

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 17 AUGUST 2017	8.32AM

Minutes of a meeting of the Council held on Thursday 17 August 2017, commencing at 8.32am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Mayor Helen Worboys	(Chairperson)
	Cr Steve Bielski	
	Cr Barbara Cameron	
	Cr Stuart Campbell	
	Cr Shane Casey	
	Cr Michael Ford	
	Cr Hilary Humphrey	
	Cr Phil Marsh	
	Cr Andrew Quarrie	
	Cr Alison Short	
	Cr Howard Voss	
 IN ATTENDANCE:	 Richard Templer	 (Chief Executive)
	Shayne Harris	(General Manager – Corporate and Regulatory)
	Brent Limmer	(General Manager - Community and Strategy)
	Frances Smorti	(General Manager – People and Culture)
	Paul Stein	(Communications Manager)
	Danielle Balmer	(Communications Officer)
	Stacey Bell	(Economic Development Adviser)
	Michael Hawker	(Project Delivery Manager)
	Janine Hawthorn	(Community Development Adviser)
	Tracey Hunt	(Strategy Manager)
	Cynthia Ward	(Senior Policy Adviser)
	Brook Rush	(Community and Strategy Operations Officer)
	Nichole Ganley	(Governance Support Officer)
	Allie Dunn	(Governance Team Leader)

MDC 17/235 MEETING OPENING

Anne Bennett, Community Chaplain, opened the meeting in prayer.

MDC 17/236 APOLOGIES

There were no apologies.

MDC 17/237 REQUESTS FOR LEAVE OF ABSENCE

RESOLVED

That leave of absence be granted to Councillor Michael Ford from 1 September 2017 to 9 October 2017.

Moved by: Councillor Steve Bielski

Seconded by: Councillor Howard Voss

CARRIED

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MDC 17/238 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Council meeting held 20 July 2017 be adopted as a true and correct record.

Moved by: Councillor Stuart Campbell

Seconded by: Councillor Michael Ford

CARRIED

RESOLVED

That the minutes of the public excluded Council meeting held 20 July 2017 be adopted as a true and correct record, and that minute item MDC 17/231 Awahuri Forest-Kitchener Park Trust Recommendation of Appointment of Trustee be confirmed in open session.

Moved by: Councillor Michael Ford

Seconded by: Councillor Howard Voss

CARRIED

"MDC 17/231 AWAHURI FOREST – KITCHENER PARK TRUST – RECOMMENDATION OF APPOINTMENT OF TRUSTEE

Report of the General Manager – Community and Strategy dated 3 July 2017 seeking approval from Council to appoint a new Trustee to the Awahuri Forest-Kitchener Park Trust. Councillor Michael Ford declared an interest, took no part in the discussion and did not vote.

RESOLVED

That the Council appoints Ross Smithers as Trustee to the Awahuri Forest-Kitchener Park Trust for a period of three years, commencing 16 July 2017 and expiring 15 July 2020.

Moved by: Councillor Steve Bielski

Seconded by: Councillor Andrew Quarrie

CARRIED"

MDC 17/239 DECLARATIONS OF INTEREST

There were no declarations of interest.

MDC 17/240 PUBLIC FORUM - MYA RASMUSSEN

Mya Rasmussen, recipient of a Representative Grant to compete at the 2017 Youth Commonwealth Games held in the Bahamas on 19 to 23 July 2017 as a member of the

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New Zealand Swim Team, spoke about her achievements at the games. She competed in five races over four days, winning a Gold medal in the 400 metre individual medley, and breaking the New Zealand age group record for that by approximately two seconds. She also won a silver medal in the 200 metre individual medley and a silver medal in the 200 metre breast stroke. She thanked Council for their support.

MDC 17/241 PRESENTATIONS

There were no presentations.

MDC 17/242 NOTIFICATION OF LATE ITEMS

Her Worship the Mayor explained that the late item of business was a recommendation from the Audit and Risk Committee regarding the Fourth Quarter Report considered by the Committee at its meeting held Friday 11 August 2017. The Council was asked to receive their report at this meeting as the draft Annual Report would be presented at the Council's next meeting.

RESOLVED

That the item "Recommendation from Audit and Risk Committee – Fourth Quarter Report to 30 June 2017" be accepted as a late item of business.

Moved by: Her Worship the Mayor

Seconded by: Councillor Stuart Campbell

CARRIED

MDC 17/243 RECOMMENDATION FROM STRATEGIC PLANNING AND POLICY COMMITTEE – SYSTEM OF VOTING

Report of the General Manager – Corporate and Regulatory dated 4 August 2017 presenting recommendations of the Strategic Planning and Policy Committee meeting held 3 August 2017 regarding the system of voting for elections from October 2019 onwards.

RESOLVED

That the Council reaffirms the use of the First Past the Post system of voting for the Manawatu District Council elections from 2019 onwards.

Moved by: Councillor Howard Voss

Seconded by: Councillor Phil Marsh

CARRIED

MDC 17/244 PLAN CHANGE 52 – INDUSTRIAL ZONE REVIEW

Report of the General Manager – Community and Strategy dated 3 August 2017 seeking Council approval to make operative Plan Change 52 - Industrial Zone (PC52). The Council's Delegations Manual gives Council the final consideration and approval of a Plan Change, where all submissions and appeals have been disposed of, in accordance

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with Clause 17(2) of the Resource Management Act 1991 (RMA). The Schedule 1 process for PC52 has been fully completed - with no appeals - and consequently, it was proposed that PC52 be declared operative in accordance with Clause 20 of Schedule 1 to the RMA.

RESOLVED

1. **That Council approves Plan Change 52 – Industrial Zone to the Manawatu District Plan, pursuant to Clause 17(2) of Schedule 1 to the Resource Management Act 1991, in accordance with the decision of the Hearing Committee dated 12 February 2017.**
2. **That Council declares Plan Change 52 – Industrial Zone as operative, in accordance with Clause 20 of Schedule 1 to the Resource Management Act 1991.**

Moved by: Councillor Howard Voss

Seconded by: Councillor Shane Casey

CARRIED

MDC 17/245 COMMUNITY COMMITTEE ESTABLISHMENT

Report of the General Manager – Community and Strategy dated 4 August 2017 seeking approval of the Bainesse/Rangiotu Community Committee’s membership to extend beyond the maximum number allowed for in the current Community Committees Policy and to confirm the appointment of Councillor Barbara Cameron as Bainesse/Rangiotu Community Committee’s Liaison Councillor.

RESOLVED

That the Council:

1. **Approves the Bainesse/Rangiotu Community Committee’s membership extending beyond the maximum number allowable in the Community Committees Policy.**
2. **Confirms the appointment of Councillor Barbara Cameron as Liaison Councillor for the Bainesse/Rangiotu Community Committee.**

Moved by: Councillor Hilary Humphrey

Seconded by: Councillor Howard Voss

CARRIED

MDC 17/246 MANAWATU-WANGANUI REGIONAL DISASTER RELIEF FUND TRUST – GOVERNANCE AND ADMINISTRATION

Report of the General Manager – Corporate and Regulatory dated 2 August 2017 discussing proposed changes to the Manawatu-Wanganui Regional Disaster Relief Fund Trust and seeking to confirm Manawatu District Council’s representative under those proposed changes.

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That the Council:

- 1. Receives the information contained in the report of the General Manager – Corporate and Regulatory dated 2 August 2017.**
- 2. Confirms Her Worship the Mayor Helen Worboys as the Manawatu District Council’s representative on the Manawatu-Wanganui Regional Disaster Relief Fund Trust Board effective 1 September 2017.**
- 3. Supports Horizons Regional Councillor Bruce Gordon’s appointment as Chair of the Manawatu-Wanganui Regional Disaster Relief Fund Trust Board.**
- 4. Acknowledges that the Manawatu-Wanganui Regional Disaster Relief Fund Trust will now be administered by Horizons Regional Council.**

Moved by: Councillor Alison Short

Seconded by: Councillor Barbara Cameron

CARRIED

MDC 17/247 APPOINTMENT OF DEPUTY CHAIRPERSON – HEARINGS COMMITTEE

Report of the General Manager – Corporate and Regulatory dated 4 August 2017 seeking appointment of a deputy Chairperson for the Hearings Committee.

RESOLVED

That the Council use System B of Clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Deputy Chairperson of the Hearings Committee.

Moved by: Councillor Howard Voss

Seconded by: Councillor Barbara Cameron

CARRIED

RESOLVED

That the Council appoints Councillor Shane Casey as the Deputy Chairperson of the Hearings Committee.

Moved by: Councillor Howard Voss

Seconded by: Councillor Michael Ford

CARRIED

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MDC 17/250 APPLICATION OF THE COMMON SEAL

Report of the General Manager – Corporate and Regulatory dated 7 August 2017 informing Council of documents that had been sealed under the Common Seal under delegation since the last schedule was prepared.

RESOLVED

That the following schedule of Sealed Documents be received:

Date	Document	Party to
14/03/2017	Warrant of Authority for new Contractors (Smart Environmental): <ul style="list-style-type: none"> • Kathryn Van Der Weyden • Karen Seymour • Wayne Nicholls 	Warrants issued to Officers
18/04/2017	Updated Warrant of Authority for existing staff member Elysia Kinross.	Warrant issued to Officer
8/05/2017	Warrant of Authority for new Senior Consents Planner Natasha Reid.	Warrants issued to Officer
25/05/2017	Manawatu District Council Bank of New Zealand Loan Drawdown \$1,872,340.	Bank of New Zealand Loan Agreement
29/05/2017	Warrant of Authority for existing staff member Wendy Thompson.	Warrants issued to Officer
21/06/2017	Updated Warrant of Authority for existing staff member Herb Versteegen.	Warrants issued to Officer
21/06/2017	Updated Warrant of Authority for existing staff member Lou-Fairest Harper.	Warrants issued to Officer
30/06/2017	Updated Warrant of Authority for existing Building Control staff: <ul style="list-style-type: none"> • Chris Henry • Daniel Eason • Glenn Sawers • Ian Culver • Joe Jaques • Martin Leach • Neville Mudgeway • Phil Lightbourne • Ross Marshall • Tony Kellerman • Warren Kitchen • Head of Building Services – Leigh Sage • General Manager – Corporate and Regulatory Shayne Harris • Regulatory Manager Karel 	Warrants issued to Officers

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Date	Document	Party to
	Boakes	
19/07/2017	Updated Warrant of Authority for existing staff member Ian Gilchrist	Warrant issued to Officer
19/07/2017	Warrant of Authority for new Animal Control Officer Mark Powers	Warrant issued to Officer
21/07/2017	Warrant of Authority for new Infrastructure staff members: <ul style="list-style-type: none"> • Jake Stevens • Jake Cobcroft 	Warrants issued to Officers

Moved by: Councillor Phil Marsh

Seconded by: Councillor Michael Ford

CARRIED

MDC 17/251 COMMUNITY COMMITTEE MINUTES

Report of the General Manager – Community and Strategy dated 11 August 2017 presenting minutes from Community Committee meetings received during July.

RESOLVED

That the Council receive the minutes of Community Committee meetings.

Moved by: Councillor Michael Ford

Seconded by: Councillor Phil Marsh

CARRIED

MDC 17/252 CONSIDERATION OF LATE ITEMS - RECOMMENDATION FROM AUDIT AND RISK COMMITTEE – FOURTH QUARTER REPORT TO 30 JUNE 2017

Report of the General Manager – Corporate and Regulatory dated 14 August 2017 presenting recommendations of the Audit and Risk Committee meeting held 11 August 2017 regarding the fourth quarter report to 30 June 2017.

RESOLVED

That the Council receive the Fourth Quarter Report and the Capital Expenditure Report for the period ended 30 June 2017.

Moved by: Councillor Stuart Campbell

Seconded by: Councillor Barbara Cameron

CARRIED

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MDC 17/253 MEETING CLOSURE

Her Worship the Mayor declared the meeting closed at 9.26am

Approved and adopted as a true and correct record:

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CHAIRPERSON

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DATE