

Inspection Checklist – Cavity

Address: _____ Building Consent No.: _____

Tradesperson: _____ Tradesperson: _____

Date: _____ Time: _____ Staged/Partial Inspection: _____ of _____

Item to be inspected for compliance: with the Building Act 2004, NZBC & Approved Documents B1, B2, E1, E2, F5 and NZS 3604:1999 & NZS 3604:2011	Outcome ¹			Details of Inspection & Comments: Comments must be made for: 1. Non-complying Items 2. Items/work deviates from approved documents 3. Detail alternative solution & how compliance achieved
	Pass	N/A	Fail	
Conditions of consent/site instructions read?				Yes / No
Approved plans & specifications sighted? ²				Yes / No
Approved plans include specific design detail?				Yes / No
Framing inspection passed?				Yes / No
Reg No: / LBP license detail and Council notified?				Name and #:
Special PPE required for this site?	Yes / No			Specify: safety footwear / eye protection / dust mask high visibility jacket / hard hat Other:
External bracing sheets checked into framing?				Yes / No
Building Wrap				
Type & weight				Type: _____ Weight: Heavy/Light
Cavity Battens				
Set out as per plans				
Battens overhang bottom plate (min. 50mm)				
Double battens installed at control joint position				
Min. cladding ground clearance as per plans				
Type of battens				Timber/ other Specify:
Timber grade & treatment (H3.1 min.)				
Fixing of battens ³				
Vermin proof flashing at base				
Exterior Bracing Over Cavity				
Horizontal battens top (150mm x 19mm)				
Top batten fixing				
Horizontal battens bottom (75mm x 19mm)				
Bottom batten fixing				
Flashings				
Head flashings under battens				
Flexible (tape/building wrap) flashings				
Building wrap over head flashings				
Flashing of penetrations (e.g. meter boxes, water & gas pipes, electrical cables & fittings)				
Notes⁴:				

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	Pass	N/A	Fail	
Amended plans required?	Yes / No	Officer:		
Amended specifications required?	Yes / No			
Reinspection required?	Yes / No	Signed:		
Site instruction issued?	Yes / No			
Cavity inspection passed?	Yes / No	Date:		

¹ Pass = Compliance with approved plans & documentation, N/A = Not applicable to this project, Fail = Non-compliance with approved plans & documentation.

² Approved stamped site plan, foundation plan, cross section drawings, truss layout and fixing detail, specifications, engineer detail, floor plan, drainage plan, effluent disposal site plan and detail

³ Check fixing of battens in accordance with approved plans & specifications i.e. E2 system or proprietary system

⁴ Note any additional information, such as: cast in fixings, timber, etc.