



Statement of Intent 2025 / 2026

This Statement of Intent covers the year 1st July 2025 – 30th June 2026, and the following two years required information.

PURPOSE

The purpose of this Statement of Intent (Section 64 of the Local Government Act 2002) is to

- a) State publicly the activities and intentions of this Council Controlled Organisation for the year and the objective to which those activities will contribute; and
- b) Provide an opportunity for shareholders¹ to influence the direction of the organisation; and
- c) Provide a basis for the accountability of the directors² to their shareholders for the performance of the organisation.

OBJECTIVES OF THE COUNCIL CONTROLLED ORGANISATION

1. Section 59 of the Local Government Act 2002 provides:

Principal objective of a council-controlled organisation

- 1) The principal objective of a council-controlled organisation is to
 - a. Achieve the objectives of its shareholders, both commercial and non-commercial, as specified in the statement of intent; and
 - b. Be a good employer; and
 - c. Exhibit a sense of social and environmental responsibility by having regard to the interests of the community in which it operates and by endeavouring to accommodate or encourage these when able to do so; and
 - d. If the council-controlled organisation is a council-controlled trading organisation, conduct its affairs in accordance with sound business practice.
- 2) In subsection 1) b. good employer has the same meaning as in clause 36 of Schedule 7 of the Local Government Act 2002.

Feilding Civic Centre has an important role to play in helping Council achieve its strategic priorities in accordance with our vision, of particular focus is the strategic priority of a place to belong and grow.

¹ 'Shareholders' include any partners, joint venture partners, members or other persons holding equity securities in relation to the organisation. In this case the shareholders will be the Mayor and the Councillors of the Manawātū District Council.

² 'Directors' and the 'Board' include trustees, managers, or office holders (however described in the organisation).

NATURE AND SCOPE OF ACTIVITIES

Nature

The Trust seeks to provide a recreation and entertainment facility which engenders a feeling of civic pride, and which is recognised as the venue of choice for community activities.

Scope

Feilding Civic Centre Trust is a Council Controlled Organisation (CCO), managing and seeking funding to achieve the following objectives.

OBJECTIVES OF THE FEILDING CIVIC CENTRE TRUST

The objectives of the Feilding Civic Centre Trust as identified in its Trust Deed are:

- B1 Any charitable purposes within the Manawatū region.
- B2 To create a fund to be used for:
 - B2.1 The promotion of any purpose or purposes within the Manawatū region for the advancement of education specifically in areas concerning the arts, culture, recreation and sport and the fostering of a sense of community.
 - B2.2 Engendering a feeling of regional pride through strategies reflecting the positive image within the Manawatū region.
 - B2.3 Creating an awareness of the arts, culture, recreation, and sport of the Manawatū region.
 - B2.4 Encouraging participation of the community of all ages and persuasions including youth and amateur in the arts, culture, recreation, and sport.
 - B2.5 To manage, promote, market, enhance and maintain the Civic Centre for the use and enjoyment of the Manawatū Community and the wider New Zealand community.

and to accept gifts and seek grants of whatever description. Provided that any private benefit conferred on any individual is incidental to the above purposes.
 - B2.6 Ensuring that the Feilding Civic Centre is the place for the Manawatu Community to connect, participate, and to be entertained.
 - B2.7 Equipping the Centre with the facilities, services, and resources to be a competitive venue for business or private meetings, events, and functions.

This Statement of Intent recognises the large number of purposes detailed in the trust deed and concentrates on the four expectations detailed in the Statement of Expectations, given the number of trustees and resource available.

GOVERNANCE

There are currently seven trustees appointed by the Manawatu District Council to the Trust with terms as set out below. The number of trustees as per the deed are no less than six and no more than nine.

- Tony Chapman, Chairperson, reappointed for 3 years from 1 October 2023 to 1 October 2026
- Allan Williams, reappointed for 3 years from 1 October 2022 to 30 September 2025
- Lindsay Taylor, reappointed for 3 years from 1 October 2023 to 1 October 2026
- Mark Marsden, appointed for 3 years from 15 June 2023 to 14 June 2026
- Brodie Noon, appointed for 3 years from 15 June 2023 to 14 June 2026
- Theo Baker, appointed for 3 years from 15 May 2025 to 14 May 2028
- Evan Tull, appointed for 3 years from 15 May 2025 to 14 May 2028

The Trust meets for Board meetings monthly, with ad-hoc meetings as required.

STATEMENT OF ACCOUNTING POLICIES

1. Comply with the financial obligations of the Local Government Act 2002 with respect to CCO financial reporting.
2. Comply with the Charitable Act 2005
3. Approval of payments and monthly sign offs from related activities by Trustees
4. To apply sound financial practices, act prudently and transparently, recognising the Trust receives significant funding from Manawātū Ratepayers.

PERFORMANCE TARGETS

Goal one. Work to attract, promote, and hold events and activities to encourage utilization in the Civic Centre.

Description	Measurement or Method of Delivery	Target
Endeavour to maintain occupancy rates.	Confirmed Bookings	Bookings – 480-500 ³
Increase community participation via a targeted marketing promotion.	Design a marketing / information pack, aimed at schools and community groups to utilise the facility as their “home” for lessons, practices, performances, and events.	Within the budget year 2025-2026.
Regular communication that keeps current customers and new potential customers informed.	Develop the current database with potential new clients to enable direct marketing of events and other opportunities.	2025 – 250 in Database. 2026 – 350 in Database. 2027 – 450 in Database.

³ Confirmed bookings are likely to be affected by seismic strengthening remedial and Centre upgrade works.

Goal two. Work to encourage participation of the community in performing arts and recreational activity.

Description	Measurement or Method of Delivery	Target
Improved Community based volunteer engagement.	Development and Implementation of “Friends of FCCT” programme for volunteers.	2025 – 2026 - 8 Registered. 2026 – 2027 – 12 Registered. 2027 – 2028 – 15 Registered.
Database of Manawatu Schools and Community Groups.	Continue active engagement with schools and community groups to maximise all year-round centre use.	Six monthly contacts made: 15
Promotion and advertising of Arts, Cultural, Exhibitions and Events.	Actively engage with art and cultural groups to maximise all year-round centre use.	Six monthly contacts made: 10

Goal three. Work to optimally run the Feilding Civic Centre in a financially astute manner.

Description	Measurement or Method of Delivery	Target
Alternative sources of funding & revenue, including sponsorships, third party funding and revenue from other FCCT activities, to help diversify funding sources for the trust. ⁴	Actively seek relevant sponsorships and third-party funding and review options for other sources of revenue from FCCT.	2025 / 2026 Additional Income \$ 25,000. 2026 / 2027 Additional Income \$ 30,000. 2027 / 2028 Additional Income \$ 30,000.
6-monthly financial report and an audited annual report that meets the timelines of MDC and Audit NZ.	Six monthly financial and audited annual reports are completed to meet required timelines.	Required timelines are met. Six monthly and audited annual reports presented to MDC within 3 months of end of relevant period. Draft financial reports for the end of budget year July to June due to MDC by 30 th July.
Agreed FCCT assets are vested to MDC.	Identify FCCT held assets for potential vesting to MDC.	Request provided to MDC and agreed by 30 June 2026.
Trust follows procurement best practice.	Implement Trust procurement plan	September 2025.

⁴ This excludes any third-party funding for the seismic remedial and upgrade works.

Goal four. Work with Council on developing and delivering a facility investment schedule and 10+ year asset management plan (AMP).

Description	Measurement or Method of Delivery	Target
Annual facility maintenance schedule agreed by due date.	Using MDC's policy, the FCCT Centre manager and MDC's Asset management & Compliance Co-ordinator meet and agree the schedule.	EOM June 2025.
10-year facility asset management plan agreed on with Council Officers by due date.	Design, operating impact and investment plan agreed between MDC and FCCT for the following work: 1. Seismic assessment work. 2. Facility remedial work. Concept design and estimated cost for future facility development agreed between MDC & FCCT.	December 2025 ⁵ .

⁵ Timeline will be dependent on Council decisions relating to the Centre seismic remediation and upgrade work.

FCCT FORECAST STATEMENT OF FINANCIAL PERFORMANCE

Based on remedial work on the leased premises.

To Financial Year ending 30 June 2028

	SOI FY 2025 - 2026	SOI FY 2026 - 2027	SOI FY 2027 - 2028
Revenue			
MDC operational Grant ⁶	196,630	201,602	206,497
Fundraising & other similar revenue	25,000	30,000	30,000
Revenue from providing goods & services ⁷	90,000	90,000	100,000
Trustee Honorarium ⁸	9,000	9,000	9,000
Total Revenue⁹	320,630	330,602	345,497
Expenses			
Trustee and employee related cost ¹⁰	200,500	220,500	242,500
Cost related to providing goods & services	115,000	115,000	115,000
Total Expenses	315,500	335,500	357,500
Operating Surplus / (Deficit)¹¹	5,130	-4,898	-12,003
Depreciation ¹²	79,559	64,893	53,172
Net Surplus / deficit	-74,429	-69,791	-65,175

⁶ Projected operational grant includes \$64,500 for increase in staffing and \$13,500 to cover ground maintenance, lift servicing, fire protection, Building Warrant of Fitness and HVAC which are subject to MDC Annual Plan approval.

⁷ This amount is based on the Centre's full or minor affected operational capabilities.

⁸ Based on having a maximum trust board of nine people.

⁹ Total income uncertain due to forecast major works on the Centre.

¹⁰ Includes staff wages, trustee honorarium payment and training.

¹¹ Any budgeted deficit will be covered by capital moneys.

¹² Depreciation is based on no vesting of FCCT assets to MDC and no extra equipment purchased.

FCCT FORECAST STATEMENT OF FINANCIAL POSITION

Based on remedial work on the leased premises.

To Financial Year ending 30 June 2028

	SOI FY 2025 - 2026	SOI FY 2026 - 2027	SOI FY 2027 - 2028
Asset			
Current Assets			
Bank Accounts & Receivable	114,000	109,102	97,099
Investments – Term deposits	50,000	50,000	50,000
Non-Current Assets			
Property, plant & equipment ¹³	516,779	451,886	398,713
TOTAL ASSETS	680,779	610,988	545,812
Liabilities			
Current Liabilities			
Creditors & accrued expenses	25,000	25,000	25,000
TOTAL LIABILITIES	25,000	25,000	25,000
Net Assets	655,779	585,988	520,812
Accumulated Funds	655,779	585,988	520,812

¹³ Estimate based on no vesting of assets to MDC and no purchases due to the unknown building remedial seismic works and upgrades.