

# CONNECTION TO COUNCIL URBAN SERVICES



## APPLICANT

<b>Name of Property Owner</b>		<b>Contact Person / All trustee names</b>	
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## APPLICANT DETAILS

<b>Phone numbers (day)</b>		<b>Mobile</b>	
<b>Postal Address</b>		<b>Post Code</b>	
<b>Email Address</b>			

## CORRESPONDENCE DETAILS // If different than the above applicant details – E.g. consultant, agent or architect

<b>Phone numbers (day)</b>		<b>Mobile</b>	
<b>Address or Company</b>			

## DETAILS OF SITE // Location of site to be serviced

<b>Address / Location to which this application relates</b>			
<b>Legal Description: Can be found on the computer Freehold Register or Rates Notice</b> – e.g. Lot x DP xxx (or valuation number)			
<b>Valuation Number</b>		<b>Resource Consent #</b>	
<b>Building Consent #</b>			

## NATURE OF CONNECTION TO SERVICE REQUIRED

	New	Disconnection	Replacement	Diameter of Main	Diameter of Connection Requested
<b>Water Supply</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<b>Stormwater</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<b>Sewer</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

<b>Further Information to assist processing</b>	
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## APPROVED CONTRACTOR

Council will not accept your application without an agreement with an Approved Contractor.

A list of approved contractors and their contact details can be found on the MDC website. You must nominate one of these approved contractors. The selected contractors know the methods and material required by the Manawatu District Council and it is a condition of this consent that they do the work to Council's specification. Upon completion of the work the nominated contractor is to supply Council with the as-built information.

Do not begin work until you receive approval from the Council with any conditions and specifications and you have notified the Council who your approved contractor is.

The contractor must carry out all associated work. The contractor will need a copy of the permit with any conditions and the approved site plan with them on site.

## DRAINAGE PLANS

Please attach the site drainage plans which should indicate:

- For all connections clearly show the measurement in meters to the nearest boundary.
- Layout and details of stormwater drains, subsoil drains, sumps and ancillary work.
- Layout and details of wastewater drains and ancillary work. The required pipe invert level at the boundary must be specified.
- Layout and details of water mains and ancillary work.
- Diameters of pipe connections (stormwater, water and sewer).
- Trees.
- The positions of the proposed connections together with marked distances to the nearest boundaries.

Note:

A detailed site plan showing property boundaries, existing services, and the proposed works must be attached to this application. The application cannot be approved without a plan.

The plan must show the preferred position of the connection, or the location of the connection to be removed, together with marked distances/measurements to the nearest boundaries (if a corner site, nominate street from which connection is to be taken).

## APPROVED SERVICE CONNECTION CONTRACTOR

<b>Name</b>			
<b>Address or Company</b>			
<b>Town</b>			
<b>Phone number (day)</b>		<b>Email Address</b>	
<b>Mobile</b>		<b>Fax</b>	

## MANAWATU DISTRICT COUNCIL SERVICE APPLICATION NOTES

**Wastewater – Special Requirements:** this will usually relate to commercial or industrial property. Some businesses may need a trade waste consent. Some may require grease traps or oil interceptors on their wastewater connection or require a manhole. For more information please refer to the Engineering Standards for Land Development or Trade Waste Bylaw on the MDC website.

**Backflow prevention device:** All properties connecting to the water supply will require an appropriate backflow prevention device. The type of device will depend on the level of risk. Properties are classified into three degrees of risk and this will determine the type of backflow device required. High risks will require a reduced pressure backflow device, medium risks will require a testable double check valve backflow device and low risks will require either a registered air gap, a hose connection vacuum breaker or an approved manifold with backflow prevention function.

**Please be aware:**

- Council may require aged connections to be removed which will be at the developer's/applicant's expense.
- Some commercial and residential properties may require a stormwater backflow prevention device. The Council is not liable for any backflow associated costs.
- Any backflow prevention device and/or water meter installed will be at the developer's/applicant's expense.
- Position of the approved service connections must not be altered on site without specific written approval.

**Further Information:**

If you have any questions or require further information please contact Manawatu District Council.

Phone: 06 323 0000

Web: www.mdc.govt.nz

FEES		STANDARD CONNECTION SPECIFICATION		
<b>Water</b> – Sanson & Rongotea* See notes below	No	<b>\$1,397.00</b>		Connection to boundary of 20mm n.b. (25mm O.D.) lateral and meter manifold.
<b>Water</b> – Feilding, Administration charge only	No	<b>\$309.00</b>		
<b>Sewer</b> – Administration charge only	No	<b>\$309.00</b>		
<b>Sewer</b> – Himatangi (pump station)	No	<b>\$26,157.00</b>		
<b>Stormwater</b> - Administration charge only	No	<b>\$309.00</b>		
<b>Capital Contribution or Development Contribution</b> (Please check Council's fees and charges)	No			
<b>TOTAL to pay</b>		<b>\$</b>	Receipt No. & Date	
<b>Notes</b>	Sanson water – applicant supplies and installs internal pipework and storage tanks. Applicants Plumber and/Drain layer to undertake connections to Council Services at the property boundary.  <b>Applicants Signature</b> <span style="float: right;"><b>Date</b></span>			
<b>PAYMENT //</b> An initial fee must be made prior to or at the time of the application and proof of payment submitted.				

This application will incur a non-refundable application fee of \$309.00 for each connection payable on submission of this signed application. All fees include GST. Payment can be made by EFTPOS or cash.

It is recommended that payment is made electronically using internet banking, Council's Bank details are:

Name	Bank	Branch	Account Number
Manawatu District Council	BNZ	Feilding	020628 004 0024 00

Ensure you include your name (e.g. AB Smith) and the reason for payment (e.g. New Connect) in the Particulars and reference sections when making payment. No Action will be taken on your application until payment has been received by Council and matched to your application. To speed things up send evidence of your payment with your application email.

Should it be necessary for Council to refund part or all of the fee paid, please provide below the details of the bank account you wish this to be paid to.

Account Name	Bank Account Number
<input type="text"/>	<input type="text"/>

## APPLICATION & DECLARATION

The Council relies on the information contained in this application being complete and accurate. The Applicant must take all reasonable steps to ensure that it is complete and accurate and accepts responsibility for information in this application being so.

**If lodging this application as the Applicant:**

I/we hereby represent and warrant that I am/we are aware of all of my/our obligations arising under this application including, in particular but without limitation, my/our obligation to pay all fees and administrative charges (including debt recovery and legal expenses) payable under this application as referred to the Fees Information section.

**If lodging this application as agent of the Applicant:**

I/we hereby represent and warrant that I am/we are authorised to act as agent of the Applicant in respect of the completion and lodging of this application and that the Applicant is aware of all of his/her/its obligations arising under this application including, in particular but without limitation, his/her/its obligation to pay all fees and administrative charges (including debt recovery and legal expenses) payable under this application as referred to the Fees Information section.

<b>Signed</b> (by or as authorized agent of the applicant)**			
<b>Full name of person lodging this form</b>			
<b>Firm/Company</b>		<b>Dated</b>	

\*\*If this form is being completed on-line you will not be able, or required, to sign this form and the on-line lodgment will be treated as confirmation of your acknowledgement and acceptance of the above responsibilities and liabilities and that you have made the above representations, warranties and certification.

OFFICE USE ONLY – MDC TO COMPLETE			
<b>Received by (officer)</b>		<b>Date</b>	
<b>Approved by</b>		<b>Date</b>	
<b>Works Order No.</b>		<b>Date</b>	
<b>Fees payable</b>	Initial connection: \$309.00	<b>Sighted</b>	
<b>Additional connections:</b>	@ \$309.00 =	<b>Comments if new connection</b>	
<b>Total deposit</b>	\$	<b>Application Approved</b>	Date
<b>Receipt No.</b>		<b>Application Approved by</b>	Date

### PAYMENT OPTIONS



Internet Banking



Telephone Banking  
(with your bank)



Cash/Eftpos



Credit Card  
(surcharge applies)