

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 01 APRIL 2021	8:33AM

Minutes of a meeting of the Council held on Thursday 01 April 2021, commencing at 8:33am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Mayor Helen Worboys	(Chairperson)
	Cr Steve Bielski	
	Cr Stuart Campbell	
	Cr Shane Casey	
	Cr Michael Ford	
	Cr Heather Gee-Taylor	
	Cr Grant Hadfield	
	Cr Hilary Humphrey	
	Cr Phil Marsh	
	Cr Andrew Quarrie	
	Cr Alison Short	
IN ATTENDANCE:	Shayne Harris	(Acting Chief Executive)
	Hamish Waugh	(General Manager - Infrastructure)
	Brent Limmer	(General Manager – Community and Strategy)
	Frances Smorti	(General Manager – People and Culture)
	Rebecca Bell	(Strategy Manager)
	Michael Hawker	(Project Delivery Manager)
	Amanda Calman	(Chief Financial Officer)
	Janine Hawthorn	(Community Development Adviser)
	Mathew Bayliss	(Community Facilities Manager)
	Stacey Bell	(Economist)
	Matthew Mackay	(Principal Policy Planner)
	Kirk Lightbody	(Policy Planner)
	Pepa Moefili	(Planning Officer)
	Wiremu Greening	(Utilities Manager)
	Michael Taylor	(Projects Team Leader)
	Erdinc Atalay	(Special Projects Manager)
	Allie Dunn	(Governance Team Leader)
	Steph Skinner	(Governance Officer)

#### MDC 21/728 MEETING OPENING

Council's General Manager – People and Culture, Frances Smorti, opened the meeting with karakia. Council's Te Roopu Waiata supported the karakia with Waiata "He Honore".

#### MDC 21/729 APOLOGIES

There were no apologies.

#### MDC 21/730 REQUESTS FOR LEAVE OF ABSENCE

##### RESOLVED

**That the Councillor Grant Hadfield be granted leave of absence from 14 to 18 May 2021.**

**Moved by: Councillor Michael Ford**

<b>MINUTES</b>	<b>MEETING</b>	<b>TIME</b>
<b>COUNCIL</b>	<b>THURSDAY 01 APRIL 2021</b>	<b>8:33AM</b>

**Seconded by: Councillor Heather Gee-Taylor**

**CARRIED**

#### MDC 21/731 CONFIRMATION OF MINUTES

**RESOLVED**

**That the minutes of the Council meeting held 18 March 2021 be adopted as a true and correct record.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Phil Marsh**

**CARRIED**

#### MDC 21/732 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### MDC 21/733 PUBLIC FORUM - FEILDING HIGH SCHOOL

Representative Grant recipients for the Condor 7's teams who qualified to represent the Manawatū Region were in attendance. Mika and AJ spoke about competing at the National Condor 7's Rugby Tournament held at Kings College, Auckland on 10 December 2020. Mika noted that their team made the top eight play offs, placing seventh overall. They thanked Council for their support.

#### MDC 21/734 PRESENTATION - ENVIRONMENT NETWORK MANAWATŪ

Heike Schiele from Environment Network Manawatū updated Council on the planned activities for the Plastic Challenge Project in Feilding. She gave a presentation that covered working together in Feilding, what they wanted to achieve, their reason for doing it, what they found in Palmerston North, sampling, sorting and data analysis, the opportunity for Feilding and the next steps. As part of the next steps she outlined their calendar of planned events, and noted the clean-up and sampling planned for 1 May 2021 at Kowhai Park and encouraged Council members to join in that event. At the end of the project she advised they would be publishing a report. She left a copy of their 2019 report for members' information.

#### MDC 21/735 NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

#### MDC 21/736 RECOMMENDATION FROM COMMITTEES

There were no recommendations from committees.

#### MDC 21/737 MINUTES OTHER COMMITTEES – FOR INFORMATION

There were no draft minutes from committees.

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 01 APRIL 2021	8:33AM

MDC 21/738 TEN YEAR PLAN 2021-31 – ADOPTION OF CONSULTATION DOCUMENT, DRAFT TEN YEAR PLAN, AND APPROVAL TO CONSULT

It was noted that this item had been deferred for consideration at an extraordinary meeting called for Thursday 8 April 2021. In response to a query about whether members could have a discussion at this meeting regarding the 10 Year Plan documents, it was noted that as the item had been withdrawn from the agenda and scheduled for consideration at an extraordinary meeting on 8 April 2021 that would be the appropriate time for discussion and debate as part of the decision-making. In the meantime the Acting Chief Executive was happy to meet with any member that was unable to attend the new meeting date.

MDC 21/739 DRAFT REVENUE AND FINANCING POLICY

Report of the General Manager – Community and Strategy dated 3 March 2021 presenting the review draft of the Revenue and Financing Policy and the Statement of Proposal for adoption for public consultation.

**RESOLVED**

**That the Council adopt the draft Revenue and Financing Policy for public consultation.**

**That the Council adopt the Statement of Proposal for the draft Revenue and Financing Policy for public consultation.**

**Moved by: Councillor Stuart Campbell**

**Seconded by: Councillor Alison Short**

**CARRIED**

MDC 21/740 APPROVAL TO CONSULT - DRAFT DEVELOPMENT AND FINANCIAL CONTRIBUTIONS POLICY 2021, DRAFT DEVELOPMENT CONTRIBUTIONS REBATE POLICY 2021, DRAFT SOCIAL AND AFFORDABLE RENTAL HOUSING RESIDENTIAL UNIT REBATE SCHEME CRITERIA 2021

Report of the General Manager – Community and Strategy dated 18 December 2020 seeking approval to adopt for public consultation the draft Development and Financial Contributions Policy 2021, the draft Development Contributions Rebate Policy 2021, and the draft Social and Affordable Rental Housing Residential Unit Rebate Scheme Criteria 2021. It was asked that the figures used in Table 2 of the draft policy be checked prior to publication.

**RESOLVED**

**1. That the Council note:**

- **As part of the draft Development and Financial Contributions Policy 2021, a new intensification area has been identified that encourages residential development within central Feilding. This intensification area will enable Council to make use of existing infrastructure and also give effect to the National Policy Statement on Urban Development 2020.**

<b>MINUTES</b>	<b>MEETING</b>	<b>TIME</b>
<b>COUNCIL</b>	<b>THURSDAY 01 APRIL 2021</b>	<b>8:33AM</b>

- Consistent with the Development Contributions Policy 2018, growth works within Growth Precinct 4 and Growth Precinct 5 are the primary focus of the draft Development and Financial Contributions Policy 2021.
  - A new Development Contribution Rebate Policy and associated Social and Affordable Rental Housing Residential Unit Rebate Scheme are proposed.
  - That the Social and Affordable Rental Housing Residential Unit Rebate Scheme is proposed to be capped at a total value of \$150,000 with a 50% rebate per House Unit Equivalent (HUE) and is proposed to expire 3 years from the date of adoption or when the total dollar value of the rebate scheme is exhausted, whichever is the earlier.
2. That the Council adopt for consultation:
- The draft Development and Financial Contributions Policy 2021 attached at Annex 1 to the report of the General Manager – Community and Strategy dated 18 December 2020.
  - The draft Development Contributions Rebate Policy 2021 attached at Annex 2 to the report of the General Manager – Community and Strategy dated 18 December 2020.
  - The draft Social and Affordable Rental Housing Residential Unit Rebate Scheme Criteria 2021 attached at Annex 3 to the report of the General Manager – Community and Strategy dated 18 December 2020.
  - The Statement of Proposal attached at Annex 4 to the report of the General Manager – Community and Strategy dated 18 December 2020.
3. That the Council note that consultation on the draft Development and Financial Contributions Policy 2021, the draft Development Contributions Rebate Policy 2021 and the draft Social and Affordable Rental Housing Residential Unit Rebate Scheme Criteria 2021 will be undertaken contemporaneously with the consultation on the draft Manawātū District Council Ten Year Plan 2021-31.
4. That the Council delegate authority to the Acting Chief Executive to make any minor amendments to the draft Development and Financial Contributions Policy 2021, the draft Development Contributions Rebate Policy 2021, the draft Social and Affordable Rental Housing Residential Unit Rebate Scheme Criteria 2021 and the Statement of Proposal to enable these documents to be finalised for consultation.

Moved by: Councillor Michael Ford

Seconded by: Councillor Alison Short

**CARRIED**

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 01 APRIL 2021	8:33AM

MDC 21/741 MANAWATŪ DISTRICT QUARTERLY ECONOMIC UPDATE TO DECEMBER 2020

Report of the General Manager – Community and Strategy dated 11 March 2021 providing an overview of the current state and structure of the Manawatū District economy to December 2020. Economist Stacey Bell gave a presentation that updated Council on key messages provided within the report.

*Councillor Steve Bielski left the meeting at 9:36am and returned at 9:38am.*

It was asked whether data could be provided in a future update that showed the percentage of the workforce that were on the minimum wage.

*Councillor Shane Casey left the meeting at 9:49am and returned to the meeting at 9:52am.*

**RESOLVED**

**That the Council receive the Manawatū District Quarterly Economic Update dated 1 April 2021.**

**Moved by: Her Worship the Mayor**

**Seconded by: Councillor Michael Ford**

**CARRIED**

*The meeting adjourned at 10:04am and resumed at 10:24am.*

MDC 21/742 APPLICATION FOR ROAD STOPPING – OPAWE ROAD, POHANGINA

Report of the Acting Chief Executive dated 15 March 2021 seeking agreement that an area of Council-owned unformed legal road adjoining land owned by Maungatau Farm Limited ("Maungatau Farm") at 524 Opawe Road, Pohangina was no longer required for roading purposes, and to authorise officers to proceed with the offer back investigations, and eventual road stopping and disposal of land.

**RESOLVED**

**That the Council:**

- (a) **Agree that approximately 1.2998ha of unformed legal road land (Front Section Land) adjoining 524 Opawe Road, Pohangina (shown in 'Section 1' of SO Plan 557632) is not required for road purposes or a public work.**
- (b) **Approve the disposal of the Front Section Land to the owners of 524 Opawe Road, Pohangina, Maungatau Farm, subject to a successful road stopping process.**
- (c) **Authorise Council officers to commission a section 40 Public Works Act 1981 report from suitably qualified consultants to identify whether the Front Section Land must be offered back to its former owner or their successor, or whether exemptions from offer back requirements applies, and delegate to the Chief Executive any related powers under section 40.**

<b>MINUTES</b>	<b>MEETING</b>	<b>TIME</b>
<b>COUNCIL</b>	<b>THURSDAY 01 APRIL 2021</b>	<b>8:33AM</b>

- (d) Authorise Council officers to initiate the road stopping process for the Front Section Land in accordance with Section 342 and Schedule 10 of the Local Government Act 1974.
- (e) Delegate to the Chief Executive the power to formally approve the road-stopping, and issue the public notice to declare the Front Section Land stopped as road, subject to all statutory requirements being met and with no objections being received.
- (f) Note that if objections are received, a further report will be presented to the Council for consideration.
- (g) Delegate to the Chief Executive the power to negotiate the terms of disposal of the Front Section Land, and enter into any agreement in respect of the Front Section Land, either with the former owner, or their successor, or the owner of 524 Opawe Road, Pohangina, provided any such agreement is conditional upon the road being stopped.
- (h) Agree to enter into an easement (pedestrian right of way) over land owned by Maungatau Farm Limited (Part Section 9 Block XI Pohangina SD), subject to a successful road stopping process, and delegate to the Chief Executive all powers relating to entry into the easement.

**Moved by: Councillor Heather Gee-Taylor**

**Seconded by: Councillor Phil Marsh**

**CARRIED**

#### **MDC 21/743 APPLICATION FOR ROAD STOPPING – 5 AND 7 HARRIS LANE, SANSON**

Report of the General Manager – Corporate and Regulatory dated 16 March 2021 seeking approval to proceed with the road stopping of sections of road along the north-eastern boundary that adjoin the subject properties, 5 and 7 Harris Lane, Sanson.

**RESOLVED**

**That the Council approve the road stopping under section 116 of the Public Works Act 1989 of sections of road along the north-eastern boundary that adjoin the subject properties, 5 and 7 Harris Lane, Sanson.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Steve Bielski**

**CARRIED**

#### **MDC 21/744 PROPOSED DISTRICT PLANNING AND FOOD ACT FEES 2021-22**

Report of the General Manager – Corporate and Regulatory dated 18 March 2021 presenting the statement of proposal on the review of District Planning Service Charges and Food Act Fees and Charges for 2021-22 for adoption for public consultation.

<b>MINUTES</b>	<b>MEETING</b>	<b>TIME</b>
<b>COUNCIL</b>	<b>THURSDAY 01 APRIL 2021</b>	<b>8:33AM</b>

**RESOLVED**

1. That the Council adopt the Statement of Proposal on the review of District Planning service charges for 2021-22 for public consultation in accordance with section 36 of the Resource Management Act 1991.
2. That the Council adopt the Statement of Proposal on the review of the Food Act fees and charges for 2021-22 for public consultation under section 205 of the Food Act 2014.

**Moved by:** Councillor Michael Ford

**Seconded by:** Councillor Alison Short

**CARRIED**

**MDC 21/745 ADOPTION OF ANIMAL CONTROL FEES 2021-22**

Report of the General Manager – Corporate and Regulatory dated 18 March 2021 seeking approval for the proposed 2021 – 22 Animal Control fees and charge

**RESOLVED**

**That the Council adopts the 2021 – 22 Animal Control Fees as detailed in the schedule below:**

		<b>2021/22</b>
<b>Dog Registration Fees</b>		
<b>General registration</b>	Discounted fee if paid by 1 August 2021	<b>\$109.00</b>
	Standard fee if paid after 1 August 2021	<b>\$163.50</b>
<b>Neutered/spayed</b>	Discounted fee if paid by 1 August 2021	<b>\$70.00</b>
	Standard fee if paid after 1 August 2021	<b>\$104.00</b>
<b>Working dogs / selected owners / gold card</b>	Discounted fee if paid by 1 August 2021	<b>\$36.00</b>
	Standard fee if paid after 1 August 2021	<b>\$51.00</b>
<b>Dangerous dogs classified under the Dog Control Act 1996</b>	Discounted fee if paid by 1 August 2021	<b>\$168.00</b>
	Standard fee if paid after 1 August 2021	<b>\$248.00</b>
<b>Menacing dogs classified under the Dog Control Act 1996</b>	Discounted fee if paid by 1 August 2021	<b>\$168.00</b>
	Standard fee if paid after 1 August 2021	<b>\$248.00</b>
<b>Disability Assist Registration</b>		<b>no charge</b>
Note: Infringements may be issued for all outstanding registrations after 31 August 2021		
<b>Other Charges</b>		
<b>Replacement tag</b>		<b>\$4.00</b>

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 01 APRIL 2021	8:33AM

	2021/22
Application for preferred owner status/multi dog permit	\$70.00
Exemption for distance to boundary for kennels	\$70.00
Exemption for dog use at special/public events in dog prohibited areas	\$351.00
Impounding fees (during business hours)	
Livestock - cattle/horses (per head)	\$144.00
Livestock - sheep/pigs (per head)	\$36.00
Dogs	
First impound	\$144.00
Second impound	\$201.00
Third impound	\$262.00
Impounding fees (after hours: Mon - Fri 5pm - 8am and weekends)	
Livestock	actual costs - based on hourly rate per officer (including travel costs)
Release fee (after hours: Mon - Fri 5pm - 8am and weekends)	
Livestock	actual costs - based on hourly rate per officer (including travel costs)
Dogs	\$152.00
Sustenance fees (per head, per day)	
Livestock (excluding pigs and calves)	\$16.00
Pigs and calves	\$25.00
Dogs	\$26.00
Other charges	
Advertising	Actual cost
Transport of stock to pound	Actual cost
Microchip dogs	\$46.00
Housing dog at other facilities	Actual cost
Working dog inspection	\$146.00
Barking dog collar hire	Bond \$102, \$15 per week
Animal Bylaw	
Application for more than 12 poultry	\$122.00
Application for bees in urban areas	\$122.00
Application for pigs in urban areas	\$122.00
Hourly officer rates	
Animal Control Officer	\$153.00
Senior Animal Control Officer	\$177.00

Moved by: Councillor Shane Casey



MINUTES	MEETING	TIME
COUNCIL	THURSDAY 01 APRIL 2021	8:33AM

**Seconded by: Councillor Michael Ford**

**CARRIED**

**MDC 21/746 LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987  
REQUESTS FOR INFORMATION**

Report of the General Manager – Corporate and Regulatory dated 18 March 2021 presenting requests for information received by Council under the Local Government Official Information and Meetings Act 1987.

**RESOLVED**

**That the report detailing the requests for information received under the Local Government Official Information and Meetings Act 1987 for the month of March 2021 be received.**

**Moved by: Councillor Phil Marsh**

**Seconded by: Councillor Grant Hadfield**

**CARRIED**

**MDC 21/747 CONSIDERATION OF LATE ITEMS**

There were no late items notified for consideration.

**MDC 21/748 PUBLIC EXCLUDED BUSINESS**

**RESOLVED**

**That the public be excluded from the following parts of the proceedings of this meeting, namely:**

- a) **Confirmation of Minutes**
- b) **Ohakea Rural Water Scheme 150mm Reticulation Network – Contract Award Recommendation**
- c) **Ohakea Rural Water Scheme 125mm and 63mm Reticulation Network – Contract Award Recommendation**

**That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under Section 48(1) for the passing of this resolution</b>
a) <b>Confirmation of minutes re Sale of Land in South Street</b>	<b>Section 7(2)(i) Enable any local authority holding the information to carry on,</b>	<b>Section 48(1)(a) - the public conduct of the relevant part of the</b>

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 01 APRIL 2021	8:33AM

- Special Development Zone; Key Project Status Reports and Public excluded resolutions to confirm in open session
- without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); Section 7(2)(j) - prevent the disclosure or use of official information for improper gain or improper advantage and Section 7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
- b) Ohakea Rural Water Scheme 150mm Reticulation Network – Contract Award Recommendation
- Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
- As above.
- c) Ohakea Rural Water Scheme 125mm and 63mm Reticulation Network – Contract Award Recommendation
- As above.
- As above.

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Her Worship the Mayor

Seconded by: Councillor Grant Hadfield

**CARRIED**

*The meeting went into public excluded session at 10:45am. For items MDC 21/749 to MDC 21/753 refer to public excluded proceedings. The meeting returned to open session at 11:16am.*

<b>MINUTES</b>	<b>MEETING</b>	<b>TIME</b>
<b>COUNCIL</b>	<b>THURSDAY 01 APRIL 2021</b>	<b>8:33AM</b>

MDC 21/754 MEETING CLOSURE

The meeting was declared closed at 11:17am.