

APPLICATION FOR REGISTRATION OF PREMISES

Health (Registration of Premises) Regulations 1966

PLEASE READ THIS FIRST

This form will be scanned by electronic equipment. It is important that you:

- use blue or black pen to complete this form; and
- print clearly

1. DETAILS OF APPLICATION

What type of application is this:

- New Registration
- Transfer of Ownership
- Update Information

2. APPLICANT DETAILS

Applicant/Company Name: _____

Applicant/Company Address: _____

Postal Address (if different from above): _____

Contact Phone Number: _____

Email Address: _____

Company Name: _____

3. PREMISES DETAILS

Is your Business:

- Hairdresser
- Camping Grounds
- Funeral Director
- Offensive Trade (refer section 5)

Trading Name: _____

Physical Address of Premises: _____

Preferred Mailing Address: _____

Contact Name: _____

Email Address: _____

Business Phone: _____

I give permission for Council to use my email address and mobile phone number to send me electronic communications regarding my registered premises:

4. BUSINESS DETAILS

Trading Hours: _____

When do you intend to start trading? _____

A plan showing the layout of the premises is attached.

5. DESCRIPTION OF BUSINESS ACTIVITIES (OFFENSIVE TRADE ONLY)

Septic Tank Cleaning Grease Traps Fell Mongering Tanning

Other (please specify): _____

Vehicle Registration Numbers: _____

Details of Trade Waste Permit

Date Issued: _____ Expiry Date: _____

6. CHANGE OF OWNERSHIP

The registration of an existing premise can be transferred to the new owner provided that this application is completed within 14 days of the change of ownership and the premise is currently operating.

7. DECLARATION

I confirm that the information supplied in this form is correct at the time of completion.

Signature of Applicant: _____ Date: ____ / ____ / ____

Print Name: _____

Privacy Information

The information you provided in this application (including personal information) is official information, this application and any ongoing communication between you and Council will be held at Council's offices and may be accessed upon request by a third party. Access to information held by Council is administered in accordance with the Local Government Official Information and Meetings Act 1987 and the Privacy Act 1993. Your information may be disclosed in accordance with the terms of these Acts. If you have any concerns about this, please discuss with a Council officer prior to lodging your application for reconsideration.