

MINUTES	MEETING	TIME
<b>COUNCIL</b>	<b>THURSDAY 4 JUNE 2020</b>	<b>8:32 AM</b>

Minutes of a meeting of the Council held on Thursday 4 June 2020, commencing at 8:32am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

**PRESENT:**

Mayor Helen Worboys (Chairperson)  
 Cr Steve Bielski  
 Cr Stuart Campbell  
 Cr Shane Casey  
 Cr Michael Ford  
 Cr Heather Gee-Taylor  
 Cr Grant Hadfield  
 Cr Hilary Humphrey  
 Cr Phil Marsh  
 Cr Andrew Quarrie  
 Cr Alison Short

**IN ATTENDANCE:**

Richard Templer (Chief Executive)  
 Shayne Harris (General Manager – Corporate and Regulatory)  
 Hamish Waugh (General Manager - Infrastructure)  
 Brent Limmer (General Manager – Community and Strategy)  
 Bridget Simpson (Acting General Manager – People and Culture)  
 Rebecca Bell (Strategy Manager)  
 Brittney Evans (Corporate Projects Adviser)  
 Catherine Knight (Senior Policy Adviser)  
 Michael Hawker (Project Delivery Manager)  
 Rārite Mātaki (Principal Adviser – Māori)  
 Allie Dunn (Governance Team Leader)  
 Steph Skinner (Governance Officer)

#### MDC 20/268 MEETING OPENING

Rārite Mātaki opened the meeting with karakia.

#### MDC 20/269 APOLOGIES

There were no apologies.

#### MDC 20/270 REQUESTS FOR LEAVE OF ABSENCE

There were no requests for leave of absence.

#### MDC 20/271 CONFIRMATION OF MINUTES

##### **RESOLVED**

**That the minutes of the Council meeting held 21 May 2020 be adopted as a true and correct record.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Heather Gee-Taylor**

**CARRIED**

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#### MDC 20/272 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### MDC 20/273 PUBLIC FORUM

There were no requests for public forum.

#### MDC 20/274 PRESENTATION - TEN YEAR PLAN PRE-ENGAGEMENT

Council's Strategy Manager, Rebecca Bell and Principal Adviser – Māori, Rārite Mātaki gave a presentation that provided an update on progress with pre-engagement on Council's identified issues for the 10 Year Plan 2021-31. They outlined the pre-engagement activities that began in February 2020 which sought to build engagement with the known issues, to understand community opinion, and to obtain from the community any other issues that were important to the community. Feedback was given from the meeting that advocacy on the capacity of schools in the district was an issue. It was noted that once all the FaceBook live sessions were complete officers would return to Council for discussion on next steps.

#### MDC 20/275 PRESENTATION - COUNCIL CONTROLLED ORGANISATIONS – CHANGES TO LOCAL GOVERNMENT ACT 2002

Council's Project Delivery Manager, Michael Hawker gave a presentation that outlined recent changes to the Local Government Act 2002 that affected Council Controlled Organisations. It was noted that although there was a statutory timeframe set for Council Controlled Organisations to provide a Statement of Intent to the Council, there was no corresponding statutory timeframes for Council's to delivery their Statement of Expectations to the Council Controlled Organisations. However it was noted that the Statement of Expectations would need to be delivered in a timely fashion to allow for development of the Statement of Intent by the statutory deadline.

#### MDC 20/276 NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

#### MDC 20/277 RECOMMENDATIONS FROM COMMITTEES

There were no recommendations from committees for consideration.

#### MDC 20/278 MINUTES OTHER COMMITTEES – FOR INFORMATION

The draft minutes of the Chief Executive's Employment Committee meeting held 28 May 2020 were circulated for information.

#### MDC 20/279 REVOCATION AND REPLACEMENT OF PREVIOUS RESOLUTION RE BYLAW REVIEW

Report of the General Manager – Community and Strategy dated 26 May 2020 seeking revocation of the resolution made at the 21 May 2020 Council meeting relating to the extension of the deadline for submissions on the Stock Movement and Grazing Bylaw, and its replacement with an amended resolution.

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**RESOLVED**

That the following resolution made at the Council meeting of 21 May 2020 be revoked:

“That the Council defers consideration of the Stock Movement and Grazing Bylaw and invites Federated Farmers to make a submission on that bylaw by 10 June 2020.”

And the following resolution be made in its place:

“That the Council defers consideration of the Stock Movement and Grazing Bylaw and Stock Underpass Policy and extends the submission period on this bylaw and policy until 18 June 2020.”

Moved by: Councillor Heather Gee-Taylor

Seconded by: Councillor Michael Ford

**CARRIED**

**MDC 20/280 USE OF THE COMMON SEAL**

Report of the General Manager – Corporate and Regulatory dated 15 May 2020 informing Council of documents that had been sealed under the Common Seal under delegation since the last schedule was prepared.

**RESOLVED**

That the following schedule of Sealed Documents be received:

Date:	Document:	Party to:
14/08/2019	Warrants of Authority for Johnny Chee x 3	Warrants Issued to Officer
28/08/2019	Warrants of Authority for Amie Rampton	Warrants Issued to Officer
05/09/2019	Warrants of Authority for Heather Hocken	Warrants Issued to Officer
20/09/2019	Easement Instrument granted on South Street, Feilding	Manawatū District Council
10/10/2019	Bylaws updated by Council on 10 October 2019 <ul style="list-style-type: none"> <li>• Animal Bylaw 2019</li> <li>• Cemeteries Bylaw 2019</li> <li>• Dog Control Bylaw 2019</li> <li>• Water Supply Bylaw 2019</li> <li>• Solid Waste Bylaw 2019</li> </ul>	Bylaws updated

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Date:	Document:	Party to:
16/10/2019	Warrants of Authority for <ul style="list-style-type: none"> <li>• Grace Donaldson</li> <li>• Pennie Smith</li> </ul>	Warrants Issued to Officers
17/10/2019	Warrant of Authority for Kieron McLoughlin	Warrant Issued to Officer
20/10/2019	Warrant of Authority for Jonathan Sinclair	Warrant Issued to Officer
28/11/2019	Easements for Manfeild Park	Manawatū District Council and Manfeild Park trust
02/12/2019	Warrants of Authority for Matthew Wallace x 3	Warrants Issued to Officer
26/02/2020	Plan Change 51 to the Manawatū District Plan	Manawatū District Council
26/02/2020	Plan Change 64 to the Manawatū District Council	Manawatū District Council
02/04/2020	Warrant of Authority for Andrew Royds	Warrant Issued to Officer
02/04/2020	Warrant of Authority for Matthew Potaka	Warrant Issued to Officer
25/05/2020	Warrants of Authority for Oliver Harper-Quayle x 2	Warrants Issued to Officer
26/05/2020	Warrants of Authority for Thomas Ramsay	Warrants Issued to Officer

Moved by: Councillor Alison Short

Seconded by: Councillor Michael Ford

**CARRIED**

#### MDC 20/281 LGOIMA REQUESTS TO 21 MAY 2020

Report of the General Manager – Corporate and Regulatory dated 21 May 2020 presenting requests for information received by Council under the Local Government Official Information and Meetings Act 1987.

**RESOLVED**

That the report detailing the requests for information received under the Local Government Official Information and Meetings Act 1987 for the month of May 2020 be received.

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**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Grant Hadfield**

**CARRIED**

**MDC 20/282 CONSIDERATION OF LATE ITEMS**

There were no late items notified for consideration.

**MDC 20/283 PUBLIC EXCLUDED BUSINESS**

**RESOLVED**

**That the public be excluded from the following parts of the proceedings of this meeting, namely:**

**a) Confirmation of minutes**

**That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under Section 48(1) for the passing of this resolution</b>
<b>a) Confirmation of minutes re Manawatu Community Trust – Process for Trustee Vacancy</b>	<b>of Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons.</b>	<b>Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.</b>

**This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Phil Marsh**

**CARRIED**

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*The meeting went into public excluded session at 9:55am. For items MDC 20/284 to MDC 20/286 refer to public excluded proceedings. The meeting returned to open session at 9:59am.*

#### MDC 20/287 RESOLUTION CONFIRMED IN OPEN SESSION

The following public excluded resolution was confirmed in open session:

MDC 20/265 MANAWATU COMMUNITY TRUST– TRUSTEE VACANCY PROCESS

#### **RESOLVED**

#### **That the Council:**

- 1. Approves an extension of the terms of John Culling (the current Chair) and Mary Ann Baskerville until 31 March 2021.**
- 2. Approves a recruitment process to be completed by 31 October 2020 by advertising to fill upcoming Trustee vacancies for the Manawatū Community Trust Board.**

#### MDC 20/288 MEETING CLOSURE

The meeting was declared closed at 10:00am.