

Inspection Checklist – Fireplace Final

Address: _____ Building Consent No.: _____

Tradesperson: _____ Tradesperson: _____

Reg.No.: _____ Contact Details: _____ Reg. No.: _____ Contact Details: _____

Date: _____ Time: _____

Staged/Partial Inspection: _____ of _____

Item to be inspected for compliance: with the Building Act 2004, NZBC & Approved Documents Complies with approved plans & specifications	Outcome ¹			Details of Inspection & Comments: Comments must be made for: 1. Non-complying Items 2. Items/work deviates from approved documents 3. Detail alternative solution & how compliance achieved
	Pass	N/A	Fail	
Stamped approved plans and specification on site?				Yes / No
Application for Code Compliance Certificate received?				Yes / No
Conditions of consent/site instructions read?				Yes / No
Conditions of consent actioned	Yes / No			
Pre-installation chimney inspection passed	Yes / No			
All previous inspections passed (If fireplace is part of other building work)	Yes / N/a / No			
Free Standing Fire				
Manufacturers specification provided	Yes / No			
Flue riveted (3 rivets min)				
Flue shield fitting & clearance				
Clearance – rear of unit to wall				
Clearance - side of unit to wall				
Clearance – corner of unit to wall				
Hearth type				Insulating/Ash
Clearance to front of hearth				
Clearance to sides of hearth				
Clearance from window drapes/ combustibles				
Fire place restraints fitted				
Triple flue				
Flue gap thru ceiling				
Insulation blocked clear of flu (ceiling space)				
Inbuilt Fire				
Manufacturers specification provided	Yes / No			
Hearth type				Specify:
Clearance to front of hearth				
Clearance to mantle				
Heat deflector shield fitted to mantle				
Fire box restraints				
Flue installed in timber framed chimney to manufacturers specification	Yes / No			
Other				
Wetback fitted				
Height of HWC above Wetback				
Flow & return pipe size				
Tempering valve fitted				
Hot water temperature				Test result °C
HWC overflow through roof insulated				
Smoke alarms				
Correctly located and operational				
Battery powered with 'Hush Facility'				
Hard wired to security system				
External				
Flue flashed to roofing				
Height & location of flue				

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	Pass	N/A	Fail	
Notes:				
Modification to consent required?	Yes / No			Officer:
Agreement in writing obtained from owner/agent to modify consent?	Yes / N/a / No			
Amended plans required?	Yes / No			
Amended specifications required?	Yes / No			Signed:
Re-inspection required?	Yes / No			
Site instruction issued?	Yes / No			
Final fire inspection passed?	Yes / No			Date:

¹ Pass = Compliance with approved plans & documentation, N/A = Not applicable to this project, Fail = Non-compliance with approved plans & documentation.