

In Doc Number	Date Received
File Number	Application Number

FORM 9A – APPLICATION FOR PERMITTED BOUNDARY ACTIVITY

Section 87BA, Resource Management Act 1991

(Effective from 18 October 2017)

Notes for the applicant

Use this form for a permitted boundary activity where written approval has been given by the affected neighbour(s). It gives us your contact information, details about your proposal, written approval details and a checklist to help you with your application. If you have any questions, email planning@mdc.govt.nz or phone us on 06 323 0000.

Send the completed application or hand it to us at

Resource Consents
Manawatu District Council
Private Bag 10 001, Feilding 4743
135 Manchester Street, Feilding

GENERAL DETAILS

This application is for a permitted boundary activity. To comply as a permitted boundary activity you must provide the following:

- A description of the activity
- A plan (drawn to scale) of the site at which the activity is to occur, showing the height, shape and location on the site of the proposed activity
- The full name and address of each owner of the site
- The full name and address of each owner of the allotment with an infringed boundary
- Written approval from each owner of an allotment with an infringed boundary, including their signatures on the plan

The decision is to be emailed

to be posted

I/we wish to receive correspondence by post only

Was there any pre-application/discussion with a Council Officer prior to this application being filled out?

Yes No Please state officer: _____

Site Description

House Number and Street Name: _____

Town: _____

Legal Description: _____

Title Reference Number: _____

Is this property subject to inundation? Yes No

Please attach any advice received from Horizons Regional Council regarding inundation and your proposal.

You can find out if Horizons has identified your property as being subject to inundation here:

<http://www.horizons.govt.nz/keeping-people-safe/emergency-management/regional-hazards/flood-plain-mapping/>.

APPLICANT DETAILS

Full Name: _____

Email Address: _____

Contact Phone Number: _____ Mobile: _____

Postal Address: _____

Preferred method of communication: Email Post *If left blank Council will communicate via email*

Please advise with whom Council should communicate with about your application: Applicant Agent

If left blank Council will communicate with the applicant and the agent.

Ownership/Occupancy: Please tick the appropriate box

Owner Occupier Lessee Prospective Purchaser Other (please specify) _____

OWNER DETAILS

Full Name: _____
 Email Address: _____
 Contact Phone Number: _____ Mobile: _____
 Postal Address: _____
 Preferred method of communication: Email Post *If left blank Council will communicate via email*

AGENT DETAILS

Full Name: _____
 Email Address: _____
 Contact Phone Number: _____ Mobile: _____
 Postal Address: _____
 Preferred method of communication: Email Post *If left blank Council will communicate via email*

SITE VISIT

In order to assess your application it will generally be necessary for the planning officer to visit your site. This typically involves an outdoor inspection only, and there is no need for you to be home for this purpose.

Are there any locked gates, security systems or anything else restricting access by Council staff? Yes No

Are there any dogs on the property? Yes No

Are there any other health and safety issues Council staff should be aware of before visiting your site? Yes No

If yes, please provide details so Council staff can take the necessary precautions:

Do you require notice prior to the site visit (e.g. if the property is tenanted)? Yes No
*If this question is left blank Council will **NOT** contact you prior to the site visit being undertaken.*

NATURAL HAZARDS

Would the land, or any structure on the land, for which consent is sought, be or is likely to be subject to any of the following natural hazards listed below: Yes No

<input type="checkbox"/> Earthquake	<input type="checkbox"/> Sedimentation	<input type="checkbox"/> Fire	<input type="checkbox"/> Subsidence
<input type="checkbox"/> Tsunami	<input type="checkbox"/> Wind	<input type="checkbox"/> Erosion	<input type="checkbox"/> Landslip
<input type="checkbox"/> Volcanic and geothermal activity	<input type="checkbox"/> Drought	<input type="checkbox"/> Flooding	

If **NO** to the above question, no further consideration is required. If **YES** to any of the above question, you are required to provide an assessment in relation to Natural Hazards the Resource Management Act 1991. If you do not feel confident in completing this assessment, please contact a suitably qualified professional.

The assessment of the natural hazard must consider the following:

- What is the likelihood of natural hazards occurring (whether individual or in combination)?
- What is the material damage that would result from the natural hazards to land where the consent is sought, other land, or structures?
- Is there any likely subsequent use of the land where the consent is sought that would accelerate, worsen, or result in material damage of the kind referred to in the previous point?

NATIONAL ENVIRONMENTAL STANDARDS: MANAGING CONTAMINANTS IN SOILS

- 1 Is an activity described on the HAIL list currently undertaken on the piece of land to which the application relates?
 No Yes – please indicate on the list below
- 2 Has an activity described on the HAIL list been undertaken on the piece of land to which this application relates?
 No Yes – please indicate on the list below
- 3 Is it more likely than not that an activity described on the HAIL list been undertaken on the piece of land to which this application relates?
 No Yes – please indicate on the list below

HAIL Activities (in general)

- | | |
|---|---|
| <input type="checkbox"/> Chemical manufacture, application & bulk storage | <input type="checkbox"/> Electrical & electronic works, power generation & transmission |
| <input type="checkbox"/> Explosives & ordnances production, storage & use | <input type="checkbox"/> Metal extraction, refining and reprocessing, storage & use |
| <input type="checkbox"/> Vehicle refuelling, service & repair | <input type="checkbox"/> Cemeteries & waste recycling, treatment & disposal |
| <input type="checkbox"/> Sports or recreational grounds | <input type="checkbox"/> Mineral extraction, refining & reprocessing, storage & use |
| <input type="checkbox"/> Any land that has been subject to the migration of hazardous substances from adjacent land in sufficient quality that could be a risk to human health of the environment | <input type="checkbox"/> Any other land that has been subject to the intentional or accidental release of a hazardous substance in sufficient quality that it could be a risk to human health of the environment. |

If **NO** to the above question, no further consideration is required. If **YES** to any of the above question, the following must be considered:

If **YES** to any of the above activities, then the NES for Assessing and Managing Contaminants in Soil to Protect Human Health is likely to apply, and you are required to provide an assessment in relation to the NES.

For more information on this process please contact the Duty Planner on 06 323 0000 or go to the Ministry for the Environment website:

- | | | |
|---|------------------------------|-----------------------------|
| Is the activity you propose to undertake: | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| removing or replacing a fuel storage system or parts of it? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| sampling soil? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| disturbing soil? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| subdividing land? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| changing the use of land? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

[http://www.mfe.govt.nz/land/nes-assessing-and-managing-contaminants-soil-protect-human-health/about-nes.](http://www.mfe.govt.nz/land/nes-assessing-and-managing-contaminants-soil-protect-human-health/about-nes)

Assessment under the NES is attached

THE PROPOSAL

- | | | |
|--|-----------------------------|------------------------------|
| Does the property have any existing resource consents? <i>(If YES please provide a copy of decision)</i> | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| Does your proposal require any additional consents from Horizons Regional Council? | <input type="checkbox"/> No | <input type="checkbox"/> Yes |
| If YES , have you applied for this consent? | <input type="checkbox"/> No | <input type="checkbox"/> Yes |

Describe what is to be carried out on the site and how it does/does not comply with the rules in the Manawatu District Plan: *(please use additional pages if required)*

ASSESSMENT OF EFFECTS

You MUST complete this section. If this section is not completed your application will not be accepted.

An assessment of Effects is required by the Resource Management Act. The level of detail should correspond with the scale and significance of any actual or potential effects on the environment if the activity took place.

If you do not feel confident in completing this section, please contact a Planning Consultant.

WRITTEN APPROVAL

I/We have consulted and obtained the written approval of the following persons adversely affected by the proposal

Please attach original signed written approval forms to this application

Address _____

Owner Name _____ Contact Phone Number _____

Occupier Name _____ Contact Phone Number _____

Email Address _____

Address _____

Owner Name _____ Contact Phone Number _____

Occupier Name _____ Contact Phone Number _____

Email Address _____

Address _____

Owner Name _____ Contact Phone Number _____

Occupier Name _____ Contact Phone Number _____

Email Address _____

Address _____

Owner Name _____ Contact Phone Number _____

Occupier Name _____ Contact Phone Number _____

Email Address _____

WRITTEN APPROVAL (CONT.)

I/we do not consider any person as being adversely affected for the following reasons: (continue on a separate sheet if necessary)

Address _____

Reasons _____

Address _____

Reasons _____

Address _____

Reasons _____

APPLICANTS DECLARATION

I enclose a lodgement fee of \$_____ for the processing of this application. I/we understand that Council may invoice me for the actual and reasonable cost incurred in the processing of this application.

Additional Fees

The above fee is an initial lodgement fee with further charges to be invoiced if there is additional time spent in processing your consent.

A development contribution may be payable as a requirement with an approved development in line with Council's Development Contributions Policy.

I/we wish to request a deferral on Development Contributions

Signature of applicant (or person authorised to sign on behalf of applicant)

Name _____ Signature _____ Date _____

Privacy Information

The information you provided in this application (including personal information) is official information, this application and any ongoing communication between you and Council will be held at Council's offices and may be accessed upon request by a third party. Access to information held by Council is administered in accordance with the Local Government Official Information and Meetings Act 1987 and the Privacy Act 1993. Your information may be disclosed in accordance with the terms of these Acts. If you have any concerns about this, please discuss with a Council officer prior to lodging your application for reconsideration.

All Resource Consents	Land Use Consents	Subdivision Consents
<p><input type="checkbox"/> Lodgement Fee</p> <ul style="list-style-type: none"> • Council advertises its fees and charges on its website www.mdc.govt.nz • You can check with the planners what the deposit is at planning@mdc.govt.nz <p><input type="checkbox"/> Certificate of Title</p> <ul style="list-style-type: none"> • This can be obtained from Land Information New Zealand. The CT cannot be more than three (3) months old • Provide copies of any relevant consent notices registered on the title pursuant to section 221 of the Resource Management Act 1991. <p><input type="checkbox"/> Written Approval Forms</p> <ul style="list-style-type: none"> • Letter or affected persons approval form dated and signed by the affected parties AND their signatures and date on the plans submitted with this application. • Letter of support (if required) from New Zealand Transport Agency, PowerCo <p><input type="checkbox"/> 2x copies Assessment of Environmental Effects (AEE)</p> <p>The AEE should discuss all of the actual and potential effects on the environment arising from this proposal. The amount of detail included in the AEE must reflect the nature and scale of the development and its likely effects.</p> <p><input type="checkbox"/> Copies of advice or emails with any Council Officers undertaken prior to lodging resource consent application.</p> <p><input type="checkbox"/> 2x copies Supporting Information</p> <p><input type="checkbox"/> Engineering (e.g. Geotechnical Report if subdividing</p>	<p>Relocated Buildings</p> <ul style="list-style-type: none"> • Site Location and Elevation Plans demonstrating compliance with all standards specified for permitted activities in the relevant zone. • Evidence that building intended for use was previously designed, built and used as a dwelling. • Details of the intended use of different rooms, location of all/any kitchen facilities, doors and windows. • A building pre-inspection report prepared by: <ul style="list-style-type: none"> ○ A licensed building practitioner; or ○ A building inspector from the local authority where the building is being related from. <p>A building pre-inspection report template can be accessed at www.mdc.govt.nz or by request planning@mdc.govt.nz</p> <hr/> <p>Earthworks</p> <ul style="list-style-type: none"> <input type="checkbox"/> Site plan demonstrating existing, or known ground levels, identifying inundation and overflow paths <input type="checkbox"/> Construction plan demonstrating proposed finished ground levels <input type="checkbox"/> Earthworks plan demonstrating areas of cut and fill <input type="checkbox"/> Erosion and Sediment Control plans and technical specifications <input type="checkbox"/> Calculations of volume of earthworks in cut and fill areas <input type="checkbox"/> Elevation/Cross Section plans showing earthworks cut and fill, batter slopes <input type="checkbox"/> Details of where any excess fill is being disposed of <input type="checkbox"/> Details of where any additional fill is coming from 	<p>All Subdivision Consents must show</p> <ul style="list-style-type: none"> <input type="checkbox"/> The position of all new boundaries; <input type="checkbox"/> The size of all new allotments; <input type="checkbox"/> The location and size of existing and proposed reserves, including esplanade reserves; <input type="checkbox"/> The location and areas of land to be set aside as new road; <input type="checkbox"/> The extent to which connections to electricity, gas and telecommunication networks are available to service the needs of the development. <p>Legible schemes must show:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The address and legal description of the property; <input type="checkbox"/> The position of any new covenant boundaries for cross-lease and unit title subdivisions; <input type="checkbox"/> The location of any proposed easements; <input type="checkbox"/> Abutting and underlying title boundaries, and existing building line restrictions and easements; <input type="checkbox"/> The balance area of the property to be subdivided showing proposal for future development (if known); <input type="checkbox"/> Contours or spot heights sufficient the design of access and services, and to show the general topography of the area, particularly around the proposed house sites; <input type="checkbox"/> Any features to be protected, including vegetation or trees; <input type="checkbox"/> The main topographic features, including water courses, trees and areas of filled ground; <input type="checkbox"/> Existing and proposed provision for stormwater and farm drainage, and sewage disposal. For unanswered areas, evidence that sewage can be adequately disposed of; <input type="checkbox"/> Existing structures and whether these will be retained, shifted or removed;

<p>in the Rural Zone</p> <ul style="list-style-type: none"> <input type="checkbox"/> Landscape <input type="checkbox"/> Traffic <input type="checkbox"/> Urban Design/Architect <input type="checkbox"/> Heritage <input type="checkbox"/> Preliminary Site Investigation – HAIL sites/activities <p><input type="checkbox"/> Plans</p> <ul style="list-style-type: none"> <input type="checkbox"/> 2x copies Locality Plan <input type="checkbox"/> 2x copies Sit/Scheme Plan <input type="checkbox"/> 2x copies Elevation drawings <p>All plans must be at an appropriate scale, and</p> <ul style="list-style-type: none"> • The location of all existing and proposed buildings and structures • The position of any easements, and existing and proposed services • The position of parking and loading spaces, and proposed access and maneuvering areas and vehicle crossings • Levels on boundaries and around any buildings, plus ground contours if the site is steeper than 1 in 10 • Existing trees and areas of vegetation, and proposed landscaping • Water courses within the site and proposals to manage storm water and effluent • A floor plan of each building • Elevations showing the external appearance of the building, the number of floors, building heights and distance to any property boundary. 	<p>Geotechnical Report for earthworks proposed on a slope greater than 20 degrees, or sites where there is drainage or inundation matters.</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Existing and proposed roads, vehicle crossings, pedestrian access ways, and service lanes with relevant widths, areas and gradients; <input type="checkbox"/> In urban the proposed location, size and grades of all utilities; <input type="checkbox"/> Any public works designations; <input type="checkbox"/> Any heritage places identified by the Plan; <input type="checkbox"/> 2x copies Flood Hazard Information; Flood hazard information should be provided by Horizons Regional Council and their advice included in your application; <input type="checkbox"/> Earthworks Information – see Earthworks under Land Use Consents. <p>Infill Subdivisions</p> <ul style="list-style-type: none"> <input type="checkbox"/> Any overall development plan of the proposed new and any existing development must accompany infill subdivision proposals for the site <p>Growth Precinct Subdivisions</p> <ul style="list-style-type: none"> <input type="checkbox"/> Must demonstrate how the proposed subdivision design and layout accords with the relevant Structure Plan <input type="checkbox"/> An evaluation against the Subdivision Design Guide demonstrating that the guiding principles have been provided for in the proposed subdivision
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