

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 23 APRIL 2020	8:34 AM

Minutes of a meeting of the Council held on Thursday 23 April 2020, commencing at 8:34am via Zoom.

PRESENT:	Mayor Helen Worboys	(Chairperson)
	Cr Steve Bielski	
	Cr Stuart Campbell	
	Cr Shane Casey	
	Cr Michael Ford	
	Cr Heather Gee-Taylor	
	Cr Grant Hadfield	
	Cr Hilary Humphrey	
	Cr Phil Marsh	
	Cr Andrew Quarrie	
	Cr Alison Short	
 IN ATTENDANCE:	 Richard Templer	 (Chief Executive)
	Shayne Harris	(General Manager – Corporate and Regulatory)
	Hamish Waugh	(General Manager - Infrastructure)
	Brent Limmer	(General Manager – Community and Strategy)
	Frances Smorti	(General Manager – People and Culture)
	Rebecca Bell	(Strategy Manager)
	Michael Hawker	(Project Delivery Manager)
	Paul Stein	(Communications Manager)
	Amanda Calman	(Chief Financial Officer)
	Janine Hawthorn	(Community Development Adviser)
	Allie Dunn	(Governance Team Leader)
	Steph Skinner	(Governance Officer)

MDC 20/194 MEETING OPENING

Graham Conlon of St Andrews Anglican Church, opened the meeting in prayer.

MDC 20/195 APOLOGIES

There were no apologies.

MDC 20/196 REQUESTS FOR LEAVE OF ABSENCE

There were no requests for leave of absence

MDC 20/197 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Council meeting held 19 March 2020 and the extraordinary meeting held 16 April 2020 be adopted as a true and correct record.

Moved by: Councillor Phil Marsh

Seconded by: Councillor Michael Ford

CARRIED

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MDC 20/198 DECLARATIONS OF INTEREST

There were no declarations of interest.

MDC 20/199 PUBLIC FORUM – HALCOMBE COMMUNITY DEVELOPMENT GROUP

Chairperson Jeannette Henderson and Secretary Rachel Lane, of the Halcombe Community Development Group, joined the meeting to propose alternative solutions to using the emergency resilience fund to reduce the next financial year's rate rise in direct response to the economic impact of Covid-19 on the Manawatū District. They proposed the following steps be taken instead to meet the shortfall:

- Cut non-essential projects and spending;
- Reduce budgets of all departments by 3%;
- Seek an extension of time from central Government for adopting the annual plan to allow time to find savings.

Following questions, they were thanked for taking the time to write to Council and attend the Council meeting.

MDC 20/200 PRESENTATION - COMMUNITY DEVELOPMENT STRATEGY – IMPLEMENTATION WORK

Michael Hawker, Project Delivery Manager gave a presentation that provided a snapshot of current projects for the Community Development Strategy, where they were up to and projects that were yet to begin. Janine Hawthorn, Community Development Adviser, gave an outline of the type of work she was undertaking as part of the recovery response to Covid-19 level 4 and level 3 alert levels and the priorities that would impact on the strategy and workload going forward. With regard to the Community Development Strategy actions waiting to start, they sought guidance from Council as to where they saw the priorities for staff to allocate resources to. It was noted that the Community Development Committee would be reviewing the information and providing direction back to officers.

MDC 20/201 NOTIFICATION OF LATE ITEMS

There were no late items of business notified for consideration.

MDC 20/202 RECOMMENDATIONS FROM COMMITTEES

There were no recommendations from committees for consideration.

MDC 20/203 MINUTES OTHER COMMITTEES – FOR INFORMATION

The draft minutes of the Joint Strategic Planning Committee meeting held 12 March 2020 were circulated for information.

MDC 20/204 ANNUAL PLAN 2020-21 ADOPTION REPORT

Report of the General Manager – Community and Strategy dated 23 March 2020 presenting the draft Annual Plan 2020/21 to Council for adoption.

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RESOLVED

That in accordance with Section 95 of the Local Government Act 2002, the Council adopts the Annual Plan 2020/21.

That the Chief Executive be authorised to approve any final edits required to the draft Annual Plan 2020/21 in order to finalise the document.

Moved by: Councillor Phil Marsh

Seconded by: Her Worship the Mayor

CARRIED

MDC 20/205 ADOPTION OF RATES RESOLUTION 2020-21

Report of the General Manager – Corporate and Regulatory dated 6 April 2020 proposing to set rates for the financial year ending 30 June 2020 as required by the Local Government (Rating) Act 2002.

RESOLVED

That the Manawatū District Council, in pursuance of the exercise of powers conferred on it by the Local Government (Rating) Act 2002 and any other empowering provisions, resolves to set the following rates on rating units in the district for the financial year commencing 1 July 2020 and ending 30 June 2021:

All rates and amounts expressed are inclusive of goods and services tax.

A General Rates

Under section 13(2) and 14 of the Local Government (Rating) Act 2002, a general rate on every rating unit, assessed on capital value and on a differential basis.

Differential Category	Differential	Rate in the \$ of CV
1. Feilding Residential	1.00	0.00077
2. Feilding Rural	0.50	0.00038
3. Feilding CBD	2.25	0.00173
4. Rural	0.40	0.00031
5. Industrial and Commercial	1.60	0.00123
6. Utilities	1.60	0.00123

B Uniform Annual General Charge

Under section 15(2) of the Local Government (Rating) Act 2002, a uniform annual general charge of \$647 on every separately used or inhabited part of a rating unit.

C Parks, Reserves and Sports Grounds Targeted Rate

Under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, a targeted rate on every rating unit, assessed on capital value and on a differential basis.

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Differential Category	Differential	Rate in the \$ of CV
1. Feilding Residential	1.00	0.00055
2. Feilding Rural	0.30	0.00016
3. Feilding CBD	2.75	0.00150
4. Rural	0.30	0.00016
5. Industrial and Commercial	1.50	0.00082
6. Utilities	1.75	0.00096

D Parks, Reserves and Sports Grounds Uniform Targeted Rate

A targeted rate for parks, reserves and sports grounds, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002 on every rating unit in the district, of \$25.00 per separately used or inhabited part of a rating unit.

E Rooding Targeted Rate

Under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, a targeted rate on every rating unit, assessed on capital value and on a differential basis.

Differential Category	Differential	Rate in the \$ of CV
1. Feilding Residential	1.00	0.00078
2. Feilding Rural	0.65	0.00050
3. Feilding CBD	2.75	0.00213
4. Rural	0.65	0.00050
5. Industrial and Commercial	1.50	0.00116
6. Utilities	1.75	0.00136

F Rooding Uniform Targeted Rate

A targeted rate for rooding, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002 on every rating unit, of \$100.00 per separately used or inhabited part of a rating unit.

G Makino Aquatic Centre Targeted Rate

A targeted rate for the Makino Aquatic Centre set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit, assessed on a differential basis described below:

- Within Feilding Differential Rating Area \$ 185.00
- Outside the Feilding Differential Rating Area \$ 131.00

H Library Targeted Rate

A targeted rate for the library set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit, assessed on a differential basis described below:

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- Within Feilding Differential Rating Area \$ 145.00
- Outside the Feilding Differential Rating Area \$ 102.00

I Feilding CBD Redevelopment Targeted Rate

A targeted rate for the Feilding Central Business District (CBD) Redevelopment set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

- \$0.00138 in the dollar of capital value on all rating units situated within differential category 3 (Feilding CBD).

J Feilding CBD Security Targeted Rate

A targeted rate for Feilding CBD security, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

- \$304.00 per separately used or inhabited part of a rating unit situated within differential category 3 (Feilding CBD).

K Kerbside Recycling Targeted Rate

A targeted rate for the kerbside recycling collection service, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

- \$110.00 per separately used or inhabited part of a rating unit to which the kerbside recycling collection service is available, excluding vacant land.

L Ultra-Fast Broadband Infrastructure Targeted Rate

A targeted rate for the ultra-fast broadband infrastructure in the Kawakawa Road/Darragh Road industrial area, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

- \$935.00 per separately used or inhabited part of a rating unit that is within 10 meters of the Ultra-Fast Broadband infrastructure.

M Stormwater Targeted Rate

A targeted rate on each rating unit in the areas listed below, that are connected directly or indirectly to a stormwater network set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of \$155.00 per rating unit for land within the Feilding Differential Rating Area and in Rongotea, Sanson, Himatangi Beach, Tangimoana, Halcombe and Cheltenham zoned as “village” in the district plan.

N Rural Land Drainage Targeted Rates

Targeted rates, based on land value (LV), for rating units that are part of one of the schemes listed below, for the maintenance and development of land drainage schemes, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

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Category	Rate in \$ of LV
Bainesse drainage district	
Bainesse Class A	0.000550
Bainesse Class B	0.000270
Bainesse Class C	0.000230
Makowhai drainage district	
Makowhai Class A	0.000380
Makowhai Class B	0.000270
Makowhai Class C	0.000050
Maire drainage district	
Maire Class A	0.000340
Maire Class B	0.000110
Maire Class C	0.000160
Maire Class D	0.000170
Oroua Downs drainage district	
Oroua Downs Class A	0.000880
Oroua Downs Class B	0.000450
Oroua Downs Class C	0.000300

O Water Supply Targeted Rate – Urban

For rating units that do not receive volumetric water, a differential targeted rate for water supply, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

Water Supply - Connected	\$424.00
Water Supply - Serviceable	\$212.00
Water Supply - Restricted	\$339.00

P Volumetric Water Charges

For rating units that have opted for water volumetric charging and extraordinary users of the water scheme under Council's bylaw, a differential targeted rate based on the level of service provision (connection size and number of connections) to the rating unit (as set out in the table below):

Connection size	Charge per connection
15 mm to 20 mm	\$696.00
25 mm	\$736.00
32 mm	\$736.00
40 mm	\$784.00
50 mm	\$784.00
80 mm	\$784.00

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100 mm \$908.00

150 mm \$996.00

A water consumption charge set under section 19 of the Local Government (Rating) Act 2002 for consumption in excess of 380 cubic meters within the rating year of \$1.51 per cubic meter of water supplied.

Q Water Supply Targeted Rates - Rural

Targeted rates, set under section 19 of the Local Government (Rating) Act 2002, for the rural water supply treatment, reticulation and supply of water per unit allocated or supplied to each participating rating units in the following schemes.

- Stanway/Halcombe – per unit allocated \$272.00
- Waituna West – per unit allocated \$448.00
- Kiwitea rural water – per unit allocated \$166.75
- Kiwitea rural water – per additional unit used but not allocated \$166.75

R Wastewater Disposal Targeted rates

A targeted rate, excluding rating units where volumetric wastewater charges are applied, differentiated based on availability of service for the reticulation, treatment and disposal of sewage and trade effluent, set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002, of:

Wastewater disposal - Connected \$706.00

Wastewater disposal - Serviceable \$353.00

Wastewater disposal - Restricted \$564.00

S Capital Contribution Targeted Rate

Where a ratepayer has signed an agreement to pay their capital contribution over a set term, for the Himatangi Beach wastewater scheme or the Rongotea water scheme capital contribution, a targeted rate is set under section 16(3) and 16(4) of the Local Government (Rating) Act 2002.

Capital Contribution Targeted Rate	Targeted Rate Amount
Himatangi Beach wastewater scheme - ten year term, 1 July 2013 to 30 June 2023	\$1,392
Himatangi Beach wastewater scheme - twenty year term, 1 July 2013 to 30 June 2033	\$923
Rongotea waster scheme – ten year term, 1 July 2015 to 30 June 2025	\$564
Rongotea waster scheme - twenty year term, 1 July 2015 to 30 June 2035	\$374

T Rates invoice and penalty dates

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Rates are set for the year commencing 1 July 2020 and ending 30 June 2021.

Rates will be payable in four equal instalments and must be paid by the due date. Payment can be made using online banking, direct debit, credit card through internet or at the Council Office situated at 135 Manchester Street, Feilding between the hours of 8.00am and 5.00pm, Monday, Tuesday, Thursday and Friday – 9.00am and 5.00pm Wednesday.

If annual rates are paid in full by 27 November 2020, any penalties added for instalment one will be remitted.

	Instalment One	Instalment Two	Instalment Three	Instalment Four
Invoice Date	3 August 2020	2 November 2020	1 February 2021	3 May 2021
Payment Due Date	28 August 2020	27 November 2020	26 February 2021	28 May 2021
Penalty Date	2 September 2020	2 December 2020	3 March 2021	2 June 2021

Volumetric Water charges will be invoiced at the end of each quarter and are due for payment on the last working day of the following month (as set out in the table below).

	Quarter One	Quarter Two	Quarter Three	Quarter Four
Invoice Date	30 September 2020	31 December 2020	31 March 2021	30 June 2021
Payment Due Date	30 October 2020	29 January 2021	30 April 2021	30 July 2021

U Instalment Penalty

Under section 57 and 58(1)(a) of the Local Government (Rating) Act 2002, a 10% penalty will be added to any portion of the current instalment that remains unpaid after the due date. The penalty will be added on the date set out in the table above in the "Penalty Date" row.

V Additional Arrears Penalty

A 10 percent penalty will be added on 7 July 2020 to any unpaid rates from previous financial years that remains unpaid on 1 July 2020. Another 10 percent will be added on 8 January 2021 to any unpaid rates from previous financial years that remain unpaid on 4 January 2021.

Moved by: Councillor Shane Casey

Seconded by: Councillor Alison Short

CARRIED

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MDC 20/206 ADOPTION OF DEBT RESOLUTION 2020-21

Report of the General Manager – Corporate and Regulatory dated 6 April 2020 seeking authorisation for the Chief Executive to borrow when necessary to fund the programmes identified in the 2020/21 Annual Plan.

RESOLVED

1. **That the Council authorises the Chief Executive to borrow up to \$13,280,383 to fund the capital projects identified in the 2020/21 Annual Plan.**
2. **That the Council authorises the Chief Executive to borrow to refinance existing loan facilities as they fall due. Loans can only be refinanced within the terms of the original loan approval.**
3. **That the Council authorises the Chief Executive to negotiate and agree the terms, interest rate payable, type of loan facilities or issues of stock that make up the borrowing and to execute any agreements, documents and certificates in respect of such loans, facilities or stock on behalf of the Council.**
4. **That the borrowing be secured by a Debenture Trust Deed over all rates made from time to time by Council under the Local Government (Rating) Act 2002.**

Moved by: Councillor Stuart Campbell

Seconded by: Councillor Michael Ford

CARRIED

MDC 20/207 ADOPTION OF FEES AND CHARGES 2020-21

Report of the General Manager – Corporate and Regulatory dated 17 April 2020 seeking to set by resolution fees and charges for the period 1 July 2020 to 30 June 2021.

RESOLVED

That the Council approves the activity fees and charges for the financial year commencing 1 July 2020 and ending 30 June 2021 as detailed in Appendix 1 to the report of the General Manager – Corporate and Regulatory dated 17 April 2020.

Moved by: Her Worship the Mayor

Seconded by: Councillor Shane Casey

CARRIED

MDC 20/208 UPDATE TO DELEGATIONS – COMMUNITY DEVELOPMENT ASSESSMENT PANEL

Report of the General Manager – Corporate and Regulatory dated 14 April 2020 seeking to make appropriate delegations to the Community Development Assessment Panel to enable it to make grants as set out in the Community Development Policy and Strategy.

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RESOLVED

1. That the Council establishes the Community Development Assessment Panel as a subordinate decision-making body of Council, with the delegated authority detailed in the Community Development Policy, as set out in Appendix 1 to the report of the General Manager – Corporate and Regulatory dated 14 April 2020.

2. That the Council resolves that the Community Development Assessment Panel (as a sub-ordinate decision-making body) has the authority to evaluate and decide on applications for funding of \$5,001.00 and over, in accordance with the grant criteria detailed in the Community Development Policy.

3. The Council makes the following further delegations of financial powers to the General Manager – Community and Strategy as set out in Appendix 2 to the report of the General Manager – Corporate and Regulatory dated 14 April 2020:

Evaluate and decide on applications for funding of \$5,000.00 and under, in accordance with the grant criteria detailed in the Community Development Policy.

That the Council further delegates to the General Manager – Community and Strategy the authority to sign Community Development Priority Contracts for service.

4. The Council makes the following delegations of financial powers to Community Development Adviser as set out in Appendix 2 to the report of the General Manager – Corporate and Regulatory dated 14 April 2020:

Evaluate and make recommendations to the General Manager – Community and Strategy on Applications for Funding of \$5,000.00 and under, in accordance with grant criteria detailed in the Community Development Policy; and

Determine whether priority contract proposals meet the criteria detailed in the Community Development Policy; and

Decline priority contract proposals that do not meet the criteria detailed in the Community Development Policy.

5. That the Council notes that the schedule of financial delegations will be updated to reflect the new limit on expenditure accorded by the policy to the Community Development Adviser, as set out in Appendix 3 to the report of the General Manager – Corporate and Regulatory dated 14 April 2020.

Moved by: Councillor Hilary Humphrey

Seconded by: Councillor Phil Marsh

CARRIED

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MDC 20/209 CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

MDC 20/210 PUBLIC EXCLUDED BUSINESS

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Confirmation of minutes
- b) Minutes Other Committees for Information
- c) Appointment of Independent Member – Audit and Risk Committee

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
a) Confirmation of minutes re Proposal to sell 139 South Street Feilding; Proposal to sell Community Tennis Courts at 145 South Street Feilding and Feilding Civic Centre Revised Procurement	Section 7(2)(h) - enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; Section 7(2)(i) - enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); and Section 7(2)(j) - prevent the disclosure or use of official information for improper gain or improper advantage	Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.
b) Minutes Other Committees for Information	Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons	
c) Appointment of Independent Member – Audit and Risk Committee	As above	As above

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This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Her Worship the Mayor

Seconded by: Councillor Shane Casey

CARRIED

The meeting went into public excluded session at 10:36am. For items MDC 20/211 to MDC 20/215 refer to public excluded proceedings. The meeting returned to open session at 10:43am.

MDC 20/216 MEETING CLOSURE

The meeting was declared closed at 10:44am