

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 26 APRIL 2018	8.30AM

Minutes of a meeting of the Council held on Thursday 26 April 2018, commencing at 8.30am in the Manawatū District Council Chambers, 135 Manchester Street, Feilding.

PRESENT:	Mayor Helen Worboys	(Chairperson)
	Cr Michael Ford	
	Cr Steve Bielski	
	Cr Barbara Cameron	
	Cr Stuart Campbell	
	Cr Shane Casey	
	Cr Hilary Humphrey	
	Cr Phil Marsh	
	Cr Andrew Quarrie	
	Cr Alison Short	
	Cr Howard Voss	
IN ATTENDANCE:	Richard Templer	(Chief Executive)
	Brent Limmer	(General Manager – Community and Strategy)
	Shayne Harris	(General Manager – Corporate and Regulatory)
	Hamish Waugh	(General Manager – Infrastructure)
	Frances Smorti	(General Manager – People and Culture)
	Colleen Morris	(Chief Financial Officer)
	Michael Hawker	(Project Delivery Manager)
	Mathew Bayliss	(Community Facilities Manager)
	Carl Johnstone	(Parks and Property Team Leader)
	Kirsten Pike	(Parks and Property Officer - Legal and Planning)
	James Adamson	(Parks and Property Officer)
	Chris Pepper	(Special Projects Manager)
	Brent Holmes	(Roading Operations Team Leader)
	Martin Skinner	(Corridor Access Co-ordinator)
	Karel Boakes	(Regulatory Manager)
	Cheryl Wright	(Health and Safety Advisor)
	Brook Rush	(Community and Strategy Operations Officer)
	Sonya Stevens	(Business Support Officer)
	Paul Stein	(Communications Manager)
	Danielle Balmer	(Communications Officer)
	Allie Dunn	(Governance Team Leader)

MDC 18/409 MEETING OPENING

Paul Ballard, of the Feilding New Life Church, opened the meeting in prayer.

MDC 18/410 APOLOGIES

There were no apologies.

MDC 18/411 REQUESTS FOR LEAVE OF ABSENCE

RESOLVED

That the Council grants leave of absence to Councillor Hilary Humphrey from 30 July to 5 August 2018.

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 26 APRIL 2018	8.30AM

Moved by: Her Worship the Mayor

Seconded by: Councillor Shane Casey

CARRIED

MDC 18/412 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Council meeting held 22 March 2018 and the extraordinary Council meeting held 29 March 2018 be adopted as a true and correct record.

Moved by: Councillor Michael Ford

Seconded by: Councillor Stuart Campbell

CARRIED

RESOLVED

That the minutes the public excluded Council meeting held 22 March 2018 be adopted as a true and correct record.

Moved by: Councillor Michael Ford

Seconded by: Councillor Alison Short

CARRIED

RESOLVED

That the resolution of the public excluded Council meeting held 22 March 2018 be confirmed in open session as follows:

"MDC 18/399 MANAWATŪ COMMUNITY TRUST – APPOINTMENT OF TRUSTEE

That the Council:

- 1. Reappoints Colin McLannett as a Trustee to the Manawatū Community Trust for a further term of three years, commencing 1 July and expiring 30 June 2021; and***
- 2. Works alongside the Trust to plan for future succession to develop pathways to ensure skills and capability are maintained, and broadened in line with emerging technologies and opportunities."***

Moved by: Councillor Michael Ford

Seconded by: Councillor Howard Voss

CARRIED

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 26 APRIL 2018	8.30AM

MDC 18/413 DECLARATIONS OF INTEREST

Councillor Shane Casey – Feilding Districts Youth Board partnership funds roll over.

Councillor Hilary Humphrey – Manchester House Social Services Society partnership funds roll over (noted she was no longer on the Board however would abstain from voting for transparency reasons).

MDC 18/414 PUBLIC FORUM - ANGUS CLAASEN

Angus Claasen, recipient of a Representative Grant to compete as a member of the New Zealand Junior Track Cycling Squad at the 2017 Oceania Track Championships held in Cambridge, New Zealand from 20 to 23 November 2017, thanked Council for the grant towards his travel and accommodation cost. He spoke about the competition, and his results. He noted it was a big learning curve for him racing against older competitors. He updated Council on events he had competed in since the Oceania Track Championships and his future focus, which will be to change from sprinting to team pursuits. He was looking towards competing in the Oceania Championships this November in Adelaide and hopefully the World Championships in Austria next year. He passed his medals around for Councillors to see.

MDC 18/415 PRESENTATIONS

There were no presentations.

MDC 18/416 NOTIFICATION OF LATE ITEMS

There were no items of late business notified.

MDC 18/417 RECOMMENDATION FROM STRATEGIC PLANNING AND POLICY COMMITTEE RE COMMUNITY DEVELOPMENT STRATEGY – DRAFT TERMS OF REFERENCE

Report of the General Manager – Community and Strategy dated 6 April 2018 presenting a recommendation from the Strategic Planning and Policy Committee regarding draft Terms of Reference for the review of Council's community development activity and the development of a Community Development Strategy for the Manawatū District.

RESOLVED

That the Council adopts the Draft Terms of Reference for the review of Council's community development activity and the development of a Community Development Strategy for the Manawatū District.

Moved by: Councillor Phil Marsh

Seconded by: Councillor Hilary Humphrey

CARRIED

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 26 APRIL 2018	8.30AM

MDC 18/418 RECOMMENDATION FROM COMMUNITY FUNDING COMMITTEE RE PARTNERSHIP FUNDING APPLICATIONS – CONTRACTS OF SERVICE ROLLOVER

Report of the General Manager – Community and Strategy dated 11 April 2018 presenting recommendations of the Community Funding Committee meeting held 10 April 2018 regarding the rollover of the current 13 contracts of service through the Partnership Fund under the current conditions and level of funding for a further 12-months to end 30 June 2019, and to put on hold the consideration of any new Partnership Fund applications until further notice.

Councillors Shane Casey and Hilary Humphrey declared an interest, took no part in the discussion and did not vote.

RESOLVED

That the Council:

1. **Rolls over the following contracts of service through the Partnership Fund to 30 June 2019 under the same conditions and level of funding subject to receiving assurance from the respective organisations that they are able to deliver on those current contracts for a further 12-month term:**
 - **Feilding & District Promotion Inc. (\$165,273.89)**
 - **Feilding & Districts Youth Board (\$5,000.00)**
 - **Feilding Brass Band (\$3,000.00)**
 - **Feilding Community Patrol Inc. (\$3,000.00)**
 - **Manawatū District Neighbourhood Support Inc. (\$20,000.00)**
 - **Manawatū Historic Vehicle Collection Trust (\$10,000.00)**
 - **Manawatū Rural Support Service Inc. (\$10,000.00)**
 - **Manchester House Social Services Society (\$15,000.00)**
 - **Palmerston North Surf Life Saving Club Inc. (\$10,000.00)**
 - **Social Issues Network Council of Social Services Inc. (\$1,000.00)**
 - **SuperGrans Manawatū Charitable Trust (\$1,000.00)**
 - **Te Manawa Services Charitable Trust (\$25,000.00 and \$22,349.00)**

2. **Puts on hold consideration of any new Partnership Fund applications while the Community Development Strategy is being developed.**

Moved by: Councillor Alison Short

Seconded by: Councillor Barbara Cameron

CARRIED

MDC 18/419 GREENSPINE WALKWAY – REQUEST TO APPROVE SCOPE CHANGE

Report of the General Manager – Community and Strategy dated 12 March 2018 seeking approval to change the scope of the current project due to changes in requirements from KiwiRail, resulting in restricted access to the planned pedestrian access way. There were suggestions for further discussions to be held with New Zealand Transport Agency about providing additional pedestrian crossings on Kimbolton Road.

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 26 APRIL 2018	8.30AM

RESOLVED

1. That the Council approves the change in the Greenspine walkway project scope as set out in the documents attached at Appendix 1 to the report of the General Manager – Community and Strategy dated 12 March 2018.
2. That the Council notes due to contractor availability, the Greenspine walkway project as set out in Appendix 1 of the report of the General Manager – Community and Strategy dated 12 March 2018 will be completed in the 2018/19 financial year.
3. That the Council notes the revised cost of the Greenspine walkway project is estimated to be \$400,000 (excluding GST).
4. That the Council notes the original budget approved as part of the 2015-25 Long Term Plan for completion of the Greenspine Walkway project was \$1,390,000 (excluding GST).

Moved by: Councillor Michael Ford

Seconded by: Councillor Alison Short

CARRIED

MDC 18/420 EXTENSION TO CONTRACT C4 1519 – PARKS AND OPEN SPACES MAINTENANCE

Report of the General Manager – Community and Strategy dated 19 February 2018 seeking approval to award Year 5 of Contract C4/1519 Parks and Open Spaces Management to Recreational Services Limited.

RESOLVED

That the Council awards Year 5 of Contract C4/1519 to Recreational Services for the delivery of its open spaces maintenance, with an annual contract value of \$2,418,850 excluding GST.

Moved by: Councillor Shane Casey

Seconded by: Councillor Howard Voss

CARRIED

MDC 18/421 LIBRARY STRATEGIC FRAMEWORK 2017-2022

Report of the General Manager – Community and Strategy dated 21 March 2018 seeking adoption of the Library Strategic Framework 2017-2022.

MINUTES	MEETING	TIME
COUNCIL	THURSDAY 26 APRIL 2018	8.30AM

RESOLVED

That the Council adopts the Library Strategic Framework 2017-2022.

Moved by: Councillor Michael Ford

Seconded by: Councillor Shane Casey

CARRIED

MDC 18/422 COMMUNITY COMMITTEE MINUTES

Report of the General Manager – Community and Strategy dated 6 April 2018 presenting minutes from recent meetings of Community Committees and the Manawatū Youth Ambassadors. Councillor Casey signalled to the Council the need to do some work around the process for engaging with the Youth Ambassadors, including updating their Terms of Reference.

RESOLVED

That the Council receives the minutes of Manawatū Youth Ambassadors and Community Committee meetings.

Moved by: Councillor Howard Voss

Seconded by: Councillor Shane Casey

CARRIED

MDC 18/423 PUBLIC FORUM - SECRET GARDEN CHILDCARE CENTRE

Children from the Secret Garden Childcare Centre attended the meeting to learn about Council and asked the following questions of Councillors about their role.

Who is the boss? In the Council meetings the Mayor is the boss.

What do you look after in our community? Library, water supply, wastewater disposal, making sure the gardens look nice, the playgrounds are safe.

What are the fun parts of your job? Going to our communities in the district to see all the good things people are doing in the community, hearing young people talk to Council about their achievements, going to Anzac Day services, helping with the Coach House museum.

MDC 18/424 LOANS TO ASSIST PROPERTY OWNER TO CONNECT TO SERVICES

Report of the General Manager – Corporate and Regulatory and General Manager – Infrastructure dated 12 April 2018 seeking approval to amend the Investment Policy and approve loans and short term advances to individual ratepayers with existing on-site water and wastewater service to enable the ratepayer to connect to a Council reticulated scheme.

MINUTES	MEETING	TIME
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RESOLVED

1. That the Council amends the Investment Policy as set out in Appendix 1 to the report of the General Managers Infrastructure and the General Manager Corporate and Regulatory dated 12 April 2018.
2. That the Council approves accumulated loans and advances to individual ratepayers with existing on-site water or wastewater services to cover the capital contributions necessary to connect to Council's reticulated water or wastewater schemes.
3. That the Chief Executive be delegated authority to negotiate and approve individual loans and advances up to an accumulated maximum of \$250,000 new loans or advances.

Moved by: Councillor Michael Ford

Seconded by: Councillor Howard Voss

CARRIED

Councillor Barbara Cameron recorded her vote against the motion,.

MDC 18/425 NAMING OF MEMORY LANE

Report of the Chief Executive dated 17 April 2018 seeking to rescind a previous resolution of Council regarding the renaming of Memory Lane. It was noted that Council's Road Naming Policy would also be updated and brought to Council for consideration.

RESOLVED

1. That the decision made by Council at a Council Meeting held on 20 July 2017 to change the name of the private road known as Memory Lane to Reighton Lane be rescinded.
2. That Council officers inform the residents of Memory Lane of the decision.

Moved by: Councillor Stuart Campbell

Seconded by: Councillor Hilary Humphrey

CARRIED

MDC 18/426 CONSIDERATION OF LATE ITEMS

There were no late items notified for consideration.

MINUTES	MEETING	TIME
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MDC 18/427 MEETING CLOSURE

Her Worship the Mayor declared the meeting closed at 10.42am.

Approved and adopted as a true and correct record:

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CHAIRPERSON

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DATE