



# **COUNCIL**

# **AGENDA**

Extraordinary Meeting to be held

**THURSDAY 28 JUNE 2018**

**8.30AM**

In the Manawatū District Council Chambers,  
135 Manchester Street, Feilding

*R.G. Templer*

Dr Richard Templer  
Chief Executive

## **MEMBERSHIP**

### **Chairperson**

Her Worship the Mayor, Helen Worboys

### **Deputy Chairperson**

Deputy Mayor, Michael Ford

### **Members**

Councillor Steve Bielski  
Councillor Stuart Campbell  
Councillor Barbara Cameron  
Councillor Shane Casey  
Councillor Hilary Humphrey  
Councillor Phil Marsh  
Councillor Andrew Quarrie  
Councillor Alison Short  
Councillor Howard Voss

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Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:	
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## Council

Meeting of 28 June 2018

Business Unit: Community and Strategy

Date Created: 13 June 2018

## Adoption of the Long Term Plan 2018-28

### Purpose

To adopt the Long Term Plan 2018-28.

### Significance of Decision

The Council's Significance and Engagement policy is triggered by matters discussed in this report. Council followed the Special Consultative Procedure as outlined in the Local Government Act 2002 in preparing this Long Term Plan.

### Recommendations

1. That in accordance with Section 100 of the Local Government Act 2002, the Council confirms that the Long Term Plan budgets have been prepared based on reasonable judgement and assumptions and it considers the projected financial results over the ten year period to be financially prudent.
2. That in accordance with Section 93 and 106 of the Local Government Act 2002, Council adopts the Development Contributions Policy, Māori Capacity to Contribute to Decision-Making Policy, Financial Strategy, Infrastructure Strategy, Rates Remissions and Postponement Policy, Revenue and Financing Policy, Significant Forecasting Assumptions and Statement of Accounting Policies in Long Term Plan 2018-28.
3. That in accordance with Section 93 of the Local Government Act 2002, Council adopts the Long Term Plan 2018-2028 including the report from Audit New Zealand.
4. That the Chief Executive be authorised to approve any final minor edits required to the Long Term Plan 2018-2028 in order to finalise the documents.

Report prepared by:  
Tracey Hunt  
Acting Strategy Manager

Colleen Morris  
Chief Financial Officer

Approved for submission by:  
Brent Limmer  
General Manager - Community and Strategy

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## 1 Contribution to the Council Vision and Council Outcomes

### 1.1 Relationship to the Council Outcomes that underpin the Council's Vision:

*Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand*

Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.	The Manawatu will attract and retain residents.	Manawatu district develops a broad economic base from its solid foundation in the primary sector.	Manawatu and its people are connected via quality infrastructure and technology.	Manawatu's built environment is safe, reliable and attractive.	Manawatu District Council is an agile and efficient organisation.
✓	✓	✓	✓	✓	✓

## 2 Background

2.1 Council is required by legislation to adopt a Long Term Plan and review it every three years. The Long Term Plan covers the period 2018–28, but will be reviewed again in 2021. The process to develop the Long Term Plan 2018-28 began in 3 April 2017. Development of the Long Term Plan has progressed through numerous Council Workshops and Council meetings.

2.2 The Consultation Document and draft Long Term Plan Supporting Information 2018-28 opened for public consultation from 3 April 2018 to 3 May 2018. During this time 357 submissions were received. There was a total of 84 submissions presented verbally at the Council Hearing, held during 14 to 16 May 2018.

2.3 The Consultation Document and draft Long Term Plan Document 2018-28 documents have now been combined and form a single Long Term Plan 2018-2028. The Long Term Plan 2018-2028 includes policies, strategies and information defined by section 93 of the Local Government Act 2002.

### Proposals Confirmed

2.4 Council considered all of the submissions and deliberated on proposals. Council consulted on the following two key issues.

#### Key Issue 1 - Changes to the Rating System

2.5 Council proposed to make changes to the rating differentials that would change the proportion of rates paid by different ratepayer groups. A significant number of submissions were received about this matter. After much consideration, Council decided not to proceed with changes to the rating differentials. The existing rating differentials will remain in place for the term of the 2018-28 Long Term Plan.

#### Key Issue 2 – Protecting People and Property from Flooding

2.6 Council sought community feedback on funding options to establish new stormwater networks in Cheltenham, Tangimoana, Himatangi Beach and Halcombe as well as making further improvements to existing schemes in Feilding, Sanson and Rongotea. As a result of

submissions, Council agreed to proceed with the preferred option to establish a harmonised targeted rate to fund improvements to stormwater systems in the District. All residents that are part of a stormwater scheme will receive the same level of service, being the protection of habitable buildings from stormwater flooding.

- 2.7 Only households that benefit from stormwater schemes will pay for the service. Each of the households in the scheme will pay \$103 in the 2018/19 financial year (ending June 2019). This figure will increase to approximately \$140 by 2028.

### **Other Changes**

- 2.8 The following changes have been made after consideration of submissions.

### **Rates**

- 2.9 The average rate increase is 4.8 per cent for the 2018/19 year. In addition is another 0.2 per cent required for increased services (stormwater improvements), and 1.6 per cent due to the increased number of ratepayers (growth). The total rates collected will therefore be 6.6 per cent more than for the 2017/18 year.

### **Roading**

#### Palmerston North to Feilding Cycleway \$1.2 million

- 2.9.1 Council agreed to reinstate the \$1.2 million it originally had budgeted for this project. A business case has been initiated and Council is awaiting the opportunity to apply for a funding contribution from New Zealand Transport Agency. The project will still only go ahead if external funding is secured. The timing of this project is scheduled for 2021/22.

#### Hiwinui Safety Improvements

- 2.9.2 The population of Hiwinui has increased over the past few years, creating pressure on existing roads and intersections, and raising some transport safety concerns. Council listened to the concerns of residents and school pupils and agreed to include \$250,000 in the Long Term Plan 2018-28 budget for solutions to address these concerns. Plans are still to be finalised and will be subject to approval from New Zealand Transport Agency and funding contribution, but proposals include the construction of a pathway to the school, intersection improvements and traffic calming measures.

#### Quail Avenue Walkway

- 2.9.3 Council has agreed to include the Quail Avenue Walkway project back into the Long Term Plan 2018-28. Construction will be undertaken in 2018/19 and cost \$275,000. The costs will be funded by Development Contributions so there will not be any additional impact on rates.

#### City to Sea Cycleway

- 2.9.4 Although Council has not allocated any funding to this project, it is supportive of the proposal to construct a cycleway from the City (Palmerston North) to the Sea (Himatangi). Requests for funding will be reconsidered in the future as the plans become finalised.

### Walkways and Cycleways Strategy

- 2.9.5 In 2018/19 Council will develop a strategy outlining the future walkway and cycleway development in the Manawatu District. The strategy will assist Council to coordinate and prioritise the many requests for walkways and cycleways received.

### **District Development**

#### Manfeild Park Trust

- 2.9.6 The old grandstands on Manfeild Park have passed their use by date and require demolishing. Council has agreed to assist the Trust with the demolition costs and will provide up to \$180,000 in 2018/19. The costs will be funded from Reserves and will have no additional impact on rates.
- 2.9.7 The Council has also agreed to increase the operating grant it provides the Trust. From 2018/19 the Council will increase the access grant by \$50,000 per annum, taking the total grant to \$368,000 per annum. The new funding will be accessed from an existing Economic Development budget and therefore will have no additional impact on rates.

#### Central Economic Development Agency (CEDA)

- 2.9.8 Council has decided to allocate its own Events Funds rather than ask CEDA to do this. This has resulted in a consequential reduction in the funding Council provides to CEDA from \$772k noted in the Consultation Document, to \$642k per annum.

#### Manawatu Community Trust

- 2.9.9 In the future there will be additional demand for housing for the elderly, due to the increasing number of elderly people in the District. The Manawatu Community Trust is planning to meet some of this demand by constructing additional housing for the elderly units. To enable the Trust to construct units at the best possible price, Council agreed to provide the Trust with loans at the same interest rate that Council can borrow at. Council can borrow funds at lower interest rates than those available on the general market. In 2019/20 the Council will on-loan the Trust up to \$1 million and a further \$1.45 million in both 2023/24 and 2027/28. There will be no impact on rates as the Trust will service all costs associated with the loans.

### **Community Committee Requests**

- 2.9.10 Council has approved the following new projects. These projects will be funded from the Community Development budget or general operating budget and will have no additional impact on rates.

2.9.11 Kimbolton

Assistance with the costs of constructing new lookouts at Kimbolton \$15,000 in 2019/20 and Oroua Valley \$10,000 in 2020/21.

2.9.12 Rangiwahia

Funding towards additional fencing, disabled toilet and shower block at the Rangiwahia Community Hall \$42,000.

2.9.13 Rongotea

Maintenance of village cherry trees and, Douglas Square upgrade \$10,000 and Te Kawau Playground upgrade \$10,000 in 2018/19.

2.9.14 Himatangi

Assistance with removal of vegetation, renewal of tennis court fencing and beautification \$10,000 in 2018/19 and sealing of the tennis court \$25,000 in 2022/23.

2.9.15 Pohangina

Funding contribution of \$15,000 over three years 2018-2021 towards development of the Pohangina Domain.

2.9.16 Halcombe

Assistance with funding roof repairs to enable the kitchen refurbishment to proceed in 2018/19.

Existing Community Planning and Community Committee Projects

- 2.9.17 Council agreed to carry forward all unspent District Development funds including Community Planning Projects Implementation funds (\$70,000) and Community Committee Projects funds (\$75,000) to enable planned and previously agreed projects to proceed.

**Public Toilets**

Cheltenham Public Toilets

- 2.9.18 Council agreed to include the construction of a new public toilet at Cheltenham back into the Long Term Plan 2018-28. The public toilets are part of the proposed Cheltenham Memorial Park development. Construction will be undertaken in 2018/19 and Council has allowed up to \$100,000. The costs will be funded by a loan and this will be serviced by rates.

**Parks, Reserves and Sportsgrounds**

Awahuri Forest/Kitchener Park

- 2.9.19 The operational grant provided to the Trust has been increased from \$75,000 to \$90,000 per annum. The costs will be funded by rates.

**General**

Carry forward of unspent budget

- 2.9.20 Submissions from Council Officers requested that unspent budget be carried forward into the 2018/19 year to enable projects to be completed. These requests have been approved.



### **3 Discussion and Options considered**

- 3.1 Council has the option of either adopting the Long Term Plan 2018-2028 or not adopting the Plan. If Council chooses to not adopt the Long Term Plan this will impact on its ability to set rates for the new financial year (commencing 1 July 2018).

### **4 Operational Implications**

- 4.1 The Long Term Plan 2018-28 outlines the projects and priorities that position the District for a successful future— a connected, vibrant and thriving Manawatū. Council operations are required to be in accordance with the projects and budgets contained in the Long Term Plan 2018-28.

### **5 Financial implications**

- 5.1 The Long Term Plan 2018-28 outlines the financial provisions for the ten years 2018-28.

### **6 Statutory Requirements**

- 6.1 All documentation and processes are in accordance with the Local Government Act 2002, Sections 52, 82, 83, 93, 100 and 106.

### **7 Delegations**

- 7.1 Council has delegated authority to make this decision.

### **8 Consultation**

- 8.1 The public consultation period was between 3 April and 3 May 2018. Over this consultation period Council:

- Partnered with Community Committees to hold 16 public consultation meetings in Cheltenham, Himatangi Beach, Rongotea, Feilding, Kimbolton, Halcombe, Apiti, Hiwinui, Sanson, Tangimoana, Waituna West, Bainesse-Rangiotu, Pohangina Valley, Colyton and Rangiwahia.
- Gave an overview of the Draft Long Term Plan to Ngā Manu Tāiko Manawatū District Council (10 April)
- Attended meetings with Federated Farmers (4 April) and a Business-After- 5 (BA5) with CBD business owners (18 April)
- Published District News articles, Mayoral column updates and media releases
- Distributed nearly 580 Consultation Documents and 20,000 Summary Documents
- Attended three Farmers Market events
- Published online media articles, Facebook posts, Twitter posts and a Live Stream presentation (viewed by 5,200 people)

- Had 850 web page users visit our online Long Term Plan material
- Engaged with residents, businesses, community organisations, other councils and government departments.

## **9 Cultural Considerations**

- 9.1 Council has taken into account the relationship of Māori and their culture and traditions with their ancestral land, water, sites, waahi tapu, valued flora and fauna, and other taonga when preparing this Long Term Plan 2018-28. Projects of particular interest to Māori were raised with iwi representatives on Ngā Manu Tāiko Manawatū District Council.
- 9.2 Part 3 of the Long Term Plan 2018-28 includes the Māori Capacity to Contribute to Decision Making Policy. This policy sets out the principles and focus of Ngā Manu Tāiko Manawatū District Council and the purpose of the Te Kaunihera Working Group that reports directly to Ngā Manu Tāiko Manawatū District Council.

## **10 Conclusion**

- 10.1 Approval is sought from Council for the adoption of the Long Term Plan 2018-28, involving the following recommendations:
- 10.2 That in accordance with Section 100 of the Local Government Act 2002, the Council confirms that the Long Term Plan budgets have been prepared based on reasonable judgement and assumptions and it considers the projected financial results over the ten year period to be financially prudent.
- 10.3 That in accordance with Section 93 and 106 of the Local Government Act 2002, Council adopts the Development Contributions Policy, Māori Capacity to Contribute to Decision-Making Policy, Financial Strategy, Infrastructure Strategy, Rates Remissions and Postponement Policy, Revenue and Financing Policy, Significant Forecasting Assumptions and Statement of Accounting Policies in Long Term Plan 2018-28.
- 10.4 That in accordance with Section 93 of the Local Government Act 2002, Council adopts the Long Term Plan 2018-2028 including the report from Audit New Zealand.
- 10.5 That the Chief Executive be authorised to approve any final edits required to the Long Term Plan 2018-2028 in order to finalise the documents.

## **11 Attachments**

- The Long Term Plan 2018-28

## Council

Meeting of 28 June 2018

Business Unit: Corporate and Regulatory

Date Created: 19 January 2018

## Rates Resolution 2018/19

### Purpose

To set rates for the financial year ending 30 June 2019 as required by the Local Government (Rating) Act 2002.

### Significance of Decision

This issue is considered significant in terms of Council's Significance and Engagement Policy. This item was included in the Annual Plan consultation process. The appropriate decision-making and consultation requirements have been met.

### Recommendations

That the Manawatu District Council, in pursuance of the exercise of powers conferred on it by the Local Government (Rating) Act 2002 and any other empowering provisions, resolve to set the following rates, on rating units in the district for the financial year commencing 1 July 2018 and ending 30 June 2019:

All rates and amounts expressed are inclusive of goods and services tax.

#### A General Rates

Under section 13(2) and 14 of the Local Government (Rating) Act 2002, a general rate on every rating unit, assessed on capital value and on a differential basis.

Differential Category	Differential	Rate in the \$ of CV
1. Feilding Residential	1.00	0.00106
2. Feilding Rural	0.50	0.00053
3. Feilding CBD	2.25	0.00239
4. Rural	0.40	0.00043
5. Industrial and Commercial	1.60	0.00170
6. Utilities	1.60	0.00170

**B Uniform Annual General Charge**

Under section 15(2) of the Local Government (Rating) Act 2002, a uniform annual general charge of \$599 on every separately used or inhabited part of a rating unit.

**C Parks and Sports Grounds Targeted Rate**

Under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, a targeted rate on every rating unit, assessed on capital value and on a differential basis.

Differential Category	Differential	Rate in the \$ of CV
1. Feilding Residential	1.00	0.00066
2. Feilding Rural	0.30	0.00020
3. Feilding CBD	2.75	0.00182
4. Rural	0.30	0.00020
5. Industrial and Commercial	1.50	0.00099
6. Utilities	1.75	0.00116

**D Parks, Reserves and Sports Grounds Uniform Targeted Rate**

A targeted rate for parks, reserves and sports grounds, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002 on every rating unit in the district, of \$25.00 per separately used or inhabited part of a rating unit.

**E Rooding Targeted Rate**

Under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, a targeted rate on every rating unit, assessed on capital value and on a differential basis.

Differential Category	Differential	Rate in the \$ of CV
1. Feilding Residential	1.00	0.00092
2. Feilding Rural	0.65	0.00060
3. Feilding CBD	2.75	0.00253
4. Rural	0.65	0.00060
5. Industrial and Commercial	1.50	0.00138
6. Utilities	1.75	0.00161

**F Rooding Uniform Targeted Rate**

A targeted rate for rooding, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002 on every rating unit, of \$100.00 per separately used or inhabited part of a rating unit.

**G Makino Aquatic Centre Targeted Rate**

A targeted rate for the Makino Aquatic Centre set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit, assessed on a differential basis described below:

- Within Feilding Differential Rating Area \$192.00
- Outside the Feilding Differential Rating Area \$137.00

**H Library Targeted Rate**

A targeted rate for the library set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit, assessed on a differential basis described below:

- Within Feilding Differential Rating Area \$135.00
- Outside the Feilding Differential Rating Area \$ 96.00

**I Feilding CBD Redevelopment Targeted Rate**

A targeted rate for the Feilding Central Business District (CBD) Redevelopment set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

- \$0.00195 in the dollar of capital value on all rating units situated within differential category 3 (Feilding CBD).

**J Feilding CBD Security Targeted Rate**

A targeted rate for Feilding CBD security, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

- \$305.00 per separately used or inhabited part of a rating unit situated within differential category 3 (Feilding CBD).

**K Kerbside Recycling Targeted Rate**

A targeted rate for the kerbside recycling collection service, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

- \$116.00 per separately used or inhabited part of a rating unit to which the kerbside recycling collection service is available, excluding vacant land.

**L Ultra-Fast Broadband Infrastructure Targeted Rate**

A targeted rate for the ultra-fast broadband infrastructure in the Kawakawa Road/Darragh Road industrial area, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

- \$1,804.00 per separately used or inhabited part of a rating unit that is within 10 meters of the Ultra-Fast Broadband infrastructure.

**M Stormwater Targeted Rates**

A targeted rate on each rating unit in the areas listed below, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of \$103.00 per rating unit for land within the Feilding Differential Rating Area and in Rongotea, Sanson, Himatangi Beach, Tangimoana, Halcombe and Cheltenham zoned as “village” in the district plan.

**N Rural Land Drainage Targeted Rates**

Targeted rates, based on land value (LV), for rating units that are part of one of the schemes listed below, for the maintenance and development of land drainage schemes, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

Category	Rate in \$ of LV
<b>Bainesse drainage district</b>	
<b>Bainesse Class A</b>	0.000450
<b>Bainesse Class B</b>	0.000220
<b>Bainesse Class C</b>	0.000190
<b>Makowhai drainage district</b>	
<b>Makowhai Class A</b>	0.000300
<b>Makowhai Class B</b>	0.000220
<b>Makowhai Class C</b>	0.000040
<b>Maire drainage district</b>	
<b>Maire Class A</b>	0.000300
<b>Maire Class B</b>	0.000100
<b>Maire Class C</b>	0.000120
<b>Maire Class D</b>	0.000160
<b>Oroua Downs drainage district</b>	
<b>Oroua Downs Class A</b>	0.000860
<b>Oroua Downs Class B</b>	0.000420
<b>Oroua Downs Class C</b>	0.000270

**O Water Supply – Urban**

For rating units that do not receive volumetric water, a differential targeted rate for water supply, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

Water Supply - Connected	\$350.00
Water Supply - Serviceable	\$175.00
Water Supply - Restricted	\$280.00

**P Volumetric Water Charges**

For rating units that have opted for water volumetric charging and extraordinary users of the water scheme under Council’s bylaw, a differential targeted rate based on the level of service provision (connection size and number of connections) to the rating unit (as set out in the table below):

<b>Connection size</b>	<b>Charge per connection</b>
15 mm to 20 mm	\$660.00
25 mm	\$700.00
32 mm	\$700.00
40 mm	\$744.00
50 mm	\$744.00
100 mm	\$864.00
150 mm	\$948.00

A water consumption charge set under section 19 of the Local Government (Rating) Act 2002 for consumption in excess of 380 cubic meters within the rating year of \$1.45 per cubic meter of water supplied.

#### **Q Water Supply Targeted Rates - Rural**

Targeted rates, set under section 19 of the Local Government (Rating) Act 2002, for the rural water supply treatment, reticulation and supply of water per unit allocated or supplied to each participating rating units in the following schemes.

• Stanway/Halcombe – per unit allocated	\$240.00
• Waituna West – per unit allocated	\$370.00
• Kiwitea rural water – per unit allocated	\$207.00
• Kiwitea rural water – per additional unit used but not allocated	\$269.10

#### **R Wastewater Disposal Targeted rates**

A targeted rate, excluding rating units where volumetric wastewater charges are applied, differentiated based on availability of service for the reticulation, treatment and disposal of sewage and trade effluent, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

Wastewater disposal - Connected	\$760.00
Wastewater disposal - Serviceable	\$380.00
Wastewater disposal - Restricted	\$608.00

#### **S Capital Contribution Targeted Rate**

Where a ratepayer has signed an agreement to pay their capital contribution over a set term, for the Himatangi Beach wastewater scheme or the Rongotea water scheme capital contribution, a targeted rate is set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002.

<b>Capital Contribution Targeted Rate</b>	<b>Targeted Rate Amount</b>
Himatangi Beach wastewater scheme - ten year term, 1 July 2013 to 30 June 2023	\$1,392
Himatangi Beach wastewater scheme - twenty year term, 1 July 2013 to 30 June 2033	\$923

Rongotea waster scheme - five year term, 1 July 2015 to 30 June 2020	\$966
Rongotea waster scheme – ten year term, 1 July 2015 to 30 June 2025	\$564
Rongotea waster scheme - twenty year term, 1 July 2015 to 30 June 2035	\$374

## T Rates invoice and penalty dates

Rates are set for the year commencing 1 July 2018 and ending 30 June 2019.

Rates will be payable in four equal instalments and must be paid by the due date. Payment can be made using on-line banking, direct debit, credit card through internet or at the Council Office situated at 135 Manchester Street, Feilding between the hours of 8.00am and 5.00pm, Monday, Tuesday, Thursday and Friday – 9.00am and 5.00pm Wednesday.

If annual rates are paid in full by 30 November 2018, any penalties added for instalment one will be remitted.

	Instalment One	Instalment Two	Instalment Three	Instalment Four
<b>Invoice Date</b>	1 August 2018	1 November 2018	1 February 2019	1 May 2019
<b>Payment Due Date</b>	31 August 2018	30 November 2018	22 February 2019	31 May 2019
<b>Penalty Date</b>	5 September 2018	5 December 2018	27 February 2019	5 June 2019

Volumetric Water charges will be invoiced at the end of each quarter and are due for payment on the last working day of the following month (as set out in the table below).

	Quarter One	Quarter Two	Quarter Three	Quarter Four
<b>Invoice Date</b>	30 September 2018	31 December 2018	31 March 2019	30 June 2019
<b>Payment Due Date</b>	31 October 2018	31 January 2019	30 April 2019	31 July 2019

## U Instalment Penalty

Under section 57 and 58(1)(a) of the Local Government (Rating) Act 2002, a 10% penalty will be added to any portion of the current instalment that remains unpaid after the due date. The penalty will be added on the date set out in the table above in the “Penalty Date” row.

## V Additional Arrears Penalty

A 10 percent penalty will be added on 11 July 2018 to any rates from previous financial years that remain unpaid on 6 July 2018. Another 10 percent penalty will be added on 8 January 2019 to any unpaid rate from previous financial years that remain unpaid on 3 January 2019.

Report prepared by:  
Colleen Morris  
Chief Financial Officer



Approved for submission by:  
 Shayne Harris  
 General Manager - Corporate and Regulatory

## 1 Contribution to the Council Vision and Council Outcomes

### 1.1 Relationship to the Council Outcomes that underpin the Council's Vision:

*Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand*

Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.	The Manawatu will attract and retain residents.	Manawatu district develops a broad economic base from its solid foundation in the primary sector.	Manawatu and its people are connected via quality infrastructure and technology.	Manawatu's built environment is safe, reliable and attractive.	Manawatu District Council is an agile and efficient organisation.
✓	✓	✓	✓	✓	✓

## 2 Background

2.1 With the adoption of the Long Term Plan (LTP) for the 2018-2028 period, Council now needs to adopt the rates resolution for the 2018/19 financial year to fund Council activities for the year.

## 3 Discussion and Options considered

3.1 The total rates revenue increase in 2018/19 is 6.6%. of which 1.6% is related to growth in property numbers in the district and 0.2% as a result of a new level of service for village stormwater.

3.2 The setting of rates as stated in this paper is consistent with the Revenue and Financing Policy, and the Funding Impact Statement as adopted in the 2018-28 LTP. The 2018/19 financial year is year one of the LTP.

## 4 Operational Implications

4.1 There are no capital or operating expenditure implications or maintenance costs associated with this matter.

## 5 Financial implications

5.1 The passing of resolutions as set out in this paper will enable Council to fund its activities as set out in year one of the adopted 2018-28 LTP.

## **6 Statutory Requirements**

- 6.1 Under the Local Government (Rating) Act 2002, Council must set rates and due dates for rates for any particular year by passing a resolution of Council. This paper sets out the resolution necessary to enable Council to set and collect rates to fund its operations for the 2018/19 financial year.

## **7 Delegations**

- 7.1 The Council has the authority to set rates. The Council is not able to delegate this authority.

## **8 Consultation**

- 8.1 As part of the 2018-28 LTP Plan process, the Council consulted with the community. Council considered submissions made by ratepayers and other interested parties prior to the adoption of the LTP. The setting of targeted and general rates is based on the level of rates revenue as set out in the LTP.

## **9 Cultural Considerations**

- 9.1 There are no cultural considerations associated with this report.

## **10 Conclusion**

- 10.1 Council is required to set rates and due dates for any particular year by passing a resolution once it has adopted the Long Term Plan. Adopting the recommendations outlined in this report will fulfil these requirements and meet Council's statutory obligations.

## **11 Attachments**

- There are no attachments.

## **Council**

Meeting of 28 June 2018

Business Unit: Corporate and Regulatory  
Date Created: 01 June 2018

### **Loan Borrowing 2018/19**

#### **Purpose**

To seek approval to enable the Council to borrow to fund the programmes identified in year one of the 2018-2028 Long Term Plan.

#### **Significance of Decision**

The Council's Significance and Engagement policy is not triggered by matters discussed in this report.

#### **Recommendations**

1. That the Council authorises the Chief Executive to borrow up to \$10,152,199 for the projects identified in year one of the 2018-2028 Long Term Plan.
2. That the Council authorises the Chief Executive to borrow to refinance existing loan facilities as they fall due. Loans can only be refinanced within the terms of the original loan approval.
3. That the Council authorises the Chief Executive to negotiate and agree the terms, interest rate payable, type of loan facilities or issues of stock that make up the borrowing and to execute any agreements, documents and certificates in respect of such loans, facilities or stock on behalf of the Council.
4. That the borrowing be secured by a Debenture Trust Deed over all rates made from time to time by Council under the Local Government (Rating) Act 2002.

Report prepared by:  
Colleen Morris  
Chief Financial Officer

Approved for submission by:  
Shayne Harris  
General Manager - Corporate and Regulatory

## 1 Contribution to the Council Vision and Council Outcomes

### 1.1 Relationship to the Council Outcomes that underpin the Council's Vision:

*Connected, vibrant and thriving Manawatu – the best rural lifestyle in New Zealand*

Manawatu District will improve the natural environment, stewarding the district in a practice aligned to the concept of kaitiakitanga.	The Manawatu will attract and retain residents.	Manawatu district develops a broad economic base from its solid foundation in the primary sector.	Manawatu and its people are connected via quality infrastructure and technology.	Manawatu's built environment is safe, reliable and attractive.	Manawatu District Council is an agile and efficient organisation.
✓	✓	✓	✓	✓	✓

## 2 Background

2.1 The borrowing programme is detailed in the 2018-2028 Long Term Plan. This sets out the year one borrowing requirements for the 2018/19 financial year in order to fund the capital works

## 3 Discussion and Options considered

3.1 In order to finance capital works, the maximum term of the loan is the shorter of the expected life of the asset being acquired/constructed or thirty years. However, the current practice is to utilise loan facilities for shorter periods (e.g. up to nine years) and then refinance within the maximum term of the original financing required for the capital works.

3.2 Council has a loan facility with the BNZ of up to \$10m that is available for short term funding prior to borrowing from the Local Government Funding Agency (LGFA) or for emergency funding in the event of a disaster.

3.3 Loan borrowing will be in accordance with the Liability Management Policy.

3.4 Budgeted new borrowing this year totals \$10,152,199.

## 4 Operational Implications

4.1 There are operating expenditure associated with borrowing have been included in year one of the Long Term Plan.

## 5 Financial implications

5.1 The resource requirements are in accordance with existing budgetary allocations.

## 6 Statutory Requirements

6.1 There are no statutory requirements associated with this report.

## 7 Delegations

7.1 The Council has authority to decide this matter.

## **8 Consultation**

8.1 Consultation was carried out as a part of the Long Term Plan processes.

## **9 Cultural Considerations**

9.1 There are no cultural considerations associated with this matter.

## **10 Conclusion**

10.1 A resolution of Council is required to authorise the Chief Executive to borrow funds to meet the borrowing requirements for the capital works programme for the 2018/19 financial year.

## **11 Attachments**

- There are no attachments

## **Council**

Meeting of 28 June 2018

Business Unit: Corporate and Regulatory

Date Created: 11 June 2018

### **Setting of Fees and Charges 2018-19**

#### **Purpose**

To set by resolution fees and charges for the period 1 July 2018 to 30 June 2019.

#### **Significance of Decision**

The Council's Significance and Engagement policy is triggered by matters discussed in this report. The Council was required to undertake the Special Consultative Procedure (Section 83, Local Government Act 2002) when reviewing charges for Food Act fees and charges, and District Planning fees and charges.

#### **Recommendations**

That the Council approves the activity fees and charges for the financial year commencing 1 July 2018 and ending 30 June 2019 as detailed in Appendix 1 to the report of the General Manager – Corporate and Regulatory dated 11 June 2018.

Report prepared by:  
Allie Dunn  
Governance Team Leader

Approved for submission by:  
Shayne Harris  
General Manager - Corporate and Regulatory

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## 1 Contribution to the Council Vision and Council Outcomes

### 1.1 Relationship to the Council Outcomes that underpin the Council's Vision:

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✓	✓	✓	✓	✓	✓

## 2 Background

- 2.1 The Council has the ability to set fees and charges for all of its activities, except those that are set by regulation.
- 2.2 Fees and charges are calculated to recover the costs of providing those services in accordance with the funding split agreed to in the Council's Revenue and Financing Policy.
- 2.3 The Council adopted the Animal Control Fees for the 2018/19 year at its meeting on 22 March 2018.
- 2.4 The Council adopted draft District Planning fees and charges, and draft Food Act fees and charges for consultation on 22 March 2018. There were no submissions received as a result of the consultation.
- 2.5 The Council is now asked to adopt the proposed fees and charges for its remaining activities to take effect from 1 July 2018.

## 3 Discussion and Options considered

- 3.1 A summary of the fees and charges to be adopted by Council are set out below. The proposed fees and service charges that are not set by regulation have been adjusted by inflation and rounded to the nearest dollar to ensure recovery of costs incurred.

- Alcohol Licensing Fees - these fees are set by the Sale and Supply of Alcohol (Fees) Regulations 2013.
- Building Services - Building Services fees and charges have been set according to the Building Act 2004. They enable Manawatu District Council to recover the costs associated with processing applications, undertaking inspections and related work.

Infringement fees are determined by the Building (Infringement Offences, Fees and Forms) Regulations 2007.

- Camping Grounds - Camping ground fees for the costs of overnight stays at Council's camping grounds.
- Cemeteries - Fees and charges relating to interments at the district's cemeteries.

- District Planning - Planning Services charges have been set according to the Resource Management Act 1991. These enable Manawatu District Council to recover the costs of processing applications, monitoring consents and for notice of requirement designations and private District Plan changes.

Under Section 36 (2) of the Resource Management Act 1991, the Council was required to use the Special Consultative Procedure to fix administrative charges in relation to the Resource Management Act 1991. Consultation was undertaken from 3 April 2018 until 3 May 2018. There were no submissions on the proposed charges.

Infringement fees are determined by the Resource Management (Infringement Offences) Regulations 1999.

- Environmental Health - Environmental Health fees and charges have been set to recover the costs of processing applications, compliance and monitoring and undertaking inspections.

Under Section 205 (2) of the Food Act 2014, the Council was required to use the Special Consultative Procedure to fix fees to recover the direct and indirect costs of registration, verification and compliance monitoring functions under the Act. Consultation was undertaken from 3 April 2018 until 3 May 2018. There were no submissions on the proposed charges.

- Feilding Library Charges - Fees and charges for library services.
- Local Government Official Information and Meetings Act 1987 Fees - Fees and charges relating to requests for official information, Land Information Memoranda, and Property Enquiries.
- Makino Aquatic Centre - Fees and charges for use of the swimming pools, equipment hire and the range of swimming programmes provided.
- Parks, Reserves and Playgrounds - Fees and charges related to the use of parks, reserves and sports grounds.
- Roading - Fees for stock crossing and vehicle crossing consents, and engineering inspection for stock underpass.
- Solid Waste - Fees and charges for solid waste services.
- Stormwater - Fees for stormwater connection and capital contribution.
- Wastewater - Fees and charges for wastewater services including wastewater connection and usage fees, capital contributions and trade waste charges.
- Water Supply - Fees and charges for Water Supply services including rural water schemes managed by Council, capital contributions, connection and disconnection fees.

## **4 Operational Implications**

- 4.1 The fees and charges proposed have been set to ensure that the revenue split as set by the Council's Revenue and Financing Policy can be met.



## **5 Financial implications**

- 5.1 The financial implications have been taken into account through the adoption of the Long Term Plan 2018-28.

## **6 Statutory Requirements**

- 6.1 The power for local authorities to prescribe fees and charges is set by a number of statutes, including:

- Local Government Act 2002 – section 12 “status and powers”
- Local Government Act 2002 – section 150 “fees may be prescribed by bylaw”
- Building Act 2004 – section 219 “territorial authority may impose fee or charge and must collect levy”
- Resource Management Act 1991 – section 36 “administrative charges”
- Dog Control Act 1996 – section 37 “territorial authority to set fees”
- Impounding Act 1955 – section 14 “poundage fees and sustenance charges”
- Food Act 2014 – section 205 “territorial authority to set fees”

## **7 Delegations**

- 7.1 Council has delegated authority to make a decision on this matter.

## **8 Consultation**

- 8.1 The special consultative procedure was followed to consult on proposed fees and charges for District Planning Services, and proposed Food Act fees and charges. There were no submissions received regarding those proposed fees. The remaining fees and charges not already adopted by Council can be set by resolution without the requirement for community consultation.

## **9 Cultural Considerations**

- 9.1 There are no cultural considerations associated with this paper.

## **10 Conclusion**

- 10.1 In general, the fees and charges proposed for 2018/19 have been adjusted for inflation. Adoption of the proposed fees and charges will ensure Council is able to recover costs of providing the services in accordance with the funding split agreed to in the Council’s Revenue and Financing Policy.

## **11 Attachments**

- Fees and Charges 1 July 2018 to 30 June 2019

## Appendix 1

### Alcohol Licensing Fees

Fee are set by the Sale and Supply of Alcohol (fees) Regulations 2013, effective 18 December 2013.

The fees for the alcohol licensing system involves assessing the risk that an operation might create, including the type of premises, the hours of operation and any enforcement issues over the past 18 months.

Further details of the assessment criteria of risks can be obtained from the Ministry of Justice website.

A premises' fee category determines the application and annual fees that the licensee has to pay.

		2018/19
<b>Risk fee category</b>		
<b>Very low</b>	Application fee* (total amount payable by applicant)	\$ 368.00
	Annual fee (total amount payable by licensee)	\$ 161.00
<b>Low</b>	Application fee* (total amount payable by applicant)	\$ 609.50
	Annual fee (total amount payable by licensee)	\$ 391.00
<b>Medium</b>	Application fee* (total amount payable by applicant)	\$ 816.50
	Annual fee (total amount payable by licensee)	\$ 632.50
<b>High</b>	Application fee* (total amount payable by applicant)	\$ 1,023.50
	Annual fee (total amount payable by licensee)	\$ 1,035.00
<b>Very high</b>	Application fee* (total amount payable by applicant)	\$ 1,207.50
	Annual fee (total amount payable by licensee)	\$ 1,437.50
* applies to applications for new licences, renewals of licences and variations to licences (including a redefinition of licensed premises)		
<b>Fees payable for other applications</b>		
Manager's certificate application		\$ 316.25
Temporary authority		\$ 296.70
Temporary licence		\$ 296.70
Appeal to Alcohol Regulatory and Licensing Authority (ARLA)		\$ 517.50
Extract of register (ARLA or District licensing Committee)		\$ 57.50
Permanent Club Charter (annual fee due on 30 June of each year and paid to ARLA)		\$ 632.50
<b>Special licence application fees</b>		
One or two events covered by the licence that are of a 'small size'		\$ 63.25
Three to 12 events covered by the licence that are of a 'small size', or one to three events that are of a 'medium size'		\$ 207.00
All other special licences, including licences for events that are of a 'large size', 13 or more events that are of 'small size', or four or more events that are of 'medium size'		\$ 575.00

## Animal Control

The Animal Control fees and charges stated below have been set by Council under the authority of the Dog Control Act 1996, the Impounding Act 1955 and Manawatu District Bylaws.

		2018/19
<b>Dog Registration Fees</b>		
General registration	Discounted fee if paid by 1 August 2018	\$ 103.00
	Standard fee if paid after 1 August 2018	\$ 154.00
Neutered/spayed	Discounted fee if paid by 1 August 2018	\$ 66.00
	Standard fee if paid after 1 August 2018	\$ 99.00
Working dogs / selected owners/gold card	Discounted fee if paid by 1 August 2018	\$ 33.00
	Standard fee if paid after 1 August 2018	\$ 48.00
Dangerous dogs classified under the Dog Control Act 1996	Discounted fee if paid by 1 August 2018	\$ 155.00
	Standard fee if paid after 1 August 2018	\$ 232.00
Menacing dogs classified under the Dog Control Act 1996	Discounted fee if paid by 1 August 2018	\$ 155.00
	Standard fee if paid after 1 August 2018	\$ 232.00
Disability Assist Registration		no charge
Note: Infringements may be issued for all outstanding registrations after 1 September 2018		
<b>Other Charges</b>		
Replacement tag		\$ 4.00
Application for preferred owner status/multi dog permit		\$ 65.00
Exemption for distance to boundary for kennels		\$ 65.00
Exemption for dog use at special/public events in dog prohibited areas		\$ 329.00
<b>Impounding fees (during business hours)</b>		
Livestock - cattle/horses (per head)		\$ 135.00
Livestock - sheep/pigs (per head)		\$ 33.00
<b>Dogs</b>		
First impound		\$ 135.00
Second impound		\$ 188.00
Third impound		\$ 243.00
<b>Impounding fees (after hours: Mon - Fri 5pm - 8am and weekends)</b>		
Livestock		actual costs - based on hourly rate per officer (including travel costs)

		2018/19
<b>Release fee (after hours: Mon - Fri 5pm - 8am and weekends)</b>		
Livestock		actual costs - based on hourly rate per officer (including travel costs)
Dogs		\$ 143.00
<b>Sustenance fees (per head, per day)</b>		
Livestock (excluding pigs and calves)		\$ 15.00
Pigs and calves		\$ 22.00
Dogs		\$ 23.00
<b>Other charges</b>		
Advertising		Actual cost
Transport of stock to pound		Actual cost
Microchip dogs		\$ 43.00
Housing dog at other facilities		Actual cost
Working dog inspection		\$ 139.00
Barking dog collar hire		Bond \$100, \$15 per week
<b>Animal Bylaw</b>		
Application for more than 12 poultry		\$ 113.00
Application for bees in urban areas		\$ 113.00
Application for pigs in urban areas		\$ 113.00
<b>Hourly officer rates</b>		
Animal Control Officer		\$ 143.00
Senior Animal Control Officer		\$ 165.00
<b>Fees determined by the Dog Control Act 1996</b>		
(Schedule 1: substituted, on 28 June 2006, by section 28 of the Dog Control Amendment Act 2006 (2006 No 23))		
<b>Office specified as infringement offence</b>	<b>General description of offence</b>	
Section 18	Wilful obstruction of dog control officer or ranger	\$ 750.00
<b>Section 19(2)</b>		\$ 750.00
Section 19A(2)	Failure to supply information or wilfully providing false particulars about dog	\$ 750.00
Section 20(5)	Failure to comply with any bylaw authorised by the section	\$ 300.00

		<b>2018/19</b>
Section 23A(2)	Failure to undertake dog owner education programme or dog obedience course (or both)	\$ 300.00
Section 24	Failure to comply with obligations of probationary owner	\$ 750.00
Section 28(5)	Failure to comply with effects of disqualification	\$ 750.00
Section 32(2)	Failure to comply with effects of classification of dog as dangerous dog	\$ 300.00
Section 32(4)	Fraudulent sale or transfer of dangerous dog	\$ 500.00
Section 33EC(1)	Failure to comply with effects of classification of dog as menacing dog	\$ 300.00
Section 33F(3)	Failure to advise person of muzzle and leashing requirements	\$ 100.00
Section 36A(6)	Failure to implant microchip transponder in dog	\$ 300.00
Section 41	False statement relating to dog registration	\$ 750.00
Section 41A	Falsely notifying death of dog	\$ 750.00
Section 42	Failure to register dog	\$ 300.00
Section 46(4)	Fraudulent procurement or attempt to procure replacement dog registration label or disc	\$ 500.00
Section 48(3)	Failure to advise change of dog ownership	\$ 100.00
Section 49(4)	Failure to advise change of address	\$ 100.00
Section 51(1)	Removal, swapping, or counterfeiting of registration label or disc	\$ 500.00
Section 52A	Failure to keep dog controlled or confined	\$ 200.00
Section 53(1)	Failure to keep dog under control	\$ 200.00
Section 54(2)	Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise	\$ 300.00
Section 54A	Failure to carry leash in public	\$ 100.00
Section 55(7)	Failure to comply with barking dog abatement notice	\$ 200.00
Section 62(4)	Allowing dog known to be dangerous to be at large unmuzzled or unleashed	\$ 300.00
Section 62(5)	Failure to advise of muzzle and leashing requirements	\$ 100.00
Section 72(2)	Releasing dog from custody	\$ 750.00

## Building Services

Building Services fees and charges listed below have been set according to the Building Act 2004. They enable Manawatu District Council to recover the costs associated with processing applications, undertaking inspections and related work.

### Fixed Fees - Fast track building consents (10 working days)

These fees incorporate scanning and digital storage charges. However in addition to the fixed charges are any bonds that may be applicable, any structural engineering checking fees, vehicle crossing processing and inspection fees and any legal or consultancy cost that Council may incur during the processing of the applications.

In addition to the charges prescribed by the Manawatu District Council, are levies imposed by the Building Research Association of New Zealand (BRANZ) and the Ministry of Business, Innovation and Employment (MBIE). The BRANZ levy of \$1.00 per \$1,000 and the MBIE levy of \$2.01 per \$1,000 is applied to all building consents that have building work valued at \$20,000.00 or more.

e.g. work value = \$35,000 BRANZ =\$35.00 MBIE = \$70.35

These levies are payable at the time an application for consent is lodged for processing.

These levies could be subject to change by the relevant authority.

Fixed fees (excluding fireplaces and minor building work) include a fixed planning fee of \$50.00.

		2018/19
<b>Work Type</b>		
<b>Fireplaces</b>		
J1 Freestanding fire	Fixed PIM fee	\$ 220.00
	Fixed building consent fee	\$ 512.00
J2 Inbuilt fire	Fixed PIM fee	\$ 220.00
	Fixed building consent fee	\$ 701.00
<b>Demolitions and Removal of Buildings</b>		
K1 Residential	Fixed PIM fee	\$ 266.00
	Fixed building consent fee	\$ 491.00
K2 Commercial	Fixed PIM fee	\$ 266.00
	Fixed building consent fee	\$ 677.00
<b>Carports/Pergolas/Sheds</b>		
L1 Carport, Pergola, Garden Shed	Fixed PIM fee	\$ 266.00
	Fixed building consent fee	\$ 801.00
<b>Proprietary Garages and Pole Sheds</b>		
L2 Standard garage	Fixed PIM fee	\$ 266.00
	Fixed building consent fee	\$ 923.00
L3 Garage with plumbing and drainage	Fixed PIM fee	\$ 266.00
	Fixed building consent fee	\$ 1,048.00
L4 Garage with fire wall and plumbing and drainage	Fixed PIM fee	\$ 266.00
	Fixed building consent fee	\$ 1,221.00

		<b>2018/19</b>
<b>Signs</b>		
M1 Temporary/Freestanding	Fixed PIM fee	\$ 266.00
	Fixed building consent fee	\$ 555.00
M2 Other	Fixed PIM fee	\$ 266.00
	Fixed building consent fee	\$ 617.00
<b>Conservatories</b>		
N Conservatory placed on existing deck	Fixed PIM fee	\$ 266.00
	Fixed building consent fee	\$ 777.00
N1 Conservatory placed on a new deck	Fixed PIM fee	\$ 266.00
	Fixed building consent fee	\$ 923.00
<b>Minor building work (under \$20,000 in value)</b>		
S1 Grease trap installation	Fixed PIM fee	\$ 220.00
	Fixed building consent fee	\$ 512.00
S2 Remove an interior wall	Fixed PIM fee	\$ 220.00
	Fixed building consent fee	\$ 432.00
S3 Install external window/door	Fixed PIM fee	\$ 220.00
	Fixed building consent fee	\$ 432.00
S4 Install storm water drain	Fixed PIM fee	\$ 220.00
	Fixed building consent fee	\$ 512.00
S5 Install WC/shower	Fixed PIM fee	\$ 220.00
	Fixed building consent fee	\$ 701.00
S6 Install hot water cylinder	Fixed PIM fee	\$ 220.00
	Fixed building consent fee	\$ 509.00
S7 Install on-site effluent disposal field	Fixed PIM fee	\$ 220.00
	Fixed building consent fee	\$ 662.00
S8 Marquee over 100 sq m	Fixed PIM fee	\$ 150.00
	Fixed building consent fee	\$ 500.00
S9 Swimming Pool	Fixed PIM fee	\$ 150.00
	Fixed building consent fee	\$ 778.00
<b>Applications where a PIM and/or Building Consent lodgement fee applies (20 working days)</b>		
An application lodgement fee is payable at the time the applicant lodges the Project Information Memorandum (PIM) and/or Building Consent application with Council.		
We will calculate the total fees including officer's time, inspections, scanning, code compliance certificate, and any other charges applicable, less the prepaid lodgement fee when the processing of the consent is complete.		
Full payment of fees is required prior to the issue of the Project Information Memorandum (PIM) and/or Building Consent.		
<b>Work Type</b>		
<b>New residential dwelling (including sleepouts)</b>		
O1 0-\$100,000	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 627.00
O2 \$100,001 - \$200,000	Lodgement PIM fee	\$ 289.00

		<b>2018/19</b>
	Lodgement building consent fee	\$ 627.00
O3 Above \$200,001	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 741.00
<b>Residential additions and alterations (including relocates)</b>		
P1 \$0 - \$5,000	Lodgement PIM fee	\$ 143.00
	Lodgement building consent fee	\$ 342.00
P2 \$5,001 - \$20,000	Lodgement PIM fee	\$ 143.00
	Lodgement building consent fee	\$ 421.00
P3 \$20,001 - \$100,000	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 546.00
P4 \$100,001 - \$200,000	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 627.00
P5 \$200,001 - \$500,000	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 741.00
P6 \$500,001 - \$1,000,000	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 969.00
P7 Above \$1,000,001	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 1,197.00
<b>New commercial buildings</b>		
Q1 Under \$100,000	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 546.00
Q2 \$100,001 - \$200,000	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 627.00
Q3 \$200,001 - \$500,000	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 741.00
Q4 \$500,001 - \$1,000,000	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 969.00
Q5 Above \$1,000,001	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 1,197.00
<b>Commercial additions and alterations</b>		
R1 \$0 - \$5,000	Lodgement PIM fee	\$ 143.00
	Lodgement building consent fee	\$ 318.00
R2 \$5,001 - \$20,000	Lodgement PIM fee	\$ 143.00
	Lodgement building consent fee	\$ 421.00
R3 \$20,001 - \$100,000	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 546.00
R4 \$100,001 - \$200,000	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 627.00
R5 \$200,001 - \$500,000	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 741.00
R6 \$500,001 - \$1,000,000	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 969.00
R7 Above \$1,000,001	Lodgement PIM fee	\$ 289.00
	Lodgement building consent fee	\$ 1,197.00



	<b>2018/19</b>
In addition to the charges prescribed by the Manawatu District Council, are levies imposed by the Building Research Association of New Zealand (BRANZ) and the Ministry of Business, Innovation and Employment (MBIE). The BRANZ levy of \$1.00 per \$1,000 and the MBIE levy of \$2.01 per \$1,000 is applied to all building consents that have building work valued at \$20,000.00 or more.	
e.g. work value = \$35,000 BRANZ = \$35.00 MBIE = \$70.35	
These levies are payable at the time an application for consent is lodged for processing.	
These levies could be subject to change by the relevant authority.	
<b>Other Fees</b>	
These fees may be applicable to building consents or may be applied as a single charge.	
<b>Fee Description</b>	
Scanning and Digital fees (for consent applications received in hard copy)	
Fast Track	\$ 105.00
Residential	\$ 172.00
Commercial	\$ 210.00
<b>Warrant of fitness and compliance schedules</b>	
New Compliance Schedule	\$ 123.00
Alteration to existing compliance schedule	\$ 73.00
Building Warrant of Fitness site audit/re-inspections	\$ 198.00
IQP Registration (initial)	Per charge set by Palmerston North City Council
IQP Renewal (3 yearly) - submit applications to Palmerston North City Council (Private Bag 11034, Manawatu Mail Centre, Palmerston North 4442, (W) 06 356 8199, E-mail: info@pncc.govt.nz, Web: www.pncc.govt.nz)	Per charge set by Palmerston North City Council
Copy of IQP list	\$ 34.00
<b>Engineering checking</b>	
Structural engineering checking	Actual cost
Fire engineering documents sent to Fire and Emergency New Zealand	As charged by FENZ
<b>Other fees</b>	
Code Compliance Certificate - Residential	\$ 105.00
Code Compliance Certificate - Commercial	\$ 176.00
Safe and Sanitary (building work prior to 1992) - Third Party Report Approval	\$ 242.00
Extension to building consent or code compliance certificate timeframes	\$ 85.00
Exempt building work under schedule 1 part1(2) of the Building Act 2004	\$100.00 lodgement fee, then charged at the actual cost based on hourly rate per officer

	<b>2018/19</b>
Notification to record exempt building work under Schedule 1 (excludes part 1(2)) of the Building Act 2004)	\$ 103.00
Licensed building practitioner registration fee (per building consent)	\$ 57.00
Standard building inspection	\$ 192.00
Periodic swimming pools monitoring inspection	\$ 82.00
Certificate of Acceptance	\$650 non refundable deposit , then charged at the actual cost based on hourly rate per officer
Application for amendment to building consent	actual costs based on hourly rate per officer
Certificate for Public Use	\$100.00 lodgement fee, then charged at the actual cost based on hourly rate per officer
Waiver and modifications	actual costs based on hourly rate per officer
Certificate of Title	\$ 22.00
Copy of monthly report of building consents issued	\$ 75.00
<b>Earthquake Prone Building fees</b>	
Application for extension of time to provide engineering assessment	\$ 250.00
Application for extension of time to complete seismic work - Heritage buildings	\$ 250.00
Application for exemption from requirement to carry out seismic work	\$ 320.00
<b>Charges for Council Staff</b>	
Council will charge the following hourly rates for its officers for the processing of consents that do not have a set fee.	
Administration Officer	\$ 114.00
Building Officer	\$ 152.00
Team Leader Building Services MDC, Senior Building Officer and Advanced Building Officer	\$ 174.00
Regulatory Manager	\$ 240.00
Note: Where the fee per hour is stated, please note this should be read in full as "fee per hour or part thereof".	

		<b>2018/19</b>
<b>Fees determined by Building (Infringement offences, Fees, and Forms) Regulations 2007.</b>		
<b>General building offences</b>		
<b>Section 40</b>	Failing to comply with the requirement that building work must be carried out in accordance with a building consent	\$ 1,000.00
<b>Section 42</b>	Failing to apply for a certificate of acceptance for urgent building work as soon as practicable after completion of building work	\$ 500.00
<b>Section 85(1)</b>	Person who is not licensed building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence	\$ 750.00
<b>Section 85(2)(a)</b>	Licensed building practitioner carrying out restricted building work without appropriate licence	\$ 500.00
<b>Section 85(2)(b)</b>	Licensed building practitioner supervising restricted building work without appropriate licence	\$ 500.00
<b>Section 101</b>	Failing to comply with the requirement to obtain a compliance schedule	\$ 250.00
<b>Section 108(5)(a)</b>	Failing to display a building warrant of fitness required to be displayed	\$ 250.00
<b>Section 108(5)(b)</b>	Displaying a false or misleading building warrant of fitness	\$ 1,000.00
<b>Section 108(5)(c)</b>	Displaying a building warrant of fitness other than in accordance with section 108	\$ 1,000.00
<b>Section 116(1)(a)</b>	Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary	\$ 1,500.00
<b>Section 116(1)(b)</b>	Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire	\$ 2,000.00
<b>Section 124</b>	Failing to comply with a notice, within the time out stated on the notice, requiring work to be carried out on a dangerous, earthquake-prone, or insanitary building	\$ 1,000.00
<b>Section 128(2)</b>	Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice	\$ 2,000.00
<b>Section 162 E</b>	Supplying a pool product without an approved notice	\$ 500.00
<b>Section 168(1AA)</b>	Failing to comply with a notice to fix in relation to a means of restricting access to a residential pool	\$ 500.00
<b>Section 168(1)</b>	Failing to comply with any other notice to fix	\$ 1,000.00

		<b>2018/19</b>
<b>Section 314(1)</b>	Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licenced	\$ 500.00
<b>Section 362D(4)</b>	Failing to provide prescribed disclosure information	\$ 500.00
	Failing to provide prescribed checklist	\$ 500.00
<b>Section 362F(4)</b>	Failing to have a written contract as prescribed	\$ 500.00
<b>Section 362T(4)</b>	Failing to provide prescribed information or documentation to specified persons	\$ 500.00
<b>Section 363</b>	Using, or permitting use of building having no consent or code compliance certificate, or certificate for public use for premises for public use	\$ 1,500.00
<b>Section 367</b>	Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations	\$ 500.00
<b>Section 368</b>	Wilfully removing or defacing a notice published under the Act or inciting another person to do so	\$ 500.00
<b>Earthquake Prone Building Offences</b>		
<b>Section 133AU(1)</b>	Failing to complete seismic work by deadline	\$ 1,000.00
<b>Section 133AU(2)</b>	Failing to comply to attach EPB notice or EPB exemption notice	\$ 1,000.00
<b>Section 133AU(3)</b>	Failing, when EPB notice or EPB exemption notice ceases to be attached or becomes illegible, to notify the territorial authority	\$ 1,000.00
<b>Section 133AU(5)</b>	Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice	\$ 2,000.00

## District Planning

Planning Services charges listed below have been set according to the Resource Management Act 1991. These enable Manawatu District Council to recover the costs of processing applications, monitoring consents and for notice of requirement designations and private District Plan changes.

Fee Description	2018/19
<b>Notified and Limited Notified Applications and Public Works Designations</b>	
Administration lodgement	\$ 1,723.00
Advertising lodgement	\$ 444.00
Hearing lodgement	\$ 552.00
Hearings when heard by Commissioners	At cost plus disbursements
Hearings when heard by Hearings Committee	At cost plus disbursements
Processing of application	At officer hourly rate
<b>Non-notified Application lodgement fees</b>	
Controlled activities	\$ 739.00
Restricted discretionary activities	\$ 1,145.00
Discretionary activities	\$ 1,653.00
Non-complying land uses	\$ 2,160.00
<b>Non-notified Application fixed fees</b>	
Permitted relocated building (assessment and monitoring)	\$ 476.00
Boundary activities	\$ 766.00
Marginal or temporary activities	\$ 766.00
<b>Subdivision Applications Lodgement Fees</b>	
Controlled	\$ 740.00
Restricted discretionary	\$ 1,145.00
Discretionary	\$ 2,160.00
Non-complying	\$ 2,668.00
Certificates under Section 226	\$ 692.00
Approval for cross-lease plans previously approved	\$ 692.00
Right-of-way approval (no sealing fee)	\$ 580.00
Survey plan consent (sealing fee)	\$ 233.00
Consultation with District Land Registrar (LINZ)	\$ 173.00
Road Access Certificate (Sections 321 and 346 of the Local Government Act 1974)	\$ 435.00
Bond preparation	\$ 435.00
s223 approval	\$ 290.00
s224 approval (if applied for separately from s223)	\$ 580.00
combined s223 and s224 approval (when lodged together)	\$ 725.00
s223 and s224 engineering approval and inspections will be charged at the hourly officer rate for 'technical and professional staff from all other units' as listed in the "Council staff and decision-maker charges" section	
<b>Applications for District Plan changes</b>	
Lodgement for a District Plan change	\$ 5,514.00

<b>Fee Description</b>	<b>2018/19</b>
<b>Miscellaneous lodgement fee</b>	
Certificate of Compliance	\$ 349.00
Variation to resource consent applications	\$ 609.00
Extensions to time for resource consents	\$ 406.00
Certificates under the Overseas Investment Act	\$ 349.00
Existing use certificates	\$ 609.00
Outline plan of works (including waivers)	\$ 577.00
Uplifting a designation	\$ 349.00
Non-notified designation requirements, heritage orders and designation alterations	\$ 577.00
Notified designation requirements, heritage orders and designation alterations	\$ 1,732.00
Instrument creating esplanade strip/reserve	\$ 349.00
Revocation of easements, building line restrictions etc when separate from a subdivision consent	\$ 349.00
Easements not requiring a subdivision consent and not included as part of the subdivision consent	\$ 349.00
Consideration, processing and issuing of certificates not itemised in this schedule	\$ 406.00
Monitoring of resource consents	Inspections charged hourly rate per officer
Manawatu District Plan - Plan Strategy and Rules	\$ 96.00
Manawatu District Plan - Planning Maps	\$ 106.00
<b>Road Stopping lodgement fees</b>	
Road stopping under the Public Works Act 1981	\$ 406.00
Road stopping under the Local Government Act 1974 - (extra cost may be incurred if a hearing is required)	\$ 609.00
Hearing for road stopping	at actual cost
<b>Review of development contribution</b>	
Reconsideration of development contributions	\$ 578.00
Hearing fee - extra cost may be incurred if a hearing is required	at actual cost
<b>Planning Inspection fees – Building Consents</b>	
New construction - housing, commercial and industrial	Actual costs based on hourly rate per officer
Alterations and additions - housing, commercial and industrial	
Accessory and farm buildings - includes alterations and additions	
<b>Building Act 2004</b>	
Section 73 Notification - Land subject to natural hazards	\$ 648.00
Section 75(2) Certificate - Building over two allotments	\$ 648.00
<b>Certificate of Title</b>	
Certificates of Title	\$ 22.00
<b>Other</b>	
Scanning and Digital fees (for consent applications received in hard copy)	\$ 105.00
<b>Note</b>	
1. The fee is a lodgement fee only for land use consent applications, subdivision consent applications, applications for alterations to designations, engineering approvals and inspections, review of development contribution, requests for plan changes and road stoppings. The lodgement fee is the amount required up front when lodging an application. Council will take no action on the application in accordance with Section 36(7) until this amount is paid.	

<b>Fee Description</b>	<b>2018/19</b>	
2. Section 36 of the Resource Management Act enables the Manawatu District Council to charge additional fees. These are fees to recover actual and reasonable costs incurred where the actual and reasonable costs exceed the lodgement fee (fixed charge) paid. Council will charge any costs incurred through the engagement of external expertise to the applicant at cost.		
3. Council will charge fees to cover actual and reasonable costs incurred. It will charge the applicable staff charge-out rate together with the costs associated with employing the services of professional consultants where necessary. It will recover actual and reasonable costs associated with any required consent hearing from the applicant.		
4. Where specialist peer-review reports are required, the applicant is required to pay a lodgement fee of \$500.00 per report when lodging an application. The applicant then pays the full amount on the completion of the report/assessment.		
<b>Council staff and decision-maker charges</b>		
The Council will charge the following hourly rates for its officers and decision makers for the processing of consents, hearings, and designations etc that do not have a set fee.		
<b>Fee Description</b>	<b>Fee per hour</b>	
Committee /Administration Officer	\$ 114.00	
Planning Officer/Compliance and Enforcement Officer	\$ 149.00	
Senior Consents Planner/Compliance and Enforcement Team leader	\$ 171.00	
Principal Planner	\$ 197.00	
Regulatory Manager	\$ 240.00	
Land Development Engineer / Officer	\$ 171.00	
Land Development Manager	\$ 197.00	
Roading Engineer / Utility Engineer	\$ 171.00	
Roading Manager / Utility Manager	\$ 240.00	
Commissioner	At cost plus disbursements	
Fees for advertising, consultants and solicitors associated with all work types including processing of a consent or certificate. (This includes specialist technical or legal advice and new notice of requirements, designation alterations, removal of designations and District Plan changes.)	At cost plus disbursements	
<b>Infringement fees determined by Resource Management (Infringement Offences) Regulations 1999.</b>		
<b>Offence specified as infringement offence</b>	<b>General description of offence</b>	
Section 338(1A)	Contravention of section 15A (1)(a) (dumping of waste or other matter from any ship, aircraft or offshore installation)	\$ 500.00
Section 338(1B)	Contravention of section 15B (1) and (2) (discharge in the coastal marine area of harmful substances, contaminants, or water from a ship or offshore installation)	\$ 500.00
Section 338(1)(a)	Contravention of section 9 (restrictions on use of land)	\$ 300.00
	Contravention of section 12 (restrictions on use of coastal marine area)	\$ 500.00

Fee Description		2018/19
	Contravention of section 13 (restrictions on certain uses of beds of lakes and rivers)	\$ 500.00
	Contravention of section 14 (restrictions relating to water)	\$ 500.00
	Contravention of section 15(1)(a) and (b) (discharge of contaminants or water into water or onto or into land where contaminant is likely to enter water)	\$ 750.00
	Contravention of section 15(1)(c) and (d) (discharge of contaminants into environment from industrial or trade premises)	\$ 1,000.00
	Contravention of section 15(2) (discharge of contaminant into air or onto or into land)	\$ 300.00
Section 338(1)(c)	Contravention of an abatement notice (other than a notice under section 322(1)(c))	\$ 750.00
Section 338(1)(d)	Contravention of a water shortage direction under section 329	\$ 500.00
Section 338(2)(a)	Contravention of section 22 (failure to provide certain information to an enforcement officer)	\$ 300.00
Section 338(2)(c)	Contravention of an excessive noise direction under section 327	\$ 500.00
Section 338(2)(d)	Contravention of an abatement notice for unreasonable noise under section 322(1)(c)	\$ 750.00



## Environmental Health

	2018/19
<b>Food Act 2014 fees and charges</b>	
<b>Fee description</b>	<b>Fixed Fee</b>
Application for registration of Food Control Plans based upon a template or model issued by the Ministry of Primary Industries for businesses subject to a National Programme.	\$ 247.00
Renewal of registrations	\$ 174.00
<b>Fee description</b>	<b>Fee per hour</b>
Amendment to registration	\$ 142.00
Verification (including site visits and compliance checks)	\$ 142.00
<b>Compliance and Monitoring</b>	
Complaint driven investigation resulting in issue of improvement notice by Food Safety Officer	\$ 142.00
Application for review of issue of improvement notice	\$ 142.00
Monitoring of food safety and suitability	\$ 142.00
<b>Renewal fees for premises other than food and registrations under Health (Registration of Premises) Regulations 1966 and bylaws</b>	
Camping grounds	\$ 271.00
Funeral directors' / mortuary certificate	\$ 216.00
Hairdresser premises	\$ 216.00
Mobile trader consent (other than those selling or supplying food) Grading does not apply	\$ 151.00
Event food stall inspection and licence	\$ 65.00
Offensive trades licence (s54 Health Act 1956)	\$ 271.00
Saleyards	\$ 271.00
<b>Other fees</b>	
Amusement devices inspection (prescribed fee set by Amusement Devices Regulations 1978)	\$ 11.50
Applications under Gambling Venue Policy	\$ 433.00
Clearing overgrown vegetation (Fire risk – LGA 2002)	Actual costs incurred
Clearing overgrown trees abutting public places (LGA 1974)	Actual costs incurred
Urban Fire permit	no charge
Rubbish / fly tipping removal	Actual costs incurred
Removal of abandoned vehicle	Actual costs incurred
Street user permit (e.g. buskers, hawkers, appeals, stalls) Registered charity	No charge
Street user permit (e.g. buskers, hawkers, appeals, stalls)	\$ 15.00
Translator costs for food businesses	Actual costs incurred
Water chemical analysis	Actual costs incurred
Water Testing - micro-biological (residential)	No charge

	<b>2018/19</b>
Issue of duplicate certificate/permit	\$ 24.00
Change of ownership for a certificate of registration	\$ 75.00
Application to claim seized equipment (RMA 1991,Sec336)	\$ 118.00
Application to claim seized skateboard	\$ 22.00

# Local Government Official Information and Meetings Act 1987 (LGOIMA)

	<b>2018/19</b>
Official information requests will incur the following charges	
<b>Fee Description</b>	
<b>Staff time</b>	
Time spent by staff searching for relevant material, abstracting, collating, copying, transcribing and supervising access, where the total time involved is in excess of one hour.	First hour free then \$42.00 for each subsequent half hour (after the first hour) or part thereof
<b>Photocopying</b>	
Copying or printing on standard A4 paper where the total number of pages is in excess of 20 pages.	\$0.45 per page after the first 20 pages
<b>All other charges</b>	
Fixed at an amount which recovers the actual costs incurred. This includes:	
the provision of documents on computer disks;	
the retrieval of information off-site;	
reproducing a film, video or audio recording;	
arranging for the requester to hear or view an audio or visual recording; and	
providing a copy of any map, plan or other document larger than A4 size.	
Note: The above charges are based on the Ministry of Justice Charging Guidelines endorsed by the Office of the Ombudsman.	
Charges may be waived or modified at the discretion of the Chief Executive or a General Manager authorised by the Chief Executive. Waivers will be considered in situations where payment may cause financial hardship to the requestor, where the charge may become an unreasonable deterrent to seeking information and is therefore working against the LGOIMA principles.	
<b>LIM (Land Information Memorandum) Fees</b>	
	<b>2018/19</b>
Residential	\$ 303.00
Commercial	\$ 341.00

## Property enquiries

	2018/19
<b>Fee description</b>	
<b>Photocopying/copy of scanned documents onto paper</b>	
A0, A1, A2	\$ 12.00
A3	\$ 0.60
A4	\$ 0.45
Double sided A3	\$ 0.70
Double sided A4	\$ 0.50
<b>Electronic download of data onto CD (per property)</b>	\$ 37.00
<b>Administration costs will be charged for requests where the officer's time exceeds 15 minutes.</b>	

## Feilding Public Library

Feilding Public Library is committed to incorporating new technologies into its service where appropriate, and is committed to providing a service that is responsive to current and future demands.

In addition to books, the library provides a collection of lending DVDs, online database systems and children's programmes.

Fee Description	2018/19
<b>Overdue Fines</b>	
Returned late - up to 1 week overdue	\$ 1.00
Per additional week overdue (billed at the beginning of each week, up to a maximum of 5 weeks - \$5)	\$ 1.00
<b>Other</b>	
Coffee machine	\$ 2.00
Reserve charge (hold for seven days only)	\$ 1.00
Lost book (immediately charged after 5 weeks overdue)	Actual cost plus GST
Library Book Bag (\$3 range)	\$ 3.00
Deluxe Library Book Bag (cotton)	\$ 5.00
Children's Drawstring Book Bag	\$ 5.00
Photocopier charge (A4 Black and White)	\$ 0.10
Photocopier charge (A4 Colour)	\$ 0.50
Photocopier charge (A3 Colour)	\$ 1.00
Printing - A4 black and white	\$ 0.10
Printing - A4 colour (when APNK upgrades to colour printer)	\$ 0.50
Printing - A3 Colour (on request)	\$ 1.00
Printing - A2 colour (on request)	\$ 10.00
Printing - A1 colour (on request)	\$ 20.00
Laminating - A4 (80microns)	\$ 1.50
Laminating - A3 (80 microns)	\$ 3.00
3D Printer - Calculated on weight of filament (grams)	\$ 0.10
<b>Interlibrary loans</b>	
Interlibrary Loans to reciprocal libraries (per item)	\$ 10.00
Interlibrary Loans to non-reciprocal libraries (per item)	\$ 25.00
Adult DVDs - New releases	\$ 5.00
Children's DVDs - New releases	\$ 3.00
Adult DVDs - New to the library	\$ 3.00
Children's DVDs - New to the library	\$ 1.00
DVDs - not current	Free
Internet use (email, surfing per quarter hour)	Free
Individual issues to non residents (per item, in addition to existing charges)	\$ 1.50
General Event Tickets	\$ 5.00
Premium Event Tickets	\$ 10.00

Fee Description	2018/19	
<b>Subscriptions</b>		
Gold 12-month Service - Unlimited DVD rentals at no extra charge, no reserve charges and one free bookbag - cost is an annual subscription	\$	50.00
Gold 6-month Service - Unlimited DVD rentals at no extra charge, no reserve charges and one free bookbag - subscription lasts 6 months	\$	30.00
Children's 12-month service - Unlimited children's DVD borrowing, no reserve charges and one free children's drawstring bookbag	\$	20.00
Children's 6-month service - Unlimited children's DVD borrowing, no reserve charges and one free children's drawstring bookbag	\$	15.00

## Makino Aquatic Centre

Makino Aquatic Centre (MAC) has heated indoor and outdoor pools providing safe, all year swimming for the community. The facility provides a wide range of swimming programmes.

Fee Description	2018/19
<b>Single Swimmers Admission Fee</b>	
Adult swimmer	\$ 5.00
Adult swimmer - <b>member</b>	\$ 4.50
School children	\$ 4.00
School children - <b>member</b>	\$ 3.50
Preschool children	\$ 3.00
Preschool children - <b>member</b>	\$ 2.50
Senior citizens/Community Services Card holder	\$ 4.50
Senior citizens/Community Services Card holder - <b>member</b>	\$ 4.00
Spectator	Free
Family (1 Adult, three children or two adults, two children)	\$ 12.00
Family (1 Adult, three children or two adults, two children) <b>member</b>	\$ 11.00
Showers	\$ 3.50
Showers - <b>member</b>	\$ 3.00
Aqua aerobics	\$ 7.50
Aqua aerobics - <b>member</b>	\$ 7.00
Aqua aerobics – Senior/Community Services Card holder	\$ 6.50
Aqua aerobics - Senior/Community Services Card holder - <b>member</b>	\$ 6.00
Youth Night/Youth Events	\$ 5.00
School Children - Aqua Aerobics	\$ 6.00
School Children - Aqua Aerobics - <b>member</b>	\$ 5.50
School Child - Summer Pass	\$ 60.00
School Child - Easter Pass	\$ 20.00
School Child - Winter Pass	\$ 20.00
School Child - Spring Pass	\$ 20.00
<b>Swim Pass</b>	
Child 3 Months	\$ 96.00
Child 6 Months	\$ 183.00
Adult 3 Months	\$ 135.00
Adult 6 Months	\$ 248.00
Senior Citizen/ Community Services Card 3 Months	\$ 115.00
Senior Citizen / Community Services Card 6 Months	\$ 211.00
<b>Concession Cards</b>	
Adult - 10 visits	\$ 40.50

<b>Fee Description</b>	<b>2018/19</b>
Senior/Community Services Card holder - 10 visits	\$ 36.00
Senior/Community Services Card holder - 30 visits	\$ 102.00
Aqua aerobics – 10 Visits	\$ 55.00
Aqua aerobics - Senior/Community Services Card holder – 10 visits	\$ 47.00
Child - 10 visits	\$ 31.50
Child - 30 visits	\$ 89.00
Pre-School - 10 visits	\$ 25.00
Please note all concession cards expire 12 months from date of purchase	
<b>Equipment Hire per hour</b>	
Large inflatables	\$ 65.00
Canoe Polo Gear	\$ 25.00
<b>School Groups (school hours only – cost per school child)</b>	
Primary and Intermediate	\$ 2.00
Secondary	\$ 2.50
<b>School Lesson Programme</b>	
Lessons for school programmes – per child per session (up to 3 instructors in a 30 minute period for 20+ children)	\$ 4.00
Lessons for school programmes – per child per session (up to 4 instructors in a 30 minute period for 30+ children)	\$ 5.00
<b>Schools Flippaball Competition</b>	
Per team - per term	\$ 200.00
<b>Swimming Lessons ( based on 10 week terms)</b>	
Babies – per term	\$ 85.00
Home School – per term	\$ 100.00
Preschool – per term	\$ 110.00
School age – per term	\$ 115.00
Child (one-on-one instruction) - per half-hour session	\$ 40.00
Adult (one-on-one instruction) - per half-hour session	\$ 40.00
Advanced lessons - per term	\$ 115.00
Private lessons pre-school - per term	\$ 230.00
Private lessons child - per term	\$ 230.00
Private lessons adult - per term	\$ 230.00



<b>Fee Description</b>	<b>2018/19</b>
<b>Swimming Lessons by Direct Debit (Debit Success) based on 10 week terms</b>	
Annual administration fee	\$ 15.00
Dishonour Fee	\$ 12.00
Babies - per week	\$ 9.00
Babies - per fortnight	\$ 18.00
Babies - per month	\$ 36.05
Home School - per week	\$ 10.60
Home School - per fortnight	\$ 21.20
Home School - per month	\$ 42.40
Preschool - per week	\$ 11.70
Preschool - per fortnight	\$ 23.40
Preschool - per month	\$ 46.60
School age - per week	\$ 12.20
School age - per fortnight	\$ 24.40
School age - per month	\$ 48.80
Advanced Lessons per week	\$ 12.20
Advanced Lessons per fortnight	\$ 24.40
Advanced Lessons per month	\$ 48.80
Private lessons pre-school - per week	\$ 24.40
Private lessons pre-school - per fortnight	\$ 48.80
Private lessons pre-school - per month	\$ 97.60
Private lessons child - per week	\$ 24.40
Private lessons child - per fortnight	\$ 48.80
Private lessons child - per month	\$ 97.60
Private lessons - adults - per week	\$ 24.40
Private lessons - adults - per fortnight	\$ 48.80
Private lessons - adults - per month	\$ 97.60
School Holiday Lessons	Cost calculated on number of sessions per relative fee
Learn to Swim Block Sessions - on request	Cost calculated on number of sessions per relative fee
<b>Squad Training</b>	
Senior Level Four (5 sessions per week)	\$ 420.00
Senior Level Three (3 sessions per week)	\$ 270.00
Senior Level Two (2 sessions per week)	\$ 192.00
Senior Level One (1 session per week)	\$ 120.00
<b>Programmes</b>	
Canoe Polo - Per term	\$ 80.00

<b>Fee Description</b>	<b>2018/19</b>
Canoe Polo - Casual	\$ 9.00
Birthday Parties - Option 1 -( Up to 8 children, including catering as per options menu, pool entry and meeting room use of two hours.).	\$ 100.00
Birthday Parties - Option 1 - additional child	\$ 12.50
Birthday Parties - Option 2 -(Pool entry additional, no catering, room use only of two hours.).	\$ 45.00
Birthday Parties - Cake	\$ 60.00
Birthday Parties - 8 Cupcakes	\$ 32.00
Birthday Parties - Additional Cupcakes	\$ 3.00
Waterplay - Specified timed programme - One preschooler and one adult swimming	\$ 2.50
<b>Lane Hire (per lane per hour)</b>	
25m Lane hire (structured swimming, maximum of 10 per lane)	\$ 20.00
25m Lane hire – Clubs and Schools (structured swimming, max of 10 per lane)	\$ 18.00
50m Lane hire (structured swimming, maximum of 18 per lane)	\$ 22.00
50m Lane hire – Clubs and Schools (structured swimming, max of 18 per lane)	\$ 20.00
<b>Complex Hire per hour</b>	
Entire indoor Complex hire (All indoor pools and meeting rooms)	\$ 255.00
Entire indoor Complex hire (All indoor pools and meeting rooms) - Clubs and Schools	\$ 205.00
Indoor Complex hire (25m and Play Pool, excluding Learn to Swim Pool)	\$ 137.50
Indoor Complex hire (25m and Play Pool, excluding Learn to Swim Pool) - Clubs and Schools	\$ 112.50
Indoor 25m pool hire	\$ 117.50
Indoor 25m pool hire - clubs/schools	\$ 102.50
Makino Meeting Room 1	\$ 30.00
Makino Meeting Room 2	\$ 25.00
Learn to Swim Pool	\$ 72.50
Learn to Swim Pool - clubs/schools	\$ 52.50
<b>Outdoor Pool Hire per hour</b>	
Entire Outdoor Complex Hire	\$ 205.00
Entire Outdoor Complex Hire - clubs/schools	\$ 162.50
50 metre outdoor pool	\$ 132.50
50 metre outdoor pool - clubs/schools	\$ 102.50
Outdoor Dive Pool	\$ 72.50
Outdoor Dive Pool - clubs/schools	\$ 52.50
Outdoor Play Pool	\$ 52.50
Outdoor Play Pool - clubs/schools	\$ 30.00
Council shall negotiate with users for periods of extended use and high profile events	
<b>Entire Complex per hour</b>	
All pools and meeting rooms	\$ 575.00
All pools and meeting rooms - clubs/schools	\$ 410.00

Fee Description	2018/19
<b>Pool Staff - per hour</b>	
Learn to Swim Instructor	\$ 45.00
Aquacise Instructor	\$ 55.00
Lifeguards	\$ 25.50
Receptionist	\$ 21.50
Senior Guard	\$ 35.00
<p>Note: Out of hours bookings require two weeks' notice as extra staffing needs to be organised.</p> <p>All lane and pool hire is inclusive of admission charges.</p>	

## Parks, Reserves and Sports Grounds

The Manawatu District provides parks, reserves and sports grounds for active and passive leisure pursuits. A range of properties makes up our parks, reserves and sports grounds. These include vacant rural land, large tracts of native forest or beach reserve as well as urban sections containing significant building assets.

	<b>2018/19</b>
<b>Fee Description</b>	
<b>Sports Grounds</b>	
Unless otherwise stated the charge is per field for the <b>entire</b> season (20 weeks) and allows for one major playing day per week	
<b>Johnston Park</b>	
Rugby	\$ 490.00
Cycling (Velodrome)	\$ 470.00
Western Riding	\$ 470.00
Grandstand/Changing Rooms	\$ 470.00
Casual hire – field/area (per day) major codes (additional games, tournaments, etc) social clubs, service clubs, schools	\$ 65.00
Casual hire - Grandstand (per day)	\$ 75.00
<b>Timona Park</b>	
Athletics	\$ 415.00
Dog Training Club	\$ 415.00
Junior Soccer	\$ 365.00
Junior Rugby	\$ 365.00
Pony Club	\$ 420.00
Rugby	\$ 490.00
Soccer	\$ 490.00
Junior Cricket	\$ 365.00
Touch Rugby (per season all fields)	\$ 520.00
Changing rooms - (per season)	\$ 310.00
Casual hire – field/area (per day) major codes (additional games, tournaments, etc.), social clubs, service clubs, schools	\$ 65.00
Casual hire - Timona Park south (per day)	\$ 75.00
Casual hire - Timona Park north (per day)	\$ 160.00
Casual hire - Timona Park north (partial) (per day)	\$ 75.00
<b>Victoria Park</b>	
Rugby	\$ 490.00
Junior Rugby	\$ 365.00
Touch Rugby (per season all fields)	\$ 520.00
Softball	\$ 365.00
Pavilion/changing rooms/shed (per season)	\$ 470.00
Casual hire – field/area (per day) major codes (additional games, tournaments, etc.), social clubs, service clubs, schools	\$ 65.00

	<b>2018/19</b>
Casual hire – pavilion/changing rooms (per day)	\$ 55.00
<b>Kowhai Park</b>	
Cricket	\$ 475.00
Casual hire - field/area (per day) major codes (additional games, tournaments etc), social clubs, services clubs, schools	\$ 65.00
Casual hire – pavilion (per day)	\$ 65.00
Wedding ceremonies	Free
<b>Rimu Park</b>	
Rugby	\$ 490.00
Casual hire – field/area (per day) major codes (additional games, tournaments, etc.), social clubs, service clubs, schools	\$ 65.00
<b>Kimbolton Domain</b>	
Rugby	\$ 490.00
Casual hire – field/area (per day) major codes (additional games, tournaments, etc.), social clubs, service clubs, schools	\$ 60.00
<b>Halcombe Recreational Ground</b>	
Rugby	\$ 490.00

## Camping Grounds

	<b>2018/19</b>
<b>Fee Description</b>	
Adults (per night)	\$ 9.00
Children (under 12 years of age) (per night)	\$ 4.00

## Cemeteries

Council provides pleasant, attractive cemeteries of which the community can be proud.

Administering cemeteries involves ensuring interments are carried out to an acceptable standard and that cemetery grounds are maintained and enhanced.

	<b>2018/19</b>
<b>Plot fees</b>	
Adult	\$ 1,550.00
Child under 13	\$ 800.00
Lawn Ashes	\$ 825.00
Memoriam Ashes Garden Plots (Feilding only)	\$ 650.00
Remembrance Garden (Plaque only - Feilding)	\$ 125.00
RSA Burial or RSA Ashes Plot	Free
<b>Interment fees</b>	
Adult	\$ 1,175.00
Child under 13	\$ 650.00
Still Born	\$ 250.00
Ashes	\$ 275.00
<b>Other Cemetery Fees</b>	
Double depth (more than one burial)	\$ 300.00
Breaking concrete	Cost
<b>Out of District Fee per plot</b> (Additional to Standard Fee) Applies to all interments where the deceased was not living in the District or was not a ratepayer at the time of death.	\$ 750.00
<b>After hours</b> Afterhours extra fees will apply to interments that begin after 1.00pm Saturday and 4.00pm weekdays.	\$ 750.00
<b>Sundays and Public Holidays</b> Sunday and Public Holidays fees apply to all interments on Sundays and Public Holidays with the exception of Easter Sunday, Anzac Day, Christmas, Boxing and New Year's Day, when no interments are permitted.	\$ 1,750.00
Disinterment	Cost
Re-interment (within same plot)	n/a
<b>Monumental Permit Fee</b> A monumental permit is required for all work to a headstone, including repairs and new headstones and plaques including ashes garden plaques within the cemetery.	\$ 75.00
District-wide reservations (maximum of two adjoining plots at the time of interment)	200% of current Plot fee
Plot Cancellation Fee (Reserved Plots)	\$ 250.00
Manual Records Search Fee - Per Entry	Cost

# Roading

	2018/19
<b>Fee Description</b>	
Stock Crossing Consent	\$ 270.00
Vehicle Crossing Consent	\$ 270.00
Stock Underpass Engineering Inspection	\$ 1,065.00
Overweight Permit (per application)	\$ 120.00
Corridor Access Request	\$ 105.00

## Solid Waste

<b>Fee Description</b>	<b>2018/19</b>
<b>Refuse Bag Charges</b>	
Official refuse bags if purchased from Council	\$ 1.65
Non -Council rubbish bags - 60 litre volume or weight limit 10 kg	\$ 3.30
<b>Refuse Transfer Stations and bulk collection charges</b>	
<b>General Refuse</b>	
Wheelie Bin	\$ 14.00
Small load (car boot)	\$ 40.00
Medium load - ute or trailer load (up to 350 kg)	\$ 67.00
Large load (351 to 500 kg)	\$ 95.00
Trucks and loads over 500 kg (per tonne)	\$ 185.00
Concrete with no reinforcing steel - per tonne	\$ 40.00
<b>Greenwaste</b>	
Refuse bag (each) - 60 litre	\$ 1.00
Wheelie Bin	\$ 3.00
Small load (car boot)	\$ 3.00
Medium load - Ute load (up to 350 kg)	\$ 10.00
Large load (351 to 500 kg)	\$ 20.00
Trucks over 500 kg (per tonne)	\$ 40.00
<b>Recycling</b>	
Recycling at recycling centres (Council listed items)	
Purchase of additional recycling bin 120L (includes kerbside collection)	\$ 125.00
Purchase of additional recycling bin 240L (includes kerbside collection)	\$ 150.00
Purchase of recycling of glass crate (includes kerbside collection)	\$ 50.00
<b>Fly Tipping</b>	
Deposited litter of quantities up to 20 litres in a public place	\$ 400.00
Deposited litter of quantities up to 20 litres on private land without consent of owner	\$ 400.00
Deposited litter of quantities 20 litres to 120 litres in a public place	\$ 400.00
Deposited litter of quantities 20 litres to 120 litres on private land without the consent of the owner	\$ 400.00
Deposited litter of quantities greater than 120 litres in a public place	\$ 400.00
Deposited litter of quantities greater than 120 litres on private land without the consent of the owner	\$ 400.00
Deposited hazardous waste in a public place	\$ 400.00
Deposited hazardous waste on private land without the consent of the owner	\$ 400.00



<b>Fee Description</b>	<b>2018/19</b>
<b>Other Charges (each item)</b>	
Hazardous waste (household quantities 20 litres or 20 kg - Feilding only)	Nil
Fridges and Freezers - de-gassing fee	\$ 20.00
Whiteware - except refrigeration	\$ 8.00
Microwave/small appliances	\$ 6.00
TV - CRT	\$ 30.00
TV - LCD and Plasma	\$ 16.50
Monitors	\$ 15.00
E-Waste Desktop/VCR/Fax /Scanners/ Printers/UPS	\$ 8.00
Photocopier - small to medium	\$ 25.00
Photocopier - large	\$ 50.00
Tyres - car	\$ 5.00
Tyres - 4x4	\$ 8.00
Tyres - light truck less than 50 kgs	\$ 12.00
Tyres - long haul vehicle	\$ 25.00
Tyres - tractor	\$ 88.00
Automotive oil - over 20 litres (per litre in excess of 20 litres)	\$ 1.00
Gas bottles	\$ 5.00
Fluorescent tubes	\$ 1.00
Eco bulbs	\$ 1.00
PCB (per kg)	\$ 67.00
Paint 4 litre pail	\$ 3.00
Paint 10 litre and over	\$ 5.00
Waste Collectors (per year)	\$ 618.00
Donated Goods Container, per year (1-20 containers)	\$ 319.00
Donated Goods Container (Over 20 rate, each, in addition to the set fee of \$319)	\$ 15.00

## Stormwater

Fee Description	2018/19
<b>All schemes</b>	
New connection to property boundary	As charged by Contractor
PLUS MDC Administration Fee	\$285.00
<b>Capital Contributions - Units of Demand</b>	
Cheltenham	\$ 3,365.00
Feilding	\$ 3,080.00
Rongotea	\$ 2,935.00
Sanson	\$ 2,360.00

## Wastewater

Fee Description	2018/19
<b>Wastewater connection fees</b>	
<b>Properties paying half wastewater rate in Feilding, Halcombe, Rongotea and Sanson</b>	
New sewer connection to property boundary	As charged by Contractor
PLUS MDC Administration Fee	\$285.00
<b>Properties paying half wastewater rate in Kimbolton and Cheltenham</b>	
New sewer connection to property boundary	As charged by Contractor
PLUS MDC Administration Fee	\$285.00
<b>Properties not paying half wastewater rate after approval to connect</b>	
New sewer connection to property boundary	As charged by Contractor
PLUS MDC Administration Fee	\$285.00
<b>Volumetric Wastewater charges</b>	
Base charge per water meter connection - charged per three-month period includes 76m <sup>3</sup> of flow use per period	\$ 193.00
Wastewater discharge consumption (not covered by Trade Waste charges) is calculated at 80% of the volume of water used, as measured by water meter	\$ 1.14
Disconnection at sewer main	\$ 1,310.00
<b>Wastewater Capital Contributions - Units of Demand*</b>	
Awahuri	\$ 6,390.00
Cheltenham	\$ 7,665.00
Feilding	\$ 5,645.00
Halcombe	\$ 11,670.00
Himatangi Beach	\$ 25,395.00
Kimbolton	\$ 7,830.00
Rongotea	\$ 8,345.00
Sanson	\$ 5,975.00
*typically per dwelling	
<b>Feilding Trade Waste charges calculated as per Trade Waste Bylaw</b>	
Flow per cubic meter (m <sup>3</sup> )	\$ 0.61
Biological Oxygen Demand (BOD) per kg	\$ 0.66
Total Suspended Solid (TSS) per kg	\$ 0.41
Additional charges may be levied in accordance with the trade waste consent for trade waste high in other contaminants including ammoniacal nitrogen or phosphorous	
Total Phosphorous (TP) charge per kg	\$ 24.53
Total Kjeldahl Nitrogen (TKN) per kg	\$ 0.21
Tankered Waste for digestion per cubic meter (m <sup>3</sup> )	\$ 50.00

<b>Fee Description</b>	<b>2018/19</b>
Tankered Waste per cubic meter (m3)	\$ 31.00
<b>Trade Waste administration charges</b>	
Trade Waste Consent application fees (includes first two hours of processing)	\$ 222.00
Consent processing fee (cost per hour)	\$ 109.00
Annual Compliance monitoring	\$ 415.00
Compliance monitoring grease traps sampling (per inspection)	\$ 83.00
Re-inspection fees (per inspection)	\$ 109.00
Annual grease trap monitoring	\$ 72.00
Annual monitoring of oil interceptors (or similar devices)	\$ 72.00
Annual monitoring of amalgam traps	\$ 72.00

## Water Supply

Fee Description	2018/19
<b>All schemes excluding rural water supplies</b>	
Metered water supply three monthly charges	
15mm to 20mm	\$ 165.00
25 mm	\$ 175.00
32 mm	\$ 175.00
40 mm	\$ 186.00
50 mm	\$ 186.00
100 mm	\$ 216.00
150 mm	\$ 237.00
The above charges include an allowance for 380m <sup>3</sup> of water per annum. Water use in excess of this will be separately charged.	
Additional water use per m <sup>3</sup>	\$ 1.45
RPZ (Reduced Pressure Zone Protector) inspection and test fee for meters up to 50 mm	\$ 114.00
RPZ (Reduced Pressure Zone Protector) inspection and test fee for meters larger than 50 mm	\$ 175.00
Emergency meters water use per m <sup>3</sup> (minimum charge of \$20.00 applies when water is used)	\$ 5.36
<b>Connection fees - per connection</b>	
New connection to property boundary	As charged by Contractor
PLUS MDC Administration Fee	\$285.00
<b>Disconnection fees</b>	
Pipe diameter up to 20 mm	\$ 465.00
<b>Meter installation cost in addition to manifold costs</b>	
Sizes up to 20 mm	\$ 325.00
Sizes greater than 20 mm	Individual quote
<b>Service restriction due to account issues (disconnect and reconnect)</b>	
Remove or replace flow restrictor	\$ 390.00
<b>Capital Contributions - Units of Demand</b>	
Himatangi Beach	\$ 4,120.00
Feilding fringe	\$ 6,290.00
<b>Stanway/Halcombe Rural Water Scheme</b>	
Capital contribution (per unit)	\$ 3,100.00
Connection fee (owner pays all pipe work)	\$ 1,325.00
Disconnection	\$ 465.00
Remove or replace flow restrictor	\$ 390.00
Increase or decrease water allocation	\$ 390.00

<b>Fee Description</b>	<b>2018/19</b>
<b>Waituna West Rural Water Scheme</b>	
Capital contribution (per unit)	\$ 3,785.00
Connection fee (owner pays all pipe work)	\$ 1,325.00
Disconnection	\$ 465.00
Remove or replace flow restrictor	\$ 390.00
Increase or decrease water allocation	\$ 390.00
<b>Sanson Water Scheme</b>	
Capital contribution (per unit)	\$ 5,310.00
Connection fee	\$ 1,325.00
Disconnection	\$ 465.00
Remove or replace flow restrictor	\$ 390.00
Increase or decrease water allocation	\$ 390.00
<b>Turners Road Water Filling Station</b>	
Water use per m <sup>3</sup>	\$ 2.25
Access key (refundable deposit)	\$ 55.00
<b>Rongotea Water Scheme</b>	
Capital contribution (per unit)	\$ 7,265.00
Connection fee	\$ 1,325.00
Disconnection	\$ 465.00

# Development Contributions

The following fees are based on the Asset Schedules that form part of the Council’s Development Contributions Policy. The Development Contributions Policy is reviewed every three years, with the Asset Schedules reviewed and adjusted annually.

Fee Description	2018/19
<b>Based on Revised Asset Schedules for 2018-19 year:</b>	<b>GST Exclusive</b>
Feilding Residential	\$ 19,501
Rural Residential	\$ 4,752
These fees (exclusive of GST) are made up of:	
- Parks	\$ 1,841
- Roading	\$ 2,911
- Stormwater	\$ 7,235
- Water	\$ 3,787
- Wastewater	\$ 3,727