



*Halcombe will be a safe, supportive and progressive community.
It will be attractive, valued by all and well connected to the wider district.*

Minutes OF THE HALCOMBE COMMUNITY DEVELOPMENT GROUP

Tuesday 8th June 2021 7pm @ Halcombe Memorial Hall

PRESENT: Jeannette Henderson (Chair), Linda Paton, Peter Beck, Annie O'Fee, Maureen Lambert, Richard Bain, Andrew Hansen, Rachel Lane, Barbara Davies, Cr Stewart Campbell.

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| 1.1 Apologies: Vicki Powell, Alex Short (Moved: Jeannette Seconded: Richard) | |
| 1.2 Correspondence - See end. | |
| 1.3 Confirmation of previous minutes: Amendment "Welcome packs" title to be changed to "Phone Books". <i>That the minutes from the previous meeting held on 3rd May 2021 be accepted as a true and correct record with the above amendments.</i> (Moved: Maureen Seconded: Richard) | |
| 1.4 Matters Arising from 3rd April 2021 minutes: | |
| Stuart Campbell will chase up on the pine trees behind the tennis court as they are causing a hazard. The trees have been trimmed along the tennis court path side. | Cr Campbell has asked for a report and will forward once he gets this. |
| Rachel to find out STMS course costs. | Now part of a HCT project. |
| Rachel to organise gorse to be sprayed in Cemetery land. | |
| Stanway Christmas party – requesting funds from the HCDG. Discussion had and it was agreed that Jeannette will ask Wayne Short for an idea of what they would like. | \$150 maximum requested. All agreed. |
| Alex to do a "How to do a visitor post" instruction for the FB page. | |
| Rachel to reply to Mayor Helen re: response from PowerCo. | |

2.0 FINANCIAL BUSINESS

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| 2.1 Financial Report <i>That the Financial Report showing an overall total balance of \$24,772.06 as at 31st May 2021 be accepted.</i> See attached Financial report for payments made and received in May. (Moved: Rachel Seconded: Andrew) |
| 2.2 Invoices for approval Maureen Lambert – Black table cloths and hall operating costs \$94.19 Rachel Lane – Food and flowers for Georgeand Averill Kereama's thank you \$112.27 Rachel Lane – Reimbursement for Cemetery land shearing costs \$79.98 Pay Stephen/Tinny for Cemetery Land 10 hours @\$30/hour to restaple and batton all fences \$300. (Moved: Barbara Seconded: Peter) |
| 2.3 MDC Project Funding <u>\$3K fund:</u> No spend from this fund in April so no reimbursement needed. <u>Other Project \$:</u> (Kept in minutes as an FYI) No spend from this fund in March so no reimbursement needed. \$3,624.77 cenotaph lights left over – this has been reallocated to Monteith Street Walkway. \$17,000 Info signs and picnic area. Need to get picnic tables in. \$8,200 Further CBD/Cenotaph/Rec Area Development (2021/22). |

Actions required from Financial Business

- Finance Policy has been done. Discuss next time.

3.0 COUNCIL BUSINESS**Current Consultation Underway**

- Library modernisation feedback has been sought. Closed today (8th June).
- Representation review informal feedback sought now until 30th June.

Council Report: Stuart Campbell.

- Representation review underway due to the acceptance of the Maori Wards. Informal feedback sort now, formal consultation process will be in Aug/Sept.
- 10 year plan submissions have been heard. Thank you to the HCDG for their submissions.
 - Community Development fund has been reinstated and increased.
 - Majority of submitters on earthquake prone buildings were against support but 1/3rd of submitters supported it so Council has gone with some assistance (\$2500 towards resource consenting process limited to 30 per annum for 3 years).
 - No other adjustments were made that impacted rates.
 - 5.7% increase scheduled for this coming year (and similar for the following year).
- HCDG expressed frustration with supporting Feilding businesses as parking even outside Fridays is becoming increasingly difficult. Cr Campbell was asked to convey this back to Feilding and Districts Promotion Committee.
- Jeannette Henderson went to a Digital Boost seminar, which was very valuable.
- Feilding Little Theatre has a number of rotting boards etc.... and it is currently shut.

4.0 GENERAL BUSINESS**4.1 Focus #1 – Walkway and Domain (Vicki)**

- No update.

4.1a Focus #1a – Monteith Street walkway (Rachel)

- This project now is part of the HCT.

4.2 Focus #2 – Hall (Maureen)**Usage - May**

No Charge activities

- Thursdays: Yoga 6.30 -7.30
- Monday 3rd HCDG meeting
- Saturday 15 Community thank you for George and Averill Keriamā
- Working bee Sunday 16, tidy and cull stuff in cupboards, remove staples, clear tar, chewing gum off floors etc 10.00 – 3.00

Hire

- Wednesday 26 Play Centre/MRSS, Positive Parenting \$30.00 koha
- Saturday 29th Denise 10 year birthday party \$50.00

Bookings for June:

- Tuesday 8th HCDG 6.30pm
- Yoga Thursdays 6.30 – 7.30
- Music and Movement Tuesdays 9.15 – 10.00 (not 29th)

Discussion:

Support for hall:

- Summary of MDC meeting was sent out earlier. Discussion was had and support for the Hall remains strong. We look forward to MDCs review of where the Halcombe Memorial Hall sits with regards to usage/priority rating. Clarity is needed on where things sit with the Hall being a Civil Defence base.

Plastic tables:

| | | Income | Expenditure | Balance |
|---|----------|----------|------------------|------------------|
| As of 28 May 2021 | | | | \$ 923.69 |
| MRSS (Play Centre Positive Parenting Course) | | \$ 30.00 | | \$ 953.69 |
| Supplies Gilmours 22 May | | | \$ 68.99 | \$ 884.70 |
| Spotlight Material for table covers | | | \$ 25.20 | \$ 859.50 |
| Proposed expenditure | | | | |
| Materials for restoring pews: polyfiller, sandpaper, stain, varnish, paint | est | | \$ 200.00 | \$ 659.50 |
| Tables Bunnings | est | | | |
| 3 x 2440 (8ft) bi-fold blow mould trestle table | \$98 | | \$ 294.00 | \$ 365.50 |
| 2 x 1800 (6ft) bi-fold blow mould trestle table | \$59.90 | | \$ 119.80 | \$ 245.70 |
| | est | | | |
| Timer switch on supper room door light (Grant) | \$ 50.00 | | \$ 50.00 | \$ 195.70 |
| | | | \$ 757.99 | \$ 195.70 |

- I am proposing we purchase 5 new plastic folding tables from Bunnings. The current two we have are 1800 mm. **Unanimously agreed.**
- I have a quote from Capital Commercial Furniture for one 2440 and one 1800 wooden table which came in at just over \$1,000. Folding moulded plastic are \$209 and \$159 + GST and \$25.00 freight.
- Trade tested have the same tables as Bunnings with each table being \$1.00 dearer + freight. Therefore, I feel Bunnings is the best option. I will buy them through our Farmlands card so they will also have a discount.
- My thoughts are the folding plastic tables are durable, easy to move and suit our use fine. The only downside is dirty work and craft work such as glue can be impossible to remove. However, we have plenty of black plastic which has been used in the past as blackout (we now have blackout curtains). I could cut this to size and they could live in the white cupboard in the storeroom for use as table covers. The other issue is if very heavy things are constantly put on them, but we still have the wooden tables can be used in those instances.
- The black button timer switch is not going so needs to be fixed.
- With increased hall use we have a solid balance in the account. July already has bookings of \$225 which will replenish the spend proposed for plastic tables and sorting the black timer switch. August and September also have paying bookings, which will cover power.

Jeannette/Maureen to get clarification from Jeff Graham (Civil Defence MDC) re: where things sit with the hall as a base.

4.3 Focus #3 – Cenotaph & Recreational Area (Rachel/Maureen)**History boards**

- Will pick this up again in June.

Painting picnic tables. Rachel's Dad has taken the 2 that have been water blasted and will paint them.

To be situated: Monteith Street car park end, South end of Levin Street and 2 in area by where info boards will be above rugby field.

Rachel to waterblast the last two. Rec Services to be contacted re: concrete once the tables are finished.

4.3 Subprojects

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| Roading (Richie) | |
| Only outstanding matters are on our Action Sheet. | |

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| Community get-togethers | |
| Lantern Festival (Jeannette) Working with Di Simpson and Room 8 to teach the students how to make lanterns. They will then help at the community workshops on the 13 th and 20 th July at the Halcombe Memorial Hall. Date of the festival is 24 th July – will need all hands on deck (assign jobs at July meeting). | Linda to set up FB events for the workshops and Lantern Festival night. |

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| Cemetery Land (Rachel) | |
| <ul style="list-style-type: none"> • Loading ramp has been built – works awesomely! • Ewes have been shorn. • Tinny has sorted all the fences so they are now stock proof – including all the boundary/road fences. Took him 10 hours. • Annual budget presented and it was unanimously agreed that funds could be spent (up to \$6K to split the back paddock. Indications is that it will be done for far less than this). | Rachel to organise the fencing to be done when time and weather permits. |
| Entrance/Welcome signs (Richie) | |
| Rocks still to be placed. | |

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| Phone books (Annie) | |
| Quote from Streamline \$884 for 275 copies. Discussed getting a greater quantity. | Annie to call and get a quote for 500. Jeanette will see if Annie would like her to get a second quote. |

4.5 Other General Business

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| Water Scheme | Not update. | |
| Recycling | All good. | |
| Halcombe Community Trust | Not update. | |
| Halcombe Community Fund | Not update. | |

5.0 COMMUNITY COMMUNICATIONS

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| Stanway Church (126th) – 29 th /30 th May Jubilee. Alex to do posts on FB. Working Bee 15 th May. Alex to do FB posts. |
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6.0 OTHER ITEMS

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| <ul style="list-style-type: none"> • General discussion had about workload. • Important that we stay passionate about what we do – undertake projects/things are have passion for and/or the skills for. • Two main roles for HCDG – Advocacy (mostly to MDC) and providing events/doing projects for the Community. • At least 2 people per project • We will leave out the things that we do not have the energy for to avoid burn out. <p>HCDG Team – Jeannette, Rachel, Maureen, Vicki, Richie, Barb, Annie, Alex, Linda, Pete, Andrew, Paul</p> | |
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| <p>Projects:</p> <ul style="list-style-type: none"> o Hall Maureen/Vicki/Richard o History Boards Maureen/Sue Simpson o Walkway/Rec area Vicki/Peter/Richard/Rachel o Monteith Street walkway HCT project o Roding Richard/Peter o ANZAC Day Richard/Jeanette/Alex o Lantern Festival Jeanette/Vicki o Phone Book Annie/ Donna Abbiss/Kirsten O o Cemetery Land Rachel/Nicky L/Stu A o MDC Submissions Rachel/Jeanette o Facebook Maureen/Linda/Alex o Email/Communications Linda/Jeanette/Rachel | |
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| <p>Correspondence</p> <ul style="list-style-type: none"> • Acknowledgement of 10 Year Plan submissions. • Road crossing feedback received from Community and sent to MDC. • MDC Quarterly newsletter to Community Committees. • 10 Year submission on DCs from Kimbolton Community Committee. • Neighbourhood Support – request to come to our next meeting. To discuss Transport Initiative for rural Manawatu. • MDC Action Sheet. • Manawatu Rural Support Services – hall koha Invoice. • Phone book advertising invoices. • BNZ re: phasing out cheques. <p>Hall Correspondence</p> <ul style="list-style-type: none"> • May 5 James Adamson MDC re meeting for clarification on hall status and maintenance • May 11 Play Centre hall hire 26 May • May 12 Aly Thompson Music and Movement Neighbourhood Support – ongoing discussions • May 31 Carl Johnstone acknowledgement of data sent • James Adamson MDC re meeting time for hall status and maintenance • May 28 Carl Johnstone – material to support council decision making of hall status <p>(Moved: Maureen Seconded: Richard)</p> | |
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Meeting Closed: 8:45pm