



BCA MT-48b v1.0 30 June 2016

Notification to Record Exempt Building Work

Schedule 1 of the Building Act 2004
(Excluding Part 1(2))

The Building Act 2004 provides for, in part, the regulation of building work, and to promote the accountability of owners, designers, and builders. Schedule 1 of the Act provides for building work for which building consent is not required. A copy of Schedule 1 is available at <http://www.legislation.govt.nz>

Disclaimer:

The 'Notification to Record Exempt Building Work' is a service provided by Council to building owners undertaking Building work exempt under schedule 1 of the Building Act 2004. The purpose of the service is one of record keeping only. Council undertakes no statutory function under the Act in maintaining this service. It is the Owner's sole responsibility to ensure compliance with the Building Code, The Resource Management Act 1991, the Manawatu District Plan and any other statutory requirement that may apply.

It is an offence to carry out building work without a building consent where a building consent is required under the Building Act 2004. Council accepts no liability for checking compliance of the building work with Schedule 1, Council is not required to undertake any inspection or issue any certificate in respect of the notified exempt building work. Undertaking building work that is not exempt building work is an offence under Section 40 the Building Act 2004.

1. Building

Street address of building

Legal description of land where
building is located (*Lots/DPs*)

Building name (*If Applicable*)

Current lawfully established use

2. The Owner

Name of Owner/Company

Contact details

Phone

Mobile

Email address

3. The Applicant/Agent (If Different From Owner)

Name

Contact details

Phone

Mobile

Email address

Relationship to owner

4. The Project

Work is exempt under clause(s) *(Refer To First Schedule excluding Part 1(2) and state clause number etc)*

5. Description Of Building Work

Please describe work for which exemption is sought and attach plans/photos for record keeping purposes

Is the building work complete?

Yes

No

If No, has construction started?

Yes

No

If No, when will construction start?

And when will construction be complete?

6. Signature

Name *(Must Print Clearly)*

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Signature of Owner/Applicant or Agent

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(Please note signing this document signifies that you as the applicant or agent are authorised to do so on behalf of the owner, and that the information provided is true and correct)

Date

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Office Use Only

Date Received

Received By

Signed

Date Loaded

Loaded By

Signed