

Third Party Property Information Lodgement Form

Third party reports received for building work carried out under the Building Bylaw regime

- Unauthorised building work constructed prior to 1 July 1992**
- Completion reports for building permits prior to 1 July 1992**

Street address of building: (for structures that do not have a street address, state the nearest street intersection and the distance and direction from the intersection)

Owner: [All contact details must be in New Zealand]

Name of owner: [eg, Mr, Mrs, Miss, Dr if an individual]	_____
Contact person: [insert n/a if the applicant is an individual]	_____
Mailing address:	_____

Phone number:	_____
Email address:	_____

Description of building work, subject to this report:

Provider of report: (Please print name of author of report and date of report)

	Date of report:

I am the owner, or

I am the agent acting on behalf of the owner of the above mentioned property

I am submitting a report from an independent suitably qualified person and I understand and confirm that:

- This report has not been prepared at Council's request;
- Council does not accept any liability for the content of this report;
- Council does not accept responsibility for the accuracy of this report, which represents the opinion of the third party;
- This report does not constitute a code compliance certificate (CCC), for the purposes of the Building Act, and Council is not obliged to issue a code compliance certificate as a result of this report;
- Council is not obliged to undertake any inspections to the property as a result of this report;
- This report is only relevant to building works that have been undertaken prior to the Building Act 1991;
- This report does not authorise any building works undertaken without a building consent, and does not limit Council's ability to enforce the provisions of the Building Act in the future;
- This report does not amount to Council giving any consent or approval that might otherwise be required under any other Act or regulation;
- This report will be placed on the property file as a public record only.

<p>Owner / Agent Signature: _____ Print Name: _____</p>	<p>Date:</p>
---	--------------

If you are submitting this form as an agent, please provide a letter of authority signed by the owner advising that the owner agrees to you as the agent acting on their behalf.