

MINUTES	MEETING	TIME
<b>COUNCIL</b>	<b>THURSDAY 21 NOVEMBER 2019</b>	<b>8:30AM</b>

Minutes of a meeting of the Council held on Thursday 21 November 2019, commencing at 8:30am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Deputy Mayor Michael (Chairperson)  
Ford  
Cr Steve Bielski  
Cr Stuart Campbell  
Cr Shane Casey  
Cr Heather Gee-Taylor  
Cr Grant Hadfield  
Cr Hilary Humphrey  
Cr Phil Marsh  
Cr Andrew Quarrie

LEAVE OF ABSENCE: Mayor Helen Worboys  
Cr Alison Short

IN ATTENDANCE: Hamish Waugh (Acting Chief Executive)  
Brent Limmer (General Manager – Community and Strategy)  
Shayne Harris (General Manager – Corporate and Regulatory)  
Frances Smorti (General Manager – People and Culture)  
Amanda Calman (Chief Financial Officer)  
Michael Hawker (Project Delivery Manager)  
Rebecca Bell (Strategy Manager)  
Mathew Bayliss (Community Facilities Manager)  
Carl Johnstone (Parks and Property Team Leader)  
Tracy Sharples (Parks and Property Administration Officer)  
Paul Stein (Communications Manager)  
Nichole Ganley (Governance Support Officer)  
Allie Dunn (Governance Team Leader)

#### MDC 19/020 MEETING OPENING

The Deputy Mayor declared the meeting open.

#### MDC 19/021 APOLOGIES

##### **RESOLVED**

**That apologies from Councillor Humphrey for early departure be approved.**

**Moved by: Councillor Shane Casey**

**Seconded by: Councillor Phil Marsh**

##### **CARRIED**

#### MDC 19/022 REQUESTS FOR LEAVE OF ABSENCE

There were no requests for leave of absence.

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#### MDC 19/023 CONFIRMATION OF MINUTES

##### **RESOLVED**

**That the minutes of the Council meeting held 31 October 2019 and reconvened meeting held 1 November 2019 be adopted as a true and correct record.**

**Moved by: Councillor Shane Casey**

**Seconded by: Councillor Grant Hadfield**

##### **CARRIED**

#### MDC 19/024 DECLARATIONS OF INTEREST

Councillor Michael Ford – Public Excluded Item re Manfeild Park Trust – Proposed Sale of Land

#### MDC 19/025 PUBLIC FORUM

There were no requests for public forum.

#### MDC 19/026 PRESENTATIONS

There are no presentations scheduled for this meeting.

#### MDC 19/027 NOTIFICATION OF LATE ITEMS

Councillor Quarrie spoke about the recent change in legislation regarding earthquake prone buildings and thanked the Deputy Mayor for his work on this matter.

#### MDC 19/028 RECOMMENDATIONS FROM COMMITTEES

No meetings held.

#### MDC 19/029 MINUTES OTHER COMMITTEES – FOR INFORMATION

No meetings held.

#### MDC 19/030 ANNUAL PLAN 2020-21 FUNDING REQUESTS VERBAL PRESENTATIONS

Report of the General Manager – Community and Strategy dated 11 November 2019 presenting the schedule of those people who had chosen to speak to their request for funding through the Annual Plan 2020/21.

Clarification was provided on the length of speaking time being allocated to presenters at this meeting compared to the length of time allocated to submitters to draft Plans in previous years, noting that presenters had another opportunity to speak to Council about their funding requests should the Council decide to consult on its proposed draft Annual Plan. The new process being followed is for Council to receive funding requests prior to deciding on the budget.

The item was left lying on the table to be resumed on arrival of first presenter.

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MDC 19/031 AGREEMENT TO RE-ESTABLISH THE MANAWATŪ DISTRICT – PALMERSTON NORTH CITY JOINT STRATEGIC PLANNING COMMITTEE

Report of the General Manager – Community and Strategy dated 29 October 2019 presenting a proposal to negotiate and sign an agreement with the Palmerston North City Council to re-establish the Manawatū District / Palmerston North City Joint Strategic Planning Committee. It was noted that the Palmerston North City Council had requested that the provision in Manawatū District Council’s Standing Order allowing for a casting vote for the presiding member at meetings of the Joint Committee be removed.

**RESOLVED**

**That the Chief Executive be authorised to prepare and sign an agreement with Palmerston North City Council to re-establish the Manawatū District / Palmerston North City Joint Strategic Planning Committee, based on the previous agreement dated 16 November 2016 with the addition of the following clause between clauses 11 and 12 in the agreement:**

**“The provision in MDC Standing Order 19.3 allowing a casting vote for the person presiding at a meeting in the case of an equality of votes, shall not apply to meetings of the Joint Committee.”**

**Moved by: Councillor Stuart Campbell**

**Seconded by: Councillor Heather Gee-Taylor**

**CARRIED**

MDC 19/030 ANNUAL PLAN 2020-21 FUNDING REQUESTS VERBAL PRESENTATIONS - CONTINUED

001 - RANGIWAHIA COMMUNITY COMMITTEE

Fiona Morton and Shelley Dew-Hopkins spoke on behalf of their funding request to the Council. They tabled an updated copy of their request for funding for roading improvements for Te Parapara Road. They spoke about the hazards that were developing on that road due to its narrowness and poor camber. They recommended:

- The Council undertake roading counts over the road during summer and logging harvest periods to identify road usage;
- That Council establish a plan for a staged three year project of work to widen Te Parapara Road;
- That Council clean out the drains and install the correct levels to the main road culverts;
- That Council clean out the culverts so the drainage can work properly and be maintained by adjacent neighbours; and
- That Council re-establish the correct drainage at the higher points of Te Parapara Road to protect adjacent landowners property.

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#### 003 - FEILDING COMMUNITY COMMITTEE

Nikki Guy and Stan Moynihan spoke on behalf of their request, noting that the Feilding Community Committee had gone into recession for the time being. She noted there was funding of \$11,000 left in their budget which they suggested be used to construct a pirate ship playground in the outdoor area of the Makino Aquatic Centre. An example of the proposed playground was tabled that they advised could be supplied and installed within that budget.

#### 012 - APITI COMMUNITY COMMITTEE

Ken Thompson spoke on behalf of their request for funding of \$13,000 in year 2021-22 for their proposed project to have a professional tourism video made to promote Apiti and districts, including the Country Road. Their proposal included having the video played at a display point at the Palmerston North airport.

#### 002 - ENVIRONMENT NETWORK MANAWATŪ

Heike Scheile, Alistair Cole and Bobby O'Fee gave a presentation that explained the context and background to their organisation and their wish to continue conversations about working with Council on environmental sustainability. They spoke about their focus areas and their programme of work. They sought funding of \$20,000 to enhance and leverage the work of Environment Network Manawatū and the source to sea project in the Manawatū district.

#### 004 - WILLIAM COTTON AND SONS

Shane Cotton spoke about his request for Council to add an ashes wall area in the Feilding cemetery, similar to that installed at Kelvin Grove cemetery. He circulated an example of what the wall could look like.

#### 005 - CHELTENHAM COMMUNITY COMMITTEE

Michael Champion spoke on behalf of the community committee's request for funding. He thanked Council for its work on improving stormwater which had been the committee's top priority and the new public toilets for the new playground development. Their committee would like the Council to lobby on their behalf for a cellphone tower in their area. They also asked Council to do a feasibility study regarding the cost of constructing a cycleway between Cheltenham and Feilding, which they would like to see constructed at the time that the new wastewater pipeline was installed in the future. They also sought funding to be allocated by Council for the repair or replacement of the pedestrian bridge at Almadale Reserve, and regular maintenance carried out to ensure the bridge remains safe.

#### 007 - FEILDING RUGBY FOOTBALL CLUB

Danielle Balmer, Ben Wyness and Sam Spiers spoke to their request for funding to be made available for an irrigation system to be installed in the main Johnston Park grounds and for additional lighting for the bottom field. They noted that the playing surface becomes very hard during the summer which was becoming dangerous for their players. They also noted the darkness of the playing fields during winter when daylight ended earlier.

*The meeting adjourned at 10.00am and reconvened at 10.19am*

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#### 008 - MANAWATŪ BLOKART CLUB

Robert Deighton spoke regarding the request from the Manawatū Blokart Club for public toilets to be installed at the Sanson Domain. He noted the usage the domain had and that the World Blokart Championships would be held there in October 2020. He noted that parking in the vicinity of the new public toilets in Sanson centre was now difficult, especially for vehicles towing a boat or trailer.

#### 011 - HALCOMBE COMMUNITY COMMITTEE

Rachel Lane and Jeanette Henderson gave a presentation outlining the community committee's highlights of the last few months, and the approved projects for 2020/21 as a result of 2019/20 funding requests.

They spoke about the following funding requests from the 2020-21 contestable fund:

- Monteith Street carpark to Halcombe School walkway – project cost \$18,521.
- Hall re-roofing – asks Council to consider programming the re-roofing of the hall for the longer term and undertake maintenance items in 2020/21 including new guttering.
- Hall and playcentre exterior repainting – project cost approximately \$30,000.
- Playground, tennis courts, public toilets carpark in Willoughby Street – project cost \$9,022.
- Stanway Road to Gilbert Street pathway – solution sought to widen that pathway. Kimber Street seal extension – asks this be kept on list for when budget is available for seal extensions.

They also asked that Council relook at the feasibility of the wastewater centralisation project.

#### 009- KIWITEA COMMUNITY COMMITTEE

Jo Terry spoke on behalf of Kiwitea Community Committee's submission seeking funding for re-roofing of the Kiwitea hall. She spoke about the wide use of the hall, and the future plans and improvements needed for the hall. They would like the roof replaced prior to any of their other renovations being undertaken.

#### 010 - COLYTON COMMUNITY COMMITTEE

Graham Conlon spoke on behalf of the community committee and thanked Council for meeting their priorities around providing a safe walkway and the mural on the village hall. He spoke about a project the community had identified as their next priority which was a walkway / cycleway from the airfield up to the village and down to Menzies Ford. He spoke about the traffic volumes they had been tracking, along with the number of cyclists. He said there were many people cycling, but only adults as it was not safe for families or children to cycle due to the lack of a safe route for this. He asked the Council to undertake a survey to provide them with figures to cost out the budget needed to construct the cycleway. For example the number of culverts needed, any land purchases required, so they could plan and seek funding. In addition, they would like to see Menzies Ford promoted as a gateway to their community, and a toilet block constructed there.

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019 - FEILDING POLICE AND FEILDING AND DISTRICT PROMOTION

Sgt Dave Fraser and Jason Smith spoke on behalf of their submission regarding the business case for installing CCTV in the central business area of Feilding. They spoke about CCTV being one of the most effective ways of improving safety in the townships. They spoke about the options to consider, the ways to consider funding these and the options for running and owning the system. The price range they had was from \$60,000 up to \$200,000. Option 2 they felt would be more suitable for Feilding at \$130,000. This option would provide cameras in the central business district area and cameras on the outskirts of town to capture vehicles coming and going, and this option had number plate recognition.

*Councillor Humphrey left the meeting at 11.09am.*

006 - POHANGINA COMMUNITY COMMITTEE

Jim Barnett spoke on behalf of the community committee's funding requests. He spoke about the Pohangina Old School complex that had previously been run by another group but had now been brought into the community committee. He noted the Council owns the building. He spoke about the usage of the building and the need for planned maintenance over the next few years to prevent deterioration. He also spoke about the playground that they would like upgraded to be suitable for older children as well as the younger children, but noted they could put that project on hold for now.

He then spoke about the need for sealing of two rural roads, Kuku Road and No. 4 Line, that they had previously submitted on. He said that Kuku Road had nine houses and the cemetery. No. 4 line had 17 houses. He noted there was a severe dust problem on the roads, with dust getting into water tanks and traffic had increased due to subdivision.

015 - SPORT MANAWATŪ

Trevor Shailer and Brad Cassidy spoke to a presentation about the development of the regional sport facility plan. They spoke about the outcomes and the benefits to the Council and their request for the Council to contribute \$6,658 to the implementation phase.

*The meeting adjourned at 11.30am and reconvened at 11.39am.*

MDC 19/032 APPOINTMENT OF DEPUTY CHAIRPERSON TO DISTRICT LICENSING COMMITTEE

Report of the General Manager – Corporate and Regulatory dated 21 October 2019 seeking to appoint an additional list member and deputy Chairperson to the Council's District Licensing Committee.

**RESOLVED**

**That the Council adds Councillor Alison Short to the list of District Licensing Committee members, with a term expiring 21 November 2024 (unless renewed earlier).**

**That the Council appoints Councillor Alison Short as Deputy Chairperson of the Manawatū District Council's District Licensing Committee.**

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**Moved by: Councillor Phil Marsh**

**Seconded by: Councillor Shane Casey**

**CARRIED**

## MDC 19/033 ADOPTION OF COMMITTEE STRUCTURE AND TERMS OF REFERENCE

Report of the General Manager – Corporate and Regulatory dated 29 October 2019 determine the membership, terms of reference and delegations of authority for each of the committees established by Her Worship the Mayor under Section 41A of the Local Government Act 2002. The Council noted that a typographical error in the Terms of Reference for Ngā Manu Tāiko that would be corrected to reflect the meeting cycle of the committee as bi-monthly.

### RESOLVED

- 1) **That the Council adopts the following committee structure and membership for the committees established by Her Worship the Mayor under section 41A Local Government Act 2002:**

#### **Audit and Risk Committee**

**Membership: Councillor Stuart Campbell (Chair) and Councillors Shane Casey, Grant Hadfield, Hilary Humphrey, Phil Marsh, Alison Short, Her Worship the Mayor and an independent member (to be appointed).**

#### **Community Development Committee**

**Membership: Councillor Hilary Humphrey (Chair) and Councillors Steve Bielski, Shane Casey, Heather Gee-Taylor, Alison Short and Her Worship the Mayor.**

#### **Hearings Committee**

**Membership: Councillor Shane Casey (Chair) and Councillors Michael Ford, Heather Gee-Taylor, Grant Hadfield, Hilary Humphrey, Phil Marsh, Andrew Quarrie, Alison Short and Her Worship the Mayor.**

#### **Ngā Manu Tāiko Manawatū District Council**

**Membership: Councillors Stuart Campbell, Hilary Humphrey, Phil Marsh, Alison Short and Her Worship the Mayor plus one representative appointed by Tangata Whenua from each of the following Marae: Aorangi, Kauwhata, Kotuku, Paranui, Parewahawaha, Poupatate, Te Au, Te Rangimarie, Taumata O Te Ra, Te Hiiri, Te Iwa, and Te Tikanga as follows:**

- **Oriana Paewai – Aorangi Marae**
- **Makareta Casey – Kauwhata Marae**
- **Maria Maraku-Harrison – Kotuku Marae**
- **Piri-Hira Tukapua – Paranui Marae**
- **Amiria Arapere – Parewahawaha Marae**

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- Kipa Arapere – Poupatate Marae
- Ted Devonshire – Te Au
- Wiremu Kingi Te Awe Awe – Te Rangimarie Marae
- Manurere Devonshire – Taumata O Te Ra Marae
- Atiria Reid – Te Hiiri Marae
- Kathryn Knowles – Te Iwa Marae
- Peter Reweti – Te Tikanga Marae

**Chief Executive’s Employment Committee**

**Membership: Deputy Mayor Michael Ford (Chair) and all members of Council.**

- 2) That the Council adopts the Terms of Reference for each of the committees established by Her Worship the Mayor under section 41A Local Government Act 2002 as set out in Appendix 1 to the report “Adoption of Committee Structure and Terms of Reference” of the General Manager – Corporate and Regulatory dated 29 October 2019.

**Moved by: Councillor Stuart Campbell**

**Seconded by: Councillor Shane Casey**

**CARRIED**

**MDC 19/034 APPOINTMENTS TO COUNCIL ORGANISATIONS AND JOINT COMMITTEES**

Report of the General Manager – Corporate and Regulatory dated 5 November 2019 seeking confirmation of Council’s appointments to external organisations including Council organisations, Council-controlled organisations, joint committees and advisory groups for the 2019-22 triennium.

**RESOLVED**

**That the Council confirms the following appointments to external organisations:**

<b>Name</b>	<b>Appointment</b>
<b>Camp Rangi Woods Trust</b>	<b>John Baxter and Tim Luttrell</b>
<b>Central Economic Development Agency Electoral College</b>	<b>Her Worship the Mayor, Councillor Grant Hadfield and Councillor Michael Ford</b>
<b>Civil Defence Emergency Management Group</b>	<b>Her Worship the Mayor</b>
<b>Feilding Around Town / Feilding to Palmerston North Public Transport Services Advisory Group</b>	<b>Her Worship the Mayor and Martin Baldwin</b>

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Name	Appointment
Heartland Contractors Ltd	Mayor, Deputy Mayor and Chief Executive.
Horizons Passenger Transport Committee	Councillor Grant Hadfield
Manawatū District Youth Development and Wellbeing Trust	Her Worship the Mayor
Manawatū River Leaders Accord	Her Worship the Mayor and Councillor Alison Short
Manawatū-Whanganui Regional Disaster Relief Fund Trust	Her Worship the Mayor
Mana Whakahaere	Her Worship the Mayor, Deputy Mayor, Chief Executive and Councillor Shane Casey
Manfeild Park Trust Electoral College	Her Worship the Mayor and Chief Executive
Oroua Catchment Care Group	Councillor Alison Short and Councillor Heather Gee-Taylor
Regional Transport Committee	Her Worship the Mayor

Moved by: Councillor Michael Ford

Seconded by: Councillor Heather Gee-Taylor

**CARRIED**

#### MDC 19/035 APPOINTMENT OF LIAISON COUNCILLORS

Report of the General Manager – Community and Strategy dated 6 November 2019 seeking to appoint Liaison Councillors to the Community Committees and Manawatū Youth Ambassadors.

**RESOLVED**

That the Council appoints the following Liaison Councillors for Community Committees and Manawatū Youth Ambassadors:

Organisation	Liaison Councillor
Apiti Community Committee	Councillor Steve Bielski
Bainesse / Rangiotu	Councillor Shane Casey

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Organisation	Liaison Councillor
Cheltenham Community Committee	Councillor Heather Gee-Taylor
Colyton Community Committee	Councillor Phil Marsh
Halcombe Development Community Group	Councillor Stuart Campbell
Himatangi Beach Community Committee	Councillor Stuart Campbell
Hiwinui Community Committee	Councillor Hilary Humphrey
Kimbolton Community Committee	Councillor Andrew Quarrie
Kiwitea Community Committee	Councillor Michael Ford
Pohangina Valley Community Committee	Councillor Phil Marsh
Rangiwahia Community Committee	Councillor Grant Hadfield
Rongotea Community Committee	Councillor Alison Short
Sanson Community Committee	Councillor Andrew Quarrie
Tangimoana Community Committee	Councillor Alison Short
Waituna West Community Committee	Councillor Steve Bielski
Manawatū Youth Ambassadors	Councillor Shane Casey and Councillor Heather Gee-Taylor

**Moved by: Councillor Phil Marsh**

**Seconded by: Councillor Grant Hadfield**

**CARRIED**

#### MDC 19/036 APPOINTMENTS TO CREATIVE COMMUNITIES ASSESSMENT COMMITTEE

Report of the General Manager – Community and Strategy dated 13 November 2019 seeking to appoint Council members to the Creative Communities Assessment Committee.

**RESOLVED**

**That the Council appoints Councillor Heather Gee-Taylor and Councillor Hilary Humphrey to the Creative Communities Assessment Committee.**

**Moved by: Councillor Shane Casey**

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**Seconded by: Councillor Stuart Campbell**

**CARRIED**

#### MDC 19/037 UPDATE OF COUNCIL'S CODE OF CONDUCT

Report of the General Manager – Corporate and Regulatory dated 29 October 2019 presenting a draft Code of Conduct to elected members for consideration and adoption.

**RESOLVED**

**That the Council adopts the Code of Conduct for Manawatū District Council as set out in Appendix 1 to the report of the General Manager Corporate and Regulatory dated 23 October 2019, including:**

- a provision requiring elected members who are undischarged bankrupts to disclose that fact; and
- a requirement for any member that has declared a pecuniary interest on any matter before the Council or a Committee to leave the meeting room during the deliberations and voting of that item.

**Moved by: Councillor Heather Gee-Taylor**

**Seconded by: Councillor Steve Bielski**

**CARRIED**

#### MDC 19/038 ADOPTION OF SCHEDULE OF MEETINGS 2020

Report of the General Manager – Corporate and Regulatory dated 11 November 2019 presenting for adoption the proposed schedule of meetings for the 2020 calendar year.

**RESOLVED**

**That the Council adopts the 2020 meeting calendar as set out in Appendix 1 to the report of the General Manager Corporate and Regulatory dated 11 November 2019.**

**Moved by: Councillor Heather Gee-Taylor**

**Seconded by: Councillor Phil Marsh**

**CARRIED**

#### MDC 19/039 CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

#### MDC 19/040 PUBLIC EXCLUDED BUSINESS

**RESOLVED**

**That the public be excluded from the following parts of the proceedings of this meeting, namely:**

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a) **Manfeild Park Trust – Proposed Sale of Land**

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Manfeild Park Trust – Proposed Sale of Land	Section 7(2)(c)(i) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied.	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Councillor Phil Marsh

Seconded by: Councillor Grant Hadfield

**CARRIED**

*The meeting went into public excluded session at 12.01pm. For items MDC 19/041 to MDC 19/044 refer to public excluded proceedings. The meeting returned to open session at 12.23pm.*

**MDC 19/045 MEETING CLOSURE**

The meeting was declared closed at 12.23pm