

MINUTES	MEETING	TIME
<b>COUNCIL</b>	<b>THURSDAY 18 JUNE 2020</b>	<b>8:32AM</b>

Minutes of a meeting of the Council held on Thursday 18 June 2020, commencing at 8:32am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Mayor Helen Worboys (Chairperson)  
 Cr Steve Bielski  
 Cr Stuart Campbell  
 Cr Shane Casey  
 Cr Michael Ford  
 Cr Heather Gee-Taylor  
 Cr Grant Hadfield  
 Cr Hilary Humphrey  
 Cr Phil Marsh  
 Cr Andrew Quarrie  
 Cr Alison Short

IN ATTENDANCE: Richard Templer (Chief Executive)  
 Shayne Harris (General Manager – Corporate and Regulatory)  
 Hamish Waugh (General Manager - Infrastructure)  
 Brent Limmer (General Manager – Community and Strategy)  
 Frances Smorti (General Manager – People and Culture)  
 Michael Hawker (Project Delivery Manager)  
 Amanda Calman (Chief Financial Officer)  
 Mathew Bayliss (Community Facilities Manager)  
 Carl Johnstone (Parks and Property Team Leader)  
 Kirsten Pike (Parks and Property Officer - Legal and Planning)  
 Rachele Johnston (Principal Planner)  
 Allie Dunn (Governance Team Leader)  
 Steph Skinner (Governance Officer)

#### MDC 20/289 MEETING OPENING

Bobby Kusilifu of St Pauls Presbyterian Church opened the meeting in prayer.

#### MDC 20/290 APOLOGIES

There were no apologies.

#### MDC 20/291 REQUESTS FOR LEAVE OF ABSENCE

There were no requests for leave of absence

#### MDC 20/292 CONFIRMATION OF MINUTES

##### RESOLVED

**That the minutes of the Council meeting held 4 June 2020 be adopted as a true and correct record.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Stuart Campbell**

**CARRIED**

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#### MDC 20/293 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### MDC 20/294 PUBLIC FORUM

There were no requests for public forum.

#### MDC 20/295 PRESENTATIONS

There were no presentations scheduled for this meeting.

#### MDC 20/296 NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

#### MDC 20/297 RECOMMENDATIONS FROM COMMITTEES

There were no recommendations from committees.

#### MDC 20/298 MINUTES OTHER COMMITTEES – FOR INFORMATION

The draft minutes of Ngā Manu Tāiko Manawatū District Council meeting held 9 June 2020 were circulated for information.

#### MDC 20/299 COUNCIL CONTROLLED ORGANISATIONS EXEMPTIONS

Report of the General Manager - Community and Strategy dated 4 June 2020 proposing the granting of exemptions to the Manawatū District Youth Development and Wellbeing Trust, Feilding Civic Centre Trust, Awahuri Forest-Kitchener Park Trust, MWLASS, Camp Rangī Woods Trust, Manawatū-Wanganui Regional Disaster Relief Fund, RNZAF Ohakea Visitor Centre Trust, and Heartland Contractors from being a Council Controlled Organisation (CCO) in accordance with section 7(5) of the Local Government Act 2002.

#### **RESOLVED**

#### **That the Council:**

1. grants the exemption from being a CCO to the Manawatū District Youth Development and Wellbeing Trust under section 7(5) of the Local Government Act for a three year period expiring 19 June 2023; and
2. grants the exemption from being a CCO to the Feilding Civic Centre Trust under section 7(5) of the Local Government Act for a three year period expiring 19 June 2023; and
3. grants the exemption from being a CCO to the Awahuri Forest-Kitchener Park Trust under section 7(5) of the Local Government Act 2002 for a three year period expiring 19 June 2023; and
4. grants the exemption from being a CCO to the Camp Rangī Woods Trust under section 7(5) of the Local Government Act 2002 for a three year period expiring 19 June 2023; and

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5. grants the exemption from being a CCO to the Manawatū-Wanganui Regional Disaster Relief Fund under section 7(5) of the Local Government Act 2002 for a three year period expiring 19 June 2023; and
6. grants the exemption from being a CCO to the RNZAF Ohakea Visitor Centre Trust under section 7(5) of the Local Government Act 2002 for a three year period expiring 19 June 2023; and
7. grants the exemption from being a CCO to MWLASS under section 7(5) of the Local Government Act 2002 for a three year period expiring 19 June 2023; and
8. grants the exemption from being a CCO to Heartland Contractors under section 7(5) of the Local Government Act 2002 for a three year period expiring 19 June 2023.

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Phil Marsh**

**CARRIED**

#### MDC 20/300 DIGITAL TRANSFORMATION STRATEGY

Report of the Chief Executive dated 29 May 2020 informing Council of the Digital Transformation Strategy. It was noted that the connectivity group had been asked to come back to Council to provide an update on progress.

**RESOLVED**

**That the Council notes the Digital Transformation Strategy as attached to the report of the Chief Executive dated 29 May 2020.**

**Moved by: Councillor Phil Marsh**

**Seconded by: Councillor Michael Ford**

**CARRIED**

#### MDC 20/301 HEARING OF SUBMISSIONS – DRAFT WALKING AND CYCLING STRATEGY 2020

Report of the General Manager – Community and Strategy dated 15 May 2020 providing Council with a copy of the written and oral submissions received in relation to the draft Walking and Cycling Strategy.

**RESOLVED**

**That the Council receives the report on the Hearing of Written and Oral Submissions on the Walking and Cycling Strategy and hears from the two submitters who indicated that they wished to be heard.**

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**Moved by:** Her Worship the Mayor

**Seconded by:** Councillor Michael Ford

### **CARRIED**

#### SUBMISSION 001 HALCOMBE COMMUNITY COMMITTEE

Jeannette Henderson, Chairperson and Rachel Lane, of the Halcombe Community Committee, spoke to their submission. They gave a presentation that outlined their main points. They sought clarity on:

- Location of rural village area walkways;
- Inclusion of physical activity as a measure;
- Route prioritisation matrices to include a measure for the level of community input; and
- Perception of strategy being weighted more towards cycling than walking.

They outlined the Halcombe Walkway Strategy that their community had developed, with the goal that Halcombe would be a safe supportive and progressive community. It would be attractive, valued by all and well connected to the wider District. They outlined the results of two surveys they undertook with their community regarding the walking strategy. In conclusion they noted their support for a walking and cycling strategy, noting their community wanted walkways with the main driver being safety. They noted they supported rate funding and development contributions being used to fund walkways.

#### SUBMISSION 002 SPORT MANAWATŪ

Brad Cassidy of Sport Manawatū spoke in support of their submission, highlighting the importance of using statistics and information provided from the Ministry of Health with information from Sport New Zealand to be able to tie in behaviours to physical health and activity.

He outlined their support for a cycling network from a regional perspective as well as a local perspective. He noted this strategy linked in with a regional approach to other strategies and developments. There were opportunities for linking campaigns for walking and cycling with education campaigns for skills and safety training programmes and physical developments for walkways and cycleways. He spoke about the importance of play which reinforced behaviours for being active for life, therefore supported infrastructure developments that included play experiences, not just journey experiences, and providing opportunities to link it all together. He spoke about the benefit in having an activity role built into the strategy, and finding champions within the community to shape what this would look like for the district, including rural champions. He also spoke about the value in identifying what assets there were within the district to see where any gaps might be. With regard to weighting of strategy towards cycling, he noted that there were less barriers to walking than there were for cycling, and could be inclusive of walking when considering cycling infrastructure.

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## MDC 20/302 HEARING OF SUBMISSIONS – DRAFT RESERVE MANAGEMENT PLANS 2020

Report of the General Manager – Community and Strategy dated 22 May 2020 providing Council with a copy of the written and oral submissions received in relation to the draft Reserve Management Plans.

### **RESOLVED**

**That the Council receives the report on the Hearing of Written and Oral Submissions on the Reserve Management Plans and hears from the three submitters who indicated that they wished to be heard.**

**Moved by: Her Worship the Mayor**

**Seconded by: Councillor Michael Ford**

### **CARRIED**

#### SUBMISSION 001 SPORT MANAWATŪ

Brad Cassidy spoke to his submission, noting it was based on a regional perspective and how this district supported their vision of having an active region. He noted their support for the priorities in the proposals within the Reserves Management Plan. Their perspective was the alignment between their strategic priorities within the proposed plans. He spoke about the shared facilities that they saw value and potential in for bringing sporting groups together to identify any partnerships that could be developed that would benefit communities. With regard to areas for play, he saw there were opportunities for exploring what could be done to activate other pockets of the community in terms of play assets provision, or natural play areas where families could have creative play.

#### SUBMISSION 002 AWAHURI FOREST-KITCHENER PARK TRUST

Jill Darragh, from the Awahuri Forest-Kitchener Park Trust spoke in support of their submission, outlining changes needed for the draft Management Plan for Awahuri Forest-Kitchener Park, noting they would present their updated Plan to Council in September. She noted the case manager that had been provided for them by the Ministry of Primary Industries and a proposed grant, and funding they had been allocated from Trees that Count programme. It was noted that a report would be brought back to Council through the deliberations process, with some items being addressed through the Reserve Management Plan.

#### SUBMISSION 003 DEL GIBB

Del Gibb gave a verbal submission to the Council, noting she was the instigator of Keep Feilding Beautiful and its past Chairperson, as well as a past Chair of Keep New Zealand Beautiful. She spoke about her passion for Feilding, and showed her book that she wrote about Keep Feilding Beautiful from which the proceeds went to St John Ambulance. She spoke about her disappointment with the current state of the Camellia Walk, noting grasses had been planted over the plaques that described the names of the Camellias and the names of who they had been donated by. She noted that one of the Camellias that was planted on Rata Street was a commemorative tree in memory of their grandson, and that she had asked that the planting site of the Camellia be moved to a less ponding prone area. It had been replanted but the plaque was missing. She

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spoke about the number of Camellias that were lost during the 2004 flood event, and her understanding that Horizons Regional Council would replace the Camellias that were washed away. She noted the assurances from Manawatū District Council officers that they would be replaced and asked that this be given priority. She spoke about the register that included the information about all of the Camellias that were planted, the people that donated the plants, and the reason for each donation. In summary she advised that she would like to see the Camellia walk reinstated, given the recognition it deserved with its plaques upgraded and replaced and the register being made available to show the history of the walk.

## MDC 20/303 TE AHU A TURANGA – DELEGATIONS REQUEST

Report of the General Manager – Corporate and Regulatory dated 4 June 2020 confirming the process for the joint processing of the Implementation Activities by the Palmerston North City Council, Manawatū District Council, and Tararua District Council, and seeking to delegate the necessary powers and responsibilities to consultants as required pursuant to s 34A of the Resource Management Act 1991.

Rachelle Johnston, Principal Planner, spoke to the report, noting similar recommendations were being put before the Palmerston North City Council and the Tararua District Council.

It was noted that the delegations recommended were not intended to override or replace the existing delegations (decision-making powers) that sat with individual officers or named positions within the Territorial Authorities in any way. Any decision relating to the Project could still be made by the relevant Council Officer with the appropriate delegated powers.

### RESOLVED

1. **That any applications under the Resource Management Act 1991 by the New Zealand Transport Authority to Palmerston North City Council, Manawatū District Council and Tararua District Council, with respect to the Project (and related designations in the Territorial Authorities' District Plans) be processed jointly, with any hearings and any decisions or recommendations to be held or made jointly by the Territorial Authorities, generally in accordance with an agreed process/structure.**
2. **That the Territorial Authorities acknowledge that the hearing of notified applications (if required) could occur by a Hearing Panel, which may be separately appointed by the Territorial Authorities.**
3. **That Gina Sweetman and Christine Foster are appointed in their capacity as Independent Hearing Commissioners as "Te Ahu a Turanga Decision Makers" for the Territorial Authorities and pursuant to s 34A of the Resource Management Act 1991, are delegated all powers, functions and duties of the Council to:**
  - a. **Hear, consider and make decisions on any application for resource consents (including notification determinations), including any preliminary or procedural matters.**

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- b. Hear, consider and make recommendations on notices of requirements and designations, including on outline plans, outline plan waivers, requests for changes to outline plans, alterations to designations, removal of designations, fixing periods for the expiry of designations, and all further information requests and processing requirements.
  - c. Consider and make decisions regarding certification of management plans.
  - d. Determine any requests for certificates of compliance, including requesting further information in relation to requests for certificates of compliance;
  - e. To otherwise exercise all the functions, powers and duties of the Council under the Resource Management Act 1991 and regulations made thereunder associated with the processing and granting of applications for resource consent or notices of requirements and designations, including any preliminary/procedural matters regarding the applications and any hearing.
  - f. Hear and determine an objection under the Resource Management Act 1991, such as (but not limited to) objections to fees and charges, including determination of any preliminary matters and matters necessary for the conduct of a hearing.
4. That Phillip Percy, Perception Planning, be appointed as a consultant planner in the role of TA Processing Lead and pursuant to s 34A of the Resource Management Act 1991 is delegated the following powers, functions and duties of the Council:
- a. To waive compliance and to extend time limits under s 37 of the Resource Management Act 1991;
  - b. To determine an application incomplete and return it to the Applicant under s 88 of the Resource Management Act 1991;
  - c. To determine not to proceed with the hearing of an application for resource consent under s 91 of the Resource Management Act 1991 where it is considered that additional consents under the Resource Management Act 1991 are required in respect of any application.
  - d. To request further information and commission reports, and to set related timeframes, pursuant to ss 92 and 169 of the Resource Management Act 1991;
  - e. To determine all notification matters in accordance with s 95A-95G of the Resource Management Act 1991;
  - f. To determine any requests for certificates of compliance under s 139 of the Resource Management Act 1991, including requesting further information regarding certificates of compliance;

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- g. To make decisions regarding certification of management plans;
- h. To determine requests for changes to Outline Plans;
- i. To determine outline plan waivers;
- j. To make recommendations to the Te Ahu a Turanga Decision Makers on land use consents, outline plans and non-certification of Environmental Management Plans;
- k. To determine whether to take enforcement action on minor non-compliances.

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Alison Short**

**CARRIED**

#### MDC 20/304 MINUTES FROM COMMUNITY COMMITTEES

Report of the General Manager – Community and Strategy dated 29 May 2020 presenting minutes from recent meetings of Community Committees for information.

**RESOLVED**

**That the Council receives the minutes of the Community Committees' meetings.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Grant Hadfield**

**CARRIED**

*The meeting adjourned at 10.26am and reconvened at 10.46am.*

#### MDC 20/305 MANAWATŪ COMMUNITY TRUST – STATEMENT OF INTENT

Report of the General Manager – Community and Strategy dated 2 June 2020 presenting the Manawatū Community Trust Final Statement of Intent 2020/21 for agreement.

John Culling, Alison Towers and Kevin Petersen from the Manawatū Community Trust spoke to their Statement of Intent.

It was noted that an amendment to the Statement of Intent was needed to reflect the recent decision of Council to extend the appointment of John Culling and Mary-Ann Baskerville as Trustees to 31 March 2021.

The Council discussed the new requirements for Statements of Intent to forecast three years ahead but noted that flexibility would be required for project budgets and operational requirements of the Manawatū Community Trust.

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**RESOLVED**

**That the Manawatū Community Trust Final Statement of Intent 2020/21 be agreed subject to the Trust updating the Statement of Intent to include non-financial performance indicators for the years 2021/22 and 2022/23, and to update the Governance terms for Trustees John Culling and Mary-Ann Baskerville to 31 March 2021, as recently agreed by the Council.**

**Moved by: Councillor Hilary Humphrey**

**Seconded by: Councillor Alison Short**

**CARRIED**

**MDC 20/306 CONSIDERATION OF LATE ITEMS**

There were no late items notified for consideration.

**MDC 20/307 MEETING CLOSURE**

The meeting was declared closed at 11.09am