

<b>MINUTES</b>	<b>MEETING</b>	<b>TIME</b>
<b>COUNCIL</b>	<b>THURSDAY 17 SEPTEMBER 2020</b>	<b>8:30 AM</b>

Minutes of a meeting of the Council held on Thursday 17 September 2020, commencing at 8:30am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

<b>PRESENT:</b>	Mayor Helen Worboys	(Chairperson)
	Cr Steve Bielski	
	Cr Stuart Campbell	
	Cr Shane Casey	
	Cr Michael Ford	
	Cr Heather Gee-Taylor	
	Cr Grant Hadfield	
	Cr Hilary Humphrey	
	Cr Phil Marsh	
	Cr Andrew Quarrie	
	Cr Alison Short	
 <b>IN ATTENDANCE:</b>	 Frances Smorti	 (Acting Chief Executive)
	Shayne Harris	(General Manager – Corporate and Regulatory)
	Hamish Waugh	(General Manager - Infrastructure)
	Brent Limmer	(General Manager – Community and Strategy)
	Rebecca Bell	(Strategy Manager)
	Michael Hawker	(Project Delivery Manager)
	Shelley Ashton	(Senior Adviser - Marketing and Community Engagement)
	Ben Caldwell	(Communications Officer)
	Amanda Calman	(Chief Financial Officer)
	Janine Hawthorn	(Community Development Adviser)
	Mathew Bayliss	(Community Facilities Manager)
	Jeff Graham	(Emergency Management Officer)
	John Jones	(Roading Manager)
	Stacey Bell	(Economist)
	Glenn Young	(Utilities Manager)
	Pepa Moefili	(Graduate Planner)
	Sarah Miller	(Graduate Planner)
	Allie Dunn	(Governance Team Leader)

#### **MDC 20/428 MEETING OPENING**

Sarah McMenamain, of St John's Anglican Church, and Hazim Arafah of the Manawatū Multicultural Council, opened the meeting in prayer.

#### **MDC 20/429 APOLOGIES**

There were no apologies.

#### **MDC 20/430 REQUESTS FOR LEAVE OF ABSENCE**

There were no requests for leave of absence.

#### **MDC 20/431 CONFIRMATION OF MINUTES**

**RESOLVED**

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**That the minutes of the Council meeting held 3 September 2020 be adopted as a true and correct record.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Shane Casey**

**CARRIED**

#### MDC 20/432 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### MDC 20/433 PUBLIC FORUM

There were no requests for public forum.

#### MDC 20/434 PRESENTATIONS

There were no presentations scheduled for this meeting.

#### MDC 20/435 NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

#### MDC 20/436 RECOMMENDATIONS FROM COMMITTEES - AUDIT AND RISK COMMITTEE RE DRAFT ANNUAL REPORT TO 30 JUNE 2020

Report of the General Manager – Corporate and Regulatory dated 4 September 2020 presenting a recommendation from the Audit and Risk Committee meeting held 4 September 2020 regarding the draft Annual Report for the year ended 30 June 2020.

**RESOLVED**

**That the Council receive the draft Annual Report for the year ended 30 June 2020.**

**That the Mayor and Chief Executive be delegated authority to make any minor changes requested by Audit New Zealand and to sign the Statement of Compliance and Responsibility that is contained within the Annual Report for the year ending 30 June 2020.**

**Moved by: Councillor Stuart Campbell**

**Seconded by: Councillor Alison Short**

**CARRIED**

#### MDC 20/437 MINUTES OTHER COMMITTEES – FOR INFORMATION

The draft minutes of the Audit and Risk Committee meeting held 4 September 2020 were circulated for information.

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**MDC 20/438 MANAWATŪ DISTRICT QUARTERLY ECONOMIC UPDATE – JUNE 2020**

Report of the General Manager – Community and Strategy dated 24 August 2020 providing an overview of the current state and structure of the Manawatū District economy to June 2020. Stacey Bell, Economist, gave a presentation expanding on key messages within the report.

**RESOLVED**

**That the Council receives the Manawatū District Quarterly Economic Update dated 17 September 2020.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Grant Hadfield**

**CARRIED**

**MDC 20/439 CIVIL DEFENCE EMERGENCY MANAGEMENT CONTRACT REPORT YEAR ENDING 30 JUNE 2020**

Report of the General Manager – Community and Strategy dated 10 August 2020 presenting the report for Civil Defence Emergency Management activities in the Manawatū District and to report on the Provision of Emergency Management Services to Manawatū District Council by Horizons Regional Council over the period 1 July 2019 – 30 June 2020.

**RESOLVED**

**That the Council receives the report on the Provision of Emergency Management Services to Manawatū District Council by Horizons Regional Council over the period 1 July 2019 – 30 June 2020.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Phil Marsh**

**CARRIED**

**MDC 20/440 ENDORSEMENT OF DRAFT COMMUNITY FACILITIES STRATEGY FOR PUBLIC CONSULTATION**

Report of the General Manager – Community and Strategy dated 24 August 2020 presenting the draft Community Facilities Strategy for public consultation.

**RESOLVED**

- 1. That the Council receives the report on the draft Community Facilities Strategy for public consultation.**
- 2. That the Council endorses the draft Community Facilities Strategy for public consultation.**

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**Moved by: Councillor Shane Casey**

**Seconded by: Councillor Heather Gee-Taylor**

**CARRIED**

#### **MDC 20/441 WALKING AND CYCLING STRATEGY ADOPTION**

Report of the General Manager – Community and Strategy dated 24 September 2020 presenting the draft Walking and Cycling Strategy to Council for adoption. It was asked that some of the imagery within the strategy be updated to include cyclists wearing helmets.

**RESOLVED**

**That the Council adopts the Walking and Cycling Strategy with the strategy to coming into effect from 1 October 2020.**

**Moved by: Councillor Hilary Humphrey**

**Seconded by: Councillor Michael Ford**

**CARRIED**

#### **MDC 20/442 RESERVE MANAGEMENT PLANS ADOPTION**

Report of the General Manager – Community and Strategy dated 18 September 2020 presenting the draft Reserve Management Plans to Council for adoption.

**RESOLVED**

**That the Council adopts the Reserve Management Plans with the plans to coming into effect from 1 October 2020.**

**Moved by: Councillor Phil Marsh**

**Seconded by: Councillor Alison Short**

**CARRIED**

#### **MDC 20/443 MINUTES FROM COMMUNITY COMMITTEES AND MANAWATŪ YOUTH COUNCIL**

Report of the General Manager – Community and Strategy dated 31 August 2020 presenting minutes from recent meetings of Community Committees and the Manawatū Youth Council for information.

**RESOLVED**

**That the Council receives the minutes of the Community Committees and the Manawatū Youth Council meetings.**

**Moved by: Councillor Heather Gee-Taylor**

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**Seconded by: Councillor Alison Short**

**CARRIED**

**MDC 20/444 HOUSING STRATEGY AND COMMUNITY DEVELOPMENT - RESOURCE AND OPTIONS**

Report of the General Manager – Community and Strategy dated 2 September 2020 presenting options for resources to support the Housing Strategy and Community Development.

**RESOLVED**

**That the Council approve a request of unbudgeted expenditure of \$60,000 for consultant resources to bring forward the development of the Housing Strategy.**

**Moved by: Councillor Hilary Humphrey**

**Seconded by: Councillor Michael Ford**

**CARRIED**

**MOVED**

That the Council approve a request of unbudgeted expenditure of up to \$80,000 for a fixed-term contract until 30 June 2021 to employ a Community Development Youth Support Officer for the establishment of Youth Council support and Youth Action Plan.

Moved by: Councillor Shane Casey

Seconded by: Councillor Heather Gee-Taylor

**LOST**

**RESOLVED**

**That the Council approve a request of unbudgeted expenditure of \$20,000 per annum licence fee and \$10,000 customisation costs for Smarty Grants implementation.**

**Moved by: Councillor Hilary Humphrey**

**Seconded by: Councillor Alison Short**

**CARRIED**

**RESOLVED**

**That the Council approve a request of unbudgeted expenditure of up to \$40,000 for a fixed-term contract until 30 June 2021 to establish a Community Development role to support the Youth Council and implementation of actions arising from the Youth Action Plan.**

**Moved by: Councillor Heather Gee-Taylor**

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Seconded by: Councillor Shane Casey

**CARRIED**

*Councillor Michael Ford left the meeting at 10:41am and returned at 10:44am.*

**RESOLVED**

**That the Council agree the unbudgeted expenditure of \$130,000 for 2020/21 be funded through a combination of carried forward and undisbursed funding in the Community Development Fund, Representative Fund and Event Fund totalling \$65,000 with the remaining \$65,000 to be funded from Council Reserves.**

Moved by: Councillor Hilary Humphrey

Seconded by: Councillor Stuart Campbell

**CARRIED**

*Councillor Grant Hadfield recorded his abstention from voting.*

*Councillor Andrew Quarrie recorded his vote against the motion.*

#### MDC 20/445 SECTION 17A REVIEW OF FDP CONTRACT AND NEW FDP CONTRACT

It was noted that the item regarding the Section 17A Review of the Feilding and District Promotion Inc Contract and new Feilding and District Promotion Inc Contract had been rescheduled to come to the next meeting of the Council.

*The meeting adjourned at 10:50am and reconvened at 11:04am*

#### MDC 20/446 REQUESTED CARRY FORWARD BUDGETS TO 2020-21

Report of the General Manager – Corporate and Regulatory dated 3 September 2020 presenting requested financial budget carry forward expenditure along with relevant funding for approval.

**RESOLVED**

**That the Council approve the requested financial carry forwards as listed on the 2020-21 Requested Financial Carry Forwards report appended to the report of the General Manager – Corporate and Regulatory dated 3 September 2020, subject to any changes requested by Audit and that the Council note the outlined funding sources for these projects.**

Moved by: Councillor Stuart Campbell

Seconded by: Her Worship the Mayor

**CARRIED**

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**MDC 20/447 FINANCIAL VARIANCES REPORT 2019-2020**

Report of the General Manager – Corporate and Regulatory dated 3 September 2020 informing Council of budget areas that finished the 2019-2020 financial year with a more than \$50,000 expenditure variance.

**RESOLVED**

**That the Council receive the report and note the budgets that have completed the 2019-2020 financial year with more than a \$50,000 unfavourable to budget variance.**

**Moved by: Councillor Stuart Campbell**

**Seconded by: Councillor Shane Casey**

**CARRIED**

**MDC 20/448 ACTIVE MODE CONNECTIVITY PALMERSTON NORTH TO FEILDING**

Report of the General Manager – Infrastructure dated 24 August 2020 requesting the construction phase budget for Active Mode Connectivity Palmerston North to Feilding be brought forward from 2021/22 financial year of the Long Term Plan to the 2020/21 financial year.

**RESOLVED**

- 1. That the report on Active Mode Connectivity Palmerston North to Feilding be received.**
- 2. That the Council approve bringing forward the 2021/22 financial year budget of \$1,308,630 to the 2020/21 financial year.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Steve Bielski**

**CARRIED**

**MDC 20/449 CONSIDERATION OF LATE ITEMS**

There were no late items notified for consideration.

**MDC 20/450 PUBLIC EXCLUDED BUSINESS**

**RESOLVED**

**That the public be excluded from the following parts of the proceedings of this meeting, namely:**

- a) Confirmation of Minutes**

**That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific**

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grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Confirmation of minutes re Minutes of other Committees for Information and Risk Appetite Statement Review	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons; and Section 7(2)(i) – Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Her Worship the Mayor

Seconded by: Councillor Michael Ford

**CARRIED**

*The meeting went into public excluded session at 11:48am. For items MDC 20/451 to MDC 20/453 refer to public excluded proceedings. The meeting returned to open session at 11:49am.*

MDC 20/454 MEETING CLOSURE

The meeting was declared closed at 11:50am