



Application for Temporary Authority (Form 16)

Section 136, Sale and Supply of Alcohol Act 2012

Send or deliver your application to: The Secretary, Manawatu District Licensing Committee
Manawatu District Council
Private Bag 10 001, Feilding 4743
135 Manchester Street, Feilding 4702

For enquiries phone 06 323 0000 fax 06 323 0822 email public@mdc.govt.nz

Application for Temporary Authority to carry on the sale and supply (or delivery) of alcohol is made in accordance with the details set out below.

Details of applicant

Full legal name
Usual residential address
.....
Occupation
Postal address for service
.....
Daytime contact name
Telephone number(s)
.....
Email address

Details of licence

Type of licence (tick appropriate box)
 On- Licence Off-Licence
Existing licence number

Details of premises

(To be included only where the licence applies to any premises that are not a conveyance.)
Address
.....

Details of premises (cont)

Proposed trading or other name (if any)

Previously trading as

Details of conveyance

(To be included only where the licence applies to any conveyance.)

Type of conveyance

Address of home base (if any)

Proposed trading or other name (if any)

Previously trading as

Further details

What right, title, estate, or interest does the applicant have:

in the premises (or conveyance) to which the application relates?

in any business conducted in the premises (or conveyance) to which the application relates?

Does the applicant intend to carry on the sale and supply (or delivery) of alcohol personally?

Yes No

If No, what is the full legal name, address, and occupation of the person through whom the applicant intends to carry on the sale and supply (or delivery) of alcohol?

Name

Date of birth

Address

Occupation

What are the reasons for the application?

Applicants signature

.....
Signature of applicant

Dated at [place]

this of 20

[day]

[month]

[year]

For your information

1. This form must be accompanied by the prescribed fee.
2. The District Licensing Committee may require notice of this application to be given to any person or persons it may state.

Temporary Authority Checklist

The following must be included with your application:

- Completed, *signed* and *dated* application form
- Letter from the owner of the building giving consent for liquor to be sold
- Copy of the Managers Certificate for nominated managers
- The date you intend to commence trading from the premises
.....
- Certificate of Incorporation (if the applicant is a company)
- Copy of your Lease Agreement
- Copy of Sale and Purchase Agreement
- \$296.70 Licence Fee (cheques made payable to Manawatu District Council)
- This checklist

Please telephone 06 323 0000 to arrange, with a Licensing Inspector, a pre-lodgement check of your application. Your application will not be accepted without an appointment with an inspector.

Christine Wisnewski
Consents Planner & Licensing Inspector
phone 06 323 0000