

MINUTES	MEETING	TIME
COUNCIL	WEDNESDAY 16 NOVEMBER 2016	8.30AM

Minutes of a meeting of the Council held on Wednesday 16 November 2016, commencing at 8.30am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Mayor Helen Worboys	(Chairperson)
	Cr Steve Bielski	
	Cr Barbara Cameron	
	Cr Stuart Campbell	
	Cr Shane Casey	
	Cr Michael Ford	
	Cr Hilary Humphrey	
	Cr Phil Marsh	
	Cr Andrew Quarrie	
	Cr Alison Short	
	Cr Howard Voss	
IN ATTENDANCE:	Richard Templer	(Chief Executive)
	Shayne Harris	(General Manager - Corporate and Regulatory)
	Brent Limmer	(General Manager - Community and Strategy)
	Hamish Young	(General Manager - Infrastructure)
	Frances Smorti	(General Manager - People and Culture)
	Wendy Thompson	(Principal Planning Adviser)
	Michael Hawker	(Project Delivery Manager)
	Colleen Morris	(Chief Financial Officer)
	Paul Stein	(Communications Advisor)
	John Jones	(Roading Asset Manager)
	Jim Mestyaneck	(Senior Project Engineer)
	Karel Boakes	(Regulatory Manager)
	Doug Tate	(Community Facilities Manager)
	Lorraine Thompson	(Executive Assistant - Chief Executive)
	Beth Hawker	(Senior Finance Officer - Rates)
	Maria Brensell	(Executive Assistant - Mayor)
	Nichole Ganley	(Business Support Officer)
	Allie Dunn	(Business Support Team Leader)

MDC 16/015 MEETING OPENING

Her Worship the Mayor welcomed everyone to the meeting.

MDC 16/016 APOLOGIES

There were no apologies.

MDC 16/017 REQUESTS FOR LEAVE OF ABSENCE

There were no requests for leave of absence.

MDC 16/018 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Council meeting held 25 and 26 October 2016, and the extraordinary Council meeting held 3 November 2016, be adopted as a true

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and correct record with a correction to the minutes of 26 October 2016 to show Councillor Quarrie recording his vote against the motion for appointment of the Deputy Mayor.

Moved by: Councillor Stuart Campbell

Seconded by: Councillor Steve Bielski

CARRIED

MDC 16/019 DECLARATIONS OF INTEREST

Councillor Hilary Humphrey declared an interest in item 8.1 Feilding Community Committee.

MDC 16/020 CHANGE TO ORDER OF BUSINESS

RESOLVED

That item 8.11 First Quarter Report to 30 September 2016 be taken prior to item 8.1 Feilding Community Committee.

Moved by: Councillor Stuart Campbell

Seconded by: Councillor Michael Ford

CARRIED on the casting vote of Her Worship the Mayor

MDC 16/021 PUBLIC FORUM - ACCOLADE GROVE SOCIETY SUBCOMMITTEE

Bob Buchanan and Di Anderson were in attendance and spoke about concerns with traffic associated with stage 4 of the Accolade Grove extension. They tabled a petition requesting that favourable consideration be given by the Council and the land developer team (Mr Zhang) to undertaking stage 4 of the Accolade Grove (Accolade Street extension) by facilitating the land development and building activities by way of direct entry from Pharazyn Street for all trades and associated vehicles, rather than routing such traffic volume and anticipated disruption, through residential Accolade Grove.

MDC 16/022 PUBLIC FORUM - FEILDING COMMUNITY COMMITTEE

Sandra Crosbie, Chairperson of the Feilding Community Committee spoke about Community Planning for the newly established Feilding Community Committee, seeking Council agreement to the Feilding Community Committee being able to undertake the community planning exercise in the current financial year.

MDC 16/023 PUBLIC FORUM - QUOTABLE VALUE

Simon Willocks from Quotable Value presented to Council on the district revaluations. He spoke about the revaluation process, sector changes, capital value changes, and land value changes. He outlined the objection process with objections needing to be lodged by 25 November 2016. He advised that the new rating values would be used from 1 July 2017.

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MDC 16/024 NOTIFICATION OF LATE ITEMS

There were no items of extraordinary business notified.

MDC 16/025 FIRST QUARTER REPORT TO 30 SEPTEMBER 2016

Report of the General Manager – Corporate and Regulatory dated 1 November 2016 providing a summary to 30 September 2016 of the Council’s performance against the second year of the 2015/25 Long Term Plan. A copy of information outlining significant projects funded from loans over the past three years ,and how the loan servicing costs were being funded, was tabled.

Councillor Cameron left the meeting at 9.25am and returned at 9.30am.

MOVED

That the Chief Executive provide a plan to reduce the requirements for planned new debt of \$11.7 million in the current financial year.

Moved by: Councillor Stuart Campbell

Seconded by: Councillor Michael Ford

WITHDRAWN

It was noted that the matter would be referred to a future workshop for discussion.

RESOLVED

That the Council receive the First Quarter Report to 30 September 2016.

Moved by: Councillor Howard Voss

Seconded by: Councillor Michael Ford

CARRIED

The meeting adjourned for a tea break at 10.41am and resumed at 11.08am.

MDC 16/026 FEILDING COMMUNITY COMMITTEE – COMMUNITY PLANNING

Report of the General Manager – Community and Strategy dated 2 November 2016 seeking consideration of a request received from the Feilding Community Committee to fund the development of a community plan for Feilding in the 2016/17 financial year.

Councillor Humphrey declared an interest, took no part in the discussion and did not vote.

RESOLVED

That the Council confirms its previous intention to consider funding the development of a Community Plan for Feilding as part of the draft 2017-18 Annual Plan.

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Moved by: Councillor Stuart Campbell

Seconded by: Councillor Barbara Cameron

CARRIED

MDC 16/027 AGREEMENT TO FORM JOINT COMMITTEE WITH PALMERSTON NORTH CITY COUNCIL

Report of the General Manager – General Manager – Community and Strategy dated 1 November 2016 presenting a proposal to negotiate and sign an agreement with Palmerston North City Council to re-establish the Joint Strategic Planning Committee.

RESOLVED

That the Chief Executive be authorised to prepare and sign an agreement with Palmerston North City Council to re-establish the Manawatu District / Palmerston North City Joint Strategic Planning Committee, based on the previous agreement dated 20 October 2015 and updates agreed in March 2016.

Moved by: Councillor Michael Ford

Seconded by: Councillor Phil Marsh

CARRIED

MDC 16/028 C4 1523 ARAPATA ROAD BRIDGE S3A REPLACEMENT

Report of the General Manager – Infrastructure dated 7 November 2016 seeking approval to award Contract 1523 for the replacement of Bridge S3A on Arapata Road at approximate RP 2km. Officers presented on the tender process for the contract to replace the Arapata Bridge.

RESOLVED

- 1. That Contract 1523 for Arapata Road Bridge S3A Replacement, Contract be awarded to Bailey Civil Ltd for the sum of One Million, One Hundred and Fifty Seven Thousand and Twenty Five Dollars and Thirty Cents excluding GST (\$1,157,025.30 excl GST).**
- 2. That the Council notes that this amount includes a 10% contingency, which can be utilised only upon the Engineer's approval.**

Moved by: Councillor Alison Short

Seconded by: Councillor Shane Casey

CARRIED

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MDC 16/029 MDC ROADING PROCUREMENT STRATEGY

Report of the General Manager – Infrastructure dated 7 November 2016 presenting the Manawatu District Council Roading Procurement Strategy for 2016/17 and 2017/18 financial years. Officers presented on the requirements for Council to develop a procurement strategy in accordance with the guidelines set out in the current edition of the NZ Transport Agency procurement manual.

RESOLVED

1. **That the Council endorses the Manawatu District Council Roading Procurement Strategy for 2016/17 and 2017/18 financial years.**
2. **That the Council approves the use of shared in-house professional services subject to a forthcoming review.**

Moved by: Councillor Howard Voss

Seconded by: Councillor Steve Bielski

CARRIED

The meeting adjourned for lunch at 12.23 pm and reconvened at 1.01pm

MDC 16/030 ADOPTION OF COMMITTEE STRUCTURE

Report of the General Manager – Corporate and Regulatory dated 28 October 2016 seeking determination of the membership, terms of reference and delegations of authority for each of the committees established by Her Worship the Mayor under Section 41A of the Local Government Act 2002. It was noted that the election of a deputy chairperson for the Workshop Committee would need to be undertaken by Council.

RESOLVED

That System B as outlined in Clause 25 of Schedule 7 to the Local Government Act 2002 be used for the election of the Deputy Chairperson of the Workshop Committee.

Moved by: Councillor Michael Ford

Seconded by: Councillor Stuart Campbell

CARRIED

RESOLVED

That Councillor Michael Ford be appointed Deputy Chairperson of the Workshop Committee.

Moved by: Councillor Stuart Campbell

Seconded by: Councillor Barbara Cameron

CARRIED

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RESOLVED

1. Audit and Risk Committee

Membership: Councillor Stuart Campbell (Chair) and Councillors Barbara Cameron, Hilary Humphrey, Phil Marsh, Howard Voss, Her Worship the Mayor and John Fowke (independent member)

2. Chief Executive's Employment Committee

Membership: Councillor Michael Ford (Chair), Her Worship the Mayor and all Councillors

3. Community Funding Committee

Membership: Councillor Hilary Humphrey (Chair) and Councillors Barbara Cameron, Stuart Campbell, Shane Casey, Alison Short and Her Worship the Mayor.

4. Hearings Committee

Membership: Councillor Howard Voss (Chair) and Councillors Shane Casey, Alison Short, Barbara Cameron, Hilary Humphrey, Michael Ford and Her Worship the Mayor.

5. Nga Manu Taiko Manawatu District Council

Membership: Councillors Stuart Campbell, Alison Short and Her Worship the Mayor plus one representative appointed by Tangata Whenua from each of the following Marae: Aorangi, Kauwhata, Kotuku, Paranui, Parewahawaha, Poupatate, Te Au, Te Rangimarie, Taumata O Te Ra, Te Hiiri, Te Iwa, and Te Tikanga.

6. Strategic Planning and Policy Committee

Membership: Councillor Phil Marsh (Chair) and Her Worship the Mayor and all Councillors.

7. Workshop Committee

Membership: Mayor Helen Worboys (Chair), Councillor Michael Ford (Deputy Chair) and all Councillors.

Moved by: Councillor Phil Marsh

Seconded by: Councillor Michael Ford

CARRIED

Andrew Quarrie recorded his vote against the motion.

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MDC 16/031 ADOPTION OF SCHEDULE OF MEETINGS

Report of the General Manager – Corporate and Regulatory dated 28 October 2016 presenting for adoption the proposed schedule of meetings for the remainder of 2016 and the 2017 calendar year.

RESOLVED

1. **That the Council adopt the following schedule of meetings for the remainder of the 2016 calendar year:**

Strategic Planning and Policy Committee: Thursday 1 December 2016, 8.30am

Community Funding Committee: Thursday 1 December 2016, 1.00pm

Nga Manu Taiko Manawatu District Council: Tuesday 13 December 2016, 6.00pm

Council: Thursday 15 December 2016, 8.30am

2. **That the Council adopt the 2017 meeting calendar as set out in Appendix 1 to the report of the General Manager - Corporate and Regulatory dated 28 October 2016.**

Moved by: Councillor Howard Voss

Seconded by: Councillor Shane Casey

CARRIED

MDC 16/032 CREATIVE COMMUNITIES ASSESSMENT COMMITTEE

Report of the General Manager – Corporate and Regulatory dated 31 October 2016 seeking appointment of Council members to the Creative Communities Assessment Committee.

RESOLVED

That the Council appoints Councillors Barbara Cameron and Hilary Humphrey to the Creative Communities Assessment Committee.

Moved by: Councillor Alison Short

Seconded by: Councillor Michael Ford

CARRIED

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MDC 16/033 APPOINTMENTS TO COUNCIL ORGANISATIONS, COUNCIL CONTROLLED ORGANISATIONS AND JOINT COMMITTEES

Report of the General Manager – Corporate and Regulatory dated 31 October 2016 seeking appointments to Council organisations, Council controlled organisations, and joint committees.

RESOLVED

1. That the Council makes the following appointments to external organisations:

Name	Proposed Appointment
Mana Whakahaere	Her Worship the Mayor, Deputy Mayor, Chief Executive and Councillor Casey
Camp Rangi Woods Trust	Two appointees
Central Economic Development Agency Electoral College	Her Worship the Mayor and Councillors Casey and Short
Manfeild Park Trust Electoral College	Her Worship the Mayor and Chief Executive
Manawatu River Leaders Accord	Her Worship the Mayor and Councillor Short
Oroua Catchment Care Group	Councillors Short and Casey
Heartland Contractors Ltd	Mayor, Deputy Mayor and Chief Executive
Civil Defence Emergency Management Group	Her Worship the Mayor
Regional Transport Committee	Her Worship the Mayor
Zone 3 – New Zealand Local Government Association (LGNZ)	Mayor, Deputy Mayor and Chief Executive

2. That the Council appoints the following Liaison Councillors for Community Committees:

Community Committee	Liaison Councillor
Apiti Community Committee	Councillor Michael Ford
Cheltenham Community Committee	Councillor Alison Short
Colyton Community Committee	Councillor Phil Marsh
Feilding Community Committee	Councillor Phil Marsh
Halcombe Development Community Group	Councillor Shane Casey
Himatangi Beach Community Committee	Councillor Howard Voss
Hiwinui Community Committee	Councillor Barbara Cameron
Kimbolton Community Committee	Councillor Steve Bielski

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Community Committee	Liaison Councillor
Pohangina Valley Community Committee	Councillor Steve Bielski
Rangiwahia Community Committee	Councillor Hilary Humphrey
Rongotea Community Committee	Councillor Stuart Campbell
Sanson Community Committee	Councillor Andrew Quarrie
Tangimoana Community Committee	Councillor Alison Short
Waituna West Community Committee	Councillor Andrew Quarrie

Moved by: Councillor Barbara Cameron

Seconded by: Councillor Phil Marsh

CARRIED

MDC 16/034 ADOPTION OF CODE OF CONDUCT

Report of the General Manager – Corporate and Regulatory dated 7 November 2016 presenting a draft Code of Conduct to elected members for consideration and adoption.

RESOLVED

That the Council adopt the Code of Conduct for Manawatu District Council as set out in Appendix 1 to the report of the General Manager - Corporate and Regulatory dated 7 November 2016, including a provision requiring elected members who are undischarged bankrupts to disclose that fact.

Moved by: Councillor Michael Ford

Seconded by: Councillor Howard Voss

CARRIED

MDC 16/035 ADOPTION OF STANDING ORDERS

Report of the General Manager – Corporate and Regulatory dated 7 November 2016 presenting draft Standing Orders for consideration and adoption.

RESOLVED

That the Council retains the provision in Standing Order 18.1 that allows a Chairperson to exercise a casting vote in situations where there is an equality of votes.

Moved by: Councillor Michael Ford

Seconded by: Councillor Shane Casey

CARRIED

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RESOLVED

That the Council retains the provisions in Standing Orders 12.7 – 12.16 that enables members to join meetings by audio or audio visual means.

Moved by: Councillor Michael Ford

Seconded by: Councillor Steve Bielski

CARRIED

RESOLVED

That the Council retains Standing Order 21.2 Option A for the procedure for moving motions and amendments and removes Standing Orders 21.3 Option B and 21.4 Option C.

Moved by: Councillor Howard Voss

Seconded by: Councillor Phil Marsh

CARRIED

RESOLVED

That the Standing Orders as set out in Appendix 1 to the report of the General Manager – Corporate and Regulatory dated 2 November 2016 and amended as set out above be adopted.

Moved by: Councillor Phil Marsh

Seconded by: Councillor Michael Ford

CARRIED

MDC 16/036 CONSIDERATION OF LATE ITEMS

There were no late items for consideration.

MDC 16/037 ADJOURNMENT

RESOLVED

That the meeting be adjourned and reconvene at 7.00pm.

Moved by: Mayor Helen Worboys

Seconded: Councillor Howard Voss

CARRIED

The meeting adjourned at 2.04pm and reconvened at 7.00pm.

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MDC 16/038 NEW ZEALAND CITIZENSHIP CEREMONY

Twenty-six candidates to attend the Citizenship Ceremony to swear allegiance to the Queen of New Zealand before Her Worship the Mayor of the Manawatu District Council.

NAME	NATIONALITY	FORM OF OATH
Mr Vaughn Leslie BEDSER	South African	Oath
Mrs Elizabeth BEDSER	South African	Oath
Miss Lindsay BEDSER	South African	Oath
Mr James Norman BLACK	British	Affirmation
Mrs Darryl Anne BLACK	British	Affirmation
Mr Homa CHHETRI	Bhutanese	Oath
Mr Diwash POUDEL CHHETRI	Bhutanese	Oath
Mr Anthony Uy CO	Filipino	Oath
Mrs Carla Andrea Hagad CO	Filipino	Oath
Mrs Kay Elizabeth COCKS	British	Oath
Mr Timothy Edward COCKS	British	Affirmation
Dr Margaret Katherine HARTNETT	Australian	Affirmation
Mr Dirk JOCHEM	Dutch	Oath
Miss Sikhanyiso Angellah MOYO	Zimbabwean	Oath
Mr Mbuso MOYO	Zimbabwean	Oath
Mrs Siboniso MOYO	Zimbabwean	Oath
Mr Makhosi Donald MOYO	Zimbabwean	Oath
Mr Mthokozisi Arnold MOYO	Zimbabwean	Oath
Mr Richard Edwin PICKERING	Australian	Oath
Mr William Angus PINTO	Zimbabwean	Oath
Mrs Medina PINTO	Zimbabwean	Oath
Dr Vivien Kaye RODGERS	Australian	Oath
Mr Rudolf Albert SCHULZ	Australian/American	Affirmation
Mr Harmeet Singh SIDHU	Indian	Oath
Mrs Michelle Doreen STEWART	South African	Oath
Mr Neil Ross STEWART	South African	Oath

MDC 16/039 MEETING CLOSURE

Her Worship the Mayor declared the meeting closed at 7.46pm.

Approved and adopted as a true and correct record:

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CHAIRPERSON

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DATE