



**Project Details**

10. Please give a description of the specific project for which you are seeking assistance:  
*Note: Please complete another form for each separate project application.*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*(continue on separate sheet if necessary)*

11. Please specify those people in the community that would benefit from your project. E.g. Low Income, Women, Children, Maori, Ethnic Groups. \_\_\_\_\_

\_\_\_\_\_

12. Briefly describe any voluntary effort or donated materials provided for the project

Voluntary effort: (eg. Number of hours)

\_\_\_\_\_

Donated materials: (eg. Approximate \$ value)

\_\_\_\_\_

*Please DO NOT include the \$ value of your voluntary contribution in your budget*

13. Please provide a detailed budget specifically for the project for which you are seeking assistance:

*Note: (i) All figures must be GST inclusive.  
 (ii) A written quotation from the suppliers, on all project costs is to be attached*

Expenditure (for project only)	\$
Total Cost of the project is (A)	

Income (for project only)	\$
Funds on hand	
User Fees/Subs	
Sponsorship	
Other grants (granted/proposed)	
Loans (granted/proposed)	
Other eg fundraising	
Your contribution is (B)	

To find out how much money you should apply for, subtract **your contribution (B)** from the **total cost of the project (A)**. The answer is the amount of money you require in order for the project to go ahead.

How much money are you applying for?

\$ \_\_\_\_\_



## Key Links

The Manawatu District Council has developed several plans, which aim to enhance the well-being of Manawatu District residents. Community funding is one vehicle by which the objectives of these plans may be met.

**Long Term Council Community Plan (LTCCP):** In addition to other key criteria, the community outcomes identified in the LTCCP provides guidelines for the allocation of the Community Fund.

Please refer to each of the numbered outcomes when answering the questions below. For more detailed information regarding the identified outcomes please refer to the Long Term Council Community Plan.

### 1. A vital community that is cohesive and is characterised by community involvement

A vital community is one which is thriving in all areas of life – socially and economically. A cohesive community is one which has a common vision and sense of belonging – all have the same opportunities regardless of where they live. Taken together these form a community vision of what our district should be like.

1. Strong Leadership
2. Inclusive, active communities where members work together on common goals
3. A community which cares for the elderly and disabled
4. Employment opportunities
5. A viable rural economic base
6. Youth Participation
7. Manawatu District promotes healthy living
8. Promote the Heritage Value of the Manawatu

### 2. A community that has access to effective services

There is a strong desire that people who live in the Manawatu have access to a wide range of services, ranging from hospitals, public health organisations and preventative healthcare to police, social services and public transport

1. Effective long-term development and management of services
2. Rural and beach communities have easy access to services, both in terms of availability and affordability
3. People are able to move around the district easily

### 3. A self-sufficient environment that preserves, values and develops our natural resources

1. Environmental responsibility
2. Renewable energy
3. Preserve the natural assets of the District
  - District Reserves
  - Sustainable land-use
4. Flood protection
5. Recognition of the potential of development tourism

### 4. People are able to go about their business and leisure any time of the day or night without fear for their safety

Safety encompasses a range of issues, from crime control to liquor bans. Perhaps the most important aspect of this is the perception of safety: people need to feel safe.

In column **A** below

Please tick which of the outcomes above are expected as a result of your project

In column **B** below

B) And describe **HOW** your project will meet the outcomes indicated.

(Feel free to continue on a separate sheet if necessary)

Please see the example below for guidance.

### EXAMPLE

A	B
1 ✓	<i>Through the provision of a recreational based afterschool care program that promotes child health, safety and education in the outdoor environment.</i>
2	
3 ✓	<i>The participants will set goals and develop, with guidance from the tutor, a personal development plan. Depending on the needs of the participant, the plan may include a training schedule, strategies and other learning opportunities to assist the participant to reach their goals.</i>

In column **A** below

Please tick (one or more) of the outcomes above that are expected as a result of your project

In column **B** below

Please describe **HOW** your project will meet the outcomes indicated.

(Feel free to continue on a separate sheet if necessary)

1	A vital community that is cohesive and is characterised by community involvement
2	A community that has access to effective services
3	A self-sufficient environment that preserves, values and develops our natural resources
4	People are able to go about their business and leisure any time of the day or night without fear for their safety

**Leisure Plan:** In addition to other key criteria, the Leisure Plan provides guidelines for the allocation of the Community Fund.

The broad vision for leisure in the Manawatu district is to *"Promote easy leisure for healthy minds and bodies"*. To work towards this vision, five outcome areas have been identified. Please refer to each of the numbered outcomes when answering the questions below. For more detailed information regarding the identified outcomes please refer to the Leisure Plan.

1. Manawatu district has a variety of leisure venues throughout the district that are well utilised and meet residents leisure needs.
2. Manawatu district residents are well informed about leisure activities and opportunities and how to access leisure information.
3. Manawatu district retains a strong variety of clubs and organisations: Key Manawatu district leisure organisations perform their various roles effectively.
4. More Manawatu district residents participate in a wide range of leisure activities; barriers to participation in leisure activities in the Manawatu district are reduced.
5. Manawatu district clubs and organisations are well resourced and skilled

In column **A** below

Please tick (one or more) of the outcomes above that are expected as a result of your project.

In column **B** below

Please describe **HOW** your project will meet the outcomes indicated.

(Feel free to continue on a separate sheet if necessary)

A	B
1	
2	
3	
4	
5	

**Community well-being** is a holistic term that takes into account the well-being of the social, economic, environmental and cultural aspects of the community. Under the Local Government Act 2002, local authorities are expected to promote community well-being, and are therefore required to take account of four aspects when making decisions. It is important that projects should contribute towards enhancing the social and/or cultural aspect of community well-being, whilst also giving consideration to the economic and/or environmental aspects of community well-being. Please note, projects are not expected to contribute towards enhancing all **four** aspects of community well-being.

The four aspects of community well-being have been defined in the following way

1. **Social** – this might encompass those factors that enable individuals, their families, hapu, and communities to set goals and achieve them - these include factors such as education, health, the strength of community networks and associations, financial and personal security, rights and freedoms and levels of equity.
2. **Cultural** – this might encompass the shared beliefs, values, customs, behaviours and identities reflected through language, stories, experiences, visual and performing arts, ceremonies and heritage.
3. **Economic** – this might encompass those factors relating to the capacity of the economy to generate the employment wealth necessary to provide many of the prerequisites for social well-being, such as health services.
4. **Environmental** – this might encompass factors that relate ultimately to the capacity of the natural environment to support, in a sustainable way the activities that constitute community life.

In column **A** below

Please tick which of the outcomes above are expected as a result of your project. Your project must contribute towards enhancing either the **social and/or the cultural** aspects of community well-being whilst taking into consideration the **economic and/or environmental** aspects of community well-being. Please note it is not necessary for your project to contribute towards **all four** aspects of community well-being.

In column **B** below

Please describe **HOW** your project contributes towards enhancing community wellbeing.  
(Feel free to continue on a separate sheet if necessary)

A	B
1	Social
2	Cultural
3	Economic
4	Environment

14. Is there any other evidence you can provide to demonstrate that a community need for your project exists? E.g. through requests for services, a needs assessment or relevant statistics.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(Attach additional pages if necessary)*

15. Is there anything else in support of your project that you would like to add?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(Continue on back page if necessary)*

**Declaration:**

**This must be signed by the two people who are listed as contacts on the first page of this application form.**

We consent to the Manawatu District Council collecting the personal contact details provided above, retaining and using these details to assess information supplied as part of this Community funding application. We undertake that we have obtained the consent of the other contact people to provide these details. We acknowledge our rights to have access to this information. This consent is given in accordance with the Privacy Act 1993.

We hereby declare that the above information supplied on behalf of our organisation is correct.

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_

Position in Organisation: \_\_\_\_\_ Position in Organisation: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

**Please Attach:**

- Bank generated Deposit Slip with account number
- A copy of your latest audited accounts, current bank statement and balance sheet from your organisation

Check List

- Have you answered every question?
- Please check your budget figures are totalled correctly
- Have you included written quotations where applicable?
- Have you attached a bank generated deposit slip?
- Have you attached current financial information?
- Have you notified your committee and the 2<sup>nd</sup> contact person of this application?

**Please return your application to:**

**The Manawatu District Council  
135 Manchester Street  
Feilding  
or post to**

**Manawatu District Council  
Private Bag 10 001  
Feilding 4740  
Attn: Sarah Anderton**

**GENERAL INFORMATION**

- The Community Wellbeing Subcommittee, made up of elected Councillors, will consider your application. The Subcommittee meets on the first Tuesday of each month (with the exception of January). In order for applications to be considered they need to be received by the Secretariat Administrator at least 10 days prior.
- The Community Development Funding Policy guides decisions regarding applications to this fund.
- The fund has accountability requirements, which successful applicants will need to fulfil.
- Council may negotiate a contract specifying the services Council is purchasing.
- Funding will be on receipt of invoices and/or receipts which will detail the good/services as agreed in the funding approval.
- In successful applications, acknowledgment of Council support is desired, where appropriate.
- Council reserves the right to exercise full discretion in assessing funding applications.
- Copies of the Community Development Funding Policy, Long Term Council Community Plan and Leisure Plan can be obtained from the Manawatu District Council or alternatively from [www.mdc.govt.nz](http://www.mdc.govt.nz)

**ELIGIBILITY**

- Applicants must be Manawatu based non-profit community groups, or arrange for another group to act as funding steward.
- Projects are more likely to be supported where the applicant contributes to the cost. Volunteer time and effort is recognised as part of the organisations contribution to the project.
- No assistance will be provided to projects for direct support to an individual.
- Assistance is not provided for: subscriptions, entry fees, insurance, reducing debt servicing, administration and or operating costs, wages and salaries, prizes and trophies, maintenance of equipment or facilities.
- Funding will not be provided retrospectively or as a 'top-up' to a Long Term Council Community Plan grant.
- Activities or projects, which the council considers should be funded by Central Government or other agencies, may not be funded.

Please spend time adequately preparing your application. If you have any further queries please feel free to contact

**Sarah Anderton  
Secretariat Administrator,  
Manawatu District Council  
Ph 323 0000**

*[sarah.anderton@mdc.govt.nz](mailto:sarah.anderton@mdc.govt.nz)*