

Notification to Record Exempt Building Work

Schedule 1 of the Building Act 2004 (excluding Part 1(2))



About this notification

The Building Act 2004 provides for, in part, the regulation of building work and promotes the accountability of owners, designers and builders. Schedule 1 of the Act provides for building work for which building consent is not required. A copy of Schedule 1 is available at legislation.govt.nz.

Disclaimer

The 'Notification to Record Exempt Building Work' is a service provided by Council to building owners undertaking building work exempt under Schedule 1 of the Building Act 2004. The purpose of the service is record keeping only. Council undertakes no statutory function under the Act in maintaining this service. It is the owner's sole responsibility to ensure compliance with the Building Code, the Resource Management Act 1991, the Manawatu District Plan and any other statutory requirement that may apply. It is an offence to carry out building work without a building consent where one is required. Council accepts no liability for checking compliance of the building work with Schedule 1 and is not required to undertake an inspection or issue a certificate in respect of notified exempt building work.

1. Building

Street address of building

Legal description of land where building is located
Lots / DPs

Building name
If applicable

Current lawfully established use

2. The Owner

Name of owner / company

Phone

Mobile

Email address

3. Applicant / Agent Complete if different from owner

Name

Phone

Mobile

Email address

Relationship to owner

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4. The Project

Work is exempt under clause(s)

Refer to the First Schedule excluding Part 1(2) and state the clause number(s).

5. Description of Building Work

Describe the work and attach plans / photos for record keeping purposes.

Is the building work complete?

☐ Yes

☐ No

If no, has construction started?

☐ Yes

☐ No

If no, when will construction start?

When will construction be complete?

6. Signature

Name

Must print clearly

Signature of owner / applicant / agent

Signing signifies that the applicant or agent is authorised to act on behalf of the owner and that the information provided is true and correct.

Date

Office Use Only

Date received

Received by

Signed

Date loaded

Loaded by

Signed