

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 14 DECEMBER 2017	8.31AM

Minutes of a meeting of the Council held on Thursday 14 December 2017, commencing at 8.31am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Mayor Helen Worboys	(Chairperson)
	Cr Steve Bielski	
	Cr Barbara Cameron	
	Cr Stuart Campbell	
	Cr Shane Casey	
	Cr Michael Ford	
	Cr Hilary Humphrey	
	Cr Phil Marsh	
	Cr Andrew Quarrie	
	Cr Alison Short	
	Cr Howard Voss	
IN ATTENDANCE:	Richard Templer	(Chief Executive)
	Shayne Harris	(General Manager – Corporate and Regulatory)
	Brent Limmer	(General Manager – Community and Strategy)
	Hamish Waugh	(General Manager – Infrastructure)
	Frances Smorti	(General Manager – People and Culture)
	Tracey Hunt	(Strategy Manager)
	Stacey Bell	(Economic Development Adviser)
	Doug Tate	(Community Facilities Manager)
	Janine Hawthorn	(Community Development Adviser)
	Brittney Evans	(Corporate Projects Adviser)
	Lisa Thomas	(Policy Adviser)
	Colleen Morris	(Chief Financial Officer)
	John Jones	(Roading Asset Manager)
	Michael Hawker	(Project Delivery Manager)
	Brent Holmes	(Roading Operations Team Leader)
	Jim Mestyaneck	(Senior Project Engineer)
	Cynthia Ward	(Senior Policy Adviser)
	Paul Stein	(Communications Manager)
	Danielle Balmer	(Communications Officer)
	Allie Dunn	(Governance Team Leader)

MDC 17/322 MEETING OPENING

Wayne Jellyman, of the Salvation Army, opened the meeting in prayer.

MDC 17/323 APOLOGIES

There were no apologies.

MDC 17/324 REQUESTS FOR LEAVE OF ABSENCE

There were no requests for leave of absence.

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MDC 17/325 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Council meeting held 15 November 2017 be adopted as a true and correct record.

Moved by: Councillor Howard Voss

Seconded by: Councillor Shane Casey

CARRIED

MDC 17/326 DECLARATIONS OF INTEREST

Councillor Stuart Campbell – item 10.12 Nannestad Line Bridge

MDC 17/327 PUBLIC FORUM - COREY PERRETT

Corey Perrett spoke about representing New Zealand in the U21 Boys' Team at the Indoor Cricket World Cup held in Dubai from 16 to 23 September 2017. They had a training camp in Wellington before they left, then some training games when they arrived in Dubai. Their team finished second overall in the rounds, made it through the semi-finals, and then into the finals. They played against Australia in the finals, but lost the final by two runs. He thanked the Council for their support.

MDC 17/328 PRESENTATION - MANFEILD

Julie Keane spoke about the NZ Grand Prix. She introduced Clint Dunstan, who has been working with them and Speedworks on the NZ Grand Prix Marketing and Activations for next year. She spoke about the opportunities arising from holding the NZ Grand Prix. They are looking for ongoing support from the Council, and help with encouraging the community to redeem their vouchers that they were sent with their rates demands. She advised they may also need a road closure to be in place for the Mayoral welcome, to enable the community to be part of the welcome. They would also like the support of the business sector in supporting and marketing this event. She advised that they will circulate some information on hospitality packages to the Council.

MDC 17/329 NOTIFICATION OF LATE ITEMS

There were no items of late business notified.

MDC 17/330 MINUTES OTHER COMMITTEES

There are no recommendations from committees for consideration by Council.

MDC 17/331 COUNCILMARK PROGRAMME

Report of the Chief Executive dated 30 November 2017 informing Council that Manawatū District Council had joined the LGNZ CouncilMARK™ programme and that the Council would be assessed over two days in the first quarter of the 2019 calendar year.

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RESOLVED

That the Council notes:

- a) **Manawatū District Council has joined the CouncilMARK™ programme;**
- b) **That assessment for the programme will occur during the first quarter of the 2019 calendar year; and**
- c) **That Councillors will be part of the assessment process.**

Moved by: Councillor Michael Ford

Seconded by: Councillor Barbara Cameron

CARRIED

MDC 17/332 PROPOSED ECONOMIC DEVELOPMENT STRATEGY – SUBMISSION DELIBERATIONS

Report of the General Manager – Community and Strategy dated 29 November 2017 seeking consideration of submissions made on the Draft Economic Development Strategy. A copy of the draft strategy was circulated for discussion and suggestions for amendments were made.

RESOLVED

- 1. **That public submissions on the proposed Economic Development Strategy be considered, and amendments to the draft strategy advised by Council;**
- 2. **That the Economic Development Strategy, incorporating changes agreed to by Council, be adopted by Council alongside a review period of twelve months; and**
- 3. **That authority be delegated to the Chief Executive for the amendments made by Council on 14 December 2017 to the text in addition to approval for amendments as directed by Council during deliberations.**

Moved by: Councillor Michael Ford

Seconded by: Councillor Alison Short

CARRIED

MDC 17/333 PROPOSAL TO GRANT A LEASE TO HIMATANGI BEACH COMMUNITY PATROL

Report of the General Manager – Community and Strategy dated 4 December 2017 seeking a Council decision on whether to approve a lease to the Himatangi Beach Community Patrol to occupy a portion of the Himatangi Beach Bowling Club Reserve at 30 Ruanui Street, Himatangi Beach (being Lot 369 DP 16536), subject to not receiving any sustained objections following public consultation.

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RESOLVED

1. That the Council grants a lease to the Himatangi Beach Community Trust to occupy a portion of the Himatangi Beach Bowling Club Reserve at 30 Ruanui Street, Himatangi (being Lot 369 DP 16536) for a term of ten years, subject to not receiving any sustained objections following public consultation.
2. That subject to not receiving any sustained objections to the proposal to grant a lease to the Himatangi Beach Community Trust, the Council specifically note that they have varied from the Community Leasing Policy by setting an annual lease rental fee of \$100 plus GST per annum.

Moved by: Councillor Phil Marsh

Seconded by: Councillor Howard Voss

CARRIED

MDC 17/334 COMMUNITY COMMITTEE MINUTES

Report of the General Manager – Community and Strategy dated 28 November 2017 presenting minutes from recent meetings of Community Committees and the Manawatū Youth Ambassadors.

Councillor Ford left the meeting at 9.24am and returned at 9.26am.

RESOLVED

That the Council receive the minutes of Manawatū Youth Ambassadors and Community Committee meetings.

Moved by: Councillor Shane Casey

Seconded by: Councillor Michael Ford

CARRIED

MDC 17/335 LONG TERM PLAN – DEVELOPMENT OF MAORI CAPACITY TO CONTRIBUTE TO DECISION-MAKING

Report of the General Manager – Community and Strategy dated 22 November 2017 seeking review and adoption of the Development of Māori Capacity to Contribute to Decision-Making Policy 2017 for inclusion in the Draft 2018-28 Long Term Plan. It was noted that the meeting of Ngā Manu Tāiko Manawatū District Council scheduled for 12 December 2017 where consideration of the proposed policy was planned, was unable to take place. However this policy would remain draft up until it was adopted through the Long Term Plan process, so there was time for feedback to be received from Ngā Manu Tāiko at its next scheduled meeting prior to adoption. It was noted that definition of the name of Ngā Manu Tāiko Manawatū District Council would be included for information. It was also asked that members of Ngā Manu Tāiko be invited to attend Council meetings and encouraged to sit at the table as part of the discussion when recommendations from that committee were being considered.

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RESOLVED

That the Development of Māori Capacity to Contribute to Decision-Making Policy 2017 be adopted for inclusion in the Draft 2018-28 Long Term Plan.

Moved by: Councillor Alison Short

Seconded by: Councillor Barbara Cameron

CARRIED

MDC 17/336 LONG TERM PLAN – DRAFT REVENUE AND FINANCING POLICY

Report of the General Manager – Community and Strategy dated 29 November 2017 seeking Council approval of the Draft Revenue and Financing Policy to be included in the draft Long Term Plan 2018-28.

RESOLVED

That the Council approves the Draft Revenue and Financing Policy for inclusion in the draft Long Term Plan 2018-28.

Moved by: Councillor Michael Ford

Seconded by: Councillor Howard Voss

CARRIED

MDC 17/337 DRAFT DISCUSSION PAPER ON REVIEW OF REPRESENTATION

Report of the General Manager – Corporate and Regulatory dated 22 November 2017 presenting a proposed discussion paper on communities of interest and community boards to form the basis of part of the process of community dialogue on the Council's review of representation.

RESOLVED

That the Council approves the Representation Review Discussion Paper dated December 2017 for release for community feedback.

Moved by: Councillor Barbara Cameron

Seconded by: Councillor Phil Marsh

CARRIED

MDC 17/338 UPDATE OF DELEGATIONS REGISTER

Report of the General Manager – Corporate and Regulatory dated 1 December 2017 seeking delegation of authority to Hearing Commissioners arising from recent amendments to the Resource Management Act 1991.

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RESOLVED

1. That the Council delegates authority under the Resource Management Act 1991 as follows:

Section	Summary of functions / power delegated	Delegation
357AB	Hear objection under section 357A(1)(f) or (g) of the Resource Management Act 1991.	• Hearing Commissioner
357C	Procedure for making and hearing objection under sections 357 to 357 B of the Resource Management Act 1991.	• Hearing Commissioner
357D	Decision on objections made under Sections 357 to 357B of the Resource Management Act 1991.	• Hearing Commissioner

2. That the Council appoints the following Hearings Commissioners pursuant to its powers under section 34A of the Resource Management Act 1991:

Marc Bailey	John Maassen
Philip Milne	Chris Mitchell
Pamela Peters	Robert Schofield
Gina Sweetman	Eileen von Dadelszen
David Wren	

Moved by: Councillor Howard Voss

Seconded by: Councillor Barbara Cameron

CARRIED

MDC 17/339 APPLICATION OF THE COMMON SEAL

Report of the General Manager – Corporate and Regulatory dated 30 November 2017 informing Council of documents that had been sealed under the Common Seal under delegation since the last schedule was prepared.

RESOLVED

That the following schedule of Sealed Documents be received:

Date:	Document:	Party to:
14/08/2017	<i>Warrant of Authority for new Building Officer Josh Borger</i>	Warrant Issued to Officer
14/08/2017	<i>Warrant of Authority for new Building Officer Kylie Trask</i>	Warrant Issued to Officer

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Date:	Document:	Party to:
14/08/2017	<i>Warrant of Authority for new Infrastructure Compliance Officer Penny Cowie</i>	Warrant Issued to Officer
14/08/2017	<i>Update Warrants of Authority for Animal Control Officer Mark Power</i>	Warrant Issued to Officer
30/08/2017	<i>Operative Plan Change 52 – Industrial Zone to Manawatū District Plan</i>	Manawatū District Council
25/09/2017	<i>Warrants of Authority for new Infrastructure Project Engineers Hau Liu and Tuumbi Tokode</i>	Warrants issued to Officers
25/09/2017	<i>Warrant of Authority for new Land Development Engineer Daniel Eason</i>	Warrant issued to Officer
31/10/2017	<i>Warrant of Authority for new Graduate Planner Kirk Lightbody</i>	Warrant issued to Officer
6/11/2017	<i>Warrant of Authority for new Armourguard Contractor Devon Johnson</i>	Warrant issued to Officer
14/11/2017	<i>Warrant of Authority for new Armourguard Contractor Fraser Wright</i>	Warrant issued to Officer
20/11/2017	<i>Warrant of Authority for new Infrastructure Compliance Officer Catherine Clement</i>	Warrant issued to Officer
28/11/2017	<i>Warrants of Authority for Armourguard Contractors for 2017/18 Summer Season at Putai Ngahere (Vinegar Hill) Duncan de Burgh Caroline Hanger Lucy Watene Watson Kume Hemepo David Larmen Tony Rae Lemeke Ravono Edward Taylor Simon Arthur</i>	Warrants issued to Officers

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Date:	Document:	Party to:
	<i>Paul Robertson Hakairaia Jacobs Daniel Morgan Satindra Singh Isi Kau</i>	
28/11/2017	<i>Warrant of Authority for Community Facilities Manager Doug Tate</i>	Warrant issued to Officer
4/12/2017	<i>Warrant of Authority for new Compliance and Enforcement Officer Jenny Randall</i>	Warrant issued to Officer

Moved by: Councillor Howard Voss

Seconded by: Councillor Michael Ford

CARRIED

MDC 17/340 C4 17029 PORT STREET EAST ROADING AND SERVICES GROWTH FUNDING REQUEST

Report of the General Manager – Infrastructure dated 29 November 2017 seeking approval to award Contract C4/17029 comprising two separable construction portions (3 Waters and Roading Infrastructure) of Port Street East in Growth Precinct 4, Feilding.

RESOLVED

1. That Contract C4/17029 for Port Street East Roading Rehabilitation and Services Extension Growth be awarded to Higgins Contractors Ltd for the sum of Two Million, Nine Hundred and Seventy Six Thousand, Three Hundred and Fifty Nine Dollars and Eighty Cents excluding GST (\$2,976,359.80 excl GST).
2. That the Council notes that this amount includes a 10% contingency, which can be utilised only upon the Engineer's approval.
3. That the Council notes that a total of 90.7% of the work is unsubsidised and that 9.3% of the contract value qualifies for the NZTA subsidy rate (subsidised rehabilitation, subsidised drainage renewals, subsidised streetlight renewals) at 53% for a value of \$146,704.77 towards the project.

Moved by: Councillor Alison Short

Seconded by: Councillor Steve Bielski

CARRIED

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MDC 17/341 C4 1552 STAGE 3 MAKOURA ROAD SEAL EXTENSION AND SAFETY IMPROVEMENTS

Report of the General Manager – Infrastructure dated 28 November 2017 seeking approval to award the final portion (Stage 3) of Contract C4/1552 for the Road Safety Improvements of Makoura Road, Apiti.

RESOLVED

1. That Contract C4/1552 for Makoura Road Safety Improvements, Apiti (Stage 1, 2 & 3) be awarded to R & R McIntyre Contracting Ltd for the sum of One Million and Sixty Seven Thousand, Five Hundred and Forty Dollars and Twenty Cents excluding GST (\$1,067,540.20 excluding GST).
2. That the Council notes that Contract C4/1552 for Makoura Road Safety Improvements, Apiti (Stage 3 & Final) awarded to R & R McIntyre Contracting Ltd is for the sum of Three Hundred and Fifty Eight Thousand, Two Hundred and Ninety Five Dollars and Sixty Nine Cents excluding GST (\$358,295.69 excl GST) and that this amount includes a 5% contingency, which can be utilised only upon the Engineer's approval.
3. That the Council notes the NZTA subsidy rate applies across two of the four categories (Subsidised Rehabilitation, Subsidised Drainage Renewals) adding up to a total eligible amount of \$107,609.61. The NZTA contribution at 53% of \$107,609.61 results in a subsidy value of \$57,033.09 towards the project total value of \$358,295.69 excl GST.

Moved by: Councillor Steve Bielski

Seconded by: Councillor Phil Marsh

CARRIED

MDC 17/342 C4 1526 NANNESTAD LINE BRIDGE REPLACEMENT – CONTRACT VARIATION

Report of the General Manager – Infrastructure dated 22 August 2017 seeking approval for an increase in contract scope and price.

Councillor Campbell declared an interest, took no part in the discussion and did not vote.

Councillor Campbell left the meeting at 10.20am.

RESOLVED

1. That the Council approves the variation to Contract C4/1526 (Nannestad Line Bridge Replacement) of Two Hundred and Nineteen Thousand, Seven Hundred and Ninety dollars and Forty One cents excluding GST (\$219,790.41 excl GST) over the original contract price of \$451,300.00 excl GST, bringing the total contract price to \$671,090.38 excl GST. This represents an increase of 48%.
2. That the Council notes that \$489,895.98 excl GST of the project total comes from the NZTA subsidy rate.

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Moved by: Councillor Howard Voss

Seconded by: Councillor Shane Casey

CARRIED

MDC 17/343 CONSIDERATION OF LATE ITEMS

There were no late items for consideration.

MDC 17/344 MEETING CLOSURE

Her Worship the Mayor declared the meeting closed at 10.35am.

Approved and adopted as a true and correct record:

CHAIRPERSON

DATE