

MINUTES	MEETING	TIME
<b>COUNCIL</b>	<b>THURSDAY 19 DECEMBER 2019</b>	<b>8:30AM</b>

Minutes of a meeting of the Council held on Thursday 19 December 2019, commencing at 8:30am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Mayor Helen Worboys	(Chairperson)
	Cr Steve Bielski	
	Cr Stuart Campbell	
	Cr Shane Casey	
	Cr Michael Ford	
	Cr Heather Gee-Taylor	
	Cr Grant Hadfield	
	Cr Hilary Humphrey	
	Cr Phil Marsh	
	Cr Andrew Quarrie	
	Cr Alison Short	
IN ATTENDANCE:	Richard Templer	(Chief Executive)
	Hamish Waugh	(General Manager - Infrastructure)
	Brent Limmer	(General Manager – Community and Strategy)
	Shayne Harris	(General Manager – Corporate and Regulatory)
	Bridget Simpson	(Acting General Manager – People and Culture)
	Michael Hawker	(Project Delivery Manager)
	Rebecca Bell	(Strategy Manager)
	Mathew Bayliss	(Community Facilities Manager)
	Kirsten Pike	(Parks and Property Officer - Legal and Planning)
	Paul Stein	(Communications Manager)
	Janine Hawthorn	(Community Development Adviser)
	Lisa Thomas	(Policy Adviser)
	Matthew Mackay	(Principal Policy Planner)
	Samantha Kett	(Asset Management & Compliance Coordinator)
	Kirk Lightbody	(Policy Planner)
	Joshua Pepperell	(Intern)
	Carl Johnstone	(Parks and Property Team Leader)
	Andrea Harris	(Contracted Principal Policy Planner - District Plan)
	Glenn Young	(Utility Manager)
	Karel Boakes	(Regulatory Manager)
	Aimee Flanders	(Infrastructure Support Team Leader)
	Melissa Halligan	(Infrastructure Support Student)
	Erin Shailer	(Infrastructure Support Student)
	Allie Dunn	(Governance Team Leader)

#### MDC 19/068 MEETING OPENING

Martin Baldwin, of the Feilding Baptist Church, introduced Bobby Kusilifu who is the new pastor at St Pauls, then opened the meeting in prayer.

#### MDC 19/069 APOLOGIES

There were no apologies.

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#### MDC 19/070 REQUESTS FOR LEAVE OF ABSENCE

There were no requests for leave of absence

#### MDC 19/071 CONFIRMATION OF MINUTES

##### **RESOLVED**

**That the minutes of the Council meeting held 5 December 2019 be adopted as a true and correct record.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Shane Casey**

##### **CARRIED**

#### MDC 19/072 DECLARATIONS OF INTEREST

Councillor Michael Ford – Public Excluded item Confirmation of Minutes regarding Proposed Sale of Land by Manfeild Park Trust.

Councillor Michael Ford – Public Excluded item regarding purchase of land for new park within Precinct 4, noting that although the vendor was a personal friend, he had no involvement in negotiations or discussions with the vendor, however wished to disclose this.

Councillor Alison Short – Public Excluded item regarding purchase of land for new park within Precinct 4. She sought a ruling about whether she had a conflict of interest noting she was a Commissioner for the Plan Change 51 Hearing. It was advised that she did not have a conflict of interest.

#### MDC 19/073 PUBLIC FORUM

There were no requests to speak in public forum at this meeting.

#### MDC 19/074 PRESENTATIONS - NEW BUS TICKETING SYSTEM

Phil Hinderup and Kelly Curry of Horizons Regional Council were not able to attend to speak about the new bus ticketing system at this meeting, however this item had been rescheduled for the Council meeting on 4 February 2019. Martin Baldwin, Manawatū District Council's community representative on the Feilding to Palmerston North bus review shared progress on where that project was at. He noted there would be public consultation on proposed new routes being considered early in the New Year. Work was being undertaken to try and match the timetable with the commuter timetable that takes people in to Palmerston North. He noted they would be including in their consultation organisations such as the Feilding Health Centre, Feilding Intermediate, Woodlands retirement village, which were on the proposed circuit. He also spoke about the new B card for use on the bus network, which was a tag on off system. He noted this system was already in use in Whanganui, and other places in New Zealand.

Her Worship the Mayor spoke about an approach from Horizons Regional Council for volunteers to be involved in riding the buses to talk users through the new ticketing

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system from 3 February 2020, and asked that members advise her if they wished to help.

#### MDC 19/075 NOTIFICATION OF LATE ITEMS

There were no late items.

#### MDC 19/076 RECOMMENDATIONS FROM COMMITTEES

There were no recommendations from committees.

#### MDC 19/077 MINUTES OTHER COMMITTEES – FOR INFORMATION

The draft minutes of Ngā Manu Tāiko Manawatū District Council's meeting held 10 December 2019 were circulated for information. The Chairperson highlighted the Reureu Water Project and the possible opportunity for the project team to come to speak at either a Council meeting or the Economic Development Focus Group. Councillor Quarrie expressed concern about the invitation given to the committee to consider Māori representation on the Community Development Committee, which he felt was worded as if it was a predetermined outcome, and he felt it should have been discussed by Council beforehand. In response Councillor Humphrey noted the matter had been previously discussed, she was seeking feedback, no decision had been made and any decision would need to come back to Council for discussion.

#### MDC 19/078 QUARTERLY ECONOMIC REPORT – SEPTEMBER 2019

Report of the General Manager – Community and Strategy dated 13 November 2019 providing an overview of the current state and structure of the Manawatū District economy to September 2019. Economist Stacey Bell gave a presentation expanding on key messages within the report. She noted an error in the report regarding house sales data that should be corrected to read 454 houses sold in the District with a 4.6% increase in sales. Also a clarification of housing affordability that had increased to 7.7. The Council noted concern about the pressure on the community from lack of housing availability and asked that the Council have a discussion in the future about possible action the Council could undertake. Also requested was a breakdown on provision of housing by private sector versus central government.

#### **RESOLVED**

**That the Council receives the Manawatū District Quarterly Economic Update dated 19 December 2019.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Grant Hadfield**

#### **CARRIED**

#### MDC 19/079 REPRESENTATIVE FUND APPLICATION – FEILDING AMATEUR SWIM CLUB

Report of the General Manager – Community and Strategy dated 5 December 2019 presenting an application for a Representative Grant from the Feilding Amateur Swim Club to assist with the costs associated with 12 club swimmers who have qualified to

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represent the Manawatū at the New Zealand Junior Festival being held in Wellington 13 to 14 March 2020.

**RESOLVED**

**That Council makes a Representative Grant \$1,698.55 to the Feilding Amateur Swim Club to assist with the costs associated with 12 club swimmers who have qualified to represent the Manawatū at the New Zealand Junior Festival being held in Wellington 13 to 14 March 2020.**

**Moved by: Councillor Hilary Humphrey**

**Seconded by: Her Worship the Mayor**

**CARRIED**

**MDC 19/080 PLAN CHANGE 65 NATURAL FEATURES AND LANDSCAPES – APPROVAL FOR NOTIFICATION**

Report of the General Manager – Community and Strategy dated 19 November 2019 seeking approval to publicly notify Proposed Plan Change 65 in accordance with Clause 5, of Schedule 1 of the Resource Management Act (1991) (“RMA”). Council’s Principal Policy Planner gave a presentation giving an overview of feedback from the draft Plan Change, progress so far, the Landscape report recommendations, the policy approach and the next steps to be taken.

**RESOLVED**

**That the Council approves Proposed Plan Change 65 for public notification under Clause 5 Schedule 1 of the Resource Management Act 1991.**

**That the General Manager – Community and Strategy be authorised to make amendments to proposed Plan Change 65 prior to public notification, including amendments required following legal review and further iwi engagement.**

**Moved by: Councillor Shane Casey**

**Seconded by: Councillor Alison Short**

**CARRIED**

**MDC 19/081 POWERCO LIMITED – PROPOSED EASEMENT KIMBOLTON**

Report of the General Manager – Community and Strategy dated 27 November 2019 seeking Council approval to grant an easement in gross to Powerco Limited for the installation of a new transformer plus associated underground cabling and a realigned overhead power line and power pole on Council reserve land (Fowlers Park) at Flyger Street, Kimbolton.

**RESOLVED**

**That the Council approves the granting of the proposed Powerco Limited easement in gross on Lot 15 Deposited Plan 50690 situated in Block XIII, Apiti Survey District and comprised in Gazette Notice 471739 Wellington Land Registry.**

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**That the Council notes that the Delegations Manual delegates all responsibilities, duties and powers to act under the Reserves Act 1977, including the execution of the required Agreement to Grant Easement and Easement Instrument, to the Chief Executive.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Steve Bielski**

**CARRIED**

#### MDC 19/082 MINUTES FROM COMMUNITY COMMITTEES – DECEMBER 2019

Report of the General Manager – Community and Strategy dated 9 December 2019 presenting minutes from recent meetings of Community Committees for information.

**RESOLVED**

**That the Council receives the minutes of the Community Committees' meetings.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Phil Marsh**

**CARRIED**

#### MDC 19/083 RE-ESTABLISHMENT OF JOINT STRATEGIC PLANNING COMMITTEE

Report of the General Manager – Community and Strategy dated 25 November 2019 seeking to re-establish the Manawatū District / Palmerston North City Joint Strategic Planning Committee, appoint members to that committee and set meeting dates for 2020. It was noted that Palmerston North City Council had approved the agreement and established the committee at their Council meeting on 18 December 2019.

**RESOLVED**

- 1. That the Council re-establishes the Manawatū District / Palmerston North City Joint Strategic Planning Committee, with terms of reference as outlined in the agreement to form the Manawatū District / Palmerston North City Joint Strategic Planning Committee dated 21 November 2019.**
- 2. That the Council appoints Her Worship the Mayor and Councillors Steve Bielski, Michael Ford, Grant Hadfield and Phil Marsh as members of the Manawatū District / Palmerston North City Joint Strategic Planning Committee.**
- 3. That meetings of the Manawatū District / Palmerston North City Joint Strategic Planning Committee be held quarterly on the second Thursday of the month at 1.00pm with meeting dates for 2020 set as follows:**
  - 12 March 2020**
  - 11 June 2020**
  - 10 September 2020**
  - 10 December 2020**

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**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Phil Marsh**

**CARRIED**

#### MDC 19/084 ADOPTION OF TRIENNIAL AGREEMENT FOR THE MANAWATŪ-WHANGANUI REGION

Report of the General Manager – Corporate and Regulatory dated 9 December 2019 presenting the Manawatū-Whanganui Region Triennial Agreement for the 2019-2020 Triennium to Council for adoption.

**RESOLVED**

**That the Manawatū District Council adopts the Manawatū-Whanganui Triennial Agreement for the 2019-22 Triennium and authorises Her Worship the Mayor to sign the Agreement on behalf of the Manawatū District Council.**

**Moved by: Councillor Michael Ford**

**Seconded by: Councillor Shane Casey**

**CARRIED**

#### MDC 19/085 ELECTED MEMBERS REMUNERATION POST ELECTION 2019-2020

Report of the General Manager – Corporate and Regulatory dated 4 November 2019 seeking consideration of the governance remuneration pool that was allocated by the Remuneration Authority to take effect following the 2019 Council election and provide a response to the Authority outlining how the remuneration pool will be allocated to individual roles within the Council following the 2019 election. There was discussion around the purpose of the proposed Health and Safety Governance Representative, the role of the representative and noting the guidance provided by the New Zealand Institute of Directors. It was agreed that the Council would vote on whether to establish the Health and Safety Governance Representative position, and the remuneration of that position, noting that Councillor Marsh would abstain from voting on this matter as he had expressed interest in being appointed to this role. It was also agreed that the recommendations before the Council would be taken separately.

**RESOLVED**

**That the Council supports establishment of a Health and Safety Governance Representative.**

**Moved by: Her Worship the Mayor**

**Seconded by: Councillor Michael Ford**

**CARRIED**

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**RESOLVED**

That the remuneration for the position of Health and Safety Governance Representative be set at the same level as that of a committee chairperson.

Moved by: Her Worship the Mayor

Seconded by: Councillor Shane Casey

**CARRIED**

**RESOLVED**

That the following role descriptions be recommended to the Remuneration Authority for approval:

Role	Position Description
Deputy Mayor	Responsibility to assist and deputise for the Mayor in a range of civic, regional and national forums. Chairing of Council meetings in the absence of the Mayor.
Committee chairperson	Responsibility for chairing of committee meetings and efficient running of the committee. Liaison with stakeholders appearing before the committee.
Health and Safety Governance Representative	Responsibility to lead Health and Safety from a governance perspective, as a key role within the Audit and Risk Committee. This will include ensuring due diligence requirements are met, attending site visits and health and safety audits, and working closely with officers to enact the MDC Health and Safety Strategy.
Councillor	Responsibility to prepare and participate specifically in those committees, working parties and focus groups they are members of, and prepare and participate in the work of other committees where they have a specific interest in particular matters coming before those committees. Attend meetings of assigned Community Committees in a liaison role between the Community Committees and the Council.

Moved by: Councillor Shane Casey

Seconded by: Councillor Alison Short

**CARRIED**

**RESOLVED**

That Councillor Phil Marsh be appointed as the Council's Health and Safety Governance Representative.

Moved by: Councillor Hilary Humphrey

Seconded by: Councillor Grant Hadfield

**CARRIED**

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**RESOLVED**

That the Council recommends to the Remuneration Authority that the following positions with additional responsibilities be remunerated at the proposed ratio to councillor base remuneration set out in the following table:

Position Title	Number of members per position	Proposed Ratio to councillor base remuneration	Salary
Deputy Mayor	1	1:40	\$46,403
Audit and Risk Committee Chairperson	1	1:20	\$39,774
Community Development Committee Chairperson	1	1:20	\$39,774
Hearings Committee Chairperson	1	1:20	\$39,774
Ngā Manu Tāiko Chairperson	1	1:20	\$39,774
Health and Safety Governance Representative	1	1:20	\$39,774
Councillor base remuneration	4	1:00	\$33,145

Moved by: Councillor Alison Short

Seconded by: Councillor Shane Casey

**CARRIED**

**MDC 19/086 OHAKEA RURAL WATER SCHEME – MANAWATŪ DISTRICT COUNCIL CAPITAL CONTRIBUTION**

Report of the General Manager - Infrastructure dated 10 December 2019 seeking Council's resolution to commit up to Two Million Dollars plus GST (\$2,000,000 plus GST) of capital funding to the Ohakea Rural Water Scheme. In doing so the Council would ensure full project funding, including a contingency, was in place to enable the project to be initiated. It was agreed to include in the resolution a note about how the Council's capital contribution would be funded.

*Councillor Michael Ford left the meeting at 10.14am and returned to the meeting at 10.16am.*

**RESOLVED**

That the Council:



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1. notes that the New Zealand Government, through the Ministry of Environment, is providing Ten Million and Eight Hundred Thousand Dollars plus GST (\$10,800,000 plus GST) of capital funding towards the Ohakea Rural Water Scheme;
2. approves capital funding of up to Two Million Dollars plus GST (\$2,000,000 plus GST) in the 2020/21 financial year to provide the full additional capital funding required for the Ohakea Rural Water Scheme;
3. notes that the capital funding of up to \$2,000,000 funded by a uniform targeted rate levied directly on all of the properties across the district.

Moved by: Councillor Michael Ford

Seconded by: Councillor Hilary Humphrey

**CARRIED**

#### MDC 19/087 CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

#### MDC 19/088 PUBLIC EXCLUDED BUSINESS

**RESOLVED**

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Confirmation of minutes
- b) Feilding Civic Centre Renewal Programme
- c) Purchase of land for new park within Precinct 4
- d) Property at 21 South Street Feilding

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Confirmation of minutes re Manfeild Park Trust – Proposed Sale of Land	Section 7(2)(c)(i) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official

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supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied. Information and Meetings Act 1987.

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|----|---|---|----------|
| b) | Feilding Civic Centre Renewal Programme         | Section 7(2)(j) Prevent the disclosure or use of official information for improper gain or improper advantage.  | As above |
| c) | Purchase of land for new park within Precinct 4 | Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | As above |
| d) | Property at 21 South Street                     | Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons  | As above |

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Councillor Michael Ford

Seconded by: Councillor Shane Casey

**CARRIED**

*The meeting went into public excluded session at 10.43am. For items MDC 19/089 to MDC 19/095 refer to public excluded proceedings. The meeting returned to open session at 12.10pm.*

**MDC 19/096 MEETING CLOSURE**

The meeting was declared closed at 12.10pm.