



# Hook Bequest Application Form

## Purpose

The purpose of the Hook Bequest is to:

- Help or assist any poor or needy person(s) who shall be bona fide resident(s) of Feilding
- Towards any charitable purpose(s) in the borough of Feilding

**Note: Information contained in this application will only be viewed by the Community Development Committee Chairperson and the Community Development Adviser. Personal details will not become part of any public documentation.**

## 1. Applicant Details

Name of Applicant			
Street/PO Box			
Town		Postcode	
Email			
Phone nos			

## 2. Referee Details

Please note applications must be endorsed by a social service organisation or other similar organisation that can verify the current circumstances of the applicant.

Organisation			
Contact Person			
Street/PO Box			
Town		Postcode	
Email			
Phone nos			



### 3. Funding Details

Please provide details of what you are seeking funding for (attach additional sheets if necessary)

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### 4. Financial Details

Please list below the item(s) and the cost of these item(s) for which you are seeking assistance.

Note:

- All figures must be GST inclusive
- A written quotation on all costs is to be attached

Item	Cost (GST Incl)	Your Contribution	\$
		Funds on hand	
Total cost of the project is (A)		Total of your contribution is (B)	

To find out how much money you should apply for; subtract your contribution (B) from the total cost of the project (a). The answer is the amount of money you require in order for the project to go ahead.

How much money are you applying for?	\$
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Please complete the below if you have received funding from Council before.

Date	Amount	Purpose

Please give details below if you have received funds or assistance from the below agencies in the past two years.

Funding Organisations	Purpose	\$	Year
Work and Income (grants)			
School Hardship Grants			
Other			

Please provide any other relevant information (that would support your claim for this funding) ie special circumstances/needs, financial hardship issues.

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## 5. Declaration

I consent to the Manawatū District Council collecting the personal contact details provided above, retaining and using these details to assess information supplied as part of this Hook Bequest funding application. I acknowledge my rights to have access to this information. This consent is given in accordance with the Privacy Act 1993.

I hereby declare that the information supplied in this application is correct:

Name	
Signature	
Date	

## 6. Final Check

- Have you answered every question?
- Have you included written quotations?
- Have you notified the referee?
- Have you attached a letter from a social services organisation or other similar organisation that can verify your current circumstances and who supports your application?

## 7. General Information

- Upon receipt of your application it will be considered by the Community Development Committee's Chairperson.
- You will be notified if your application has been successful within seven working days of receipt of your application.
- Funding will not be given retrospectively.
- Grants will be paid directly to the organisation which you have provided written quotations or invoices for.
- Applications will not proceed until all the information required by Council on this form have been provided.



## 8. Eligibility

- Applicants must be bona fide persons in need of financial assistance.
- Applicants must be residents of Feilding.
- Applications must be endorsed by a social services organisation or other similar organisation that can verify that the applicant is in need of financial assistance.

## 9. Need Help?

Please contact the following if you need advice on your application:

Community Development Adviser  
Manawatu District Council  
Private Bag 10-001  
Feilding 4743  
Telephone 06 323 0000  
Email: [community.development@mdc.govt.nz](mailto:community.development@mdc.govt.nz)

Please return your application to the above.

