to meet with. We have had a number of police in mentoring roles which has promoted them in a positive light for our whole school community.

The benefits of this programme for our tamariki have been enormous. We are always appreciative of the support and help of outside agencies that make a difference for the lives of our 'at-risk students'.

We look forward to the continuing partnership of this programme.

Sincerely,

Vicky Arnold
Deputy Principal
20.4.2015

To whom it may concern,

I wish to endorse the program offered by the Big Brother Big Sister group.

We have had several supporters for children at Terrace End School over the last three years. The children love to see their Big brother or sister and quickly build a relationship with them. This relationship is the key for some of our children to develop resilience and self-esteem. Self esteem and resilience enables children to make better decisions and this builds achievement.

Please consider the request from Big brother sister.

Yours faithfully

Sue Allomes Principal / Tumuaki.
Partnership Fund
Application Form

Purpose

The purpose of partnership funding is to identify and partner with community organisations within the Manawatu District Council's rating area who add the most value to our community through the provision of services that deliver economic, social, ecological or cultural wellbeing.

1. Applicant Details

<table>
<thead>
<tr>
<th>Full name of organisation</th>
<th>Te Manawa Family Services Charitable Trust</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact person</td>
<td>Julie Miller</td>
</tr>
<tr>
<td>Daytime phone number</td>
<td>06 323 8330</td>
</tr>
</tbody>
</table>

2. Postal Details

<table>
<thead>
<tr>
<th>Street/PO Box</th>
<th>PO Box 368</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town</td>
<td>Feilding</td>
</tr>
<tr>
<td>Postcode</td>
<td>4775</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:julie@temanawa.org.nz">julie@temanawa.org.nz</a></td>
</tr>
</tbody>
</table>

3. Funding Criteria

Which of the following three Partnership Funding criteria are you applying under. Please select one. If your project/service meets more than one criteria, choose the one that is the project/service's main focus.
A not-for-profit organisation based in the Manawatu District; or

A legally incorporated society or charitable trust in the Manawatu District that is registered with the Charities Commission; or

A partnership between organisations for the delivery of services or a project based in the Manawatu District.

4. Project/Service Information (please attach additional sheets if required)

What is the Project or Service you are seeking funding for? Please give a brief description including evidence for need in the Manawatu District for such a project/service as well as what this project/service will do

We are seeking funding from the Manawatu District Council to continue the Anti-Bullying Projects that have been running in the community for two years with funding from Ministry of Social Development. Unfortunately, this funding is no longer available.

These projects are

1. The Bystander Education Programmes in schools.
   8-week programmes each with 12 hours of contact time, targeting students in years 5-8. Educating around what is bullying, the impacts, how to get help and how we can work together to stop bullying, by becoming “Upstanders”. Includes all resources – Art Supplies, student work books, facilitator workbooks, paper, posters, tip sheets for students and parents, class pledge sheets and bag tag pledge cards. 2 Facilitators are employed to deliver the workshops within the class room. We are hoping to target 20 local schools in the 2016-17 year.

2. Youth Leadership Programmes:
   A year long programme where students are supported to be leaders and role-models by promoting a positive school culture around their own school values. Skills such as team work, conflict resolution, peer mediation, project planning and implementation are undertaken. An example of this is the huge school mural undertaken by last year’s REACH ambassadors of North St School. We are wanting to develop these programmes within 5 local schools this year.

3. iCan Action Group Projects
   iCan is a youth based initiative where students from local Feilding schools meet to plan and undertake projects that promote speaking out against bullying. This year we're looking at art projects, Youth Week – Art Competition with a focus on kindness and helping others, continued creation of resources, another video project promoting local celebs and youth to speak out about bullying, a high School targeted book with art and writing by local youth, an iCan leadership camp, school presentations. We'll do some of...
this in conjunction with national days such as pink shirt day and white ribbon day.

4. Reprint and distribution of books
Our two books, 'New school Blues' and 'Bullying... what it's really about' have been developed to be used in classrooms to help start conversations about bullying. 'New school Blues' is the story of Ollie starting a new school and getting bullied. 'Bullying... what it's really about' involved using the young people's art work and words about bullying – very powerful. Both books have been very well-received and we are wanting to do a reprint of both books to meet demands

Will your project/service take place within the Manawatu District?

☑ Yes         □ No

If the answer is no your project is likely to be ineligible.

How will your project or service demonstrate increased, sustained or long term value for the community?

The Anti-bullying Bystander Education programme works closely with young people to help them to understand the different types of bullying, the impact of this on everyone, and how to respond to bullying in a way that is helpful and eliminates bullying behaviour within schools. This in turn results in better attendance and participation at school, higher achievement rates and better long term prospects for young people. Bullying at school is closely linked with a culture of bullying at home. By teaching and encouraging young people to develop caring and respectful relationships, they are supported to grow into adults who expect and are able to maintain respectful relationships. This programme is the fence at the top of the cliff, and aligns well with our Youth & Parenting programme.

The School Youth Leadership Programmes: Along with the Bystander Education programmes the development of leaders and mentors within the schools, who carry on the messages, coordinate activities and support other pupils is an investment in young people who have demonstrated that they have the leadership skills, qualities and respect of other pupils in their schools. In time, they will also be tasked with supporting other pupils to become mentors and leaders.

The Ican Youth Meetings and Projects give young people an opportunity to develop ideas and skills that they can take into the community. They learn organisational and leadership skills, develop a stronger sense of contribution and visibility in the community and promote very positive messages about respect, kindness and inclusion. Many other community and family members become involved in their projects.

The books are currently being used by 5 schools to have conversations about bullying in the classroom. Many schools have expressed an interest in also being able to have a set for their pupils. In the 2016-2017 year we aim to distribute a full set of each book to 30 schools in the Manawatu.

The creation of another book will involve further artwork and stories from young people.
How will the provision of this project or service support Council's vision, outcomes and Community Development?

Reducing the levels of bullying in schools; increasing young people’s sense of confidence and esteem; educating and involving the wider community and families in projects to raise awareness of the types and impact of bullying (in schools and homes); involving young people, their peers, families and communities in creating resources; holding events and building capacity and capability in schools for leaders who are role models; are all activities and messages that contribute to building a strong and vibrant community.

All these anti-bullying projects involve a range of activities that utilise community support to enhance social and cultural wellbeing. The projects are designed to continue to build on the strength and resilience of young people within the community and keep them and their schools, families and many community members connected and supporting of one another. The projects all contribute towards the achievement of the district’s Vision statement – Connected, Vibrant, Thriving Manawatu, the best rural lifestyle in New Zealand.

The more connected and involved people feel in their community, the more likely it is that they will seek further education or employment in the region in order to stay here.

---

How does the project/service add value to economic, social, ecological and cultural wellbeing within the community?

Please refer to the previous section

With improved achievement at school, young people’s prospects of employment are increased. With a stronger sense of self-esteem, belonging and contribution to the community, there is more likelihood that young people will seek training and employment in the region. Bullying has an impact on the economic and social wellbeing within the community. Increasing skills and awareness of the impact of bullying, developing and implementing projects, increasing a sense of ownership and contribution to a happy community all have significant long term effects on families and community.

---

Tell us about the key people and/or community involved

Te Manawa Services employs Amy Walters as the Anti-Bullying Project Coordinator. Amy has been in this role for almost 2 and a half years. She has an immense passion for young people, their wellbeing and our community. A mother of 5 she has been an active participant in many school and community projects. Her background is in study at Massey university in the areas of Social Work and Psychology, but it has been her ability to think big, make things happen and connect with young people which has been behind a lot of the success we’ve achieved thus far.

Other people involved include the iCan youth action group members whom range in age from
8-18 years, school teachers and pupils, family members who get involved and contribute towards the running of events, the Manawatu District Council Mayor’s Youth Ambassadors

Other people involved include the iCan youth action group members, school teachers and pupils, family members who get involved and contribute towards the running of events, the Manawatu District Council Mayor’s Youth Ambassadors.

| 990 plus. |

5. Financial Information

What is your organisation’s legal status? Charitable Trust

What is your Charities Commission registration number? CC20104

What is your Charities Commission registration date? 23.11.2007 when the Charities Commission became part of the Dept of Internal Affairs (but we were originally incorporated as a charitable trust 5th July 2000 with Ministry of Commerce)

If you do not have a legal identity, please explain why, name your umbrella group and supply at least three letters in support of your application.
Does your organisation have its accounts audited each year?

☒ Yes ☐ No

If yes, please attach the Audited Accounts for the last financial year including the Auditor’s report. If these audited accounts are more than six months old at the time of applying, please also enclose the most recent income and expenditure statement.

If no, please attach a statement of current financial position that includes an income and expenditure statement, or a copy of the unaudited management accounts; and a declaration, signed by two signatories of your organisation, attesting to the accuracy of the financial update included.

What is the forecasted budget (excluding GST) for your project/service for each 1 July to 30 June financial year of your proposal (Note: maximum of three years)?

Please attach a detailed project/service budget including both income and expenditure.

<table>
<thead>
<tr>
<th>What level of funding is your organisation requesting from Council?</th>
<th>$40,000.00 per annum</th>
</tr>
</thead>
</table>

Tell us about any other funding you have applied for or received for this project/service.

<table>
<thead>
<tr>
<th>Date applied</th>
<th>Source of funding</th>
<th>Type of funding e.g. grant</th>
<th>Date of result</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.12.15</td>
<td>Lottery Community</td>
<td>Grant</td>
<td>18.03.16</td>
<td>$10,000</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
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<td></td>
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<td></td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

6. Declaration

☒ The details in all sections of the application are true and correct to the best of our knowledge.

☒ We have the authority to commit our organisation to this application to the Manawatu District Council.

☒ We understand and agree prior to any awarding of Contract of Service, the Manawatu District Council may make further checks in relation to credit worthiness of our organisation.
We understand that the Council may disclose to, or obtain from, any government department or agency, private person or organisation, any information about our organisation for the purposes of gaining or providing information related to our organisation.

In addition:

- The Council will be advised of any significant change to our finances between the date of this application and the date of decision-making.
- All reasonable information has been provided to support our application.

We understand that the Manawatu District Council:

- We also consent to it recording the personal contact details provided in this application, retaining and using these details.
- We understand that our name and brief details about the project/service may be released to the media or appear in Council documentation.
- We undertake that we have obtained the consent of all people involved to provide these details. We understand that we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993.

1st Signatory

<table>
<thead>
<tr>
<th>Name</th>
<th>Julie Miller</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position in Organisation</td>
<td>General Manager</td>
</tr>
<tr>
<td>Signature</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>31/3/16</td>
</tr>
</tbody>
</table>

2nd Signatory

<table>
<thead>
<tr>
<th>Name</th>
<th>Nigel Allan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position in Organisation</td>
<td>Chairperson</td>
</tr>
<tr>
<td>Signature</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>31/3/16</td>
</tr>
</tbody>
</table>
7. **Conditions of Funding**

- Receiving funding in any year does not guarantee ongoing funding.
- The organisation needs to be able to demonstrate sound financial and accounting practice through the organisation's most recent annual accounts.
- Funding received from Council must be acknowledged as a separate entry within the organisation's accounts or in a note in the organisation's annual report.
- Funding will be made upon receipt of invoices and/or receipts which detail the agreed service(s) specified by the Community Funding Subcommittee's funding approval.
- Where appropriate, the Council will negotiate a contract specifying the service(s) that Council is funding; which include the period of the agreement (up to three years) and monitoring and reporting requirements.
- All recipients of funding agree to provide a 12-month report (including financial statements) which should include detail on the progress of the organisation in achieving the outcomes and expectations outlined in the agreement for funding.

8. **Final Check**

**Make sure you have**

- [X] Completed all the sections
- [X] Provided financial details
- [X] Attached supporting documents

9. **Need Help?**

Please contact the following if you need advice on your application:

Janine Hawthorn  
Community Development Adviser  
Manawatu District Council  
Private Bag 10-001  
Feilding 4743  
Telephone 06 323 0000  
Email: janine.hawthorn@mdc.govt.nz
## Anti-Bullying Community Projects Annual Costs

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bystander Education Programme</strong></td>
<td><strong>To reach 20 classes this year</strong></td>
</tr>
</tbody>
</table>
| An 8-week programme with 12 hours of contact time, targeting students in years 5-8. Educating around what is bullying, the impacts, how to get help and how we can work together to stop bullying, by becoming “Upstanders”.
Includes all resources – Art Supplies, student work books, facilitator workbooks, paper, posters, tip sheets for students and parents, class pledge sheets and bag tag pledge cards. 2 Facilitators are employed to deliver the workshops once a week within the class room. | $42,723                |
| **Youth Leadership Programme**                                                       | **For 5 local schools** |
| A year long programme where students are supported to be leaders and role-models by promoting a positive school culture around their own school values. Skills such as team work, conflict resolution, peer mediation, project planning and implementation are undertaken. An example of this is the huge school mural undertaken by last year’s REACH ambassadors of North St School. | $18,596                |
| **ICan – Youth Action Group**                                                        | **Total for year’s projects and events** |
| iCan is a youth based initiative where students from local Feilding schools meet to undertake projects that promote speaking out against bullying. This year we’re looking at art projects, continued creation of resources, another video project, school presentation to name a few. We’ll do some of this in conjunction with national days | $22,349                |
| Youth Week – Art Competition
Pink Shirt Day – billboards and school promotion
Video project- promoting local celebs and youth to speak out about bullying
A high School targeted book with art and writing by local youth
Recourse creation posters, flyers etc
ICan leadership camp
ICan meetings time | |
| **Re prints of our two books**                                                      | **For 30 schools**    |
| Our two books, ‘New school Blues’ and ‘Bullying… what it’s really about’ have been developed to be used in classrooms to help start conversations about bullying. ‘New school Blues’ is the story of Ollie starting a new school and getting bullied. ‘Bullying…what it’s really about’ involved using the young people’s art work and words about bullying – very powerful. Both books have been very well-received and we are wanting to do a reprint of both books to meet demands | $10,510                |

**Total Funding Sought to cover all costs of the proposed Anti-Bullying Projects per annum**

$94,178
Funding is needed for the continued provision of anti-bullying education and promotion within our Feilding schools and community

Te Manawa Family Services has for the past 3 years been working hard to address the issue of bullying within our local schools and community. We have had funding to operate under the Ministry of Social Development's anti-bullying initiative, Te Punanga Haumaru. This funding is now no longer available.

Projects that have been achieved so far:

Development and Delivery of Bystander Education programmes:

We've created a Bystander Education programme being delivered in schools, which is really helping young people to think about their own actions, how they relate to others, show empathy and ultimately become 'Upstanders' - someone who does the right thing by modeling the right kind of behavior and supports others in any way from being a friend to getting help when needed.

We want to stop bullying and by equipping our young people with the knowledge and the knowhow to tackle and speak out against it, they themselves can be a hugely efficient tool in stopping it. It only takes one person to speak out, and the rest will follow!

We’re wanting to target 20 classrooms around Feilding per year, that’s around 500 students reached each year.

Youth Leadership Programmes:

We’ve started a Youth Leadership programme where young people are supported in their own schools to be leaders and role models of positive behaviour where the school values promoted. North Street School last year saw a beautiful mural adorn the fence of their playground. A project where students got to take their own ownership for creating something truly positive.

Following on from the work we did last year in North Street School we have them wanting to continue and expand on what we've started. We also want to start working with a new group of 18 students from Manchester Street School. We have previously worked with Lytton Street School and if funding allows would really like to open the doors to working again with their students and staff.

The plan for the leadership programme is to visit each school once a week through the school terms and undertake projects with them such as mural creation and peer education and support. Funding for three years would enable us to set up a Youth Leadership programme in Feilding Schools in such a way that they would be able to continue the programme longer term.
Ican Youth Action Group:

Alongside our Bystander Education Programme, we’ve established a Youth Action Group called iCan – (be the voice against bullying). See website the youth have created www.icanyouth.co.nz.

iCan is currently made up of 20 students aged 8-18 years from many Feilding and surrounding schools. This group of young people have been proactive in getting out in our community and engaging with other youth, spreading the message that we can all ‘be the voice against bullying’. We’ve undertaken so many projects this year from give it a go day, supporting the Bluelight discos, art competitions to presenting at Evento. One of the most rewarding and exciting for them has been their involvement in the publication of two books we’ve created.

The Ican group continues to grow and evolve and have many ideas and projects for each year that include Youth Week Art competitions, involvement and presentations at community events such as Pink Shirt Day, Blue Light discos, White Ribbon Day, Evento. We also plan to create more resources for schools, libraries and homes to use such as videos, another book.

Artwork created by young people:

Art is medium of expression and by working with young people they are sharing their inner most thoughts and feelings, in honesty the work these young people create is pretty heartbreaking. For an 11-year-old to write and then illustrate how alone, scared and worthless they feel due to the actions of others clearly demonstrates that the need for facing bullying and all it entails is now.
Two Books that are used as resources in schools and homes:

We’ve distributed free copies of these to 4 of our local schools and the feedback from all has been what wonderful resources they are.

‘New School Blues’ is a story book directed at primary students. It tells the story of a young boy Ollie who struggles at a new school when he becomes the target of bullying.

‘Bullying...what it’s really about’ showcases art and writing from our very own Feilding students. It’s a truly honest and heartbreaking window into young peoples’ account of bullying and how it affects them. Both books have been created as educational resources which are helping teachers and families start conversations about bullying. Included in these books is information, advice and contact information for those experiencing bullying or how to help others.

We have 35 schools in the Manawatu district and we’d really like to provide each school a set of each of our books, which they can use within their classrooms. The fact that these books come from the work and efforts of other students in our community makes them so much more relevant.

What we’ve found whist heading these anti bullying projects is the huge impact that bullying is having on young people in our community.

Please feel free to make contact with

Julie Miller the Manager of Te Manawa Family Services on 3238330 or julie@temanawa.org.nz

Or Amy Walters the Anti-Bullying Project Coordinator 3238330 or amy@temanawa.org.nz

We would be happy to meet with you and talk further about what we’re doing.
14 September 2015

Trust Board
Te Manawa Services Charitable Trust
P O Box 368
Feilding 4740

Copy: S I Atkins & Associates

Dear Sirs/ Madams

I have completed the audit of the financial accounts of Te Manawa Services Charitable Trust for the year ended 30 June 2015.

There were no matters arising from the audit.

Internal controls appear to be operating effectively.

Thank you to Julie Miller and S I Atkins & Associates staff for their time and cooperation during the audit.

I would be available for re-appointment at your forthcoming meeting.

Yours faithfully

D G Pinny
Qualified Auditor
Chartered Accountant
Te Manawa Services Charitable Trust
Financial Reports
For the Year Ended 30th June 2015

<table>
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<tr>
<th>Contents</th>
<th>Page</th>
</tr>
</thead>
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<td>Statement of Financial Performance - Consolidated</td>
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<td>Statement of Financial Performance - Overheads</td>
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<td>Statement of Financial Performance - Youth &amp; Parenting Programme</td>
<td>3</td>
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<tr>
<td>Statement of Financial Performance - Adult Programme &amp; Services</td>
<td>4</td>
</tr>
<tr>
<td>Statement of Financial Performance - Adult Programme &amp; Services</td>
<td>5</td>
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<td>Statement of Movements in Equity</td>
<td>6</td>
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<td>Statement of Financial Position</td>
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<td>Schedule of Fixed Assets and Depreciation</td>
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<tr>
<td>Notes to the Accounts</td>
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</table>
Te Manawa Services Charitable Trust
Consolidated Statement of Financial Performance
For the Year ended 30th June 2015

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2014</th>
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<tbody>
<tr>
<td><strong>Revenues</strong></td>
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<tr>
<td>TMS Contract Funding</td>
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<tr>
<td><strong>Grants &amp; Donations</strong></td>
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<tr>
<td>Grants &amp; Donations Received</td>
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<td>Koha</td>
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<tr>
<td>Service Fees</td>
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<td>Interest Received</td>
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<td>Reimbursements - MAIN</td>
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<td>300</td>
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<td><strong>Total Income</strong></td>
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<td>557,477</td>
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<td><strong>Less Expenses</strong></td>
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<tr>
<td>Wages</td>
<td>221,955</td>
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<tr>
<td>Resources</td>
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<tr>
<td>Training &amp; Accreditation</td>
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<td>4,883</td>
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<td>Administrator Costs</td>
<td>32,004</td>
<td>33,648</td>
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<td>General Administration</td>
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<td>Practice Manager</td>
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<td>Public Relations &amp; Marketing</td>
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<td>1,531</td>
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<td>Subscriptions &amp; Levies</td>
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<td>Communication Costs</td>
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<td>Volunteer Costs</td>
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<td>948</td>
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<tr>
<td>Organisational Research &amp; Development</td>
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<td><strong>Total Expenses</strong></td>
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<td><strong>Less depreciation adjustments</strong></td>
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<td>Buildings Improvements</td>
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<td>Furniture &amp; Fittings</td>
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<td><strong>NET SURPLUS/(DEFICIT)</strong></td>
<td><strong>$63,198</strong></td>
<td><strong>($19,707)</strong></td>
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The accompanying notes form part of these financial statements. These financial statements should be read in conjunction with the attached.
Te Manawa Services Charitable Trust  
OVERHEAD ACCOUNT  
Statement of Financial Performance  
For the Year ended 30th June 2015

<table>
<thead>
<tr>
<th>Description</th>
<th>2015 $</th>
<th>2014 $</th>
</tr>
</thead>
<tbody>
<tr>
<td>REVENUE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants &amp; Donations - Pub Charity</td>
<td>5259</td>
<td></td>
</tr>
<tr>
<td>Grants &amp; Donations - COGS</td>
<td>4000</td>
<td>4500</td>
</tr>
<tr>
<td>Grants &amp; Donations - Eastern &amp; Central</td>
<td>4000</td>
<td>4000</td>
</tr>
<tr>
<td>Grants &amp; Donations - Lottery Research Fund</td>
<td></td>
<td>10478</td>
</tr>
<tr>
<td>Grants &amp; Donations - Central Energy Trust</td>
<td></td>
<td>7468</td>
</tr>
<tr>
<td>OPEX &amp; Rental</td>
<td>143</td>
<td>280</td>
</tr>
<tr>
<td>Other Miscellaneous Koha</td>
<td>68</td>
<td></td>
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<tr>
<td>Contracts - MSD - CIR</td>
<td>10000</td>
<td>5000</td>
</tr>
<tr>
<td>Contracts - MSD - NGO Study Award</td>
<td>6778</td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>30248</td>
<td>31726</td>
</tr>
<tr>
<td>LESS EXPENSES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounting Fees</td>
<td>5900</td>
<td>5800</td>
</tr>
<tr>
<td>Audit Fees</td>
<td>2250</td>
<td>2500</td>
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<tr>
<td>Bank Fees</td>
<td>91</td>
<td>235</td>
</tr>
<tr>
<td>Administrator Costs</td>
<td>32004</td>
<td>33648</td>
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<tr>
<td>General Administration</td>
<td>12679</td>
<td>15409</td>
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<tr>
<td>Human Resources</td>
<td>5096</td>
<td>3452</td>
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<tr>
<td>General Manager</td>
<td>122567</td>
<td>167767</td>
</tr>
<tr>
<td>Practice Manager</td>
<td>55274</td>
<td></td>
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<tr>
<td>Premises</td>
<td>20774</td>
<td>18161</td>
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<tr>
<td>Public Relations &amp; Marketing</td>
<td>3558</td>
<td>1531</td>
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<tr>
<td>Subscriptions &amp; Levies</td>
<td>2421</td>
<td>1633</td>
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<td>Communication Costs</td>
<td>6148</td>
<td>6343</td>
</tr>
<tr>
<td>Volunteer Costs</td>
<td>345</td>
<td>948</td>
</tr>
<tr>
<td>Organisational Research &amp; Development</td>
<td></td>
<td>5000</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>269109</td>
<td>262427</td>
</tr>
<tr>
<td>Net Deficit Before Depreciation</td>
<td>(238861)</td>
<td>(230701)</td>
</tr>
<tr>
<td>LESS DEPRECIATION</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Depreciation as per Schedule</td>
<td>12595</td>
<td>8934</td>
</tr>
<tr>
<td>Depreciation - Loss on Sale</td>
<td></td>
<td>1342</td>
</tr>
<tr>
<td>Net Depreciation Adjustment</td>
<td>12595</td>
<td>10276</td>
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<tr>
<td><strong>SURPLUS/(DEFICIT) FROM TRADING</strong></td>
<td>(251456)</td>
<td>(240977)</td>
</tr>
</tbody>
</table>

OTHER INCOME

<table>
<thead>
<tr>
<th>Description</th>
<th>2015 $</th>
<th>2014 $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Received</td>
<td>11798</td>
<td>11418</td>
</tr>
<tr>
<td>Reimbursements - MAIN</td>
<td>600</td>
<td>300</td>
</tr>
</tbody>
</table>

**NET SURPLUS/(DEFICIT)**

|                  | ($239058) | ($229259) |

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report.
# Te Manawa Services Charitable Trust

## YOUTH & PARENTING PROGRAMME

### Statement of Financial Performance

For the Year ended 30th June 2015

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Service Fees - CYFS</td>
<td>1485</td>
<td>-</td>
</tr>
<tr>
<td>Service Fees - ACROSS Strengthening Families</td>
<td>-</td>
<td>7325</td>
</tr>
<tr>
<td>Contract Funding - CYFS - PRG YTH</td>
<td>8170</td>
<td>8170</td>
</tr>
<tr>
<td>Contract Funding - CYFS - Child Witnesses</td>
<td>19786</td>
<td>19786</td>
</tr>
<tr>
<td>Contract Funding - CYFS - Te Rito Non-Mandated</td>
<td>5386</td>
<td>5386</td>
</tr>
<tr>
<td>Contract Funding - MSD - Te Punanga Haumaru</td>
<td>-</td>
<td>49688</td>
</tr>
<tr>
<td>Grants &amp; Donations - Lottery Community</td>
<td>50000</td>
<td>30000</td>
</tr>
<tr>
<td>Grants &amp; Donations - MDC - Partnership</td>
<td>30000</td>
<td>30000</td>
</tr>
<tr>
<td>Grants &amp; Donations - T G Macarthy</td>
<td>15000</td>
<td>15000</td>
</tr>
<tr>
<td>Grants &amp; Donations - Todd Foundation</td>
<td>-</td>
<td>25000</td>
</tr>
<tr>
<td>Grants &amp; Donations - Client Donations</td>
<td>2990</td>
<td>1110</td>
</tr>
<tr>
<td>Discretionary Funding</td>
<td>-</td>
<td>924</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>134817</td>
<td>194390</td>
</tr>
</tbody>
</table>

|                      |       |       |
| **Less Expenses**    |       |       |
| Salary & Wages       | 57702 | 57433 |
| Holiday Pay Accrual  | 199   | 2426  |
| Resources             | 2064  | 2161  |
| Training              | 400   | 2195  |
| Supervision           | 4750  | 5072  |
| Discretionary Funding Expenditure        | -     | 839   |
| TPH Project Coordinator Wages       | -     | 11883 |
| TPH Resources         | -     | 5344  |
| TPH Travel            | -     | 1127  |
| 24% of Overhead Account (Internal)          | 57374 | 114630 |
| **Total Expenses**    | 122488 | 203108 |

|                      |       |       |
| **NET SURPLUS/(DEFICIT)** | $12329 | ($8718) |

*NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements, and the accompanying Compilation Report.*
Te Manawa Services Charitable Trust  
ADULT PROGRAMMES & SERVICES  
Statement of Financial Performance  
For the Year ended 30th June 2015

<table>
<thead>
<tr>
<th></th>
<th>2015 $</th>
<th>2014 $</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Service Fees - MOJ - Family Court</td>
<td>5000</td>
<td>28025</td>
</tr>
<tr>
<td>Service Fees - Dept of Corrections</td>
<td>30920</td>
<td>24000</td>
</tr>
<tr>
<td>Services Fees - MOJ - FV Court</td>
<td>7500</td>
<td>46875</td>
</tr>
<tr>
<td>Services Fees - MAIN Triage Fees</td>
<td>12000</td>
<td>3192</td>
</tr>
<tr>
<td>Service Fees - MOJ - Family Court &amp; FV Court</td>
<td>98044</td>
<td>-</td>
</tr>
<tr>
<td>Service Fees - ACROSS - Strengthening Families</td>
<td>3139</td>
<td>-</td>
</tr>
<tr>
<td>Contract Funding - CYFS ABSPREV</td>
<td>124653</td>
<td>124653</td>
</tr>
<tr>
<td>Contract Funding - CYFS Te Rito Non Mandated</td>
<td>10773</td>
<td>10773</td>
</tr>
<tr>
<td>Contract Funding - FACS - FCSF</td>
<td>80000</td>
<td>80000</td>
</tr>
<tr>
<td>Client Donations</td>
<td>1224</td>
<td>2125</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>373254</td>
<td>319644</td>
</tr>
</tbody>
</table>

| **Less Expenses**       |        |        |
| Wages - Adult Individual | 8045   | 1564   |
| Wages - Family Support Service | 47486  | 65467  |
| Wages - Intakes & Reviews | 70895  | 68541  |
| Wages - Men's Programme | 7658   | 13655  |
| Resources - Module Booklets, posters etc | 3472   | 2267   |
| Wages - Women's Programme | 13505  | 29713  |
| Holiday Pay Accrual    | 1939   | 8026   |
| Training & Accreditation | 226    | 2688   |
| Supervision, observation & reports | 10913  | 11582  |
| Travel                 | 7640   | 10121  |
| Service Fees           |        | 2380   |
| 63% of Overhead Account (Internal) | 150607 | 114630 |
| **Total Expenses**     | 322385 | 330633 |

**NET SURPLUS/(DEFICIT)**  
$50869  ($10989)

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements, and the accompanying Compilation Report.
Te Manawa Services Charitable Trust

ANTI-BULLYING PROJECT

Statement of Financial Performance
For the Year ended 30th June 2015

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>REVENUE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MSD - Te Punanga Haumaru</td>
<td>62631</td>
<td></td>
</tr>
<tr>
<td>Grants &amp; Donations - BEP Donations</td>
<td>3000</td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>65631</td>
<td></td>
</tr>
<tr>
<td>Less Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Coordinator wages</td>
<td>14527</td>
<td></td>
</tr>
<tr>
<td>Resources</td>
<td>16438</td>
<td></td>
</tr>
<tr>
<td>Travel</td>
<td>745</td>
<td></td>
</tr>
<tr>
<td>Outside Services</td>
<td>820</td>
<td></td>
</tr>
<tr>
<td>BEP Resources</td>
<td>2024</td>
<td></td>
</tr>
<tr>
<td>13% of Overhead Account (Internal)</td>
<td>31078</td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>65631</td>
<td></td>
</tr>
<tr>
<td><strong>NET SURPLUS/(DEFICIT)</strong></td>
<td></td>
<td>-</td>
</tr>
</tbody>
</table>

*NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements, and the accompanying Compilation Report*
# Te Manawa Services Charitable Trust

**Statement of Movements in Equity**

**For the Year ended 30th June 2015**

<table>
<thead>
<tr>
<th></th>
<th>2015 $</th>
<th>2014 $</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EQUITY AT START OF PERIOD</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>279,249</td>
<td>298,956</td>
</tr>
<tr>
<td><strong>SURPLUS &amp; REVALUATIONS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Surplus/(Deficit)</td>
<td>63,198</td>
<td>(19,707)</td>
</tr>
<tr>
<td>Total recognised revenues &amp; expenses</td>
<td>63,198</td>
<td>(19,707)</td>
</tr>
<tr>
<td><strong>OTHER MOVEMENTS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EQUITY AT END OF PERIOD</strong></td>
<td>342,447</td>
<td>279,249</td>
</tr>
</tbody>
</table>

**NOTE:** This Statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report
Te Manawa Services Charitable Trust

Statement of Financial Position

As at 30th June 2015

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank - Cheque Account</td>
<td>23,572</td>
<td>18,082</td>
</tr>
<tr>
<td>Bank - Savings account</td>
<td>185,804</td>
<td>110,461</td>
</tr>
<tr>
<td>Westpac Bank - Term Deposit No 4</td>
<td>75,000</td>
<td>75,000</td>
</tr>
<tr>
<td>Westpac Bank - Term Deposit No 5</td>
<td>-</td>
<td>75,000</td>
</tr>
<tr>
<td>Westpac Bank - Term Deposit No 6</td>
<td>75,000</td>
<td>-</td>
</tr>
<tr>
<td>GST Refund Due</td>
<td>-</td>
<td>3,244</td>
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<tr>
<td>Accounts Receivable</td>
<td>19,892</td>
<td>5,695</td>
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<tr>
<td><strong>Total Current Assets</strong></td>
<td>379,269</td>
<td>287,479</td>
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<td><strong>NON-CURRENT ASSETS</strong></td>
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<tr>
<td>Fixed Assets as per Schedule</td>
<td>31,152</td>
<td>34,601</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>410,421</td>
<td>322,080</td>
</tr>
</tbody>
</table>

| **CURRENT LIABILITIES**     |        |        |
| GST Due for payment         | 9,000  | -      |
| Accounts Payable            | 18,505 | 17,662 |
| MSD - NGO Study Award 2016 Advance | 5,000 | -      |
| Te Pahanga Haunamu Project 2016 Advance | 21,869 | 15,000 |
| Accrued Staff Costs         | 13,599 | 10,169 |
| **Total Current Liabilities** | 67,974 | 42,821 |

| **TOTAL LIABILITIES**       |        |        |
| ** NET ASSETS**             | 67,974 | 42,821 |

| **EQUITY as per Capital Accounts** | $342,447 | $279,249 |

The accompanying notes form part of these Financial Statements and should be read in conjunction with the reports contained herein.

Represented by:

EQUITY as per Capital Accounts

$342,447  $279,249

Dated this 15th day of September 2015

Trustee __________________________ Trustee __________________________

NOTE. This Statement is to be read in conjunction with the Notes to the Financial Statements and the accompanyingCompilation Report.
# Te Manawa Services Charitable Trust
## Depreciation Schedule
### For the Year ended 30th June 2015

<table>
<thead>
<tr>
<th>Asset</th>
<th>Cost Value 01/07/2014</th>
<th>Book Value 30/06/2015</th>
<th>Additions</th>
<th>Disposals</th>
<th>Gain/Loss on Disposal</th>
<th>Capital Profit</th>
<th>--- Depreciation ---</th>
<th>Accum Deprec 30/06/2015</th>
<th>Book Value 30/06/2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BUILDINGS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leasehold Improvements</td>
<td>64,854</td>
<td>6,348</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>12 33.0% DV</td>
<td>2,093</td>
<td>60,601</td>
</tr>
<tr>
<td>Sub-Total</td>
<td>64,854</td>
<td>6,348</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,093</td>
<td>60,601</td>
<td>4,253</td>
</tr>
</tbody>
</table>

| **FURNITURE & FITTINGS** | | | | | | | | | |
| Whiteboard | 775 | 89 | | | | | 12 14.4% DV | 11 | 699 | 76 |
| Workstations - 1800mm (2) - 2003 | 798 | 127 | | | | | 12 14.4% DV | 11 | 689 | 109 |
| 2 Drawer Filing Cabinets (4) - 200 | 753 | 120 | | | | | 12 14.4% DV | 11 | 650 | 103 |
| 3 Drawer Gradeden - 2003 | 650 | 103 | | | | | 12 14.4% DV | 11 | 592 | 88 |
| Cupboard Unit - 2003 | 460 | 73 | | | | | 12 14.4% DV | 11 | 398 | 62 |
| Filing Drawer Desk - 2003 | 397 | 63 | | | | | 12 14.4% DV | 9 | 343 | 54 |
| Filing Cabinets (13) - 2004 | 1,548 | 382 | | | | | 12 14.4% DV | 43 | 1,289 | 259 |
| Stacking Chairs | 1,520 | 297 | | | | | 12 14.4% DV | 43 | 1,266 | 254 |
| Lounge Suites - 1 x 2 & 2 x 2 seater | 2,120 | 419 | | | | | 12 14.4% DV | 60 | 1,761 | 359 |
| Workstation - 2004 | 1,030 | 203 | | | | | 12 14.4% DV | 29 | 856 | 174 |
| Whiteboards (3) - 2004 | 910 | 180 | | | | | 12 14.4% DV | 26 | 746 | 154 |
| Lounge Suites | 2,985 | 710 | | | | | 12 14.4% DV | 102 | 2,377 | 608 |
| Filing Cabinet | 310 | 74 | | | | | 12 14.4% DV | 11 | 247 | 63 |
| Filing Cabinet | 310 | 74 | | | | | 12 14.4% DV | 11 | 247 | 63 |
| Storage Cupboard | 292 | 68 | | | | | 12 14.4% DV | 10 | 234 | 58 |
| Filing Cabinet 4 Drawer | 270 | 62 | | | | | 12 14.4% DV | 9 | 217 | 53 |
| Filing Cabinet 3 Drawer | 245 | 57 | | | | | 12 14.4% DV | 8 | 196 | 49 |
| Desk | 950 | 231 | | | | | 12 14.4% DV | 33 | 752 | 198 |
| Custom Desk | 565 | 144 | | | | | 12 15.6% DV | 22 | 443 | 122 |
| Custom Workstation | 1,060 | 253 | | | | | 12 15.6% DV | 36 | 786 | 214 |
| Custom Workstation | 1,060 | 253 | | | | | 12 15.6% DV | 36 | 786 | 214 |
| Custom Workstation | 925 | 235 | | | | | 12 15.6% DV | 37 | 727 | 198 |
| Refurbish Offices | 10,101 | 2,527 | | | | | 12 14.4% DV | 361 | 7,938 | 2,163 |
| Filing Cabinets x 8 | 2,440 | 619 | | | | | 12 15.6% DV | 97 | 1,918 | 522 |
| Chairs x 11 | 1,925 | 1,401 | | | | | 12 16.0% DV | 224 | 748 | 1,177 |
| Carpet | 4,911 | 4,645 | | | | | 12 10.0% DV | 4,645 | 4,911 | 0 |
| | 39,190 | 13,329 | 9,146 | | | | 5,123 | 6,430 | 32,291 | 16,045 |

| **PLANT & EQUIPMENT** | | | | | | | | | |
| Filing Cabinet | 301 | 33 | | | | | 12 14.4% DV | 5 | 273 | 28 |
| Filing Cabinet | 206 | 24 | | | | | 12 14.4% DV | 5 | 185 | 21 |
| Air Conditioning Unit | 11,000 | 747 | | | | | 12 30.0% DV | 223 | 10,777 | 523 |
| Computers x 3 | 2,890 | 8 | | | | | 12 60.0% DV | 3 | 2,887 | 3 |
| CCTV | 1,911 | 112 | | | | | 12 48.0% DV | 54 | 1,853 | 58 |
| Electronic Whiteboard | 3,560 | 225 | | | | | 12 48.0% DV | 108 | 3,363 | 117 |
| Electronic Whiteboard | 3,540 | 238 | | | | | 12 48.0% DV | 114 | 3,416 | 124 |
| Electronic Whiteboard x 3 | 10,620 | 746 | | | | | 12 48.0% DV | 353 | 10,332 | 388 |
| TV Monitor Group Room | 738 | 369 | | | | | 12 40.0% DV | 144 | 517 | 221 |
| Laptop | 1,434 | 567 | | | | | 12 50.0% DV | 284 | 1,151 | 283 |
| Laptop | 1,980 | 1,320 | | | | | 12 50.0% DV | 666 | 1,320 | 660 |
| Heat Pump | 1,565 | 1,408 | | | | | 12 20.0% DV | 282 | 439 | 1,126 |
| Heat Pumps x 3 | 9,927 | 9,127 | | | | | 12 20.0% DV | 1,825 | 9,052 | 7,302 |
| Sub-Total | 49,842 | 14,924 | | | | | 4,076 | 38,788 | 10,854 |

**TOTAL** | 153,686 | 34,601 | 9,146 | | | | | 12 591 | 131,680 | 31,115 |

*NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements and the accompanying Compilation Report*. 
 - 8 -
Te Manawa Services Charitable Trust
Notes to the Financial Statements
For the Year ended 30th June 2015

1. STATEMENT OF ACCOUNTING POLICIES
Te Manawa Services Charitable Trust is a Charitable Trust. Te Manawa Services Charitable Trust is a reporting entity that qualifies for differential reporting because it is not publicly accountable and is small.
The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

(a) Changes in Accounting Policies
There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

(b) Fixed Assets & Depreciation
The entity has the following classes of fixed assets and depreciation rates used are:
   Buildings Improvements  33% D.V.
   Furniture & Fittings     13.00% - 16.00% D.V.
   Plant & Equipment       14.40% - 60% D.V.

All fixed assets are recorded at cost or valuation less accumulated depreciation.
Depreciation of the assets has been calculated at the maximum rates permitted by the Income Tax Act 2007.

(c) Goods & Services Tax
These financial statements have been prepared on a GST exclusive basis except for Accounts Receivable and Accounts Payable which are GST inclusive.

(d) Receivables
Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

2. LEASE COMMITMENTS
Te Manawa Services has an ongoing lease arrangement with the Manawatu District Council for the premises in Feilding. Rental is $6000.00 plus GST per annum.
The lease terms are three year periods ended 30 June 2015 with further rights of renewal on 30 June 2018 and expires on 30 June 2021.

3. MINIMUM OPERATING RESERVE
The Trust Board endeavour to maintain an operating reserve of six (6) months expenses. At 30 June 2015, they consider this amount to be $250,000.00. (2014 $250,000.00).

4. CONTINGENT LIABILITIES
At balance date there are no known contingent liabilities (2014:$0). Te Manawa Services Charitable Trust has not granted any securities in respect of liabilities payable by any other party whatsoever.

NOTE: This Statement is to be read in conjunction with the Notes to the Financial Statements, and the accompanying Compilation Report.
Te Manawa Services Charitable Trust
Notes to the Financial Statements
For the Year ended 30th June 2015

5. SECURITIES AND GUARANTEES
There was no overdraft as at balance date nor was any facility arranged.

6. FIXED ASSETS

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Buildings Improvements</strong></td>
<td>33% D.V.</td>
<td></td>
</tr>
<tr>
<td>At cost</td>
<td>64,854</td>
<td>64,854</td>
</tr>
<tr>
<td>Less Accumulated Depreciation</td>
<td>60,601</td>
<td>58,506</td>
</tr>
<tr>
<td></td>
<td>4,253</td>
<td>6,348</td>
</tr>
<tr>
<td><strong>Furniture &amp; Fittings</strong></td>
<td>13.00% - 16.00% D.V.</td>
<td></td>
</tr>
<tr>
<td>At cost</td>
<td>48,336</td>
<td>39,190</td>
</tr>
<tr>
<td>Less Accumulated Depreciation</td>
<td>32,291</td>
<td>25,861</td>
</tr>
<tr>
<td></td>
<td>16,045</td>
<td>13,329</td>
</tr>
<tr>
<td><strong>Plant &amp; Equipment</strong></td>
<td>14.4% - 60% D.V.</td>
<td></td>
</tr>
<tr>
<td>At cost</td>
<td>49,642</td>
<td>49,642</td>
</tr>
<tr>
<td>Less Accumulated Depreciation</td>
<td>38,788</td>
<td>34,718</td>
</tr>
<tr>
<td></td>
<td>10,854</td>
<td>14,924</td>
</tr>
<tr>
<td><strong>Total Fixed Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$31,152</td>
<td>$34,601</td>
</tr>
</tbody>
</table>

7. RELATED PARTIES
Ms J Miller was a trustee and was contracted to manage the activities of the trust until the 31st March 2015. During this time she received a fee for those services as disclosed on page 1 of the financial accounts. Since 1st April 2015 Ms Miller has been re-contracted as an employee of Te Manawa Services Charitable Trust and was on wages during the period 1st April to 30th June 2015.

Ms Miller is not present at meetings when matters relating to her are discussed.

Mr P Stanfield is a trustee and is partner of Ms Miller and is also not present at meetings when matters relating to Ms Miller are discussed.

Furthermore, to ensure that all matters are considered without undue influence from interested parties, the board abides by Te Manawa Services Conflict of Interest Policy and Procedure for Governance.
INDEPENDENT AUDITORS REPORT

To the trustees of Te Manawa Services Charitable Trust

Report on the Financial Statements

We have audited the financial statements on pages 1 to 10 which comprise the statement of financial position as at 30 June 2015, and the statement of financial performance, statement of movement in equity for the year then ended, and a summary of significant accounting policies and other explanatory information.

Trust Board’s responsibility for the financial statements

The Trust Board is responsible for the preparation of the financial statements in accordance with generally accepted accounting practice in New Zealand and that give a true and fair view of the matters to which they relate, and for such internal control as the board determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor’s responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conduct our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about the financial statements are free from material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation of financial statements that give a true and fair view of the matters to which they relate in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in Te Manawa Services Charitable Trust
Opinion

In our opinion, the financial statements in pages 1 to 10:

# Comply with generally accepted accounting practice; and
# Present fairly, in all material aspects, the financial position of Te Manawa Services Charitable Trust as at 30 June 2015, and of its financial performance for the year then ended.

D G Pinny  
Qualified Auditor  
Chartered Accountant  
15 September 2015  
Palmerston North
Regional Event Funding Application Form

Purpose

The Community Development Fund supports events that are organised by the community for the community. The Regional Event Fund is intended to support events that have a district wide and regional focus and generate an economic development benefit to the region. These events are to be undertaken in a manner that is most cost effective to households and businesses of the Manawatu District.

1. Applicant Details

<table>
<thead>
<tr>
<th>Full name of organisation</th>
<th>Manchester House Social Services Society Inc</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact person</td>
<td>Robyn Duncan/Pat Ashton</td>
</tr>
<tr>
<td>Daytime phone number</td>
<td>063237191</td>
</tr>
</tbody>
</table>

2. Postal Details

<table>
<thead>
<tr>
<th>Street/PO Box</th>
<th>68 Aorangi St, P O Box 349</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town</td>
<td>Feilding</td>
</tr>
<tr>
<td>Postcode</td>
<td>4702</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:robynduncan@mhss.org.nz">robynduncan@mhss.org.nz</a></td>
</tr>
</tbody>
</table>
3. Regional Event Information (please attach additional sheets if required)

What is the Regional Event you are seeking funding for? Please give a brief description
As part of the review done on Manchester House (MHSS) 5 yrs ago, was that we needed to find ways of bringing funds back into MHSS. As a suggestion from a District Council Member from Gisborne, whom was working in Fielding at the time, had seen a DWFS run in Gisborne, was a very successful event. Therefore we are requesting funding for: This Regional Event is the "Dancing with Feilding Stars (DWFS)". It is of "Good Quality" in: it is set up to be very impressive and striking and it brings people from all over the country to watch as our locals take to the floor to dance. All proceeds (after expenses) goes to Manchester House - Family Social Worker department. It is a high quality event run once a year with minimal costings and all dancers either live or work in Feilding. The intended result is produce a high quality event for the community to come together with their families, have a fun night out and raise funds for their local social service, results achieved as seen in previous years. The impact this event will have, is to allow the Family Support worker/social worker be able to continue to help those families/whanau dealing with family relationship breakdowns, custody and access issues, mental health, children and adolescent, new or unborn babies, domestic violence, sexual abuse, drug and alcohol youth, child, youth and family cases, supporting families through the courts as well as fundraising for sick children. This event makes a huge difference to what our Family Social Worker can do for the people in our community, hence the reason we run this event so we can continue to do what we do best. If we didn’t run this event it would have a huge impact on the role of the Family Social Worker that supports those most at risk within this community, as reduced funding means priority would take presidence with some families that are in need missing out.

Will your event take place within the Manawatu Region?

☐ Yes ☐ No

*If the answer is no your event is likely to be ineligible.*

How will your event be promoted to allow for the opportunity for Manawatu District residents to attend or participate?

The participating dancers are local people whether they live or work in Feilding Residents can purchase tickets via Paypal through the DWFS website Residents can also sponsor the event or volunteer

This event is a good way to keep Businesses and community connected - would be lost opportunity for the Community to participate in helping their own community.

First event was held in April 2013 - had 6 local couples competing - sold out - very successful Second event was held September 2014 - 10 local couples competed - sold out - very successful Third event was held 19th June 2015 - 10 local couples competed - sold out - very successful We attracted people from as far as Danniverke to Wanganui. We sell approx 350 tickets, and still had to turn people way each year this event was held
How will your event be of economic benefit to the Manawatu District?

This Event will be of economical as many people attending are coming from out of the Manawatu district as well as the locals. We envisage the attendees/participants shopping locally for their outfits, to go the hairdressers/manicurist to get their hair/makeup and nails done, to use the cafes/bars/takeaways to go to dinner beforehand or meet up afterwards for a drink, some from out of the district may use the motels, for those that don't they would fill up with gas, etc. As you can see their is a great economic benefit not just to Manchester House but also to our community.

Demonstrate how your event supports Council’s vision and outcomes in the following ways:

- Activities that support sport and recreation.
- Activities that will attract and retain residents.
- Activities that will improve the natural environment.
- Activities that will contribute to a vibrant, thriving Manawatu.

This "Event" is community orientated and based within the Manawatu District Council's area. This "Event" is of economic benefit to our community. This "Event" is supporting Manchester House so they can to provide a service that are essential components for our communities wellbeing for eg healthier children who grow into healthy teenagers and adults, parents enjoy parenting, low crime, reduced family violence and abuse, lower alcohol and drug abuse, healthier community reflected in lower health costs and overall improved community health. By achieving the above outcomes this helps create a healthy, happy, vibrant and safe community which in turn attracts people and retain residents to raise their families in our community. Residents seeing that local businesses support their local organisations also shows that this is a caring community which will attract residents to want to live in our community. There are an amazing amount of people in this community that are willing to help, and it is a good way of keeping the community connected.
Tell us about the key people and/or community involved
We have a large amount of Business support:Focal Point, Rush Excavaters, Ratanui, Delish Cafe, Irish Bar, BNZ, Westpac, FMG, McVerry Crawford, Flooring Xtra, Noels Building, Motuopa Bay Holiday Park etc.
The Dancing with Feilding Stars’ committee (made up of local businesses and Manchester House) meet on a regular basis

<table>
<thead>
<tr>
<th>Estimated number of active participants</th>
<th>11 Participating couples</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>350 tickets for sale</td>
</tr>
<tr>
<td></td>
<td>6 committee members</td>
</tr>
<tr>
<td></td>
<td>25 volunteers</td>
</tr>
</tbody>
</table>

4. Financial Information

What is your organisation’s legal status? | Incorporated Society

What is your Charities Commission registration number? | cc28355

What is your Charities Commission registration date? | 30 June 2008

If you do not have a legal identity, please explain why, name your umbrella group and supply at least three letters in support of your application.
Does your organisation have its accounts audited each year?

☐ Yes    ☐ No

If yes, please attach the Audited Accounts for the last financial year including the Auditor’s report. If these audited accounts are more than six months old at the time of applying, please also enclose the most recent income and expenditure statement.

If no, please attach a statement of current financial position that includes an income and expenditure statement, or a copy of the unaudited management accounts; and a declaration, signed by two signatories of your organisation, attesting to the accuracy of the financial update included.

Please attach a detailed budget for the regional event including both income and expenditure.

What level of funding is your organisation requesting from Council?  $2,500

Tell us about any other funding you have applied for or received for this event.

<table>
<thead>
<tr>
<th>Date applied</th>
<th>Source of funding</th>
<th>Type of funding e.g. grant</th>
<th>Date of result</th>
<th>Amount Applied or Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 2016</td>
<td>Central Energy Trust</td>
<td>Sound and lighting</td>
<td>Under consideration</td>
<td>$7682.92</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

5. Declaration

☒ The details in all sections of the application are true and correct to the best of our knowledge.

☐ We have the authority to commit our organisation to this application to the Manawatu District Council.

In addition:

☒ The Council will be advised of any significant change to our finances between the date of this application and the date of decision-making.

☒ All reasonable information has been provided to support our application.
We understand that the Manawatu District Council:

- **X** Is bound by the Local Government Official Information and Meetings Act 1987.
- **X** We also consent to it recording the personal contact details provided in this application, retaining and using these details.
- **X** We understand that our name and brief details about the programme, event or project may be released to the media or appear in Council documentation.
- **X** We undertake that we have obtained the consent of all people involved to provide these details. We understand that we have the right to have access to this information.
- **X** This consent is given in accordance with the Privacy Act 1993.

1st Signatory

<table>
<thead>
<tr>
<th>Name</th>
<th>Robyn Duncan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position in Organisation</td>
<td>Family Social Worker/Committee Member DWFS</td>
</tr>
<tr>
<td>Signature</td>
<td>[Signature]</td>
</tr>
<tr>
<td>Date</td>
<td>18 April 2016</td>
</tr>
</tbody>
</table>

2nd Signatory

<table>
<thead>
<tr>
<th>Name</th>
<th>Pat Ashton</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position in Organisation</td>
<td>Committee Member DWFS/Committee Member Manchester House</td>
</tr>
<tr>
<td>Signature</td>
<td>[Signature]</td>
</tr>
<tr>
<td>Date</td>
<td>18 April 2016</td>
</tr>
</tbody>
</table>

6. **Conditions of Funding**

- Receiving funding in any year does not guarantee ongoing funding.
- The organisation needs to be able to demonstrate sound financial and accounting practice through the organisation's most recent annual accounts.
- Funding received from Council must be acknowledged as a separate entry within the organisation's accounts or in a note in the organisation's annual report.
• Funding will be made upon receipt of invoices and/or receipts which detail the agreed service(s) specified by the Community Funding Subcommittee’s funding approval.

7. Final Check

Make sure you have

☑ Completed all the sections

☑ Provided financial details

☑ Attached supporting documents

8. Need Help?

Please contact the following if you need advice on your application:

Janine Hawthorn
Community Development Adviser
Manawatu District Council
Private Bag 10-001
Feilding 4743
Telephone 06 323 0000
Email: janine.hawthorn@mdc.govt.nz
7th April 2016

To Whom It May Concern

I am writing this letter of support for the “Dancing with the Feilding Stars” application for Funding, where all proceeds go towards the Family Social Worker service at Manchester House Social Services Society Inc.

Our Family Social Worker has a range of skills to offer clients and is presented with a diverse group of people who present often with extremely complex needs. The needs have ranged from families/whanau struggling with, social isolation, relationships, medical, education, economic difficulties, employment issues, WINZ related issues, care and protection issues pertaining to children and young persons, domestic violence, sexual abuse, mental health, housing and advocacy issues, just to name a few. Tough economic times have truly affected all walks of life within our community and have placed significant strains on families and relationships, many people having difficulties gaining employment and experiencing a number of barriers preventing them to achieve positive outcomes.

We have also achieved many positive and happy outcomes for individuals and families with the support and guidance that has been given by the Family Social Work area. We have been rewarded with families empowering themselves and making positive changes for self and their children, whether that’s being through parenting programmes, ongoing social work support by way of goal setting and identifying strategies, working closely alongside Government and Non Government agencies and/or strength based practice to assist families and individuals.

We are deeply grateful to receive this significant contribution from this annual event, as it makes it possible for our Family Social Worker to continue to help and support those in need and who are making an effort to resolve their situations, to ensure that outcomes of increasing life opportunities and healthy happy families are achieved.

We most sincerely thank the team from “Dancing with the Feilding Stars” for their commitment, professionalism, for all that they have done, for what they have achieved and for all that they have given.

Sometimes if we do not move quickly enough then the opportunity to create is lost.

Yours sincerely

Lilyann Hemopo
Funding Administrator
1 March 2016

Manchester House Social Services

COPY BY EMAIL:

This message is confidential and may contain information that is subject to legal privilege. If you are not the intended recipient, you must not peruse, use, pass on or copy this message. If you have received this message in error, please telephone us immediately.

Dear

Re: Dancing with the Feilding Stars Fundraiser

I enclose herewith our reconciliation statement for the Dancing with the Feilding Stars Fundraiser.

It shows all income raised and the expenses paid while the funds were held in our trust account.

Yours faithfully
McINTOSH & SIGNAL

Per: JANE SIGNAL

Sir
- Sweets – For both nights 112.86
- Programme – Artwork & Intellectual Property 500.00
- KR'S Café & Catering Ltd 3,016.00
- Airfares and Travel 526.00
- Sound and Lighting 4,123.67
- Signs 394.45
- Website 294.15
- Alcohol including glass hire 3,483.40
- Hall Hire including table and chairs 1,390.25
- Flowers 120.00
- Clean Up 160.00
- Certificates 35.00

Manawatu District Council – Grant – (Funds paid direct to Manchester House) 1,500.00

Balance of funds paid to Manchester House 15,120.19

Balance of funds held 0.00

$34,701.10  $34,701.10
**RECONCILIATION STATEMENT**

Re: Dancing with the Feilding Stars Fundraiser

<table>
<thead>
<tr>
<th>INCOME:</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rehearsal Night</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Ticket Sales</td>
<td>2,240.00</td>
<td></td>
</tr>
<tr>
<td>- Door &amp; sweet sales</td>
<td>268.10</td>
<td></td>
</tr>
<tr>
<td>Friday Night</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Ticket Sales</td>
<td>22,520.00</td>
<td></td>
</tr>
<tr>
<td>- Voting</td>
<td>1,405.00</td>
<td></td>
</tr>
<tr>
<td>- Bar, Food &amp; Raffle</td>
<td>6,657.02</td>
<td></td>
</tr>
<tr>
<td>Manawatu District Council – Grant (paid direct to Manchester House)</td>
<td></td>
<td>1,500.00</td>
</tr>
<tr>
<td>Interest</td>
<td></td>
<td>110.98</td>
</tr>
</tbody>
</table>

**EXPENDITURE:**

- Liquor Licence              | 207.00    |
- Murrays – Thank you for Dancers | 561.00    |
- Platters                    | 1,435.66  |
- Table Decorations           | 630.37    |
- Nonalcoholic drinks – Both nights | 776.57 |
- Committee Ribbons           | 75.33     |
- Trophy’s and medals         | 239.20    |
<table>
<thead>
<tr>
<th>Drawer (i.e. Cheque Issued By)</th>
<th>Bank</th>
<th>Branch</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

IF MORE THAN THREE CHEQUES RECORD DETAILS ON REVERSE

<table>
<thead>
<tr>
<th>Notes</th>
<th>Coins</th>
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<tbody>
<tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Cheques As Per Back</th>
<th>Sub Total</th>
<th>Less Charges</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PAID IN BY: (PLEASE PRINT NAME)

PROCEDURE OF CHEQUES ETC. MAY NOT BE AVAILABLE UNTIL CLEARED

CREDIT

MANCHESTER HOUSE INC CENTRE ACCOUNT
Proceeds of cheques etc. may not be available until cleared.

<table>
<thead>
<tr>
<th>Drawer (I.E. Cheque Issued By)</th>
<th>Bank</th>
<th>Branch</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

**Total $**
2016 DANCING WITH THE FEILDING STARS

<table>
<thead>
<tr>
<th>INCOME</th>
<th>Debit</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dress Rehearsal Ticket Sales 450pax @ $20</td>
<td>450</td>
<td>20</td>
</tr>
<tr>
<td>Main Event Ticket Sales $450 @ $60</td>
<td>450</td>
<td>60</td>
</tr>
<tr>
<td>Peoples choice voting</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bar, Food + Raffle</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dancers Sponsorship</td>
<td>22</td>
<td>400</td>
</tr>
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<table>
<thead>
<tr>
<th>EXPENDITURE</th>
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</thead>
<tbody>
<tr>
<td><strong>Marketing</strong></td>
<td></td>
</tr>
<tr>
<td>Website (includes ticket sales)</td>
<td>$500</td>
</tr>
<tr>
<td>Misc Marketing (programme, intel property, artwork)</td>
<td>$400</td>
</tr>
<tr>
<td>Sponsors corflute signs</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Food &amp; Beverage</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Alcohol Beverages (including glass hireage)</td>
<td>$4,000</td>
</tr>
<tr>
<td>Non Alcoholic Beverages</td>
<td>$500</td>
</tr>
<tr>
<td>Bottled Water</td>
<td>$500</td>
</tr>
<tr>
<td>Catering</td>
<td>450</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Venue &amp; Equipment</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Hall Hire (Tue night, Thu day, Fri day+night, Sat morn)</td>
<td>$1,500</td>
</tr>
<tr>
<td>including tables (50@$2.75) + chairs (500@$0.35)</td>
<td></td>
</tr>
<tr>
<td>Liquor License</td>
<td>$207</td>
</tr>
<tr>
<td>Eftpos machine hireage (2 machines)</td>
<td>$100</td>
</tr>
<tr>
<td>Sound + Lighting</td>
<td>$4,500</td>
</tr>
<tr>
<td>Table Decorations</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dance Ass. Costs</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Dance Lessons (32x12.5=$400)</td>
<td>420</td>
</tr>
<tr>
<td>Female Costume</td>
<td>11</td>
</tr>
<tr>
<td>Male Costume</td>
<td>11</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dance Ass. Costs</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Judges Airfares, Accom etc (2pax)</td>
<td>$1,000</td>
</tr>
<tr>
<td>Judges thank you flowers etc</td>
<td>$500</td>
</tr>
<tr>
<td>Dancers Trophy's + Medals</td>
<td>$250</td>
</tr>
<tr>
<td>Dancers Thank you function after event</td>
<td>$500</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Misc</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Committee Ribbons</td>
<td>$100</td>
</tr>
</tbody>
</table>

| TOTAL EXPENDITURE | $27,107 |
| SURPLUS | $26,193 |
| | $53,300 | $53,300 |
## Profit & Loss

Manchester House Social Services Society Incorporated  
1 July 2015 to 29 February 2016

<table>
<thead>
<tr>
<th>Income</th>
<th>29 Feb 16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contracts</td>
<td>172,432</td>
</tr>
<tr>
<td>Donations &amp; Fundraising</td>
<td>30,504</td>
</tr>
<tr>
<td>Food Bank</td>
<td>3,508</td>
</tr>
<tr>
<td>Grants</td>
<td>36,149</td>
</tr>
<tr>
<td>Interest Income</td>
<td>1,762</td>
</tr>
<tr>
<td>Membership</td>
<td>130</td>
</tr>
<tr>
<td>Parent fees/WINZ ASAP</td>
<td>166,599</td>
</tr>
<tr>
<td>Sales - Op Shop</td>
<td>106,275</td>
</tr>
<tr>
<td>Sundry Income</td>
<td>31,010</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>548,369</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Less Cost of Sales</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Centre - cap items furn &amp; equip</td>
<td>3,315</td>
</tr>
<tr>
<td>Senior centre - capital items</td>
<td>1,077</td>
</tr>
<tr>
<td><strong>Total Cost of Sales</strong></td>
<td><strong>4,392</strong></td>
</tr>
</tbody>
</table>

| Gross Profit          | 543,977 |

## Less Operating Expenses

<table>
<thead>
<tr>
<th>Administration Expenses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC Levy</td>
<td>1,979</td>
</tr>
<tr>
<td>Accounting</td>
<td>9,239</td>
</tr>
<tr>
<td>Audit fees</td>
<td>3,750</td>
</tr>
<tr>
<td>Bank charges</td>
<td>148</td>
</tr>
<tr>
<td>General Expenses</td>
<td>2,676</td>
</tr>
<tr>
<td>Insurance</td>
<td>13,059</td>
</tr>
<tr>
<td>Postage</td>
<td>1,022</td>
</tr>
<tr>
<td>Rates &amp; Insurance</td>
<td>9,740</td>
</tr>
<tr>
<td>Telephone &amp; internet</td>
<td>8,457</td>
</tr>
<tr>
<td><strong>Total Administration Expenses</strong></td>
<td><strong>50,069</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Operating Expenses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Advertising</td>
<td>1,627</td>
</tr>
<tr>
<td>Computer Expenses</td>
<td>1,417</td>
</tr>
<tr>
<td>Conferences &amp; training</td>
<td>2,521</td>
</tr>
<tr>
<td>Electricity</td>
<td>11,172</td>
</tr>
<tr>
<td>Hire of Equipment</td>
<td>4,233</td>
</tr>
<tr>
<td>Laundry &amp; Cleaning</td>
<td>2,219</td>
</tr>
<tr>
<td>Printing &amp; Stationary</td>
<td>4,555</td>
</tr>
<tr>
<td>Programme Operating Expenses</td>
<td>37,888</td>
</tr>
<tr>
<td>Repairs - Building</td>
<td>1,217</td>
</tr>
<tr>
<td>Repairs - General</td>
<td>5,249</td>
</tr>
<tr>
<td>Security</td>
<td>740</td>
</tr>
<tr>
<td>Subscriptions</td>
<td>44</td>
</tr>
</tbody>
</table>
# Profit & Loss

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervision</td>
<td>3,131</td>
</tr>
<tr>
<td>Travelling expenses</td>
<td>4,246</td>
</tr>
<tr>
<td>Vehicle expenses</td>
<td>5,092</td>
</tr>
<tr>
<td>Volunteer travel &amp; expenses</td>
<td>189</td>
</tr>
<tr>
<td>Wages - Programmes</td>
<td>293,992</td>
</tr>
<tr>
<td>Wages Centre</td>
<td>113,205</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td><strong>492,738</strong></td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td><strong>542,807</strong></td>
</tr>
<tr>
<td><strong>Net Profit</strong></td>
<td><strong>1,170</strong></td>
</tr>
<tr>
<td>Contents</td>
<td></td>
</tr>
<tr>
<td>------------------------------------------------------</td>
<td>---</td>
</tr>
<tr>
<td>Chairperson’s Report</td>
<td>2</td>
</tr>
<tr>
<td>Chief Director’s Report</td>
<td>4</td>
</tr>
<tr>
<td>Annual Financial Report</td>
<td>7</td>
</tr>
<tr>
<td>Statements of Financial Performance</td>
<td>2-3</td>
</tr>
<tr>
<td>Operating Deficit Reconciliation</td>
<td>3</td>
</tr>
<tr>
<td>Statement of Movement in Equity</td>
<td>4</td>
</tr>
<tr>
<td>Foodbank Trust Account</td>
<td>4</td>
</tr>
<tr>
<td>Statement of Financial Position</td>
<td>5</td>
</tr>
<tr>
<td>Notes to the Financial Statements</td>
<td>6-8</td>
</tr>
<tr>
<td>Schedule of Operating Grants and Contract Income</td>
<td>9</td>
</tr>
<tr>
<td>Allocation of Grants and Contract Income</td>
<td>10</td>
</tr>
<tr>
<td>Schedule of Rates Rebates Received</td>
<td>10</td>
</tr>
<tr>
<td>Independent Audit Report</td>
<td>12-13</td>
</tr>
</tbody>
</table>
Chairpersons Report 2015

It is with pleasure that I present the Annual report of Manchester House Social Services Society Inc. In writing this report I am mindful & appreciative of those that have preceded me and the mission of the organisation:

To provide non-judgemental, no-discriminatory, compassionate caring support for those in need in Feilding and the surrounding Manawatu District.

This on-going mission is only possible through the generous support and involvement of the Anglican Parish of the Oroua, Feilding Oroua Presbyterian Parish, and Saint Mark’s Methodist Parish; who were a part of the formation of Manchester House as a Christian Social Service Outreach to respond to the needs in their community.

The 2015 annual report financial accounts have been submitted to all members, subject to audit by our appointed auditor Darryl Pinny. The reason for this is to ensure that they were received in sufficient time prior to the AGM, it is anticipated that there will be no significant adjustments required to pass the final accounts.

Client services in all areas have either met or exceeded our contracted requirements, e.g. well over 60,000 interactions or client contacts were made this year, which was more than last year.

The focus on longer-term funding arrangements (3-years) and increased funding from our existing major funders has allowed the organisation to finish the year in a reasonable financial position, with a modest yearend net operating surplus of $39,454.

Although this is pleasing, it falls well short of the actual operating funds required to meet the ever growing needs within our community. Recent changes to annual funding from Manawatu District Council although extended for 3 years as a “social partner”, it will effectively be a 70% reduction in funding in 2015-16. This position is similar to the Ministry of Social Development contract, although it is likely to be extended for 3 more years, this “High Trust” service contract still had a nil price increase, even after 9 years. The board continue to raise questions on the best future structure for the organisation and service delivery in the region, given the fragmented nature of funding and the proliferation of social service providers. Manchester House has been trusted & integral part of the local community for over 41 years and is therefore appropriately positioned to lead any regional social service transformation.

The current funding model has made it difficult for effective social services to survive and grow. It has been, without doubt, a challenging year for all staff and stakeholders associated with Manchester House balancing the needs of our community with the limited resources available.

One of the consistent aims of the MHSS Council is to build a substantial legacy fund, which will allow it to be proactive rather than reactive to those social needs and vagaries of funding support.

The three churches have reviewed and ratified, at a Special General Meeting held on 24th August 2015, a new “Rules of Society/Constitution” whose revised governance structure, is better suited to the new funding environment. The most noticeable change is the reduction of the board size from potentially 21 to 10 members (made up of 2 appointments from each Church, plus up to 4 Community representative) elected at the AGM. To those retiring Council members, thank you for your support around the board table and hope you will allow us to continue to call upon your experience and insight, to maintain and grow the work of Manchester House.

MANCHESTER HOUSE SOCIAL SERVICES INC.
On behalf of the Council, I would like to thank all funders, staff, volunteers & supporters for your contribution, often your contribution appear to go unnoticed, but please be assured that you are all essential to the well-being of this organisation. We recognise and value each and everyone’s time, effort, professionalism and goodwill.

Finally, I would like to personally thank the Council members and Debbie Priston for the help and support they have shown to me in my year as Chair.

Rodney Wong

Chairperson
Manchester House Social Services Inc.

Chief Executive’s Report for the Annual General Meeting

2015

The 2015 year has been a year that we have spent considering what the future holds and in what direction we move, whilst ensuring the vision and mission of the organisation is maintained.

VISION
To provide relevant Social Services that effectively and appropriately address the needs of individuals, families and the community.

MISSION
To provide non-judgemental, non-discriminatory, compassionate caring support for those in need in Feilding and the surrounding Manawatu District.

This work is only possible through the generous and ongoing support of the Anglican, Presbyterian and Methodist Parishes who were instrumental in the establishment of Manchester House Social Services Inc.

Because of the extraordinary efforts of all of the staff at Manchester House Social Services Inc. we have again exceeded all of our contractual requirements, with an increased volume of referrals across all service areas.

Senior support services and the senior leisure and learning centre team have done a fantastic job overall and are moving closer and closer to achieving the goal of having a one stop shop that meets the needs of the Feilding community.

The grandparents as parents support group is going from strength to strength with an increasing number of participants.

Amanda has done an outstanding job at the Op Shop despite the odds being mounted against her with the increased competition within the district.

The demand for ASAP’s programme has been huge and continues to grow, they now have an extensive waiting list and are continuing to receive enquiries on an almost daily basis.

As at year ending 1st July 2015 our Budget Service was managing a total debt of $805,895 with the total debt repaid being $248,220 and the total debt owed by advice only clients equaling $1,937,300 with the number of food parcels administered totalling 351.

Social work services continue to be in demand with this very unlikely to change in the future; the key reason for contact/referral over the past 12 months has been care and protection issues, parenting orders and domestic violence.

Also congratulations to Robyn Duncan on being nominated and receiving The Warehouse National Hero Award for 2015.
Overall we are extremely pleased with the growth and position that we have within the community and increasing reputation for ensuring the wellbeing and safety of not only children and young people in our care but that of entire families.

We have also participated and supported a number of community events over the past year, Feilding Dancing with the Stars, Evento and the AZNU (As new) Fashion Show.

Due to the fragile nature of funding and the ever increasing number of services seeking the same pool of funds as we do, we are working hard to look at new initiatives and alternative sources of revenue; therefore as we move forward our main focus continues to be ensuring the long term financial sustainability of Manchester House Social Services Inc.

I would like to acknowledge the ongoing support received from the wider community and other service providers, their support, encouragement and professionalism is much appreciated.

We are extremely grateful to all the funders that have supported us over the past year, so a big thank you to the Anglican Care Network – Tindall Foundation, Caroline Uren Bequest, Community Organisations Grants Scheme, Feilding Rotary Club, Fenix Foundation, Harcourt’s Team Manawatu, Horizons Rates Rebates, JBS Dudding Trust, James Gibb Fund, JR McKenzie Trust, Manawatu District Council, the Methodist Church of NZ PAC Distribution Group, NZ Lottery Grants Board Community, RC Reed Trust, Rotary Club Makino, Rotary Districts 9940 Grants Scheme, The Warehouse, Thomas George Macarthy Trust, Lions and Trust House.

<table>
<thead>
<tr>
<th>Year</th>
<th>No. of Contacts</th>
<th>Total Number of Clients’ Contacts for Manchester House</th>
</tr>
</thead>
<tbody>
<tr>
<td>99</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>01</td>
<td>12,000</td>
<td></td>
</tr>
<tr>
<td>02</td>
<td>14,000</td>
<td></td>
</tr>
<tr>
<td>03</td>
<td>16,000</td>
<td></td>
</tr>
<tr>
<td>04</td>
<td>18,000</td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>06</td>
<td>22,000</td>
<td></td>
</tr>
<tr>
<td>07</td>
<td>24,000</td>
<td></td>
</tr>
<tr>
<td>08</td>
<td>26,000</td>
<td></td>
</tr>
<tr>
<td>09</td>
<td>28,000</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>30,000</td>
<td></td>
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<tr>
<td>11</td>
<td>32,000</td>
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<tr>
<td>12</td>
<td>34,000</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>36,000</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>38,000</td>
<td></td>
</tr>
</tbody>
</table>

NB: Drop is due to Budget Service and Senior Leisure & Learning Centre numbers. In addition there are incoming calls which do not show in the above graph (+6,600), this will be amended for the next Annual General Meeting 2016.

The demands from within our community for our services for the 2014/2015 financial year totalled 54,982 (call/visits). The specific details for the financial year are as follows:

<table>
<thead>
<tr>
<th>Service</th>
<th>No. of Contacts</th>
</tr>
</thead>
<tbody>
<tr>
<td>*ASAP</td>
<td>18,936 Housing NZ</td>
</tr>
<tr>
<td>Budgeting</td>
<td>2,995 Legal Advice</td>
</tr>
<tr>
<td>Counselling</td>
<td>1,952 Information/Front Desk</td>
</tr>
<tr>
<td>Foodbank</td>
<td>1,273 Manawatu Rural Support</td>
</tr>
</tbody>
</table>
*ASAP – After/Before School Activity & Holiday Programmes

To support this there were 20,714 outgoing calls to creditors, Child, Youth and Family, Work and Income Support, Mid-Central Health and many other organisations.

In closing a big thank you to Accountants, BDO Manawatu Limited, our Honorary Solicitor, Jane Signal, the Council, Volunteers and the Staff for their hard work, dedication and commitment to Manchester House Social Services Inc.

I look forward to what I am sure will be a challenging year, but also one filled with many highlights.

Debbie Priston
Chief Executive Officer
Manchester House Social Services Society Inc.

Annual Financial Report
For the 12 months ended 30 June 2015
Contents

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Statement of movements in equity 4
Foodbank Trust Account 4
Statement of financial position 5
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Allocation of Operating Grants and Contract Income 10
Schedule of Rates Rebates Received 10
Manchester House Social Services Society Inc.

Statement of financial performance
For the 12 months ended 30 June 2015

<table>
<thead>
<tr>
<th>Note</th>
<th>June 2015 $</th>
<th>June 2014 $</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants</td>
<td>96,837</td>
<td>126,255</td>
</tr>
<tr>
<td>Donations &amp; Fundraising</td>
<td>60,637</td>
<td>51,309</td>
</tr>
<tr>
<td>Contracts</td>
<td>272,416</td>
<td>348,552</td>
</tr>
<tr>
<td>Parents Fees/WINZ ASAP</td>
<td>214,231</td>
<td>248,090</td>
</tr>
<tr>
<td>Interest</td>
<td>10,877</td>
<td>10,967</td>
</tr>
<tr>
<td>Membership</td>
<td>122</td>
<td>339</td>
</tr>
<tr>
<td>Sales - Op Shop &amp; Trading Post</td>
<td>143,006</td>
<td>164,363</td>
</tr>
<tr>
<td>Housing NZ Fees</td>
<td>-</td>
<td>121</td>
</tr>
<tr>
<td>Sundry Income</td>
<td>55,206</td>
<td>67,773</td>
</tr>
<tr>
<td><strong>Gross income</strong></td>
<td>853,332</td>
<td>1,017,769</td>
</tr>
<tr>
<td><strong>Less expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advertising</td>
<td>3,404</td>
<td>7,969</td>
</tr>
<tr>
<td>Computer Expenses</td>
<td>1,376</td>
<td>1,215</td>
</tr>
<tr>
<td>Conferences &amp; Training</td>
<td>3,804</td>
<td>2,730</td>
</tr>
<tr>
<td>Electricity</td>
<td>15,515</td>
<td>16,589</td>
</tr>
<tr>
<td>Hire of Equipment</td>
<td>5,981</td>
<td>6,920</td>
</tr>
<tr>
<td>Laundry &amp; Cleaning</td>
<td>4,049</td>
<td>5,048</td>
</tr>
<tr>
<td>Management Review</td>
<td>3,587</td>
<td>14,043</td>
</tr>
<tr>
<td>Printing &amp; Stationery</td>
<td>5,205</td>
<td>7,510</td>
</tr>
<tr>
<td>Programme Operating Expenses</td>
<td>68,818</td>
<td>105,965</td>
</tr>
<tr>
<td>Repairs - Buildings</td>
<td>4,332</td>
<td>790</td>
</tr>
<tr>
<td>Repairs - General</td>
<td>9,377</td>
<td>12,867</td>
</tr>
<tr>
<td>Security</td>
<td>1,020</td>
<td>1,464</td>
</tr>
<tr>
<td>Subscriptions</td>
<td>1,047</td>
<td>1,156</td>
</tr>
<tr>
<td>Supervisions</td>
<td>4,736</td>
<td>6,614</td>
</tr>
<tr>
<td>Travelling Expenses</td>
<td>6,303</td>
<td>9,815</td>
</tr>
<tr>
<td>Vehicle Expenses</td>
<td>9,335</td>
<td>5,056</td>
</tr>
<tr>
<td>Volunteer Travel &amp; Expenses</td>
<td>1,855</td>
<td>2,514</td>
</tr>
<tr>
<td>Wages Centre</td>
<td>166,172</td>
<td>200,568</td>
</tr>
<tr>
<td>Wages Centre Management</td>
<td>-</td>
<td>4,880</td>
</tr>
<tr>
<td>Wages - Programmes</td>
<td>429,413</td>
<td>520,013</td>
</tr>
<tr>
<td><strong>Administrative Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACC Levy</td>
<td>1,578</td>
<td>2,636</td>
</tr>
<tr>
<td>Accounting Fees</td>
<td>9,789</td>
<td>16,123</td>
</tr>
<tr>
<td>Audit Fees</td>
<td>3,300</td>
<td>3,000</td>
</tr>
<tr>
<td>Bank Charges</td>
<td>187</td>
<td>457</td>
</tr>
<tr>
<td>General Expenses</td>
<td>2,675</td>
<td>5,973</td>
</tr>
<tr>
<td>Interest Mortgage</td>
<td>-</td>
<td>967</td>
</tr>
<tr>
<td>Legal Expenses Deductible</td>
<td>-</td>
<td>300</td>
</tr>
<tr>
<td>Postage</td>
<td>1,278</td>
<td>1,887</td>
</tr>
<tr>
<td>Rates &amp; Insurance</td>
<td>11,335</td>
<td>28,457</td>
</tr>
<tr>
<td>Telephone &amp; Tolls</td>
<td>13,305</td>
<td>16,516</td>
</tr>
<tr>
<td><strong>Total Administrative Expenses</strong></td>
<td>43,447</td>
<td>76,316</td>
</tr>
</tbody>
</table>

This statement is to be read in conjunction with the statement of accounting policies, notes to the financial statements and the independent auditor's report.
Manchester House Social Services Society Inc.

Statement of financial performance - continued
For the 12 months ended 30 June 2015

<table>
<thead>
<tr>
<th>Note</th>
<th>June 2015</th>
<th>June 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Depreciation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A S A P</td>
<td>2,856</td>
<td>3,405</td>
</tr>
<tr>
<td>Buildings</td>
<td>11,732</td>
<td>14,656</td>
</tr>
<tr>
<td>Computers &amp; Printers</td>
<td>2,214</td>
<td>5,524</td>
</tr>
<tr>
<td>Furnishings &amp; Equipment</td>
<td>3,908</td>
<td>5,217</td>
</tr>
<tr>
<td>Motor Vehicles</td>
<td>2,507</td>
<td>524</td>
</tr>
<tr>
<td>Senior Centre</td>
<td>4,699</td>
<td>6,322</td>
</tr>
<tr>
<td>Shop Fittings</td>
<td>4,978</td>
<td>6,635</td>
</tr>
<tr>
<td></td>
<td>32,894</td>
<td>42,283</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>821,670</td>
<td>1,047,445</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Surplus/(Deficit)</td>
<td>31,662</td>
<td>(29,676)</td>
</tr>
</tbody>
</table>

Operating Deficit Reconciliation
For the 12 months ended 30 June 2015

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Surplus/(Deficit) as above</td>
<td>31,662</td>
<td>(29,676)</td>
</tr>
<tr>
<td>Add Capital Purpose Grants (as per schedule)</td>
<td>7,792</td>
<td>53,455</td>
</tr>
<tr>
<td>Operating Surplus/(Deficit)</td>
<td>39,454</td>
<td>23,779</td>
</tr>
</tbody>
</table>

This statement is to be read in conjunction with the statement of accounting policies, notes to the financial statements and the independent auditors report.
Statement of movements in equity
For the 12 months ended 30 June 2015

<table>
<thead>
<tr>
<th></th>
<th>June 2015</th>
<th>June 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as at July</td>
<td>1,054,204</td>
<td>1,030,425</td>
</tr>
<tr>
<td>Add: Surplus/(Deficit)</td>
<td>39,454</td>
<td>23,779</td>
</tr>
<tr>
<td>Balance as at 30 June</td>
<td>1,093,658</td>
<td>1,054,204</td>
</tr>
</tbody>
</table>

Foodbank Trust Account
For the 12 months ended 30 June 2015

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance</td>
<td>16,860</td>
<td>17,888</td>
</tr>
<tr>
<td>ADD:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants</td>
<td>946</td>
<td>554</td>
</tr>
<tr>
<td>Donations</td>
<td>1,564</td>
<td>1,347</td>
</tr>
<tr>
<td>Christmas Appeal</td>
<td>6,620</td>
<td>6,474</td>
</tr>
<tr>
<td></td>
<td>9,130</td>
<td>8,375</td>
</tr>
<tr>
<td>LESS:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchases</td>
<td>1,005</td>
<td>1,967</td>
</tr>
<tr>
<td>Christmas Appeal Purchases</td>
<td>4,609</td>
<td>5,826</td>
</tr>
<tr>
<td>General Expenses</td>
<td>143</td>
<td>1,609</td>
</tr>
<tr>
<td></td>
<td>5,757</td>
<td>9,402</td>
</tr>
<tr>
<td>Closing Balance</td>
<td>20,233</td>
<td>16,860</td>
</tr>
</tbody>
</table>

This statement is to be read in conjunction with the statement of accounting policies, notes to the financial statements and the independent auditors report.
Manchester House Social Services Society Inc.

Statement of financial position
As at 30 June 2015

<table>
<thead>
<tr>
<th>Note</th>
<th>June 2015 $</th>
<th>June 2014 $</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Equity</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1,093,658</td>
<td>1,054,204</td>
</tr>
<tr>
<td></td>
<td>Current assets</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cash on hand</td>
<td>256,591</td>
</tr>
<tr>
<td></td>
<td>Accounts Receivables</td>
<td>19,943</td>
</tr>
<tr>
<td></td>
<td>Goods &amp; services tax</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Prepayments</td>
<td>1,826</td>
</tr>
<tr>
<td></td>
<td>Stock on hand - Ezee Meals</td>
<td>1,515</td>
</tr>
<tr>
<td></td>
<td>Non-current assets</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Furnishings &amp; Equipment</td>
<td>974,860</td>
</tr>
<tr>
<td></td>
<td>Total assets</td>
<td>1,254,735</td>
</tr>
<tr>
<td></td>
<td>Less liabilities:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Current liabilities</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Accounts Payables</td>
<td>60,099</td>
</tr>
<tr>
<td></td>
<td>Contract &amp; Grant Prepayments</td>
<td>15,774</td>
</tr>
<tr>
<td></td>
<td>ASAP Prepayments</td>
<td>2,829</td>
</tr>
<tr>
<td></td>
<td>Strengthen Families Discretionary</td>
<td>2,527</td>
</tr>
<tr>
<td></td>
<td>Foodbank Trust Account</td>
<td>20,233</td>
</tr>
<tr>
<td></td>
<td>Goods &amp; services tax</td>
<td>1,615</td>
</tr>
<tr>
<td></td>
<td>Non current liabilities</td>
<td>111,077</td>
</tr>
<tr>
<td></td>
<td>Feilding-Oroua Presbyterian Parish loan</td>
<td>8,000</td>
</tr>
<tr>
<td></td>
<td>Manawatu District Council loan</td>
<td>50,000</td>
</tr>
<tr>
<td></td>
<td>Total liabilities</td>
<td>161,077</td>
</tr>
<tr>
<td></td>
<td>Net assets</td>
<td>1,093,658</td>
</tr>
</tbody>
</table>

Authorised for issue on behalf of the Council

Rodney Wong

Date: 14/9/2015

This statement is to be read in conjunction with the statement of accounting policies, notes to the financial statements and the independent auditors report.
Notes to the financial statements

1 Reporting Entity
The reporting entity is registered under the Incorporated Societies Act 1908. The entity is entitled to use differential reporting exemptions because it is not publically accountable and because it is not large and has taken advantage of all differential reporting exemptions.

Basis of preparation
The financial statements have been prepared on a historical cost basis. Accrual accounting is used to recognise expenses and revenues when they occur.

The financial statements are presented in New Zealand dollars and all values are rounded to the nearest dollar.

Nature of business
The entity conducts the business of a social services provider.

Changes in accounting policies
The accounting policies set out below have been applied consistently, to all periods presented in these financial statements.

Accounts receivables
Accounts receivables are stated at expected realisable value.

Inventories
Inventories are stated at the lower of cost, using a first-in first-out basis, and net realisable value. Donated opportunity shop stocks are shown at a nil value.

Property, Plant and Equipment
Property, plant and equipment are shown at cost less accumulated depreciation.

Leases
Operating leases
Lease payments under an operating lease are charged as expenses in the periods in which they occur.

Goods and services tax (GST)
All items in the financial statements are stated exclusive of GST, except for receivables and payables, which are stated on a GST inclusive basis.

Taxation
The entity has a full exemption from income tax as a registered charity.
Notes to the financial statements (continued)

Depreciation
Depreciation is charged at the same rate as permitted by the Income Tax Act 2007. Depreciation is charged to the statement of financial performance. The rates for each type of asset are as follows:

<table>
<thead>
<tr>
<th>Asset</th>
<th>Depreciation Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land</td>
<td>N/A</td>
</tr>
<tr>
<td>Buildings</td>
<td>2% CP</td>
</tr>
<tr>
<td>Furnishings &amp; Equipment</td>
<td>6.5 - 16.2% CP &amp; 25% DV</td>
</tr>
<tr>
<td>Computers &amp; Printers</td>
<td>40% CP &amp; 50% DV</td>
</tr>
<tr>
<td>Shop Fittings</td>
<td>7 - 21% CP &amp; 25% DV</td>
</tr>
<tr>
<td>Senior Centre</td>
<td>2 - 7% CP, 8.5 - 48% DV</td>
</tr>
<tr>
<td>Out of School Activities</td>
<td>7-10% CP &amp; 4% DV</td>
</tr>
<tr>
<td>Motor Vehicles</td>
<td>25.2% CP</td>
</tr>
</tbody>
</table>

Change of balance date
During the 2014 year Manchester House Social Services Society Incorporated changed its balance date from 31 March to 30 June; all figures for the 2014 year are therefore covering a period of 15 months.

Contracts and Grants Revenue
Contracts and grants received are recognised in operating revenue, unless specific conditions attach to a contract or grant and repayment of the funds is required where these conditions are not met. In these cases, the revenue is treated as a liability until the conditions are met.

Changes in accounting policies
The have been no changes in accounting policies. All policies have been applied on a consistent basis with the previous year.

2 Cash on hand
Analysis of total cash book balances and deposit accounts as at 30 June:

<table>
<thead>
<tr>
<th></th>
<th>June 2015</th>
<th>June 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Cash on hand</td>
<td>657</td>
<td>1,347</td>
</tr>
<tr>
<td>Manchester House Centre cheque account</td>
<td>58,426</td>
<td>19,162</td>
</tr>
<tr>
<td>Manchester House Centre online saver account</td>
<td>4,918</td>
<td>44,127</td>
</tr>
<tr>
<td>Manchester House Centre van replacement fund</td>
<td>6,433</td>
<td>18,787</td>
</tr>
<tr>
<td>Ezee Meals cheque account</td>
<td>3,054</td>
<td>4,066</td>
</tr>
<tr>
<td>TSB Bank Premier cheque account</td>
<td>122,819</td>
<td>114,932</td>
</tr>
<tr>
<td>ASAP cheque account</td>
<td>10,006</td>
<td>4,975</td>
</tr>
<tr>
<td>ASAP Online saver account</td>
<td>30,194</td>
<td>16,897</td>
</tr>
<tr>
<td>ASAP Petty cash</td>
<td>-</td>
<td>1,050</td>
</tr>
<tr>
<td>Westpac sinking fund</td>
<td>20,034</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>256,591</strong></td>
<td><strong>225,343</strong></td>
</tr>
</tbody>
</table>
Notes to the financial statements (continued)

3 Fixed Assets

<table>
<thead>
<tr>
<th>Asset</th>
<th>Cost</th>
<th>Accumulated Depreciation</th>
<th>Closing Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>374,200</td>
<td></td>
<td>374,200</td>
</tr>
<tr>
<td>Buildings</td>
<td>586,589</td>
<td>113,312</td>
<td>473,277</td>
</tr>
<tr>
<td>Furnishings &amp; Equipment</td>
<td>98,899</td>
<td>82,507</td>
<td>16,392</td>
</tr>
<tr>
<td>Computers &amp; Printers</td>
<td>36,424</td>
<td>33,990</td>
<td>2,434</td>
</tr>
<tr>
<td>Shop Fittings</td>
<td>52,251</td>
<td>33,104</td>
<td>19,147</td>
</tr>
<tr>
<td>Senior Centre</td>
<td>67,982</td>
<td>23,782</td>
<td>44,200</td>
</tr>
<tr>
<td>Out of School Activities</td>
<td>56,508</td>
<td>35,133</td>
<td>21,375</td>
</tr>
<tr>
<td>Motor Vehicles</td>
<td>85,541</td>
<td>61,706</td>
<td>23,835</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1,358,394</td>
<td><strong>383,534</strong></td>
<td><strong>974,860</strong></td>
</tr>
</tbody>
</table>

| 2014                          |       |                          |                 |
| Land                          | 374,200 |                         | 374,200         |
| Buildings                     | 586,589 | 101,580                  | 485,009         |
| Furnishings & Equipment       | 98,899  | 76,599                   | 20,300          |
| Computers & Printers          | 33,816  | 31,775                   | 2,041           |
| Shop Fittings                 | 51,386  | 28,126                   | 23,260          |
| Senior Centre                 | 66,462  | 19,082                   | 47,380          |
| Out of School Activities      | 49,923  | 32,279                   | 17,644          |
| Motor Vehicles                | 59,454  | 59,198                   | 256             |
| **Total**                     | 1,320,729 | **350,639**             | **970,090**     |

4 Non-current liabilities

(1) The Manawatu District Council mortgage is for an indefinite term without repayment subject to the society continuing to operate a social services facility in the district. The loan is secured by a first mortgage over the Society’s Aorangi Street property.

(2) The Feilding Oroua Presbyterian Parish loan is for a term of two years from 14 July 2015, with no interest payable.

5 Future Capital Expenditure
Dependent upon funding the society will continue to upgrade the Feilding Senior Centre and to refurbish the first floor of the Opportunity Shop.

6 Contingent liabilities
The Society has no contingent liabilities as at 30 June 2015 (2014: Nil).

7 Events subsequent to balance date
There have been no significant events subsequent to balance date (2014: Nil)
Schedule of Operating Grants and Contract Income
For the 12 months ended 30 June 2015

<table>
<thead>
<tr>
<th></th>
<th>June 2015</th>
<th>June 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contracts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ministry of Social Development</td>
<td>192,798</td>
<td>189,298</td>
</tr>
<tr>
<td>OSCAR - Before School</td>
<td>9,125</td>
<td>9,125</td>
</tr>
<tr>
<td>- After School</td>
<td>22,300</td>
<td>22,300</td>
</tr>
<tr>
<td>- Holiday</td>
<td>6,925</td>
<td>6,925</td>
</tr>
<tr>
<td><strong>Grants</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arthur Hopwood Charitable Trust</td>
<td>-</td>
<td>1,500</td>
</tr>
<tr>
<td>Budgeting Grant</td>
<td>371</td>
<td>-</td>
</tr>
<tr>
<td>Caroline Uren Bequest</td>
<td>3,500</td>
<td>-</td>
</tr>
<tr>
<td>Colyton Bunnethorpe Lions Club</td>
<td>-</td>
<td>500</td>
</tr>
<tr>
<td>Community Organisations Grant Scheme</td>
<td>4,500</td>
<td>5,000</td>
</tr>
<tr>
<td>Eastern &amp; Central Community Trust</td>
<td>-</td>
<td>30,000</td>
</tr>
<tr>
<td>Estate of Carlie Elizabeth Beard</td>
<td>-</td>
<td>20,000</td>
</tr>
<tr>
<td>Feilding Kowhai Lions Club</td>
<td>-</td>
<td>1,000</td>
</tr>
<tr>
<td>Feilding Rotary Club</td>
<td>-</td>
<td>3,000</td>
</tr>
<tr>
<td>Fenix Foundation</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>Harcourts Manawatu</td>
<td>1,200</td>
<td>-</td>
</tr>
<tr>
<td>J Iloot Charitable Trust</td>
<td>-</td>
<td>2,000</td>
</tr>
<tr>
<td>J R McKenzie Trust</td>
<td>5,000</td>
<td>5,000</td>
</tr>
<tr>
<td>James Gibb Fund</td>
<td>3,000</td>
<td>4,000</td>
</tr>
<tr>
<td>JBS Dudding Trust</td>
<td>5,000</td>
<td>5,000</td>
</tr>
<tr>
<td>Kingdom Foundation</td>
<td>-</td>
<td>4,498</td>
</tr>
<tr>
<td>Lions Club of Bulls</td>
<td>-</td>
<td>500</td>
</tr>
<tr>
<td>Manawatu District Council</td>
<td>51,739</td>
<td>54,405</td>
</tr>
<tr>
<td>Methodist Church of NZ PAC Distribution Group</td>
<td>5,000</td>
<td>4,000</td>
</tr>
<tr>
<td>NZ Lottery Grants Board Community</td>
<td>50,000</td>
<td>42,000</td>
</tr>
<tr>
<td>R C Reed Trust</td>
<td>400</td>
<td>1,000</td>
</tr>
<tr>
<td>R &amp; J Hart donation</td>
<td>-</td>
<td>750</td>
</tr>
<tr>
<td>Rotary Club of Feilding</td>
<td>2,000</td>
<td>-</td>
</tr>
<tr>
<td>Rotary Club of Makino</td>
<td>2,000</td>
<td>-</td>
</tr>
<tr>
<td>Rotary District 9940</td>
<td>8,000</td>
<td>-</td>
</tr>
<tr>
<td>T G McCarthy Trust</td>
<td>7,500</td>
<td>7,500</td>
</tr>
<tr>
<td>Theme for a Dream</td>
<td>869</td>
<td>-</td>
</tr>
<tr>
<td>Tindall Foundation</td>
<td>3,864</td>
<td>-</td>
</tr>
<tr>
<td>Trust House Foundation</td>
<td>1,000</td>
<td>-</td>
</tr>
</tbody>
</table>

386,191 419,501
19,001 129,157
15,774 19,001

389,418 529,657
### Allocation of Operating Grants and Contract Income
For the 12 months ended 30 June 2015

<table>
<thead>
<tr>
<th>Service Description</th>
<th>June 2015</th>
<th>June 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budgeting Contracts &amp; Grants</td>
<td>76,378</td>
<td>86,849</td>
</tr>
<tr>
<td>Counselling Contracts &amp; Grants</td>
<td>66,666</td>
<td>80,742</td>
</tr>
<tr>
<td>Elderly Support Grants</td>
<td>21,400</td>
<td>28,654</td>
</tr>
<tr>
<td>Social Workers Contracts</td>
<td>53,832</td>
<td>69,867</td>
</tr>
<tr>
<td>Programs Contracts &amp; Grants (incl. Young Dreams)</td>
<td>27,694</td>
<td>63,650</td>
</tr>
<tr>
<td>Strengthening Families Contracts</td>
<td>5,232</td>
<td>13,081</td>
</tr>
<tr>
<td>Felling Seniors</td>
<td>25,000</td>
<td>50,299</td>
</tr>
<tr>
<td>Theme for a dream</td>
<td>2,587</td>
<td></td>
</tr>
<tr>
<td>Skip Contracts</td>
<td></td>
<td>27,500</td>
</tr>
<tr>
<td>Before School - OSCAR Grants</td>
<td>11,125</td>
<td>12,125</td>
</tr>
<tr>
<td>After School - OSCAR Grant</td>
<td>28,300</td>
<td>25,800</td>
</tr>
<tr>
<td>Holiday - OSCAR Grant</td>
<td>8,925</td>
<td>8,425</td>
</tr>
<tr>
<td>FoodBank Grants (including Christmas Appeal)</td>
<td>946</td>
<td>554</td>
</tr>
<tr>
<td>Centre Contracts &amp; Grants</td>
<td>61,333</td>
<td>62,111</td>
</tr>
<tr>
<td></td>
<td><strong>389,418</strong></td>
<td><strong>529,657</strong></td>
</tr>
</tbody>
</table>

### Schedule of Rates Rebates Received
For the 12 months ended 30 June 2015

<table>
<thead>
<tr>
<th>Rebates on Rates</th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manawatu District Council</td>
<td>8,131</td>
<td>7,703</td>
</tr>
<tr>
<td>Horizons MW</td>
<td>801</td>
<td>631</td>
</tr>
<tr>
<td></td>
<td><strong>8,932</strong></td>
<td><strong>8,534</strong></td>
</tr>
</tbody>
</table>

Applied as Follows:-

<table>
<thead>
<tr>
<th>Senior Centre</th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Horizons MW</td>
<td>305</td>
<td>304</td>
</tr>
<tr>
<td>Manawatu District Council</td>
<td>4,367</td>
<td>4,052</td>
</tr>
<tr>
<td></td>
<td><strong>4,672</strong></td>
<td><strong>4,356</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Opportunity Shop</th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Horizons MW</td>
<td>204</td>
<td>236</td>
</tr>
<tr>
<td>Manawatu District Council</td>
<td>1,193</td>
<td>1,227</td>
</tr>
<tr>
<td></td>
<td><strong>1,397</strong></td>
<td><strong>1,463</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Centre</th>
<th>2015</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Horizons MW</td>
<td>292</td>
<td>291</td>
</tr>
<tr>
<td>Manawatu District Council</td>
<td>2,571</td>
<td>2,424</td>
</tr>
<tr>
<td></td>
<td><strong>2,863</strong></td>
<td><strong>2,715</strong></td>
</tr>
</tbody>
</table>

Total applied                                          | **8,932** | **8,534** |
INDEPENDENT AUDITORS REPORT

To the members of Manchester House Social Services Society Incorporated

Report on the Financial Statements

We have audited the financial statements on pages 2 to 10 which comprise the statement of financial position as at 30 June 2015, and the statement of financial performance, statement of movement in equity for the year then ended, and a summary of significant accounting policies and other explanatory information.

Council's responsibility for the financial statements

The Council is responsible for the preparation of the financial statements in accordance with generally accepted accounting practice in New Zealand and that give a true and fair view of the matters to which they relate, and for such internal control as the council determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conduct our audit in accordance with International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about the financial statements are free from material misstatement.

An audit involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of financial statements that give a true and fair view of the matters to which they relate in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in Manchester House Social Services Society Incorporated.
Basis of qualified opinion on financial performance

There was no system of internal control over income from Donations and Fund-raising, Sales – Op Shop and Trading Post and Sundry Income on which we could rely for the purpose of our audit, and there were no practical audit procedures that we could adopt to independently confirm that all income from donations and fund-raising was properly recorded. The Council recorded operating revenue from Donations and Fund-raising, Sales – Op Shop and Trading Post of $216,477 (2014: $ 229,204).

Qualified Opinion on financial performance

In our opinion, except for the possible effects of the matters described in the Basis for qualified opinion paragraph above, the financial statements in pages 2 to 10:

# Comply with generally accepted accounting practice; and
# Present fairly, in all material aspects the financial position of Manchester House Social Services Society Incorporated as at 30 June 2015, and of its financial performance for the year then ended.

D G Pinny
Chartered Accountant
14 September 2015
Palmerston North
Manchester House Social Services Society Inc.

Statement of financial position
As at 30 June 2015

<table>
<thead>
<tr>
<th>Note</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>June</td>
<td>June</td>
</tr>
<tr>
<td></td>
<td>2015</td>
<td>2014</td>
</tr>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Equity</td>
<td>1,093,658</td>
<td>1,054,204</td>
</tr>
<tr>
<td>Current assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash on hand</td>
<td>2</td>
<td>256,591</td>
</tr>
<tr>
<td>Accounts Receivables</td>
<td></td>
<td>19,943</td>
</tr>
<tr>
<td>Goods &amp; services tax</td>
<td>-</td>
<td>1,400</td>
</tr>
<tr>
<td>Prepayments</td>
<td>1,826</td>
<td>3,226</td>
</tr>
<tr>
<td>Stock on hand - Ezee Meals</td>
<td>1,515</td>
<td>2,479</td>
</tr>
<tr>
<td>Non-current assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Furnishings &amp; Equipment</td>
<td>3</td>
<td>974,860</td>
</tr>
<tr>
<td>Total assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Less liabilities:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payables</td>
<td>60,099</td>
<td>64,730</td>
</tr>
<tr>
<td>Contract &amp; Grant Prepayments</td>
<td>15,774</td>
<td>19,001</td>
</tr>
<tr>
<td>ASAP Prepayments</td>
<td>2,829</td>
<td>1,112</td>
</tr>
<tr>
<td>Strengthen Families Discretionary</td>
<td>2,527</td>
<td>3,484</td>
</tr>
<tr>
<td>Foodbank Trust Account</td>
<td>20,233</td>
<td>16,860</td>
</tr>
<tr>
<td>Goods &amp; services tax</td>
<td>1,615</td>
<td>-</td>
</tr>
<tr>
<td>Non Current liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feilding-Oroua Presbyterian Parish loan</td>
<td>8,000</td>
<td>8,000</td>
</tr>
<tr>
<td>Manawatu District Council loan</td>
<td>50,000</td>
<td>50,000</td>
</tr>
<tr>
<td>Total liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Authorised for issue on behalf of the Council</td>
<td>Rodney Wong</td>
<td>14/9/2015</td>
</tr>
</tbody>
</table>

This statement is to be read in conjunction with the statement of accounting policies, notes.
Representative Grant Application Form

Purpose

The purpose of Representative Grant is to provide financial support for those Manawatu District residents who have been selected to represent the district, region or New Zealand in the field of arts, sport or culture to enable them to participate and to be an effective ambassador in our community.

1. Applicant Details

| Full name          | Graham Conlon
|--------------------|-----------------
| Daytime phone number | 0274360924
| Street/P.O. Box   | FAHS, Churcher Street
| Town               | Feilding
| Postcode           | 4702
| Email              | gconlon@feildinghigh.school.nz

2. Event Information (please attach additional sheets if required)

Provide a brief description of the event you or your team/group have been selected for, including the date the event is to begin and the venue where the event is to take place. Please attach documentation confirming your selection

| Event Name                   | Vex Robotics World
|-------------------------------|-------------------|
| Event Date                   | 20th - 23rd April 2016
| Event Location               | Kentucky Convention Centre, Louisville, Kentucky, USA

Regional | National | International

Representative Grant Application Form
Event Description:

How will your attendance at the event contribute to the Manawatu District Council vision “connected, vibrant, thriving Manawatu – the best rural lifestyle in New Zealand” and the Regional Development Strategy aim “the best place to raise a family”? (Note: visit www.mdc.govt.nz to get further information on Council’s vision and outcomes)
3. Financial Information

| What is the total cost to attend the event | $ 26 866 |
| What level of funding are you requesting from Council? | $ 20 000 (500 per child) |

Tell us about any other funding you have applied for or received for this event.

<table>
<thead>
<tr>
<th>Date applied</th>
<th>Source of funding</th>
<th>Type of funding e.g. grant</th>
<th>Date of result</th>
<th>Amount Applied or Confirmed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

To date we have received $7 750 in funding from community organisations.

4. Declaration

☐ The details in all sections of the application are true and correct to the best of my knowledge.

☐ All reasonable information has been provided to support our application.

We understand that the Manawatu District Council:


☐ We also consent to it recording the personal contact details provided in this application, retaining and using these details.

☐ We understand that our name and brief details about the event and where appropriate, a photograph, may be released to the media or appear in Council documentation.

☐ This consent is given in accordance with the Privacy Act 1993.
5. Conditions of Funding

- Council must be acknowledged as a partner and funder.
- All recipients of funding agree to provide a brief verbal report to Council, as part of its Public Forum, on the benefits of their participation at the specified event.
- If possible, an appropriate photograph to be provided with the application that may be used in Council publications.

6. Final Check

Make sure you have

☐ Completed all the sections

☐ Provided financial details

☐ Attached supporting/selection documents

7. Need Help?

Please contact the following if you need advice on your application:

Janine Hawthorn
Community Development Adviser
Manawatu District Council
Private Bag 10-001
Feilding 4743
Telephone 06 323 0000
Email: janine.hawthorn@mdc.govt.nz
7th April 2016
Manawatu District Council
Private Bag
Feilding

Representative Grant Application Form
Attention Janine Hawthorn

Re FAHS Feilding High School Robotics Team
Grant application to attend Vex Robotics World Championships
20th – 23rd April 2016

Dear Janine,

This is to confirm that FAHS supports the application to funding for the team that will be travelling from FAHS – to compete in this International event.

We hope that the council can view this application favourably as the group of students and staff are working hard towards this event.

Yours faithfully

[Signature]

Raewyn Beattie
Sports Co-ordinator
FAHS Feilding High School
Event Description:

Having won the World Future Foundation Robot Construction Championship, the FAHS Robotics team have qualified for the Vex Robotics World Championships from 20th to the 23rd April 2016. These take place at the Kentucky Convention Centre, Louisville Kentucky.

We will go through tech inspection and then be placed in a division of approximately 75 teams. There will be 5 divisions in total and then we will compete for 3 days of intensive pool play before, hopefully making it through to the divisional playoffs to compete for the World Tournament Title.

We will also be receiving our trophy on the main stage in the full arena.

I enclose our official letter of invitation to the World Championships.

How will your attendance contribute to the MDC Vision?

We are the only high school team in rural New Zealand to qualify for the World Championships. All other teams come from Tauranga and Auckland. We are very proud of our Rural status and connection with agribusiness. Our winning entry featured a Robot we had designed as part of the horticulture department to keep the incubation light a fixed height above the seedlings.

The Manawatu is a great place to work and bring up a family. By supporting our team both publicly and financially we reinforce to motivated families and students that we don’t need to be in the big cities to give students the opportunities to compete and be successful in a world stage.

The more we can reinforce that students in the Manawatu can have all the opportunities of other areas as well as the benefits of a strong rural community, the greater the attraction we can offer to professional families and therefore industry.

Funding Received

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>RABO BANK</td>
<td>2000</td>
</tr>
<tr>
<td>Whanau Group</td>
<td>1500</td>
</tr>
<tr>
<td>Feilding Rotary</td>
<td>1100</td>
</tr>
<tr>
<td>Host Lions</td>
<td>2000</td>
</tr>
<tr>
<td>Baltrop Graham</td>
<td>250</td>
</tr>
<tr>
<td>Sausage Sizzle</td>
<td>600</td>
</tr>
<tr>
<td>Blind Centre</td>
<td>300</td>
</tr>
</tbody>
</table>

Funding Applied for

We have applied for funding from Local businesses, Feilding Lions, Federated Farmers, FMG, De Leval and anyone else we could think of. We are continuing to raise money from Sausage sizzles and other events. Parents are covering any costs outstanding.
Team 5606A registered for: 2016 VEX Worlds - VEX Robotics Competition High School Division

RECF=w0x@mg.roboticseducation.org on behalf of www-data <RECF@w0x>
Mon 14/03/2016 10:50

To: Graham Conlon; c.hamling@vexrobotics.co.nz;
Cc: notifications@roboticseducation.org;


Sincerely,
REC Foundation
<table>
<thead>
<tr>
<th>ITEM</th>
<th>NUMBER</th>
<th>PER PERSON</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>STRUGGLING FUN</td>
<td>4</td>
<td>484.84</td>
<td>1939.56</td>
</tr>
<tr>
<td>Cost of Tournament Entry</td>
<td>1000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Camelot Travel Insurance</td>
<td>1309</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flight Centre Discount</td>
<td>315</td>
<td></td>
<td></td>
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<tr>
<td>Flight Centre Membership</td>
<td>0-750</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spending Money</td>
<td>99</td>
<td>540 a day</td>
<td>2640</td>
</tr>
<tr>
<td>Food 10 days</td>
<td>495</td>
<td>540 a day</td>
<td>2640</td>
</tr>
<tr>
<td>Transfer</td>
<td>2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>755</td>
<td>751</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shuttle to Universal Studios</td>
<td>47</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disney 2 Day Ticket</td>
<td>1000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Room 4 Nights</td>
<td>2263</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Universal Studios</td>
<td>205</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Camelot Shuttle</td>
<td>755</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hotel Louisville</td>
<td>2654</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Flight</td>
<td>12280</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>4848.4</td>
</tr>
</tbody>
</table>
Representative Grant Application Form

Purpose

The purpose of Representative Grant is to provide financial support for those Manawatu District residents who have been selected to represent the district, region or New Zealand in the field of arts, sport or culture to enable them to participate and to be an effective ambassador in our community.

1. Applicant Details

<table>
<thead>
<tr>
<th>Full name</th>
<th>Mya Rae Rasmussen</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daytime phone number</td>
<td>021 2122339 or 324 0439</td>
</tr>
<tr>
<td>Street/PO Box</td>
<td>12 Kennedy Ave</td>
</tr>
<tr>
<td>Town</td>
<td>Feilding</td>
</tr>
<tr>
<td>Postcode</td>
<td>4702</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:roch_rasmussen@hotmail.com">roch_rasmussen@hotmail.com</a></td>
</tr>
</tbody>
</table>

2. Event Information (please attach additional sheets if required)

Provide a brief description of the event you or your team/group have been selected for, including the date the event is to begin and the venue where the event is to take place. Please attach documentation confirming your selection.

<table>
<thead>
<tr>
<th>Event Name</th>
<th>2016 Junior Pan Pacific Swimming Champs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Event Date</td>
<td>24th - 27th August 2016</td>
</tr>
<tr>
<td>Event Location</td>
<td>Hawaii - USA</td>
</tr>
</tbody>
</table>
Event Description: Have attached information

How will your attendance at the event contribute to the Manawatu District Council vision “connected, vibrant, thriving Manawatu – the best rural lifestyle in New Zealand” and the Regional Development Strategy aim “the best place to raise a family”? (Note: visit www.mdc.govt.nz to get further information on Council’s vision and outcomes)

By helping me to attend this event I am able to show my peers, family and the community that with hard work and dedication you can achieve your goals.
3. **Financial Information**

| What is the total cost to attend the event | $5,900.00 |
| What level of funding are you requesting from Council? | $500 |

Tell us about any other funding you have applied for or received for this event.

<table>
<thead>
<tr>
<th>Date applied</th>
<th>Source of funding</th>
<th>Type of funding e.g. grant</th>
<th>Date of result</th>
<th>Amount Applied or Confirmed</th>
</tr>
</thead>
<tbody>
<tr>
<td>26/4/16</td>
<td>Ngati Kahungunu Inc</td>
<td>Sponsorship</td>
<td>Not sure</td>
<td>$500</td>
</tr>
</tbody>
</table>

4. **Declaration**

- [ ] The details in all sections of the application are true and correct to the best of my knowledge.
- [ ] All reasonable information has been provided to support our application.

We understand that the Manawatu District Council:

- [ ] Is bound by the Local Government Official Information and Meetings Act 1987.
- [ ] We also consent to it recording the personal contact details provided in this application, retaining and using these details.
- [ ] We understand that our name and brief details about the event and where appropriate, a photograph, may be released to the media or appear in Council documentation.
- [ ] This consent is given in accordance with the Privacy Act 1993.
Signatory of applicant

<table>
<thead>
<tr>
<th>Name</th>
<th>Mya Rae Rasmussen</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
<td>Mya R</td>
</tr>
<tr>
<td>Date</td>
<td>26/04/2016</td>
</tr>
</tbody>
</table>

5. **Conditions of Funding**

- Council must be acknowledged as a partner and funder.
- All recipients of funding agree to provide a brief verbal report to Council, as part of its Public Forum, on the benefits of their participation at the specified event.
- If possible, an appropriate photograph to be provided with the application that may be used in Council publications.

  *I will email a photo to Janine Hawthorn*

6. **Final Check**

Make sure you have

- [ ] Completed all the sections
- [x] Provided financial details
- [x] Attached supporting/selection documents

7. **Need Help?**

Please contact the following if you need advice on your application:

Janine Hawthorn  
Community Development Adviser  
Manawatu District Council  
Private Bag 10-001  
Feilding 4743  
Telephone 06 323 0000  
Email: janine.hawthorn@mdc.govt.nz
Friday 22\textsuperscript{nd} April 2016

Dear Mya

2016 Junior Pan Pacific Swimming Championships: Maui, Hawaii USA

Swimming New Zealand would like to congratulate you on your selection on to the New Zealand Team chosen to compete at the 2016 Junior Pan Pacific Swimming Championships (24\textsuperscript{th} to 27\textsuperscript{th} August 2016) in Maui, Hawaii. You, your parents and your coach should be extremely proud of this achievement.

We are very aware of the personal dedication you will have made to your training to be able to achieve this selection and the Swimming New Zealand High Performance staff are committed to assist you in achieving your goals at the competition later this year.

If there are any questions what so ever please do not hesitate to contact us; we look forward to supporting you. The Swimming New Zealand Board has also asked us to pass on their congratulations and they too wish you the best of luck for a successful result in Maui.

Best wishes, and again well done,

\[signature\]

Donna Bouzaid  
High Performance Development Coach  
donna@swimmingnz.org.nz  
027 477 6166

Amy Dalzell  
High Performance Operations Coordinator  
amy@swimmingnz.org.nz  
021 534 132
2016 Junior Pan Pacific Swimming Championships
Maui, Hawaii

Event Information Letter

Congratulations again on your selection on to the New Zealand Team chosen to compete at the 2016 Junior Pan Pacific Swimming Championships to be held in Maui later this year. As you are representing New Zealand at one of the Youth Pinnacle Events you will be included in our preparatory planning. The High Performance Team has significant planning in place to ensure you have every opportunity to succeed to the best of your ability and we look forward to supporting you in your preparations.

**HP Planning 2016**

Below is the plan for both the Staging Camp and the Competition.

<table>
<thead>
<tr>
<th>Swimmers</th>
</tr>
</thead>
<tbody>
<tr>
<td>* Friday 19th August</td>
</tr>
<tr>
<td>* Sunday 21st August</td>
</tr>
<tr>
<td>* Wednesday 24th to Saturday 27th</td>
</tr>
<tr>
<td>* Sunday 28th</td>
</tr>
</tbody>
</table>

- **Travel Dates:** Sunday 21st to Tuesday 30th August 2016.
- **Competition Dates:** Wednesday 24th to Saturday 27th August 2016.
- **Venue Location:** Kihei Aquatic Center: 303 East Lipoa Street, Kihei, Hawaii 96753, United States.
- **Accommodation and Food:** Wailea Beach Marriott Resort and Spa: 3700 Wailea Alanui Drive, Wailea, Hawaii 96753, United States. Costs include Breakfast, Lunch, and Dinner.
- **Uniform:** TBC. We are currently in the process of arranging the uniform(s) for the 2016 Junior Pan Pacific NZ Team. We will update you as more information comes to hand.
- **Travel Insurance:** Swimming New Zealand will organise and arrange travel insurance for the whole team for the full duration of the trip.
- **User Pays Component:** There is a user pays component for this competition that is currently estimated at a maximum of **$5,900.00** (as per the information letter sent out to all regions and clubs). Although we will endeavour to keep costs down wherever we can, please note that the total amount per swimmer will be determined upon receiving confirmation of final team size.

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost Per Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staging Camp: Accommodation and Food</td>
<td>$169.79</td>
</tr>
<tr>
<td>International Flights: Auckland - Maui - Auckland</td>
<td>$1,489.00</td>
</tr>
<tr>
<td>Accommodation and Meals - Wailea Beach Marriott Resort and Spa</td>
<td>$3,104.64</td>
</tr>
<tr>
<td>Travel Insurance</td>
<td>$88.00</td>
</tr>
<tr>
<td>Team Uniform</td>
<td>$300.00</td>
</tr>
<tr>
<td>Staff / Team Management Fee</td>
<td>$748.57</td>
</tr>
<tr>
<td><strong>Total Cost</strong></td>
<td><strong>$5,900.00</strong></td>
</tr>
</tbody>
</table>

*Please Note:* Supplementary to the total cost above, please be aware that there will be additional costs for Lane Hire, Shuttles, and Vehicle Hire; in addition to other costs which will be variable to each athlete (i.e. Entry Fees and Accommodation near Auckland Airport).

Further logistical information will be sent to you as soon as it comes to hand. However, in order to plan the logistics most cost effectively, we require your acceptance signature* committing to this event by **5pm Monday 23rd May 2016** (please send completed forms to amy@swimmingnz.org.nz), in addition to a (non-refundable) deposit of **$3,000** by **5pm Monday 6th June 2016**. You will receive a final invoice prior to the camp start date along with the receipt.

*Acceptance of User Pays Component:

Signature:__________________________  
Name:_______________________________  
Date:_______________________________

**Deposits are to be made into the Swimming New Zealand bank account, please see reference details and example below for when making payment:**

Bank: BNZ  
Account #: 02-0500-0190410-00  
Account Name: Swimming New Zealand  
Surname and Initials: Smith. B  
Competition: Junior Pan Pacific  
Club Acronym: NSSAK
Swimming New Zealand seeks to develop:

**Inspirational Swimmers, Exciting the Nation through Exceptional Results**

Swimming New Zealand is committed to supporting swimmers to achieve individual performance goals through developing coaches and selecting teams to travel overseas. At the same time Swimming New Zealand aims to develop young swimmers into exceptional leaders and ambassadors for the sport.

Please be aware of the Swimming New Zealand Code of Conduct which will apply at all times during the trip. This can be found on the Swimming New Zealand website [here](#).

There are three core values that are central to everything Swimming New Zealand aims to be; and to be recognised for demonstrating. The values are:

**Excellence**

- We are committed as individuals and as a team to truly being the best we can be.
- The way we train, prepare and compete demonstrates the pursuit of excellence.
- We do all we can to work as a team to create an environment that fosters peak performance.

**Accountability**

- We support each other as a team throughout the time we are together.
- We are accountable for our actions.
- We ensure that our whereabouts is known at all times and we abide by the SNZ Code and our team commitments.
- We are punctual and professional at all times.
- We wear the team uniform we are provided with pride and are always tidy, and well presented.

**Integrity**

- We respect and look out for each other.
- We always display high standards of sportsmanship and fair play.
- We acknowledge the efforts of other swimmers, and other teams.
- We strive to be positive role models for other swimmers.
- We represent New Zealand with passion and with honour.

"So many people along the way, whatever it is you aspire to do, will tell you it can’t be done. But all it takes is imagination. You dream. You Plan. You Reach" - Michael Phelps
Being a New Zealand Swimming Team Representative

Swimming New Zealand seeks to develop:

**Inspirational Swimmers, Exciting the Nation through Exceptional Results**

Swimming New Zealand is committed to supporting swimmers to achieve individual performance goals through developing coaches and selecting teams to travel overseas. At the same time Swimming New Zealand aims to develop young swimmers into exceptional leaders and ambassador’s for the sport.

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There are three core values that are central to everything Swimming New Zealand aims to be; and to be recognised for demonstrating. The values are:

**Excellence**
- We are committed as individuals and as a team to truly being the best we can be.
- The way we train, prepare and compete demonstrates the pursuit of excellence.
- We do all we can to work as a team to create an environment that fosters peak performance.

**Accountability**
- We support each other as a team throughout the time we are together.
- We are accountable for our actions.
- We ensure that our whereabouts is known at all times and we abide by the SNZ Code and our team commitments.
- We are punctual and professional at all times.
- We wear the team uniform we are provided with pride and are always tidy, and well presented.

**Integrity**
- We respect and look out for each other.
- We always display high standards of sportsmanship and fair play.
- We acknowledge the efforts of other swimmers, and other teams.
- We strive to be positive role models for other swimmers.
- We represent New Zealand with passion and with honour.

"So many people along the way, whatever it is you aspire to do, will tell you it can’t be done. But all it takes is imagination. You dream. You Plan. You Reach" - Michael Phelps
Mya is now a member of The Swimming New Zealand High Performance Team and you can read more about her on the Swimming NZ Page. Follow these steps to find her.
There are also 36 media articles about Mya that you can read while you are there.

- Swimming NZ
- High Performance
- Swimmers Profiles
- Mya Rasmussen
Mya Rasmussen

Overview

Name: Mya Rasmussen
Date of Birth: 21 June 2000 (age 15)
Club: Kiwi West Aquatics

More about Mya

Mya competed at the 2016 Australian Age Group Championships where she won gold in the 15 years 400m individual medley and claimed silver in the 200m breaststroke and 200m individual medley.

She was also part of the team for the meet in 2015 where she won the 14 years 200m and 400m individual medley and claimed bronze in the 800m freestyle.

In 2015 Mya was also part of the New Zealand team to compete at the SAI Australian State Teams Short Course meet.

» Articles related to Mya Rasmussen (36)
The purpose of the Representative Fund is to provide support for Manawatu Residents who have been selected to represent the district or New Zealand in the field of arts, sport or culture. Traditionally these grants have been used to fund travel to attend events or competitions outside the district.

**Manawatu District Council’s Vision:**
*Connected, vibrant, thriving Manawatu – the best rural lifestyle in New Zealand.*

and the Regional Development Strategy aim:
*The best place to raise a family.*

**Manawatu District Council’s Outcomes:**
- The Manawatu District will attract and retain residents.
- Manawatu District Council is an agile and effective organisation.
- Manawatu and its people are connected via quality infrastructure and technology.
- Manawatu District develops a broad economic base from its solid foundation in the primary sector.
- Manawatu District Council will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.
- Manawatu’s built environment is safe, reliable and attractive.

**Note:** Unless exceptional circumstances exist, only one application will be allocated to an individual each financial year.

Funding is available to groups at the discretion of the Subcommittee.

Applicants are asked to consider limiting their application to instances when genuine financial assistance is required.

Meeting the criteria stipulated does not automatically guarantee funding.

The applicant should be:
- A resident of the Manawatu District Council rating area; If the applicant is a team or group a listing of all members of the team or group must be provided showing residential addresses.
- An athlete, team or artist who is not “professional” and has been selected because of qualifying criteria or exceptional achievement or ability to participate in a national or international event.

**Applicant details**

Name of applicant: Emily Frances Shearman
Residential Address: 72 Awhitu Road, RDS Palmerston North 4475
Postal Address (if different to above): 0613 3530802 (home) 027 9336614 (Cell)
Phone: emily999@hotmail.co.nz
Contact person details
If applicant under 16 years of age please provide details of a contact person:

Name of contact person

Residential Address

Postal Address
(if different to above)

Phone

Email

Event details
Provide a brief description of the event you or your team/group have been selected for, including the date the event is to begin and the venue where the event is to take place. Attach documentation confirming your selection.

I have been selected to compete at the Junior World Track Cycling Championships.
This begins on the 20th July 2016 - in Aigle, Switzerland.
At this competition I will be representing New Zealand.

Financial details
1. Work out below the amount of support you are requesting

The total cost (A) minus the total funds you have available (B) equals the amount of funds requested.

Note: The amount available for allocation per application is up to $500.00 (GST excl).

A. Total cost to attend event $11,000.00 (GST incl)
B. Less total funds you have available $2,000.00 (GST incl)
C. Amount of support requested $9,000.00 (GST incl)

2. Have you applied to any other organisation (s) for funding? If so, please list the organisation (s), the amount of money you have applied for and the result of your application.

<table>
<thead>
<tr>
<th>Organisation(s)</th>
<th>Amount Requested</th>
<th>Approved/Declined or Under Consideration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Brokers</td>
<td>$1000.00</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>
Demonstrate how by attending this event you will be:

- Contributing to the current and future needs of Manawatu District residents;
- Contributing to the Manawatu District Council vision, the Regional Development Strategy aim and contributes to at least one of Council's outcomes as stated above.

I think having young people in the community representing their district and gaining success is great for other residents in our community. This shows other youth we can reach such heights and with success be a positive role model to others. Hopefully with success comes with some media attention to help push this message to our youth and bring a good positive reflection on sport and goals.

Is there anything else you would like to add in support of your application?

I live in Karapao. I was Head Girl at Newbury School, I am currently a year 13 high school student. Unfortunately with all my study and cycling training commitments I do not have time to earn any money to get to these events - So I rely on my parents and any funding I can get to attend this incredible opportunity to represent New Zealand and my community.

**Declaration**

I understand that if my application is successful I will provide both a written and verbal report to Council identifying how the support was used and the benefits I gained from attending this event.

I consent to the Manawatu District Council collecting the personal contact details provided above, retaining and using these details to assess information supplied as part of this Community Development Fund application. I acknowledge my rights to have access to this information. This consent is given in accordance with the Privacy Act 1993.

I hereby declare that the above information supplied is true and correct.

Signed by applicant

Signed by contact person
(if applicable)

Date 12/04/2016
General information

- The Community Development Funding Policy guides decisions regarding applications to this fund. This can be viewed at www.mdc.govt.nz
- The fund has accountability requirements, which successful applicants are required to fulfil.
- Funding will not be given retrospectively.
- Priority will be given to first time applicants.
- Please note the maximum amount allocated is per application $500.00 (GST excl)
- Successful applications must acknowledge Council's support, where appropriate.
- Council reserves the right to exercise full discretion in assessing funding applications.
- Assistance is more likely to be supported where the applicant contributes to the cost of attending the event.
- Applicants will only be granted funding once every financial year ending 30 June.

Need help?

Please spend time adequately preparing your application. If you have any further queries or need help with completing the application please feel free to contact

Vicki Wills, Community Development Adviser
Manawatu District Council

T 323 0000 ext 751 E vicki.wills@mdc.govt.nz
Dear Manawatu District Council,

My Name is Emily Shearman and I am a Year 13 student at Palmerston North Girls High School who has a passion and dedication for Cycling.

I am a proud Bike Manawatu Representative Cyclist with many National Successes both individually and as a member the Bike Manawatu, Palmerston North Girls High School and West Coast North Island Teams.

I have recently been selected to represent New Zealand at the Junior World Track Cycling Championships in Switzerland on the 20-24th of July as well as competing for New Zealand at the ITS Championships in Melbourne Australia in June 2016.

I would be most grateful if you would consider helping me fund this Journey and become part of my Team and share this exciting development in my chosen sport now and into the future.

The next two years are crucial to my Development in Cycling and I have to be totally dedicated both on and off the Bike to create a pathway to meeting my goals at an International Level. I would love to have you be part of my future and I’m sure when I make the breakthrough I can repay your kindness in some way.

I have included a document with my successes over the last 3 years so you can see my development and potential, I have also included a photo of the recent newspaper article about my inclusion in the NZ Team.

I look forward to talking to you soon about this opportunity and hope you don’t mind me making contact with you or if you prefer you could put me in touch with a person you would prefer me to discuss this opportunity with.

Please put your Contact Name and a contact email in as a reference so as I can keep you up to date with results and Photos.

Please do not hesitate to call me if you would like any further information or would like to meet me in person, you can call me on the numbers listed below.

Yours Sincerely

Emily Shearman

Account Number: 06-0729-0632264-00

Email: emily1999@hotmail.co.nz

Phone Evenings: 06 353 0802

Mobile Out Of School Hours: 027 933 6614
26 February 2016

Re: 2016 U19 Track World Championship Squad

Dear Emily,

This letter is to congratulate you on your selection to the New Zealand squad for the 2016 U19 World Track Championships. The Championships will take place in Aigle, Switzerland from 20 - 24 July 2016.

The selectors have chosen 12 riders, a five female Team Pursuit squad and one female sprinter, and a five male Team Pursuit squad and one male sprinter. Individual event riders will come from these squads. This year with the World Championships being in Switzerland there has been careful consideration put into the build-up plan to ensure a winning mix of competition, training camps, off bike development and cost included in your preparation.

The April camp will involve on and off the bike training, and for endurance riders follows the National Road Championships in Alexandra. For sprint riders, we will advise the camp start date once confirmed. There will be nutritional, sport psychology, athlete life and team building activities included in this camp week. Transport to and from the camp will be your responsibility. Endurance riders, please arrange your transport to arrive on Monday 25 April anytime in the afternoon and departing Monday 2 May in the late afternoon. We can provide airport pickups from Hamilton Airport for you.

The preparation also includes selection in the Anzac Cup ITS Melbourne team for five days competition from 22 - 26 June, the team will assemble in Auckland and travel Sunday 19 June. The Anzac Cup will involve Teams racing for all teams’ disciplines, male and female teams sprint and pursuit and also several other races for a very comprehensive racing experience. There will also be other U19 riders attending this competition alongside this team as part of their development.

The final build-up camp will run from 19 June – 10 July in Cambridge and include ITS Melbourne, club racing meeting, specific training prep, heat preparation and off bike development also. We are currently confirming travel to Europe dates, any changes will be small.

Cycling New Zealand Support Staff
The World Championship travelling staff will be Jon Andrews, Ross Machejefski, with Steve Connell (Manager), Ollie Harnett (Mechanic) and physio to be named later, joining the team in Europe. Cambridge based support staff will include Jess Massey, Graeme Hunn, Dayle Cheatley and a physio/soigneur.

Estimated Costs
The U19 Track World Championships represents a significant investment for both the athlete and Cycling New Zealand. As in previous years, we will be requesting a contribution from each athlete to cover the overall costs of this campaign. Details of the contribution will be available once the build-up plan is confirmed, but it is expected to be approximately $8,500.

Please confirm your selection by completing the following items. Please email these to bryan.simmonds@cyclingnewzealand.nz by Friday 4 March 2016:

- Acknowledgement of receipt of this letter and that you understand the conditions of this event
- The Cycling New Zealand Rider Information Sheet (enclosed)
- The Cycling New Zealand Rider Medical/Physio Information Sheet (enclosed)
- The Cycling New Zealand Athlete Agreement (distributed April 2016)

If you have previously completed these forms, and your details have not changed, you do not need to complete them again.
Once you have confirmed your selection we will send you our consent and policy forms for riders, parents and personal coaches to be read, signed and returned as part of your selection.

Please contact me if you have any further questions. Congratulations! We look forward to working with you on this campaign.

Kind regards,

Mark Elliott
Cycling New Zealand
High Performance Director
mark.elliott@cyclingnewzealand.nz
Appendix – April Camp Cambridge

April Training Camp at the Avantidrome, Cambridge, 25 April - 2 May 2016
Cycling New Zealand will arrange accommodation for this camp. Once you have confirmed your selection for the squad Cycling New Zealand will be in touch regarding the following:

Travel – Travel will be your responsibility, you will be required in Cambridge or at Hamilton Airport on Monday 25 April. This follows the road nationals in Alexandra. If you are flying into Hamilton Airport, Cycling New Zealand may arrange travel to Cambridge for you to and from this camp. Sprinters travel will be confirmed later.

Accommodation – The team will be accommodated at Valmai House, 197 Victoria St, Cambridge 3434. This accommodation has been used for all High Performance camps in Cambridge and provides a team environment to stay in. This includes shared cooking facilities, living space, rooms, laundry, bathrooms, as well as bike storage, shared living space. All riders will be required to stay at the team accommodation during camp.

Meals – The team will be split in groups to cook in and allocated a meal allowance to cover their meals while in camp. The allowance will be based on $25/day or $125/week for each person for breakfast, lunch and dinner. Staff will take you to the supermarket to plan and shop in your groups and will manage the allowance once you arrive into camp.

Transport – The team will have a 12 seater van and cars available when required. The vehicles can only be driven by named staff members who hold a full NZ drivers licence and are over 25 years old. A trailer will be organised to carry bikes.

Other Info – All further information in regards to the camp including the camp schedule and training times will be released in the Project Guide that will be sent out no less than a week before the camp.
North Island Schools Track Championships

Team Pursuit: Gold
Team Sprint: Gold
Points Race: Gold
Scratch Race: Gold
Sprints Champs: Gold

2013

NZ Track Cycling National Championships

Derby Championship: Gold
500m Time Trial: Silver

NZ Schools Road Cycling Championships

Road Race: Gold
Points Race: Gold
Team Time Trial: Gold

West Coast North Island Road Cycling Championships

Road Race: Gold
Time Trial: Gold

West Coast North Island Track Championships

500m Time Trial: Gold
Scratch Race: Gold
Points Race: Gold

CHB Junior Road Tour: Gold  3 stage Road Cycling Tour
West Coast North Island Track Championships

Individual pursuit  Gold
Points Race  Gold
Hub Tour 5 stage Road Cycling  Silver finished same time as winner lost on countback

2014

NZ Track Cycling National Championships

Team Pursuit  Gold  NZ Record Time
Team Sprint  Silver

NZ Schools Road Cycling Championships

Points Race  Gold
Team Time Trial  Gold

No Road Race Due To Weather Defending Champion 2 years previous

West Coast North Island Track Championships

Points Race  Gold
Scratch Race  Gold
Individual Pursuit  Silver
500m Time Trial  Silver
Sprints Champs  Silver

West Coast North Island Road Cycling Championships

Road Race  Gold
Time Trial  Silver
Major Results Last 3 Years

2015

**NZ Track Cycling National Championships**

- Individual Pursuit: Bronze
- Team Sprint: Silver
- Omnium: Bronze

**2015 Oceania Track Cycling Championships**

- Omnium Event: Gold
- Points Race: Gold

**NZ Track Cycling National Championships**

- Team Pursuit: Gold [NZ Record Time]
- Team Sprint: Gold [NZ Record Time]
- Individual Pursuit: Silver [Under Old NZ Record Time]
- 500m Time Trial: Bronze
- Sprint Champs: Bronze
- Points Race: Bronze

**Waikato Bay Plenty Track Championships**

- Individual Pursuit: Gold
- Points Race: Gold
- Sprints Champs: Gold
- Scratch Race: Silver
- 500m Time Trial: Silver
- Team Pursuit: Gold
- Team Sprint: Gold
Shearman off to junior worlds

Manawatu has two world champions and a rookie going to the junior world track cycling championships in Switzerland this year.

Newcomer Emily Shearman, and Michaela Drummond and Campbell Stewart, who both won medals at last year’s world championships in Kazakhstan, are in the team of 12 going to Aigle, Switzerland on July 10-14.

It will be the biggest moment in the 17-year-old’s young career.

“I don’t really know what to expect,” the Kairanga girl said.

“It’s definitely a new experience, but hopefully we can do it. I’ve got some really good team members with me.

“It will be interesting to see. It will be a good experience and big learning curve.”

Shearman is in her last year at Palmerston North Girls’ High School and said she was relished with her selection, which came after she impressed at the national championships.

At nationals she rode the 500m time trial, scratch race, individual pursuit, points race, team pursuit and team sprint.

“I really enjoy the individual pursuit and the points race. I also enjoy the team pursuit; that’s always really fun.

At the moment she is down to ride the team pursuit in Switzerland, but she said they selected who rode what once they’re over there. She rode for New Zealand at the Oceania championships in Invercargill last year, where she won the omnium and points race, and at the national omnium championships at Invercargill two weeks ago she finished third overall.

Drummond, 17, won gold with the team pursuit team at last year’s world championships and is joined by Emma Cumming of Invercargill who went last year, where she won a silver medal in the women’s team sprint.

Another returning is Palmerston North Boys’ High School student Stewart, who was the star of last year’s event.

The 17-year-old was the only Kiwi male last year, but won gold medals in the omnium and 10km scratch race and is back to anchor the endurance riders.

Stewart and Drummond went to a senior world cup in Hong Kong in January.

Before going to the world championships, the team will compete at two two-day meets in Melbourne at the International Track Series in June, which will include the second annual trans-Tasman clash between the junior teams.

The squad for the worlds will be joined by five riders for the Australian competition and Manawatu’s Carne Groube is one of them.