

MINUTES	MEETING	TIME
<b>COUNCIL</b>	<b>WEDNESDAY 15 NOVEMBER 2017</b>	<b>8.32AM</b>

Minutes of a meeting of the Council held on Wednesday 15 November 2017, commencing at 8.32am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Mayor Helen Worboys	(Chairperson)
	Cr Steve Bielski	
	Cr Barbara Cameron	
	Cr Stuart Campbell	
	Cr Shane Casey	
	Cr Hilary Humphrey	
	Cr Phil Marsh	
	Cr Andrew Quarrie	
	Cr Alison Short	
	Cr Howard Voss	
LEAVE OF ABSENCE:	Cr Michael Ford	
IN ATTENDANCE:	Richard Templer	(Chief Executive)
	Shayne Harris	(General Manager – Corporate and Regulatory)
	Brent Limmer	(General Manager – Community and Strategy)
	Hamish Waugh	(General Manager – Infrastructure)
	Frances Smorti	(General Manager – People and Culture)
	Tracey Hunt	(Strategy Manager)
	Michael Hawker	(Project Delivery Manager)
	Colleen Morris	(Chief Financial Officer)
	Paul Stein	(Communications Manager)
	Nichole Ganley	(Governance Support Officer)
	Allie Dunn	(Governance Team Leader)

#### MDC 17/300 MEETING OPENING

Jocelyn Stevens, of the Life Point Church, opened the meeting in prayer.

#### MDC 17/301 APOLOGIES

There were no apologies.

#### MDC 17/302 REQUESTS FOR LEAVE OF ABSENCE

There were no requests for leave of absence.

#### MDC 17/303 CONFIRMATION OF MINUTES

##### **RESOLVED**

**That the minutes of the Council meeting held 19 October 2017 and the extraordinary Council meeting held 2 November 2017 be adopted as a true and correct record.**

**Moved by: Councillor Howard Voss**

**Seconded by: Councillor Phil Marsh**

**CARRIED**

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#### MDC 17/304 DECLARATIONS OF INTEREST

Councillor Barbara Cameron – MidCentral District Health Board and Community Response Forum for Ministry of Children

#### MDC 17/305 PUBLIC FORUM - FEILDING HIGH SCHOOL

Ngapuki and Zane from Feilding High School spoke on behalf of the Feilding High School's under 15 year old male rugby players who were recipients of a representative grant to assist with the costs of competing in the Hurricanes under 15's tournament held in Lower Hutt from 6 to 9 September 2017. They spoke about the planning for the trip and the fundraising they undertook, which along with the grant from Council, enabled them to attend the tournament. They thanked Council for its support.

#### MDC 17/306 PRESENTATION - SMOKEFREE COLLECTIVE

Julie Beckett (Public Health), Sally Darragh (Heart Foundation) and Kerry Hocquard (Cancer Society), gave a presentation about reducing smoking rates in the Manawatu and improving the health and wellbeing of the community. They outlined the harm from smoking, and the steps neighbouring Councils had undertaken regarding smokefree policies. They advised the smoking rates for the Manawatu Community were higher than the national average. They sought the opportunity to be part of a working group to support the Manawatu Community to become smokefree.

#### MDC 17/307 PRESENTATION - PALMERSTON NORTH COMMUNITY SERVICES COUNCIL

Fraser Greig, Michelle Thompson and Lyal Brenton of the Palmerston North Community Services Council presented the 2017 Social Wellbeing Forum report. They spoke about the 10<sup>th</sup> Annual Social Wellbeing Forum, held at Awapuni Function Centre and asked Council to look for issues within their report that could align with Council's planning processes including the Long Term Plan to see where Council could offer support. They noted the common themes that came out of the forum - lobbying local and central government, education in schools around social issues, organisational culture, process and client care, and improving transport and public transport in the region. They supported the forum becoming a regional forum in the future, noting that most of the issues raised were regional issues. They advised that their students were focussing on the issue of Transport as this had a flow on effect on each of the themes.

#### MDC 17/308 NOTIFICATION OF LATE ITEMS

There were no late items notified for consideration.

#### MDC 17/309 RECOMMENDATIONS FROM AUDIT AND RISK COMMITTEE RE INTERNAL AUDIT CHARTER

Report of the General Manager – Corporate and Regulatory dated 10 November 2017 presenting recommendations of the Audit and Risk Committee meeting held 10 November 2017 regarding the proposed Internal Audit Charter.

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**RESOLVED**

**That the Council adopts the Internal Audit Charter for the provision of the internal auditing function for the Manawatū District Council.**

**Moved by: Councillor Stuart Campbell**

**Seconded by: Councillor Barbara Cameron**

**CARRIED**

**MDC 17/310 CHANGE TO ORDER OF BUSINESS**

It was agreed that item 10.1 “2016-17 Partnership Fund Accountability Report” would be taken as the next item of business.

**MDC 17/311 2016-17 PARTNERSHIP FUND ACCOUNTABILITY REPORT**

Report of the General Manager – Community and Strategy dated 26 October 2017 presenting for consideration the 12-month accountability reports from Feilding and District Promotion Inc. who had received partnership funding and entered into an agreement with Council for the period 1 September 2016 to 30 June 2017. Jason Smith and Jo Paton from Feilding and District Promotion were in attendance and spoke to their report. They acknowledged the volunteers that support their organisation. Updated financial papers were circulated to elected members and tabled at the meeting. The Auditors report would be circulated to Council as soon as it was received. Ihaia Raharuhi of Ngati Kauwhata spoke about the relationship being developed between Ngati Kauwhata and Feilding and District Promotion. It was suggested that Feilding and District Promotion discuss support for the Saleyards Tours with CEDA.

**RESOLVED**

**That the Partnership Fund 12-month accountability reports, including the draft Audit report, for the period 1 September 2016 to 30 June 2017 from Feilding and District Promotion Inc. be received and noted.**

**Moved by: Councillor Barbara Cameron**

**Seconded by: Councillor Hilary Humphrey**

**CARRIED**

*The meeting adjourned at 10.04am and reconvened at 10.28am.*

**MDC 17/312 RECOMMENDATIONS FROM AUDIT AND RISK COMMITTEE RE INTERNAL AUDIT SERVICE LEVEL AGREEMENT**

*Councillor Cameron returned to the meeting at 10.29am.*

Report of the General Manager – Corporate and Regulatory dated 10 November 2017 presenting recommendations of the Audit and Risk Committee meeting held 10 November 2017 regarding the proposed Internal Audit Service Level Agreement.

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**RESOLVED**

**That the Council adopts the Internal Service Level Agreement for the provision of Internal Audit services by Manawatū-Wanganui Local Authority Shared Services Limited for the period 1 October 2017 to 30 September 2020.**

**Moved by: Councillor Stuart Campbell**

**Seconded by: Councillor Phil Marsh**

**CARRIED**

**MDC 17/313 RECOMMENDATIONS FROM AUDIT AND RISK COMMITTEE RE INTERNAL AUDIT PLAN**

Report of the General Manager – Corporate and Regulatory dated 10 November 2017 presenting recommendations of the Audit and Risk Committee meeting held 10 November 2017 regarding the proposed Internal Audit Plan.

**RESOLVED**

**That the Council approves the Internal Audit plan for the 2017-18 year as set out in Appendix 1 to the report of the General Manager – Corporate and Regulatory dated 10 November 2017.**

**Moved by: Councillor Stuart Campbell**

**Seconded by: Councillor Howard Voss**

**CARRIED**

**MDC 17/314 RECOMMENDATIONS FROM AUDIT AND RISK COMMITTEE RE REVIEW OF SENSITIVE EXPENDITURE**

Report of the General Manager – Corporate and Regulatory dated 10 November 2017 presenting recommendations of the Audit and Risk Committee meeting held 10 November 2017 regarding the review of sensitive expenditure.

**RESOLVED**

**That the Council receives the Sensitive Expenditure Internal Audit report dated September 2017 and notes the management response to recommendations and actions to be taken.**

**Moved by: Councillor Howard Voss**

**Seconded by: Councillor Barbara Cameron**

**CARRIED**

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#### MDC 17/315 RECOMMENDATIONS FROM AUDIT AND RISK COMMITTEE RE FIRST QUARTER REPORT TO 30 SEPTEMBER 2017

Report of the General Manager – Corporate and Regulatory dated 10 November 2017 presenting recommendations of the Audit and Risk Committee meeting held 10 November 2017 regarding the first quarter report to 30 September 2017.

#### RESOLVED

**That the Council receives the First Quarter Report and the Capital Expenditure Report for the period ended 30 September 2017.**

**Moved by: Councillor Stuart Campbell**

**Seconded by: Councillor Phil Marsh**

#### CARRIED

#### MDC 17/316 COMMUNITY COMMITTEE MINUTES

Report of the General Manager – Community and Strategy dated 6 November 2017 presenting minutes from recent meetings of Community Committees and the Manawatu Youth Ambassadors.

#### RESOLVED

**That the Council receive the minutes of Manawatu Youth Ambassadors and Community Committee meetings.**

**Moved by: Her Worship the Mayor Helen Worboys**

**Seconded by: Councillor Howard Voss**

#### CARRIED

#### MDC 17/317 MAORI WARDS RESOLUTION

Report of the General Manager – Corporate and Regulatory dated 20 October 2017 presenting for consideration a proposal to establish one or more Māori Wards for electoral purposes in the Manawātū District. The Chief Executive gave a presentation outlining the options before Council, and went through questions and answers with the Council.

#### RESOLVED

1. **That the Council receives the report of the General Manager Corporate and Regulatory dated 20 October 2017 regarding establishment of Māori Wards for Electoral Purposes.**
2. **That the Council resolves under Section 19Z of the Local Electoral Act 2001 that the Manawātū District be divided into one or more Māori Wards for electoral purposes and that public notice of the right to demand a poll to**

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countermand this resolution be given in accordance with Section 19ZA of the Local Electoral Act 2001.

**Moved by: Councillor Alison Short**

**Seconded by: Councillor Hilary Humphrey**

**CARRIED**

*A division was called:*

***Voting for the motion: Her Worship the Mayor, Councillors Short, Marsh, Cameron, Humphrey and Casey***

***Voting against the motion: Councillors Voss, Bielski, Quarrie and Campbell***

#### MDC 17/318 INVESTMENT POLICY

Report of the General Manager – Corporate and Regulatory dated 1 November 2017 presenting the draft Investment Policy for consideration and adoption.

**RESOLVED**

**That the Council adopts the Investment Policy as set out in appendix one of the report of the General Manager – Corporate and Regulatory dated 1 November 2017.**

**Moved by: Councillor Stuart Campbell**

**Seconded by: Councillor Barbara Cameron**

**CARRIED**

#### MDC 17/319 LIABILITY MANAGEMENT POLICY

Report of the General Manager – Corporate and Regulatory dated 1 November 2017 presenting the draft Liability Management Policy for consideration and adoption. A correction was proposed to the wording in item

**RESOLVED**

**That the Council adopts the Liability Management Policy as set out in appendix one of the report of the General Manager – Corporate and Regulatory dated 1 November 2017.**

**Moved by: Councillor Phil Marsh**

**Seconded by: Councillor Howard Voss**

**CARRIED**

#### MDC 17/320 CONSIDERATION OF LATE ITEMS

There were no late items for consideration.

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MDC 17/321 MEETING CLOSURE

Her Worship the Mayor declared the meeting closed at 11.37am.

Approved and adopted as a true and correct record:

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**CHAIRPERSON**

.....  
**DATE**