

MINUTES	MEETING	TIME
<b>COUNCIL</b>	<b>THURSDAY 25 JULY 2019</b>	<b>8:30AM</b>

Minutes of a meeting of the Council held on Thursday 25 July 2019, commencing at 8.30am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT: Mayor Helen Worboys (Chairperson)  
 Cr Steve Bielski  
 Cr Stuart Campbell  
 Cr Shane Casey  
 Cr Michael Ford  
 Cr Hilary Humphrey  
 Cr Phil Marsh  
 Cr Andrew Quarrie  
 Cr Alison Short  
 Cr Howard Voss

LEAVE OF ABSENCE: Cr Barbara Cameron

IN ATTENDANCE: Richard Templer (Chief Executive)  
 Brent Limmer (General Manager – Community and Strategy)  
 John Jones (Acting General Manager – Infrastructure)  
 Karel Boakes (Acting General Manager – Corporate and Regulatory)  
 Frances Smorti (General Manager – People and Culture)  
 Mathew Bayliss (Community Facilities Manager)  
 Danielle Balmer (Communications Officer)  
 Matthew Williams (Project Development Engineer – Roading)  
 Amanda Calman (Chief Financial Officer)  
 Carl Johnstone (Parks and Property Team Leader)  
 Kirsten Pike (Parks and Property Officer - Legal and Planning)  
 Tony Thomas (Parks and Property Project Support)  
 Rachelle Johnston (Principal Planner)  
 Nichole Ganley (Governance Support Officer)  
 Allie Dunn (Governance Team Leader)

#### MDC 19/771 MEETING OPENING

Sarah McMenamin of St John's Anglican Church opened the meeting in prayer.

#### MDC 19/772 APOLOGIES

There were no apologies.

#### MDC 19/773 REQUESTS FOR LEAVE OF ABSENCE

There were no requests for leave of absence.

#### MDC 19/774 CONFIRMATION OF MINUTES

##### RESOLVED

**That the minutes of the Council meeting held 20 June 2019 be adopted as a true and correct record.**

**Moved by: Councillor Michael Ford**

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 25 JULY 2019	8:30AM

**Seconded by: Councillor Phil Marsh**

**CARRIED**

#### MDC 19/775 DECLARATIONS OF INTEREST

Councillor Quarrie – item 11.2 Proposed Road Stopping 424 Lethbridge Road

#### MDC 19/776 PRESENTATION - 2018-19 CHIP SEAL PROGRAMME

Matthew Williams, Project Development Engineer – Roading, and John Jones, Roading Manager, gave a presentation on the road resurfacing programme. They outlined how the sites were selected, how the design process worked, how the work was monitored and how defects were identified. They then spoke about the issues that had been reported during 2019.

#### MDC 19/777 PUBLIC FORUM – TEENAG TEAM, FEILDING HIGH SCHOOL

Olivia, a member of the TeenAg Team from Feilding High, spoke on behalf of their team about representing the region at the FMG Junior Young Farmer of the Year Grand Final held in Hawke's Bay from 4 to 6 July. She thanked the Council for their grant which enabled them to compete in the grand final. She spoke about the event, noting the experience and knowledge team members have gained from the competition. Overall their team members placed 9<sup>th</sup> and 10<sup>th</sup>.

#### MDC 19/778 PRESENTATION - 2019-20 ROADING PROGRAMME

Presentation from John Jones, Roading Manager and Matthew Williams, Project Development Engineer – Roading gave a presentation about the 2019-20 Roading Programme. The presentation provided detail about:

- The maintenance budget \$5.3 million;
- The renewals budget \$5.1 million;
- The sealed road pavement rehabilitation budget \$1.5 million;
- The structural component replacement budget \$470,000;
- The road improvements budget \$5.7 million;
- The bridge replacement budget \$5 million;
- LED upgrade budget \$409,000;
- The Low Cost Low Risk budget \$938,000; and
- The other projects budgets \$2.65 million plus.

#### MDC 19/779 NOTIFICATION OF LATE ITEMS

There were no late items notified for consideration.

#### MDC 19/780 RECOMMENDATIONS FROM COMMITTEES

There were no recommendations from Committees for consideration.

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 25 JULY 2019	8:30AM

#### MDC 19/781 MINUTES OTHER COMMITTEES – FOR INFORMATION

The draft minutes of the Community Funding Committee meeting held 16 July 2019 were circulated for information.

#### MDC 19/782 MANAWATU DISTRICT COUNCIL STATEMENT ON CLIMATE CHANGE

Report of the Chief Executive dated 4 July 2019 seeking Council’s approval of a public statement on climate change. It was noted that the description of the strategy being developed as part of the community development strategy needed to be updated to reflect its name of “environmental sustainability strategy and action plan” instead of “climate change strategy and action plan”.

#### **RESOLVED**

**That the Council approves the following public statement on climate change:**

**Manawatū District Council believes climate change needs to be planned for with urgency, but will not be declaring a climate change emergency.**

**Manawatū District Council believes that climate change is a significant challenge that faces the district, nation and world. It will result in sea-level rise and more frequent severe weather events such as drought, heavy rain and snow. Manawatū District Council is already responding to this challenge as part of our current Long Term Plan.**

**Manawatū District Council is investing to improve the resilience of our roads, upgrading the district stormwater networks, future proofing the water and wastewater services across the district and it is carefully considering the potential impact of climate change as it reviews the District Plan.**

**Additionally, Manawatū District Council believes that there is more we will need to do to respond to climate change, so as signalled in our draft community development strategy MDC will be developing an environmental sustainability strategy and action plan. While it is urgent to take action, MDC believes it is more important that we decide what action is taken together, so MDC will be consulting with the Manawatū community throughout the process.**

**Moved by: Her Worship the Mayor Helen Worboys**

**Seconded by: Councillor Alison Short**

#### **CARRIED**

#### MDC 19/783 PROPOSED ROAD STOPPING 424 LETHBRIDGE ROAD

Report of the General Manager – Corporate and Regulatory dated 3 July 2019 seeking approval to proceed with the road stopping of section 1 on SO Plan 536024, which forms part of an unformed road located at 424 Lethbridge Road under the Public Works Act 1981.

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 25 JULY 2019	8:30AM

**RESOLVED**

**That the Council approves the road stopping at 424 Lethbridge Road, Feilding, so that the unformed road identified as Section 1 on SO Plan 536024 can be amalgamated into this property under the Public Works Act 1981.**

**Moved by: Councillor Steve Bielski**

**Seconded by: Councillor Phil Marsh**

**CARRIED**

*The meeting adjourned at 10.16am and reconvened at 10.49am.*

**MDC 19/784 ELECTED MEMBERS ALLOWANCES AND EXPENSE REIMBURSEMENT POLICY 2019-2022**

Report of the General Manager – Corporate and Regulatory dated 24 June 2019 seeking to adopt an elected members’ allowances and expense reimbursement policy for the period 1 July 2019 to 30 June 2022. The Council discussed each component of the current Elected Members’ Allowances and Expense Reimbursement Policy and whether to include provisions for Travel Time and Childcare Reimbursement Allowances from the Remuneration Authority’s Determination into the Council’s policy for the 1 July 2019 to 30 June 2022 period. After discussion, it was proposed that the Child Care Allowance be included in the policy, with the amount payable to be separately decided, and proposed that the Travel Time Allowance not be included. The Council also discussed the Communications Allowance and whether elected members should be provided with communications equipment such as tablets instead of being provided with a communications allowance. This was seen as having a subsequent saving for costs of producing hard copies of meeting documents for elected members. The Council asked that advice be provided separately to Council on this matter. The Council also discussed making a remit to the next Local Government New Zealand AGM on changing the Local Government Act 2002 restriction around members voting rights when attending meetings via audio or audio visual link.

**RESOLVED**

**That the maximum amount payable for the Childcare Allowance be set at \$2,000 per annum per Elected Member.**

**Moved by: Her Worship the Mayor Helen Worboys**

**Seconded by: Councillor Howard Voss**

**CARRIED**

**RESOLVED**

**That the Council adopts the following Elected Members’ Allowances and Expense Reimbursement Policy for the period 1 July 2019 to 30 June 2022.**

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 25 JULY 2019	8:30AM

<b>ELECTED MEMBERS' ALLOWANCES AND EXPENSE REIMBURSEMENT POLICY 1 JULY 2019 TO 30 JUNE 2022</b>		
<b>Position</b>	<b>Expense / Allowance</b>	<b>Description</b>
All elected members	Taxis / public transport	Council expects the use of taxis to be moderate, conservative and cost effective relative to other transport options. Wherever practicable shuttle or bus services are to be used in lieu of taxis.
All elected members	Expenses relating to travel and attendance at conferences / seminars / training programmes	Elected members may incur travel and accommodation costs while conducting Council business elsewhere in New Zealand. As a general principle, travel cost for accompanying spouses, partners or other family members are a personal expense and will not be reimbursed by Council.
All elected members	Exceptional circumstances for council related meetings.	Council may arrange overnight accommodation when travel or business requirements do not allow for the return on the same day, e.g. if it is unreasonable for an elected member to travel to their home after a late meeting.
All elected members	General community related expenses	From time to time elected members may have unforeseen costs arise for items relating to community events, e.g. payment of koha, or purchasing a wreath for attendance at commemorative events. The Chief Executive should previously approve such expenditure. The items should be appropriate to the occasion and expenditure should be moderate and conservative.
All elected members	Childcare Allowance	Reimbursement childcare costs incurred by the member for childcare provided while the member is engaged on Council business in accordance with provisions set by the Remuneration Authority. Note: the total allowance paid is not to exceed \$2,000 per annum per member.
Councillors	Vehicle mileage	Mileage for eligible travel will be paid up to the maximum rate per kilometre as set out in the current Remuneration Authority determination.  Mileage will be paid to eligible members on receipt of a completed and signed mileage claim, and approved by the Chief Executive.
Councillors	Communications Allowance	Councillors may claim an allowance in accordance with the following limits: <ul style="list-style-type: none"> <li>• Personal computer / tablet / laptop: \$200</li> <li>• Printer: \$40</li> <li>• Mobile phone: \$150</li> <li>• Internet connection: \$400</li> <li>• Council related toll and mobile charges: \$400</li> </ul>

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 25 JULY 2019	8:30AM

<b>ELECTED MEMBERS' ALLOWANCES AND EXPENSE REIMBURSEMENT POLICY 1 JULY 2019 TO 30 JUNE 2022</b>		
<b>Position</b>	<b>Expense / Allowance</b>	<b>Description</b>
		<b>Note: the total allowance paid is not to exceed \$1,190.</b>
<b>Councillors</b>	<b>Hearing Fees</b>	<b>Councillors acting as a member of a Hearing Panel for an eligible hearing (e.g. Resource Consent Hearing or District Plan Change hearing) to be paid the applicable hourly fee in accordance with the provisions set by the Remuneration Authority.</b>
<b>Mayor</b>	<b>Vehicle</b>	<b>The Mayor will be provided with a vehicle on a full private use basis.</b>
	<b>Telephone costs</b>	<b>Full payment by Council of a mobile phone including rental and all Council associated charges.</b>
	<b>Stationery and consumables</b>	<b>Supply of reasonable amounts of paper and printer consumables for Council business.</b>

**Moved by: Her Worship the Mayor Helen Worboys**

**Seconded by: Councillor Shane Casey**

**CARRIED**

#### **MDC 19/785 NEW ZEALAND COMMUNITY TRUST FUNDING APPLICATION**

Report of the General Manager – Community and Strategy dated 11 July 2019 seeking a resolution to complete a funding application to New Zealand Community Trust (NZCT) for the new Makino Precinct Skate Park and Kowhai Park Destination Playground.

**RESOLVED**

**That the Council approves funding applications to New Zealand Community Trust for \$390,184.00 towards the new Makino Precinct Skate Park and \$290,000.00 Kowhai Park Destination Playground.**

**Moved by: Councillor Shane Casey**

**Seconded by: Councillor Hilary Humphrey**

**CARRIED**

#### **MDC 19/786 MINUTES FROM COMMUNITY COMMITTEES**

Report of the General Manager – Community and Strategy dated 25 June 2019 presenting minutes from recent meetings of Community Committees for information.

**RESOLVED**

**That the Council receives the minutes of Community Committee meetings.**

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 25 JULY 2019	8:30AM

**Moved by: Her Worship the Mayor Helen Worboys**

**Seconded by: Councillor Michael Ford**

**CARRIED**

**MDC 19/787 CONSIDERATION OF LATE ITEMS**

There were no late items for consideration.

**MDC 19/788 PUBLIC EXCLUDED RESOLUTION**

**RESOLVED**

**That the public be excluded from the following parts of the proceedings of this meeting, namely:**

- a) Minutes Other Committees – For Information**
- b) Awahuri Forest-Kitchener Park Deed of Agreement**
- c) Property at 139 and 145 South Street, Feilding**

**That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Grounds under Section 48(1) for the passing of this resolution</b>
<b>a) Minutes Other Committees for Information</b>	<b>Section 7(2)(a) – to protect the privacy of natural persons, including that of deceased natural persons.</b>	<b>Section 48(1)(a) - the public conduct of the relevant part of the proceedings would be likely to result in a disclosure of information for which good reason for withholding that information would exist, under Section 7 of the Local Government Official Information and Meetings Act 1987.</b>

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 25 JULY 2019	8:30AM

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
b) Awahuri Forest-Kitchener Park Deed of Agreement	Section 7(2)(i) –Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	As above
c) Property at 139 and 145 South Street, Feilding	Section 7(2)(h) – to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	As above

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as specified above.

Moved by: Councillor Howard Voss

Seconded by: Councillor Phil Marsh

**CARRIED**

*The meeting went into public excluded at 12.00pm. For items MDC 19/789 to MDC 19/793 refer to public excluded proceedings. The meeting returned to open session at 12.17pm.*

MDC 19/794 MEETING CLOSURE

Her Worship the Mayor declared the meeting closed at 12.18pm.

Approved and adopted as a true and correct record:

.....  
CHAIRPERSON

.....  
DATE