



# Manawatu District Council

## Rates Grant Application Form

*The purpose of Rates Grants is to provide financial assistance to community groups, pre-school education centres, sporting and other non-profit organisations<sup>1</sup> in the community specifically for the purpose of paying rates. While the Manawatu District Council does not remit rates, it does consider, on application from such organisations, whether it is appropriate to approve a rates grant.*

**NOTE:**

- **Decisions regarding applications to this fund are guided by the Community Development Funding Policy available from the Manawatu District Council or ([www.mdc.govt.nz](http://www.mdc.govt.nz))**
- **For eligibility and general information see page two of this application form**
- **Applications must include full sets of audited accounts from the past two financial years**
- **Failure to return this completed application form with the required information by 31 March 2011 will result in your organisation not being considered for a rates grant for the 2011/2012 rating year**

### Property Details

1. Valuation Reference: \_\_\_\_\_
2. RID No: \_\_\_\_\_
3. Location: \_\_\_\_\_

### Organisation Details

1. Name of Organisation: \_\_\_\_\_
2. Postal Address of Organisation: \_\_\_\_\_
3. Street Address of Organisation: \_\_\_\_\_
4. Contact Person: \_\_\_\_\_  
email: \_\_\_\_\_  
Phone /fax (day): \_\_\_\_\_ (night) \_\_\_\_\_  
Alternative Contact Person: \_\_\_\_\_  
Phone/fax day: \_\_\_\_\_ night \_\_\_\_\_  
How many financial members belong to the Organisation? \_\_\_\_\_  
State Purpose of Organisation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<sup>1</sup> Non-profit organisations are neither government (public sector) nor business (private sector). Non-profit organisations seek to serve the public good without the motivation of profit.

Reasons why grant should continue to be paid by Council.

**Note:** these grants are discretionary and each year Council considers the merits of each application.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If a grant is made to your organisation, acknowledgement of the grant in your financial report will be required.

Contact Person \_\_\_\_\_

Signed \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_

Criteria and Guidelines for allocating Rates Grants

The level of assistance offered is dependent upon the following factors:

<b>Factor</b>
The extent to which the facilities or activities are available to members of the public.
The extent to which the organisation or activity contributes towards the outcomes in the Council’s key documents; Long Term Council Community Plan, Leisure Plan and Youth Strategy.
The extent to which the facility or activity contributes to the social, economic, cultural and environmental well-being of the local community.

**Category A = Up to 100% credit of Total Rates calculated on a pro-rata basis**

<b>Criteria</b>
Facilities and activities are offered freely to the members of the community. Membership is not required.
Facility or activity fully supports the directions outlined in the Council’s key documents. Activities can be linked directly to these.
Facility or activity contributes directly to the well-being of the community. Wider community benefit can be demonstrated.

**Category B = Up to 100% credit of General Rates calculated on a pro-rata basis, organisations to pay Service Charges**

<b>Criteria</b>
Facilities and activities are offered freely to the members of the community. Membership is not required.
Facility or activity fully supports the directions outlined in the Council’s key documents. Activities can be linked directly to these.
Facility or activity contributes to the well-being of the community; benefit is mainly to immediate members.

**Category C = Up to 75% credit of General Rates calculated on a pro-rata basis, organisations to pay Service Charges**

Criteria
Facilities and activities are available to members of the public at a minimal cost or donation.
Facility or activity somewhat supports the direction outlined in the Council's key documents. Activities can be generally be linked to these.
Facility or activity contributes to the well-being of the community; benefit is mainly to immediate members.

**Category D = Up to 50% credit of General Rates calculated on a pro-rata basis, organisations to pay Service Charges**

*Note – the Subcommittee can exercise discretion and credit up to 50% of Service Charges*

Criteria
Facilities or activities are only available to paid members.
Facility or activity is not related to the directions outlined in the Councils key documents and cannot be linked to these.
Facility or activity contributes to the well-being of the local community; benefit is solely to members.

**Category E = Up to 25% credit of General Rates calculated on a pro-rata basis, organisations to pay Service Charges**

Criteria
Facilities and activities are offered freely to the members of the community. Membership is not required.
Facility or activity fully supports the directions outlined in the Council's key documents. Activities can be linked directly to these.
Facility or activity contributes directly to the well-being of the community. Wider community benefit can be demonstrated.

Conditions of Funding

1. Council is recognised and acknowledged as a partner in supporting community development initiatives in the Manawatu District.
2. Applicants are required to outline the purpose of the organisation and the reason why a rates grant is required.
3. Applications must include full sets of audited accounts from the past two financial years.
4. Applications must reach the Manawatu District Council offices by 31 March of the year in which the grant is required.
5. Council reserves the right to exercise full discretion in assessing funding applications.
6. Grants are available for those organisations that genuinely require financial assistance. Only those applicants that genuinely require financial assistance need apply.
7. Meeting the criteria stipulated does not automatically guarantee funding.

***Please spend time adequately preparing your application. If you have any further queries please feel free to contact***

Sarah Anderton  
 Democracy Support Officer,  
 Manawatu District Council  
 Ph 323 0000  
 sarah.anderton@mdc.govt.nz