

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 3 SEPTEMBER 2020	8:31AM

Minutes of a meeting of the Council held on Thursday 3 September 2020, commencing at 8:31am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Mayor Helen Worboys	(Chairperson)
	Cr Steve Bielski	
	Cr Stuart Campbell	
	Cr Shane Casey	
	Cr Michael Ford	
	Cr Heather Gee-Taylor	
	Cr Grant Hadfield	
	Cr Hilary Humphrey	
	Cr Phil Marsh	
	Cr Andrew Quarrie	
	Cr Alison Short	
IN ATTENDANCE:	Richard Templer	(Chief Executive)
	Shayne Harris	(General Manager – Corporate and Regulatory)
	Hamish Waugh	(General Manager - Infrastructure)
	Brent Limmer	(General Manager – Community and Strategy)
	Frances Smorti	(General Manager – People and Culture)
	Catherine Knight	(Senior Policy Adviser)
	Michael Hawker	(Project Delivery Manager)
	Shelley Ashton	(Senior Adviser - Marketing and Community Engagement)
	Ben Caldwell	(Communications Officer)
	Janine Hawthorn	(Community Development Adviser)
	Georgia Etheridge	(Policy Adviser)
	Karel Boakes	(Regulatory Manager)
	Paul Greig	(Compliance and Monitoring Team Leader)
	John Jones	(Roading Manager)
	Allie Dunn	(Governance Team Leader)
	Steph Skinner	(Governance Officer)

#### MDC 20/398 MEETING OPENING

Her Worship the Mayor opened the meeting.

#### MDC 20/399 APOLOGIES

There were no apologies.

#### MDC 20/400 REQUESTS FOR LEAVE OF ABSENCE

There were no requests for leave of absence.

#### MDC 20/401 CONFIRMATION OF MINUTES

#### RESOLVED

**That the minutes of the Council meeting held 20 August 2020 be adopted as a true and correct record.**

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**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Alison Short**

**CARRIED**

#### MDC 20/402 DECLARATIONS OF INTEREST

Councillor Heather Gee-Taylor noted that she had prepared the documentation for formation of the Manawatū Youth Council, however it was clarified this was not a conflict of interest.

#### MDC 20/403 PUBLIC FORUM - GRANT BARBER

It was noted that the scheduled public forum had withdrawn. They were working on moving the Oroua Downs Hall from one side of the road to the other, to be located next to the school. There were further investigations to be done to ascertain ownership of the hall.

#### MDC 20/404 PRESENTATIONS

There were no presentations scheduled for this meeting.

#### MDC 20/405 NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

#### MDC 20/406 RECOMMENDATION FROM COMMUNITY DEVELOPMENT COMMITTEE RE SENIORS ACTION PLAN CONSULTATION OPTIONS

Report of the General Manager – Community and Strategy dated 28 August 2020 presenting a recommendation from the Community Development Committee meeting regarding public consultation on the Seniors Action Plan.

**RESOLVED**

**That the Council proceeds with the development and adoption of the Seniors Action Plan without public consultation.**

**Note: Council would continue to engage with key stakeholders in the development of the Action Plan.**

**Moved by: Councillor Hilary Humphrey**

**Seconded by: Councillor Heather Gee-Taylor**

**CARRIED**

#### MDC 20/407 RECOMMENDATION FROM COMMUNITY DEVELOPMENT COMMITTEE RE MANAWATU YOUTH COUNCIL

Report of the General Manager – Community and Strategy dated 28 August 2020 presenting a recommendation from the Community Development Committee meeting seeking to formalise the establishment of the Manawatū Youth Council.

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**RESOLVED**

- 1) That the Council establishes the Manawatū Youth Council and adopts the following:
  - Manawatū Youth Council – Terms of Reference, with inclusion of details for the Youth Council to be elected by a selection panel appointed by the Council.
  - Manawatū Youth Council – Code of Conduct
  - Manawatū Youth Council – Role Descriptions
- 2) That the Council notes that the establishment of the Manawatū Youth Council would overtake the action set out in the Community Development Strategy to “Formalise Manawatū Youth Ambassadors as a Community of Interest within the Community Committee Policy”.
- 3) That the Council notes that resourcing implications arising from establishment of the Youth Council would be addressed as part of a report back to Council on resourcing needs arising from the implementation of the Community Development Strategy.

**Moved by:** Councillor Heather Gee-Taylor

**Seconded by:** Councillor Shane Casey

**CARRIED**

**MDC 20/408 RECOMMENDATION FROM COMMUNITY DEVELOPMENT COMMITTEE RE COMMUNITY HONOURS POLICY**

Report of the General Manager – Community and Strategy dated 28 August 2020 presenting a recommendation from the Community Development Committee meeting regarding the review of Council’s Community Honours Policy.

**RESOLVED**

**That the Council adopts the Community Honours Policy as revised by the Community Development Committee, with the removal of the words “not for profit organisation” from clause 2.1, and “executive” from clause 2.2 and consequential amendments.**

**Moved by:** Councillor Hilary Humphrey

**Seconded by:** Councillor Phil Marsh

**CARRIED**

**MDC 20/409 MINUTES OTHER COMMITTEES – FOR INFORMATION**

The draft minutes of the Community Development Committee meeting held 27 August 2020 were circulated for information.

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#### MDC 20/410 ADOPTION OF REVISED PITBULL POLICY

Report of the General Manager – Community and Strategy dated 24 August 2020 presenting the reviewed Pit Bull Classification Policy for adoption.

#### **RESOLVED**

**That the Council adopts the reviewed Pit Bull Classification Policy.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Steve Bielski**

#### **CARRIED**

#### MDC 20/411 ANNUAL REPORT ON DOG CONTROL 2019-20

Report of the General Manager – Corporate and Regulatory dated 27 August 2020 presenting the Annual Report on Dog Control for the period 1 July 2019 to 30 June 2020 to Council for adoption.

*Councillor Michael Ford left the meeting at 9:15am and returned at 9:18am.*

#### **RESOLVED**

**That the Council adopts the Annual Report on Dog Control for the period 1 July 2019 to 30 June 2020 pursuant to section 10A of the Dog Control Act 1996.**

**Moved by: Councillor Heather Gee-Taylor**

**Seconded by: Councillor Shane Casey**

#### **CARRIED**

#### MDC 20/412 SECTION 17A REVIEW OF ECONOMIC DEVELOPMENT (CEDA)

Report of the General Manager – Community and Strategy dated 21 August 2020 proposing a Section 17A review of Economic Development (CEDA contract) be undertaken.

#### **RESOLVED**

**That the Council undertake a Section 17A review under the Local Government Act 2002 of Economic Development (CEDA contract).**

**Moved by: Councillor Shane Casey**

**Seconded by: Councillor Michael Ford**

#### **CARRIED**

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#### MDC 20/413 MANAWATU DISTRICT COUNCIL ROADING PROCUREMENT STRATEGY

Report of the General Manager – Infrastructure dated 7 August 2020 presenting the Manawatū District Council Roading Procurement Strategy for 2021/22 to 2023/24 financial years.

##### **RESOLVED**

1. **That the Council endorses the Manawatū District Council Roading Procurement Strategy for 2021/22 to 2023/24 financial years.**
2. **That the Council approves the continued use of in-house professional services by Manawatū District Council, in accordance with s.26 of the Land Transport Management Act 2003.**

**Moved by: Councillor Phil Marsh**

**Seconded by: Councillor Michael Ford**

##### **CARRIED**

#### MDC 20/414 LOCAL GOVERNMENT OFFICIAL INFORMATION MEETINGS ACT 1987 REQUESTS TO 20 AUGUST 2020

Report of the General Manager – Corporate and Regulatory dated 20 August 2020 presenting requests for information received by Council under the Local Government Official Information and Meetings Act 1987.

##### **RESOLVED**

**That the report detailing the requests for information received under the Local Government Official Information and Meetings Act 1987 for the month of August 2020 be received.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Grant Hadfield**

##### **CARRIED**

#### MDC 20/415 CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

#### MDC 20/416 PUBLIC EXCLUDED BUSINESS

##### **RESOLVED**

**That the public be excluded from the following parts of the proceedings of this meeting, namely:**

- a) **Confirmation of minutes**
- b) **Minutes of Other Committees for Information**
- c) **Council Risk Appetite Statement**

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That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under Section 48(1) for the passing of this resolution</b>
a) Confirmation of minutes re Draft minutes from Audit and Risk Committee for information; Manchester House – Request for Additional Funding and Three Waters Reform Memorandum of Understanding and Funding Agreements	Section 7(2)(i) - enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons; Section 7(2)(f)(ii) – to maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment; and Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.
b) Minutes of Other Committees for Information	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons.	As above
c) Council Risk Appetite Statement	Section 7(2)(i) –Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	As above.

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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

**Moved by:** Her Worship the Mayor

**Seconded by:** Councillor Michael Ford

**CARRIED**

*The meeting went into public excluded session at 9:47am. For items MDC 20/417 to MDC 20/421 refer to public excluded proceedings. The meeting returned to open session at 10:04am.*

MDC 20/422 MEETING CLOSURE

The meeting was declared closed at 10:04am.